

NEW MILFORD BOARD OF EDUCATION  
New Milford Public Schools  
25 Sunny Valley Road, Suite A  
New Milford, Connecticut 06776



Focus



Collaboration



Heart



Creativity

RECEIVED  
TOWN CLERK

2025 JUL 10 PM 3:03

BOARD OF EDUCATION  
MEETING NOTICE

DATE: July 15, 2025  
TIME: 6:30 P.M.  
PLACE: Sarah Noble Intermediate School – Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. STUDENT RECOGNITION: MEADOW HALL, NMHS '25, FOR ACCOMPLISHMENTS IN THEATER

4. PTO REPORT

5. APPROVAL OF MINUTES

- A. Approval of the following Board of Education Meeting Minutes:
  - 1. Regular Meeting Minutes June 17, 2025

6. SUPERINTENDENT'S REPORT

7. BOARD CHAIRPERSON'S REPORT

8. DISCUSSION AND POSSIBLE ACTION

- A. Monthly Reports
  - 1. Budget Position dated June 30, 2025
  - 2. Purchase Resolution D-796
  - 3. Request for Budget Transfers
- B. Leave of Absence Request: Mr. Scott McKay, Grade 4 teacher at Sarah Noble Intermediate School, is requesting a leave of absence for the 2025-2026 school year for personal reasons.
- C. Policy Revision for First Read
  - 1. 7000 Concepts and Roles in Planning

- D. New Policy for Second Read
  - 1. 5130 Restorative Practices Response Policy
- E. 25-26 Iteration of 5 Year Capital Plan
- F. 2025-26 District Climate Plan Draft

**9. ITEMS OF INFORMATION**

- A. Employment Report - July 2025
- B. Enrollment Report - July, 2025
- C. McCarthy Observatory Annual Report

**10. Discussion and possible action regarding proposed memorandum of understanding between the New Milford Board of Education and the New Milford School Administrators Association regarding administrator overpayment. Executive session anticipated. The Board may take action when it returns to public session.**

**11. ADJOURN**

**New Milford Board of Education**  
**Revised Meeting Minutes**  
**June 17, 2025**  
**Sarah Noble Intermediate School Library Media Center**

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Present:	Mrs. Leslie Sarich, Chairperson Mr. Eric Hansell Mrs. Sarah Herring Mr. Dean Barile Mrs. Wendy Faulenbach Mr. Brian McCauley Mr. Tom O'Brien
Absent:	Mrs. Tammy McInerney Mr. Randall Scofield

Also Present:	Dr. Janet Parlato, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent of Schools Mr. Jeffrey Turner, Director of Technology Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mrs. Teresa Kavanagh, Director of Human Services Mrs. Laura Olson, Director of Pupil Personnel and Special Services
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1.	A.	<b>Call to Order</b> Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 6:31 p.m. by Mrs. Leslie Sarich, Chairperson. The Pledge of Allegiance immediately followed the call to order.	<b>Call to Order</b> A. Pledge of Allegiance
2.	A.	<b>Public Comment</b> There was none.	<b>Public Comment</b>
3.		<b>PTO REPORT</b> Mrs. Denise Reiss stated she is the new townwide president for next year. PTO hosted the high school senior picnic, senior bagels, field day and an ice cream truck for the senior class.  Mrs. Megan Byrd stated, this year, PTO donated \$170,809.81 to the schools. The funds covered social events, PTO events, garden upgrades, playground grants, yoga for students, cultural arts programs, Veteran's Day hospitality, STEM	<b>PTO REPORT</b>

