

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE
MEETING NOTICE

RECEIVED
TOWN CLERK

2025 JUN -6 AM 8:14

DATE:	June 10, 2025
TIME:	7:15 P.M.
PLACE:	Sarah Noble Intermediate School Library Media Center

NEW MILFORD, CT

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order

2. Public Comment

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. Discussion and Possible Action

- A. Monthly Reports
 - 1. Budget Position dated May 31, 2025
 - 2. Purchase Resolution D-795
 - 3. Request for Budget Transfers
- B. Bid Awards
 - 1. RFP E-2425-006 - Occupational Therapy Services
 - 2. RFP E-2425-007 - Physical Therapy Services
 - 3. RFP E-2425-012 - Enrollment Study
- C. 24/25 Fiscal Year End
- D. 25/26 Budget

4. Items of Information

- A. Employment Report - June 2025
- B. Enrollment Report - June 1, 2025
- C. June Fundraising Report
- D. Excess Cost Update

5. Public Comment

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- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

6. Adjourn

Sub-Committee Members: Wendy Faulenbach, Chairperson

Eric Hansell
Tom O'Brien
Brian McCauley

Alternates:

Dean Barile
Sarah Herring



RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	32,733,177	-37,320	32,695,857	27,108,856	5,164,392	422,609	98.71%
100'S	SALARIES - NON CERTIFIED	10,632,621	0	10,632,621	9,197,138	827,924	607,559	94.29%
200'S	BENEFITS	12,619,527	-282,292	12,337,235	12,013,859	163,969	159,407	98.71%
300'S	PROFESSIONAL SERVICES	4,272,573	104,366	4,376,939	3,549,397	595,235	232,307	94.69%
400'S	PROPERTY SERVICES	956,488	0	956,488	793,773	82,160	80,555	91.58%
500'S	OTHER SERVICES	11,941,059	0	11,941,059	9,223,237	2,144,416	573,406	95.20%
600'S	SUPPLIES	2,913,450	215,246	3,128,696	2,427,475	591,333	109,888	96.49%
700'S	CAPITAL	73,948	0	73,948	48,896	19,529	5,523	92.53%
800'S	DUES AND FEES	108,225	0	108,225	94,268	2,150	11,807	89.09%
900'S	REVENUE	-2,788,559	0	-2,788,559	-1,892,463	0	-896,096	67.87%
GRAND TOTAL		73,462,509	0	73,462,509	62,564,437	9,591,109	1,306,964	98.22%

SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	567,125	0	567,125	381,419	0	185,706	67.25%
51201	SALARIES - NON CERT - PARA EDUCATORS	2,319,679	0	2,319,679	2,017,764	217,104	84,811	96.34%
51202	SALARIES - NON CERT - SUBSTITUTES	1,023,360	0	1,023,360	988,014	0	35,346	96.55%
51210	SALARIES - NON CERT - SECRETARY	2,395,436	0	2,395,436	2,106,916	199,038	89,482	96.26%
51225	SALARIES - NON CERT - TUTORS	134,201	0	134,201	107,500	0	26,701	80.10%
51240	SALARIES - NON CERT - CUSTODIAL	2,055,127	0	2,055,127	1,869,994	185,133	0	100.00%
51250	SALARIES - NON CERT - MAINTENANCE	1,028,252	0	1,028,252	868,080	160,172	0	100.00%
51285	SALARIES - NON CERT - TECHNOLOGY	540,116	0	540,116	445,332	45,666	49,117	90.91%
51336	SALARIES - NON CERT - NURSES	569,325	0	569,325	412,117	20,811	136,397	76.04%
TOTAL		10,632,621	0	10,632,621	9,197,138	827,924	607,559	94.29%

BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	638,191	0	638,191	574,279	0	63,912	89.99%
52201	BENEFITS - MEDICARE	574,096	0	574,096	509,100	0	64,996	88.68%
52300	BENEFITS - PENSION	1,122,406	0	1,122,406	1,122,406	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	25,000	0	25,000	23,246	0	1,754	92.98%
52810	BENEFITS - HEALTH INSURANCE	9,598,448	-282,292	9,316,156	9,152,600	163,556	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	105,000	0	105,000	98,577	0	6,423	93.88%
52830	BENEFITS - LIFE INSURANCE	144,000	0	144,000	137,509	0	6,491	95.49%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	412,386	0	412,386	396,143	413	15,830	96.16%
TOTAL		12,619,527	-282,292	12,337,235	12,013,859	163,969	159,407	98.71%

*EXPENDITURES*

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	32,733,177	-37,320	32,695,857	27,108,856	5,164,392	422,609	98.71%
51200	NON-CERTIFIED SALARIES	10,632,621	0	10,632,621	9,197,138	827,924	607,559	94.29%
52000	BENEFITS	12,619,527	-282,292	12,337,235	12,013,859	163,969	159,407	98.71%
53010	LEGAL SERVICES	279,880	0	279,880	46,160	233,720	0	100.00%
53050	CURRICULUM DEVELOPMENT	80,000	0	80,000	46,049	0	33,951	57.56%
53200	PROFESSIONAL SERVICES	2,403,010	75,171	2,478,181	1,772,676	212,281	493,224	80.10%
53201	MEDICAL SERVICES - SPORTS	2,700	0	2,700	2,700	0	0	100.00%
53210	TIME & ATTENDANCE SOFTWARE	7,500	0	7,500	6,862	262	376	94.99%
53220	IN SERVICE	146,150	0	146,150	73,749	3,357	69,044	52.76%
53230	PUPIL SERVICES	645,336	0	645,336	901,904	110,717	-367,285	156.91%
53300	OTHER PROF/ TECH SERVICES	35,410	29,196	64,606	62,117	2,488	0	100.00%
53310	AUDIT/ACCOUNTING	45,450	0	45,450	45,450	0	0	100.00%
53500	TECHNICAL SERVICES	241,892	0	241,892	218,319	20,575	2,998	98.76%
53530	SECURITY SERVICES	267,042	0	267,042	255,207	11,835	0	100.00%
53540	SPORTS OFFICIALS SERVICES	118,203	0	118,203	118,203	0	0	100.00%
54101	CONTRACTUAL TRASH PICK UP	83,766	0	83,766	78,931	4,835	0	100.00%
54301	REPAIRS & MAINTENANCE	491,487	0	491,487	454,597	29,018	7,872	98.40%
54303	GROUNDS MAINTENANCE	12,200	0	12,200	8,255	493	3,452	71.70%
54310	GENERAL REPAIRS	44,170	0	44,170	32,199	1,176	10,795	75.56%
54320	TECHNOLOGY RELATED REPAIRS	43,947	0	43,947	26,628	3,500	13,819	68.56%
54411	WATER	68,195	0	68,195	44,475	22,056	1,665	97.56%
54412	SEWER	14,300	0	14,300	14,300	0	0	100.00%
54420	LEASE/RENTAL EQUIP/VEH	198,423	0	198,423	134,388	21,082	42,952	78.35%
55100	PUPIL TRANSPORTATION - OTHER	185,200	0	185,200	175,836	9,364	0	100.00%
55101	PUPIL TRANS - FIELD TRIP	56,900	0	56,900	47,353	1,124	8,423	85.20%
55110	STUDENT TRANSPORTATION	6,390,980	0	6,390,980	4,714,212	1,466,908	209,860	96.72%
55200	GENERAL INSURANCE	345,363	0	345,363	345,363	0	0	100.00%
55300	COMMUNICATIONS	28,396	0	28,396	19,421	8,904	71	99.75%
55301	POSTAGE	28,200	0	28,200	12,190	13,466	2,544	90.98%
55302	TELEPHONE	45,896	0	45,896	44,812	1,084	0	100.00%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	10,000	0	10,000	9,267	733	0	100.00%
55505	PRINTING	28,160	0	28,160	8,826	5,543	13,792	51.02%
55600	TUITION - TRAINING	30,000	0	30,000	8,120	0	21,880	27.07%
55610	TUITION - PUBLIC PLACEMENTS	1,594,949	0	1,594,949	1,166,659	268,291	159,999	89.97%
55630	TUITION - PRIVATE PLACEMENTS	3,153,050	0	3,153,050	2,649,987	369,000	134,063	95.75%
55800	TRAVEL	43,965	0	43,965	21,191	0	22,774	48.20%
56100	GENERAL INSTRUCTIONAL SUPPLIES	181,637	-360	181,277	164,573	16,703	0	100.00%
56110	INSTRUCTIONAL SUPPLIES	491,493	246,818	738,311	611,392	73,877	53,042	92.82%
56120	ADMIN SUPPLIES	33,678	0	33,678	27,624	3,972	2,082	93.82%
56210	NATURAL GAS	250,424	0	250,424	176,688	73,736	0	100.00%
56220	ELECTRICITY	1,064,997	-29,196	1,035,801	684,878	350,923	0	100.00%
56230	PROPANE	4,251	0	4,251	1,380	0	2,871	32.45%
56240	OIL	234,796	0	234,796	234,497	299	0	100.00%
56260	GASOLINE	37,286	0	37,286	20,630	9,071	7,586	79.65%
56290	FACILITIES SUPPLIES	323,542	0	323,542	261,374	50,567	11,601	96.41%
56291	MAINTENANCE COMPONENTS	16,475	0	16,475	11,212	383	4,880	70.38%
56292	UNIFORMS/ CONTRACTUAL	13,622	0	13,622	3,707	125	9,790	28.13%
56293	GROUNDKEEPING SUPPLIES	25,445	0	25,445	24,951	291	203	99.20%
56410	TEXTBOOKS	41,064	4,750	45,814	39,293	2,660	3,862	91.57%
56411	CONSUMABLE TEXTS	75,313	-5,711	69,602	66,591	550	2,461	96.46%
56420	LIBRARY BOOKS	64,591	-260	64,331	57,083	4,653	2,595	95.97%
56430	PERIODICALS	15,717	-796	14,921	13,149	921	852	94.29%
56460	WORKBOOKS	3,000	0	3,000	2,976	0	24	99.20%
56500	SUPPLIES - TECH RELATED	36,119	0	36,119	25,479	2,602	8,038	77.74%
57340	COMPUTERS	48,624	0	48,624	32,568	16,056	0	100.00%
57345	INSTRUCTIONAL EQUIPMENT	15,824	0	15,824	12,540	3,284	0	100.00%
57400	GENERAL EQUIPMENT	5,000	0	5,000	3,788	189	1,023	79.54%
57500	FURNITURE & FIXTURES	4,500	0	4,500	0	0	4,500	0.00%
58100	DUES & FEES	108,225	0	108,225	94,268	2,150	11,807	89.09%
EXPENDITURE TOTAL		76,251,068	0	76,251,068	64,456,900	9,591,109	2,203,060	97.11%