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		enrichment, Science enrichment, 5th and 8th grade sendoffs, field trips, and \$7,000 in scholarships. For the first time the PTO sponsored “I Voted” stickers, and this will be a tradition going forward. Mr. McCauley asked if there is any record of the year over year PTO donations. Mrs. Byrd said she can provide that to the board.	
4.		<b>APPROVAL OF MINUTES</b> <b>Approval of the following Board of Education Meeting Minutes:</b> <ol style="list-style-type: none"> <li>1. Regular Meeting Minutes May 20, 2025</li> <li>2. Special Meeting Minutes May 29, 2025</li> </ol> <p><i>Mr. Barile moved to approve the Regular Meeting Minutes, May 20, 2025 and Special Meeting Minutes, May 29, 2025. Seconded by Mr. McCauley. Motion passed 6-0-1 with Mr. Hansell abstaining.</i></p>	<b>APPROVAL OF MINUTES</b> <b>A. Approval of the following Board of Education Meeting Minutes:</b> <ol style="list-style-type: none"> <li>1. Regular Meeting Minutes May 20, 2025</li> <li>2. Special Meeting Minutes May 29, 2025</li> </ol> <p>Motion made and passed to approve the Regular Meeting Minutes, May 20, 2025 and Special Meeting Minutes, May 29, 2025.</p>
5.	A.	<b>SUPERINTENDENT’S REPORT</b> Dr. Parlato stated the school year has come to an end with a focus on student enrichment and building connections with the community. There was a wonderful promotion for the 8th grade. The class of 2025 had a successful graduation ceremony. Dr. Parlato thanked all the volunteers and parents for their help. Dr. Parlato thanked all those that voted in the 2nd referendum. This allows the district to begin the hiring process to back fill retirements and hire for new positions. Dr. Parlato stated she is looking forward to the 25/26 school year.	<b>SUPERINTENDENT’S REPORT</b>
6.		<b>BOARD CHAIRPERSON’S REPORT</b> Mrs. Sarich stated she wanted to thank the public for coming out and supporting the 2nd referendum. The graduation was a special event. Mrs. Sarich stated it was a great pleasure to be the one handing out the diplomas. Mrs. Sarich thanked Mr. Cunningham for moving it inside successfully.	<b>BOARD CHAIRPERSON’S REPORT</b>
7.		<b>SUBCOMMITTEE REPORTS</b>	<b>SUBCOMMITTEE REPORTS</b>