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-2,321,720	0	-2,321,720	-1,636,810	0	-684,910	70.50%
43105	MEDICAID REIMBURSEMENT	-79,000	0	-79,000	-111,814	0	32,814	141.54%
44705	BUILDING USE FEES (BASE RENTAL)	-42,490	0	-42,490	-8,915	0	-33,575	20.98%
49102	BUILDING USE FEES (CUSTODIAL)	-35,689	0	-35,689	-14,623	0	-21,066	40.97%
44800	REGULAR ED TUITION	-143,800	0	-143,800	-86,361	0	-57,439	60.06%
44822	SPECIAL ED TUITION	-34,660	0	-34,660	-33,940	0	-720	97.92%
49103	DCF TUITION	-85,000	0	-85,000	0	0	-85,000	0.00%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-18,400	0	-18,400	0	0	-18,400	0.00%
44861	PARKING PERMIT FEES	-27,800	0	-27,800	0	0	-27,800	0.00%
REVENUE TOTAL		-2,788,559	0	-2,788,559	-1,892,463	0	-896,096	67.87%

GRAND TOTAL	73,462,509	0	73,462,509	62,564,437	9,591,109	1,306,964	98.22%
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BOE Capital Reserve Acct #43020000-10101	
MUNIS Balance as of 7/1/22	3,039,825
Contribution Towards NMHS Roof Replacement	-450,000
Approved by BoF - 5 year Capital Withdraw 22/23	-980,030
Close and return of Security Grant Set-Asside	201,875
Wastewater Management Plan - SMS	-17,562
NMHS Woodshop	-233,980
Central Office to SNIS Move	-150,000
Fiscal Year End 21/22 Deposit	2,816,025
New Security Grant Set-Asside	-139,800
1/2 of NMHS Fire Insurance Claim Shortfall	-28,538
Approved by BoF - 5 year Capital Withdraw 23/24	-984,078
Observatory Contribution	-12,500
Additional HVAC FUNDS	-150,000
Fiscal Year End 22/23 Deposit	1,568,696
Energy Systems Group 2023 & 2024 Payments	-895,443
Approved by BoF - 5 year Capital Withdraw 24/25	-1,424,000
Fiscal Year End 23/24 Deposit	1,420,700
TOTAL AS OF 5/31/25	3,581,189