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	<p><b>A. Policy</b> No discussion.</p> <p><b>B. Committee on Learning</b> Mrs. Herring stated the board was presented with new curricula, to be reviewed tonight.</p> <p><b>C. Facilities</b> Mr. O'Brien stated projects will be discussed later in the evening.</p> <p><b>D. Operations</b> Mrs. Faulenbach stated they are wrapping up the fiscal year. There are possible bid awards, monthly reports and other financials to be discussed.</p>	<p><b>A. Policy</b></p> <p><b>B. Committee on Learning</b></p> <p><b>C. Facilities</b></p> <p><b>D. Operations</b></p>
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<b>8.</b>	<p><b>DISCUSSION AND POSSIBLE ACTION</b></p> <p><b>A. Monthly Reports</b></p> <ol style="list-style-type: none"> <li><b>Budget Position dated May 31, 2025</b></li> <li><b>Purchase Resolution: D-795</b></li> <li><b>Request for Budget Transfers</b></li> </ol> <p>Mr. Giovannone stated the budget position dated May 31st shows we are 98.22% encumbered. At the same time last year we were 97.57% encumbered. Mrs. Faulenbach asked if the \$3.5 million in Capital Reserve was authentic. Mr. Giovannone stated it does not include the 5 year capital withdrawal of \$1.8 million dollars. That \$1.8 million will need to come off the \$3.5 million. Once the 24/25 fiscal year is concluded, the remainder will be deposited pending final audit. Mrs. Faulenbach stated, looking at it now, one would think the final number is \$3.5 million, but once the meeting is concluded, the intent is to draw on that \$3.5 million by \$1.8 million. Mr. Giovannone confirmed that was correct.</p> <p>Mrs. Faulenbach asked how the ESG payment will happen. Mr. Giovannone stated the \$513,000</p>	<p><b>DISCUSSION AND POSSIBLE ACTION</b></p> <p><b>A. Monthly Reports</b></p> <ol style="list-style-type: none"> <li><b>Budget Position dated May 31, 2025</b></li> <li><b>Purchase Resolution: D-795</b></li> <li><b>Request for Budget Transfers</b></li> </ol>
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	<p>payment will come out of the electricity line for this year. This whole project and billing cycle is a year off. Mrs. Faulenbach asked how the savings are captured. Mr. Giovannone replied that a preliminary report from ESG is due June 30th, then within 90 days of that, we are due a synopsis. Mrs. Faulenbach asked if the year end balance covers the \$513,000 payment. Mr. Giovannone replied it does not, the ESG payment needs to be paid through the \$3.5 million.</p> <p>Mr. Giovannone continued by stating there are no transfers for request, but the Purchase Resolution has been revised since Operations and there was one staffing change for 1 teacher and 1 nurse.</p> <p>Mr. Barile asked Mr. Giovannone to explain how the excess cost is handled. Mr. Giovannone stated the district budgets for Out-of-District placements, and pays for them, including transportation. There is a projected shortfall. The state has authorized additional funds to close the gap on that shortfall. Currently we are \$684,910 short, but once the 3rd payment is received, that shortfall will be cut to approximately \$322,849. There are some placements that did not go the full duration of the year and some did not reach the threshold to allow reimbursements for them. Dr. Parlato added that the reimbursement is 4 and a half times per pupil expenditure.</p> <p>Mrs. Faulenbach stated, regarding the Turf Field Fund, if the motion for the \$100,000 deposit goes through, the fund will be at almost \$1,000,000. We made a commitment to the community that we would put money every year into that account and we are ahead of that commitment. It was done jointly with the town so that the people of New Milford would not have a sudden payment of \$1,500,000 for new turf fields. Some years the commitment was greater than others, and the town has matched those contributions. We are fulfilling the goal, if not more. Mr. Hansell added that the</p>	
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	<p>district has been doing a great job maintaining the fields. Mr. Giovannone stated the first payment was in 2017/2018, and we are ahead of schedule by 2.5 years in meeting that goal. The longevity of the fields have been extended through proper maintenance.</p> <p><i>Mr. McCauley moved to approve the Budget Position dated May 31, 2025; Revised Purchase Resolution D-795; and Request for Budget Transfers. Seconded by Mr. O'Brien. Motion passed unanimously.</i></p> <p><b>B. Bid Awards</b></p> <ol style="list-style-type: none"> <li><b>1. RFP E-2425-006 - Occupational Therapy Services</b></li> <li><b>2. RFP E-2425-007 - Physical Therapy Services</b></li> <li><b>3. RFP E-2425-012 - Enrollment Study</b></li> </ol> <p>Mrs. Faulenbach stated these were just submitted to the board. The lowest bidder isn't always the best, but in this case there is a relationship with this company. Mrs. Olson replied that they have been working with Integrated Pediatrics for over 20 years and have never had a problem with quality of service.</p> <p><i>Mr. McCauley moved to approve Bid Award RFP E-2425-006 - Occupational Therapy. Seconded by Mr. Barile. Motion passed unanimously.</i></p> <p><i>Mr. Hansell moved to approve Bid Award RFP E-2425-007 - Physical Therapy Services. Seconded by Mr. McCauley. Motion passed unanimously.</i></p> <p>Mr. Giovannone stated the memo for the enrollment study has been revised since Operations. After doing reference checks, the recommendation is to not</p>	<p>Motion made to approve the Budget Position dated May 31, 2025; Revised Purchase Resolution D-795; and Request for Budget Transfers. Motion passed.</p> <p><b>B. Bid Awards</b></p> <ol style="list-style-type: none"> <li><b>1. RFP E-2425-006 - Occupational Therapy Services</b></li> <li><b>2. RFP E-2425-007 - Physical Therapy Services</b></li> <li><b>3. RFP E-2425-012 - Enrollment Study</b></li> </ol> <p>Motion made to approve Bid Award RFP E-2425-006 - Occupational Therapy. Motion passed.</p> <p>Motion made to approve Bid Award RFP E-2425-007 - Physical Therapy Services. Motion passed.</p>
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	<p>award. There were not as many vendors that submitted for the study as last time and the stagger of price discrepancies prompted the decision to post at a later date. Also, money has not been identified for this study.</p> <p>Dr. Parlato stated the current study numbers are getting stale but holding strong. It's worth waiting to do this study once state legislation regarding zoning is voted upon. That could change the projections if a study was done now. Mrs. Faulenbach noted it would be good to reach out to the town, and funding for this project should be discussed with them.</p> <p>Mrs. Sarich asked how long an enrollment study takes to execute. Dr. Parlato stated it takes a few months.</p> <p><b>C. 24/25 Fiscal Year End</b>  No discussion.</p> <p><i>Mrs. Faulenbach moved to approve a \$100,000 deposit into the Turf Field Fund from the year-end balance, pending final audit. Seconded by Mr. McCauley. Motion passed unanimously.</i></p> <p><i>Mr. McCauley moved to approve a capital reserve withdrawal in the amount of \$513,000 for the 2025 Energy Systems Group/Bank of America lease payments. Seconded by Mr. Barile. Motion passed unanimously.</i></p> <p>Mrs. Faulenbach stated, once the data for actual savings comes through, the board would like to see it. Dr. Parlato stated she would make sure they get it.</p> <p><i>Mr. O'Brien moved to move the remaining 2024-25 end of year balance, pending final audit, to the capital reserve fund and to make that request to the</i></p>	<p><b>C. 24/25 Fiscal Year End</b></p> <p>Motion made to approve a \$100,000 deposit into the Turf Field Fund from the year-end balance, pending final audit. Motion passed.</p> <p>Motion made to approve a capital reserve withdrawal in the amount of \$513,000 for the 2025 Energy Systems Group/Bank of America lease payments. Motion passed.</p> <p>Motion made to move the remaining 2024-25 end of year balance, pending final audit, to</p>
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	<p><i>Town Council and Board of Finance. Seconded by Mr. McCauley. Motion passed unanimously.</i></p>	<p>the capital reserve fund and to make that request to the Town Council and Board of Finance. Motion passed.</p>
	<p><b>D. 25/26 Budget</b>  Mr. Giovannone stated these numbers came in after the board adopted their budget. The Mayor incorporated that adjustment when he made his recommendation of the board adopted budget to Town Council. The resulting amount matches the amount approved in the 2nd referendum. Mrs. Faulenbach added that there are facilities projects still to be paid.</p> <p><i>Mr. Hansell moved to approve the 25/26 Budget in the amount of \$76,332,587, with the following adjustments: \$8,000 from BAZ25043 Object 52900, Workers Comp, and \$10,000 from BAZ25943 Object 55200, LAP Insurance, per CIRMA update. Seconded by Mr. Barile. Motion passed unanimously.</i></p>	<p><b>D. 25/26 Budget</b>   Motion made to approve the 25/26 Budget in the amount of \$76,332,587, with the following adjustments: \$8,000 from BAZ25043 Object 52900, Workers Comp, and \$10,000 from BAZ25943 Object 55200, LAP Insurance, per CIRMA update. Motion passed.</p>
	<p><b>E. New Policy for First Read</b>  <b>1. 5130 Restorative Practices Response Policy</b>  Mr. Barile asked for the term “restorative practice” to be explained. Dr. Parlato stated it is reintegrating someone back into the school community. It’s a way to look at the full continuum of school discipline. It can start as a conversation about the slightest infraction, all the way to expulsion. Mr. Barile stated that it was discussed and agreed that the board would be able to review and make changes to the climate plan. Dr. Parlato stated that they will be able to review a copy of the climate plan before the July BOE meeting.</p>	<p><b>E. New Policy for First Read</b>  <b>1. 5130 Restorative Practices Response Policy</b></p>
	<p><b>F. New Policy for Second Read</b></p>	<p><b>F. New Policy for Second Read</b>  <b>1. 1340 Naming or Renaming School</b></p>