Turf Field Replacement Acct Contributions #43020000-10130	
FROM BOE 17/18 FYE BALANCE	50,000
FROM BOE 18/19 FYE BALANCE	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 16/17, 17/18, 18/19	10,225
FROM TOWN DATED 6/4/20	50,000
FROM TOWN DATED 6/16/21	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 19/20	3,765
FROM BOE TEAM FEE'S & BANNER SALES - 20/21	1,890
FROM BOE 20/21 FYE BALANCE	100,000
FROM TOWN DATED 6/9/22	50,000
CONTRIBUTION - FROM BOE 21/22 FYE BALANCE	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 21/22 & 22/23	12,960
CONTRIBUTION - FROM BOE 22/23 FYE BALANCE	100,000
CONTRIBUTION - FROM TOWN 22/23 FYE BALANCE	100,000
FROM TOWN DATED 4/18/24	50,000
CONTRIBUTION - FROM BOE 23/24 FYE BALANCE	100,000
CONTRIBUTION - FROM TOWN 23/24 FYE BALANCE	100,000
TOTAL AS OF 5/31/25	878,840



WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object
5 YEAR CAPITAL	FACILITIES	NEW ENGLAND MASONRY & ROOFING	NMHS GUTTER SEAM REPAIRS	\$ 62,349.00	57300
GENERAL	SPED	CHILDREN'S CENTER OF HAMDEN	TUITION WITH SUPPORTS MARCH 5 THROUGH EOY (1 STUDENT)	\$ 54,772.00	55630
GENERAL	DISTRICT	REBEL INTERACTIVE GROUP	WEBSITE PROJECT PHASE 5 INVOICES - AUGUST THROUGH MAY	\$ 28,500.00	53200
5 YEAR CAPITAL	FACILITIES	EAGLE RIVET ROOF SERVICE CORP	HILL & PLAIN CANOPY ROOF	\$ 26,100.00	57302
GENERAL	DISTRICT	COMPETENT CLASSROOM	CURRICULUM DEVELOPMENT CONSULTING - JUNE 2025	\$ 20,000.00	53200
GENERAL	NMHS	PETER PAN (ARROW LINE)	PERCUSSION COMPETITION TRAVEL - OHIO	\$ 15,550.00	55101
GRANT	DOI	FLASHLIGHT LEARNING	FLASHLIGHT 360 STUDENT LICENSE & PD PACKAGE	\$ 12,550.00	55500
5 YEAR CAPITAL	FACILITIES	APPLE HILL ENTERPRISES (DRF LOCKSMITH)	DOOR WELDING/REPAIRS @ HPS/NES/SNIS	\$ 12,000.00	56290
GRANT	SPED	CENTER FOR CHILDREN WITH SPECIAL NEEDS	BLANKET TUITION FOR CONSULTATIONS	\$ 11,883.00	53220
GENERAL	IT	IFS CONSULTING SERVICES	SYAM SOFTWARE ANNUAL MAINTENANCE/SUBSCRIPTION FEE	\$ 10,343.00	53500
GRANT	DOI	LEXIA LEARNING SYSTEMS	LEXIA STUDENT SUBSCRIPTION AND LEXIA POWERUP	\$ 9,100.00	53300
GENERAL	IT	TELESERV (NEW ERA TECHNOLOGY)	AVAYA PHONE UPGRADE	\$ 8,208.10	55300
GENERAL	SPED	EDADVANCE	SPED STUDENT ASSESSMENTS BY B. ROGINSKY	\$ 8,048.00	53230
GENERAL	IT	CDW	BARRICUDA EMAIL PROTECTION	\$ 7,917.00	53500
GENERAL	SPED	SPEECH PATHOLOGY GROUP	SPEECH SERVICES (1 STUDENT)	\$ 7,625.00	53230
GRANT	SPED	LEARNING ALLY	RENEWAL FOR LEARNING ALLY LICENSE - ALL SCHOOLS	\$ 7,173.24	56100
GRANT	DOI	CURRICULUM ASSOCIATES	PROFESSIONAL LEARNING (3 SESSIONS)	\$ 6,900.00	53300
GRANT	DOI	WILLIAM H. SADLIER	BUILDING READING SUCCESS KITS	\$ 6,218.20	56100
GENERAL	DISTRICT	CT INSTITUTE FOR COMMUNITIES	SBHC SECRETARIAL SUPPORT WAGES/BENEFITS	\$ 5,589.00	51210/52810
GENERAL	DISTRICT	AMAZON	HUMAN RESOURCES FIREPROOF CABINETS (2 UNITS)	\$ 5,489.00	56100

ITEMS LISTED IN BOLD AND ITALIC FONT ABOVE WERE FUNDED VIA GRANT(S)



BUDGET TRANSFER REQUESTS

AGENDA ITEM 3A-3
JUNE 2025 MEETING

Requesting Approval Across MOC	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
				NONE AT THIS TIME					

Informational Within Major Object Code	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
				NONE AT THIS TIME					



Office of Fiscal Services & Operations
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

3B-1
Operations Sub-Committee
JUNE 2025

TO: Dr. Janet Parlato, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: June 5, 2025
RE: Bid Award – RFP E-2425-006 - Occupational Therapy Services

The New Milford Public School District goes out to bid every three years for these services. The bid packet for **Occupational Therapy Services** was posted on our website and also ran as a legal notice in the newspaper with a closing date of May 20, 2025.

On that date eight (8) vendors submitted proposals:

- EDU Health Care
- Sunbelt
- CENTRA Healthcare
- Integrated Pediatrics
- EPIC Staff
- Pro Care
- Princeton Staffing
- TACT Staffing

Proposals are still being evaluated. The Director of Pupil Personnel and Special Services will have a recommendation for award of this bid at the full meeting on June 17, 2025.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations



Office of Fiscal Services & Operations
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

3B-2
Operations Sub-Committee
JUNE 2025

TO: Dr. Janet Parlato, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: June 5, 2025
RE: Bid Award – RFP E-2425-007 - Physical Therapy Services

The New Milford Public School District goes out to bid every three years for these services. The bid packet for **Physical Therapy Services** was posted on our website and also ran as a legal notice in the newspaper with a closing date of May 20, 2025.

On that date nine (9) vendors submitted proposals:

- EDU Health Care
- Sunbelt
- CENTRA Healthcare
- Integrated Pediatrics
- EPIC Staff
- Pro Care
- Princeton Staffing
- TACT Staffing
- Debra Myhill

Proposals are still being evaluated. The Director of Pupil Personnel and Special Services will have a recommendation for award of this bid at the full meeting on June 17, 2025.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations



Office of Fiscal Services & Operations
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

3B-3
Operations Sub-Committee
JUNE 2025

TO: Dr. Janet Parlato, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: June 5, 2025
RE: Bid Award – RFP E-2425-012 Enrollment Study

The bid packet for **District Enrollment Study** was posted on our website and also ran as a legal notice in the newspaper with a closing date of May 28, 2025.

On that date three (3) vendors submitted proposals for this project with pricing as follows:

VENDOR	PRICE	HQ Location
Ross Haber and Associates	\$19,250	Milltown, NJ
Dillinger	\$65,000	Woodstock, CT
MGT	\$104,416	Tampa, FL

The result of this work will be a study that will produce a refreshed enrollment projection for the district. A funding source for this project has yet to be identified. The prior study was completed in 2021 and funded by the Town of New Milford.

References are still being checked so there is not currently a recommendation for award at this time.

At the full Board of Education meeting on June 17th we will either have a recommendation for award from the pool of vendors above who have already submitted proposals, or urge the Board to repost this over the summer in order to solicit proposals from more firms.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations



Office of Fiscal Services & Operations
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

3C
Operations Sub-Committee
June 2025

TO: Dr. Janet Parlato, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: June 6, 2025
RE: 24/25 Fiscal Year End

The chart below shows the current Fiscal Year End balance projection for 24/25 as of 5/31/25 taking into account the budgeted expenditures still to be processed through the end of the year. The amounts shown constitute a projection only and are subject to change as we move closer to fiscal year end and through the audit process. It is the best attempt at this time, with present data, to project where the 24/25 Operating Fiscal Year End Balance may land.