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	<p><b>1. 1340 Naming or Renaming School Buildings, Components of School Buildings and/or School Grounds</b></p> <p><i>Mr. McCauley moved to approve the following new policy: 1340 Naming or Renaming School Buildings, Components of School Buildings and/or School Grounds. Seconded by Mr. Hansell. Motion passed unanimously.</i></p>	<p><b>Buildings, Components of School Buildings and/or School Grounds</b></p> <p>Motion made to approve the following new policy: 1340 Naming or Renaming School Buildings, Components of School Buildings and/or School Grounds. Motion passed.</p>
G.	<p><b>Policy Revisions Recommended for Second Read</b></p> <p><b>1. 1111 School Security and Safety</b>  <b>2. 1250 Visitors and Observations in Schools</b></p> <p><i>Mr. Hansell moved to approve revisions for the following policies: 1111 School Security and Safety, and policy 1250 Visitors and Observations in Schools. Seconded by Mrs. Sarich. Motion passed unanimously.</i></p>	<p><b>G. Policy Revisions Recommended for Second Read</b></p> <p><b>1. 1111 School Security and Safety</b>  <b>2. 1250 Visitors and Observations in Schools</b></p> <p>Motion made to approve revisions for the following policies: 1111 School Security and Safety, and policy 1250 Visitors and Observations in Schools. Motion passed.</p>
H.	<p><b>Policies and Administrative Regulations Discontinued and Recommended for Deletion</b></p> <p><b>1. 4116 Increasing Educator Diversity Plan and Minority Hiring Recruitment Plan</b>  <b>2. 5131.911 Bullying Prevention and Intervention and Safe School Climate Plan and Administrative Regulations</b></p> <p>Mrs. Faulenbach asked if the policies were being completely deleted and Dr. Parlato stated they were.</p> <p><i>Mr. Barile moved to delete the following policies and administrative regulations: 4116 Increasing Educator Diversity Plan and Minority Hiring</i></p>	<p><b>H. Policies and Administrative Regulations Discontinued and Recommended for Deletion</b></p> <p><b>1. 4116 Increasing Educator Diversity Plan and Minority Hiring Recruitment Plan</b>  <b>2. 5131.911 Bullying Prevention and Intervention and Safe School Climate Plan and Administrative Regulations</b></p> <p>Motion made to delete the following policies and administrative regulations: 4116</p>

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	<p><i>Recruitment Plan and 5131.911 Bullying Prevention and Intervention and Safe School Climate Plan and Administrative Regulations. Seconded by Mr. Hansell. Motion passed unanimously.</i></p>	<p>Increasing Educator Diversity Plan and Minority Hiring Recruitment Plan and 5131.911 Bullying Prevention and Intervention and Safe School Climate Plan and Administrative Regulations. Motion passed.</p>
	<p><b>I. Curricula for Approval:</b></p> <p><b>1. Art Department</b></p> <ul style="list-style-type: none"><li>a. Introduction to Ceramics</li><li>b. Advertising Art and Design</li><li>c. Portfolio - Art</li><li>d. Sculpture</li></ul> <p><b>2. Social Studies Department</b></p> <ul style="list-style-type: none"><li>a. Chinese Studies Honors</li><li>b. Political Science</li><li>c. Sociology</li><li>d. Gr. 8 Social Studies</li><li>e. Gr. 7 Social Studies</li><li>f. Gr. 6 Social Studies</li></ul> <p><b>3. English Department</b></p> <ul style="list-style-type: none"><li>a. AP English Literature and Composition</li><li>b. Modern Voices</li><li>c. Academic Reading (Reading Academy)</li><li>d. Journalism 1</li><li>e. English 1 for Multilingual Learners</li><li>f. Science Fiction</li></ul> <p><b>4. Mathematics</b></p> <ul style="list-style-type: none"><li>a. Honors Algebra</li><li>b. Introductory Algebra 1</li></ul> <p><b>5. World Languages</b></p> <ul style="list-style-type: none"><li>a. French II CP</li></ul>	<p><b>Curricula for Approval:</b></p> <p><b>1. Art Department</b></p> <ul style="list-style-type: none"><li>a. Introduction to Ceramics</li><li>b. Advertising Art and Design</li><li>c. Portfolio - Art</li><li>d. Sculpture</li></ul> <p><b>2. Social Studies Department</b></p> <ul style="list-style-type: none"><li>a. Chinese Studies Honors</li><li>b. Political Science</li><li>c. Sociology</li><li>d. Gr. 8 Social Studies</li><li>e. Gr. 7 Social Studies</li><li>f. Gr. 6 Social Studies</li></ul> <p><b>3. English Department</b></p> <ul style="list-style-type: none"><li>a. AP English Literature and Composition</li><li>b. Modern Voices</li><li>c. Academic Reading (Reading Academy)</li></ul>

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		<ul style="list-style-type: none"> <li>b. French II Honors</li> <li>c. Spanish II CP</li> <li>d. Spanish II Honors</li> <li>e. German II CP</li> <li>f. German II Honors</li> </ul> <p><b>6. STEM</b></p> <ul style="list-style-type: none"> <li>a. Computer Science III</li> <li>b. Digital Media 1</li> </ul> <p><b>7. Library Media</b></p> <ul style="list-style-type: none"> <li>a. 3-5 Library</li> <li>b. K-2 Library</li> </ul> <p><b>8. Early College Experiences</b></p> <ul style="list-style-type: none"> <li>a. ECE Microeconomics</li> <li>b. ECE Chinese Studies</li> <li>c. ECE Intermediate Marketing</li> <li>d. ECE UConn English</li> <li>e. ECE Exercise Physiology</li> <li>f. ECE US History</li> </ul>	<ul style="list-style-type: none"> <li>d. Journalism 1</li> <li>e. English 1 for Multilingual Learners</li> <li>f. Science Fiction</li> </ul> <p><b>4. Mathematics</b></p> <ul style="list-style-type: none"> <li>a. Honors Algebra</li> <li>b. Introductory Algebra 1</li> </ul> <p><b>5. World Languages</b></p> <ul style="list-style-type: none"> <li>a. French II CP</li> <li>b. French II Honors</li> <li>c. Spanish II CP</li> <li>d. Spanish II Honors</li> <li>e. German II CP</li> <li>f. German II Honors</li> </ul> <p><b>6. STEM</b></p> <ul style="list-style-type: none"> <li>a. Computer Science III</li> <li>b. Digital Media 1</li> </ul> <p><b>7. Library Media</b></p> <ul style="list-style-type: none"> <li>a. 3-5 Library</li> <li>b. K-2 Library</li> </ul> <p><b>8. Early College Experiences</b></p> <ul style="list-style-type: none"> <li>a. ECE Microeconomics