MAJOR OBJECT CODE	PROJECTED 24/25 FYE BALANCE
SALARIES	\$645,479
BENEFITS	\$223,167
PROFESSIONAL SERVICES	\$143,425
PROPERTY SERVICES	\$57,422
OTHER SERVICES	\$512,891
SUPPLIES	\$63,265
CAPITAL	\$5,523
DUES & FEES	\$11,807
REVENUE	(\$534,035)
TOTAL AMOUNT	\$1,128,944

Historically, any amount unspent at the end of the fiscal year, is at the Board's discretion, to request of the Town Council and Board of Finance, that such funds be set aside for the following purposes pending the final audit:

- **Fulfillment of the ESG loan payment.** The 2025 payment will be due in December. The BOE is responsible for approximately \$513,000 (roughly 2/3rds) of the total amount due.
- **Capital Reserve account for projects.** A revised and updated 5 year capital plan will be presented over the summer to show the needs across the district to fund improvements and maintain existing systems.
- **Contribution towards Turf Field Replacement.** Both the Town and the Board of Education have been working together by funding the eventual replacement of this asset when needed.

The 2nd page of this memo contains the 10 year history of fiscal year end balances for the Board of Education.



Office of Fiscal Services & Operations
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

3C
Operations Sub-Committee
June 2025

10 YEAR BOE HISTORY OF FISCAL YEAR-END BALANCES				
Budget Year	Total Budget	End of Year Balance	% of Budget	10 Year Average
2023/2024	\$70,725,653	\$1,420,700	2.01%	2.02%
2022/2023	\$67,767,289	\$1,568,696	2.31%	
2021/2022	\$65,846,024	\$2,816,025	4.28%	
2020/2021	\$64,464,776	\$3,098,775	4.81%	
2019/2020	\$64,040,692	\$2,910,100	4.54%	
2018/2019	\$63,010,586	\$365,213	0.58%	
2017/2018	\$62,810,586	\$327,903	0.52%	
2016/2017	\$61,686,660	\$194,315	0.32%	
2015/2016	\$61,178,808	\$264,406	0.43%	
2014/2015	\$60,961,778	\$237,262	0.39%	

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations



Office of Fiscal Services & Operations
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

3D
Operations Sub-Committee
June 2025

TO: Dr. Janet Parlato, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: June 6, 2025
RE: 25/26 Budget

The 25/26 Budget for the Board of Education is being voted upon at the second referendum on June 11, 2025. If this vote passes, the Board of Education needs to make the following adjustments to match:

ORG	OBJ	LOCATION	BOOK PAGE	MOC	DESCRIPTION	Amount	Note
BAZ25043	52900	DISTRICT	66	BENEFITS	WORKERS COMP	-\$8,000.00	AS PER CIRMA UPDATE
BAZ25943	55200	DISTRICT	68	OTHER SERVICES	LAP INSURANCE	-\$10,000.00	AS PER CIRMA UPDATE

Pending a favorable budget vote on June 11, 2025 the steps of the 25/26 Budget for the Board of Education are outlined in the below chart:

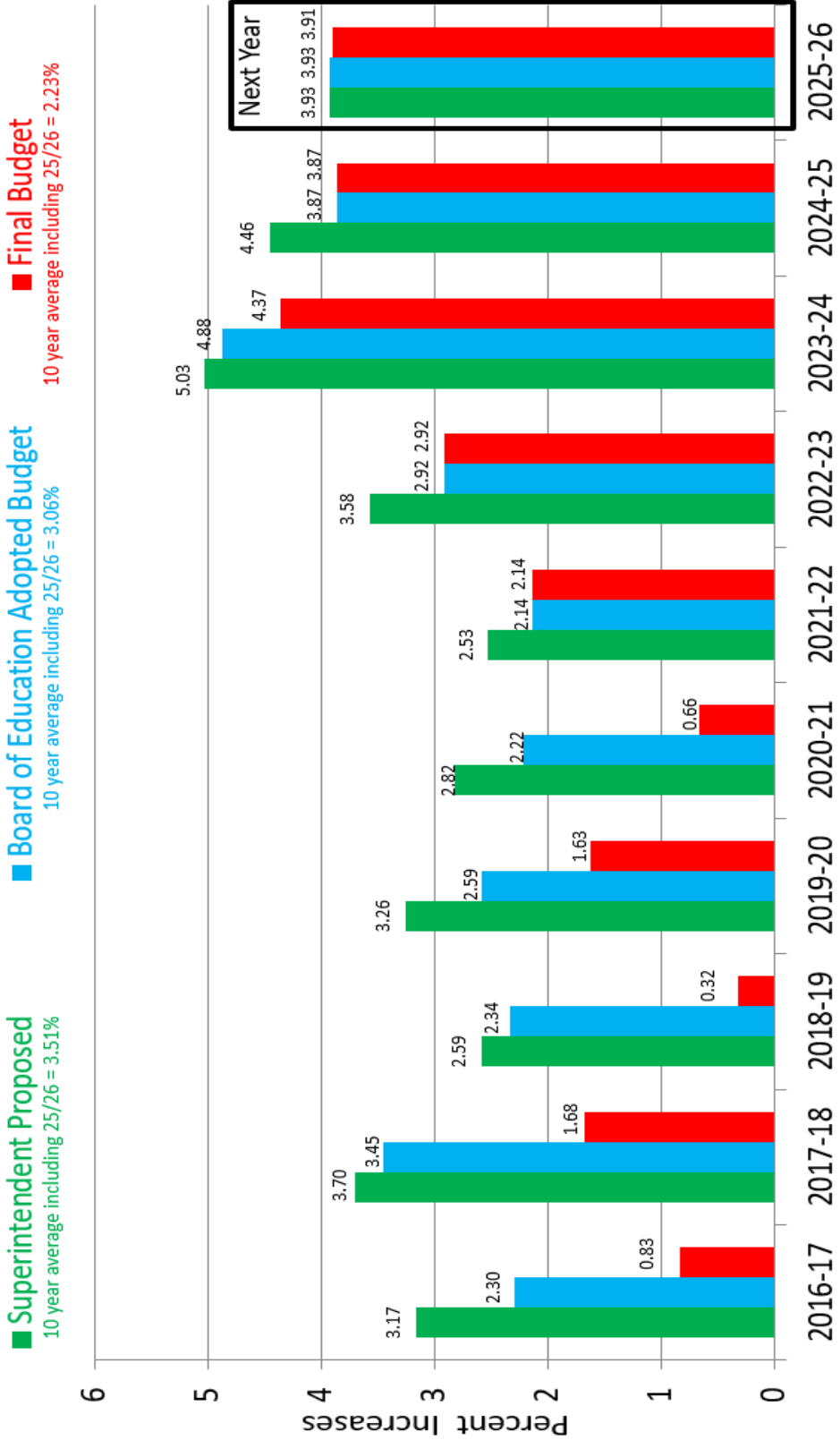
STAGE	AMOUNT	\$ INCREASE OVER PRIOR YEAR	% INCREASE OVER PRIOR YEAR
FINAL 24-25 BUDGET	\$73,462,509		
SUPERINTENDENT PROPOSED 25-26 BUDGET	\$76,352,637	\$2,890,128	3.93%
BOARD ADOPTED 25-26 BUDGET	\$76,350,587	\$2,888,078	3.93%
FINAL 25-26 BUDGET *TBD	\$76,332,587	\$2,870,078	3.91%

The 2nd page of this memo contains the 10 year history of budget increases for the Board of Education including 25/26, pending a favorable budget vote on June 11, 2025.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations



NMPS Budget Increases by Percent





NEW MILFORD PUBLIC SCHOOLS

EMPLOYMENT REPORT

Regular Meeting of the Board of Education

New Milford, Connecticut

June 10, 2025- Operations / June 17 BOE Meeting

CERTIFIED STAFF APPOINTMENTS

Kimberly Culkin

-1.0 Director of Student Services

-Effective Date: July 1, 2025

-Salary \$179,032. Approved on the 4/22/2025 BOE Meeting

Replacing L.Olson who is retiring after 30 years with the district.

CERTIFIED STAFF RESIGNATIONS

Ashley Albanese -1.0 Special Education Teacher at LHTC -Effective Date: End of the 2024-2025 School Year -Salary \$68,147 (MA/Step 8). Took a position in another CT District	Mary Erin Haynes -1.0 Music Teacher at HPS -Effective Date: June 14, 2025 -Salary \$55,618 (BA22/Step 3). Leaving due to personal reasons.	Noah Hurlburt -1.0 Science Teacher at NMHS -Effective Date: June 12, 2025 -Salary \$96,723 (MA/Step 15). Took a position in another CT District.	Jennifer Sheaffer -1.0 Inclusion Facilitator at CO -Effective Date: August 20, 2025 -Salary \$96,723 (MA/Step 15). Leaving due to personal reasons
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CERTIFIED STAFF RETIREMENTS

Lisa Tarsa

-1.0 Guidance Counselor at NES

-Effective Date: End of the 2024-2025 School Year

-Salary \$65,411 (MA/Step 7) after 10 years in the district.

NON-CERTIFIED STAFF RESIGNATIONS

Thomas Abatemarco -1.0 Special Education Paraeducator at SNIS -Effective Date: June 11, 2025 -Salary \$18.35 per hour. Took a teaching position in a CT District.	Radhika Jain -1.0 Assistant Principal Secretary at SMS -Effective Date: June 13, 2025 -Salary \$22.17 per hour. Leaving due to personal reasons
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COACHING STAFF APPOINTMENTS

Steven Carneiro

-1.0 Varsity Boys Soccer Coach

-Effective Date: August 18, 2025

-Stipend for Assignment: \$4846. Replacing Louis Pereira who resigned.



New Milford Enrollment Matrix By School

June 2, 2025

NES	Actual 06/01/23	Proj 24-25	Actual 06/02/25	Variance from the Projection
PK	56	39	60	21
K	139	129	107	-22
1	134	129	134	5
2	128	137	138	1
TOTALS	457	434	439	5

HPS	Actual 06/01/23	Proj 24-25	Actual 06/02/25	Variance from the Projection
PK	48	39	58	19
K	117	121	92	-29
1	120	121	121	0
2	105	115	123	8
TOTALS	390	396	394	-2

PK - 2 TOTAL	Actual 06/01/23	Total Proj 24-25	Actual 06/02/25	Variance from the Projection
PK	104	78	118	40
K	256	250	199	-51
1	254	250	255	5
2	233	252	261	9
TOTALS	847	830	833	3

SNIS	Actual 06/01/23	Proj 24-25	Actual 06/02/25	Variance from the Projection
3	252	252	258	6
4	262	237	233	-4
5	250	258	260	2
TOTALS	764	747	751	4

SMS	Actual 06/01/23	Proj 24-25	Actual 06/02/25	Variance from the Projection
6	281	269	267	-2
7	255	243	244	1
8	286	277	282	5
TOTALS	822	789	793	4

NMHS	Actual 06/01/23	Proj 24-25	Actual 06/02/25	Variance from the Projection
9	293	267	245	-22
10	334	300	303	3
11	302	298	281	-17
12	308	324	316	-8
TOTALS	1237	1189	1145	-44

	Actual 06/01/23	Actual 06/03/24	Proj 24-25	Actual 06/02/25	24-25 Variance from the Projection	Comparison of 6/2024 to 6/2025
PK-2	847	860	830	833	3	-27
SNIS	764	757	747	751	4	-6
SMS	822	774	789	793	4	19
NMHS	1237	1206	1189	1145	-44	-61
TOTALS	3670	3597	3555	3522	-33	-75

LHTC total = 17

JUNE 2025 FUNDRAISING REPORT

DEPT	EVENT	FUNDS USE
<u>NMHS</u>		
NHS/Class of 2026	Water Sale at Graduation	Senior Scholarships/Senior Activities
Social Studies	Collection of Donation's	Donate to Ann's Place



Office of Fiscal Services & Operations
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

**Item of Information 4D
Operations Sub-Committee**

June 2025

TO: Dr. Janet Parlato, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: June 5, 2025
RE: Excess Cost Update

The Special Education Excess Cost grant reimburses school districts for the reasonable costs (tuition plus transportation) of special education for an outplaced student who lives in the district that exceeds 4.5 times the district's average per pupil expenditures for the preceding year.

The first of two payments was received during the month of March 2025 in the amount of \$1,314,255. The second of two payments has been processed in the amount of \$322,555 and is reflected on the Budget Position listing this month. This leaves a shortfall of \$684,910 versus budget.

As mentioned back in April, the State has authorized additional excess cost money to help close the budget gap. H.B. 7163 (passed in March) provides an additional \$40 million of funding in the current fiscal year for the Special Education Excess Cost grant, State-wide, which contains \$362,061 (revised) in funding for New Milford Public Schools. This additional amount is what we could receive on qualified reimbursable expenditures.

This additional funding amount would reduce the shown gap in reimbursement on the Budget Position listing this month, down from \$684,910 short, to only being short by \$322,849. These are all revised numbers using the latest information from the State and replace all numbers previously communicated in my April 2025 memo.

According to the State, payment of these additional funds (\$362,061) will be made prior to the end of the fiscal year on June 30. I will keep you updated on any new developments as they happen.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations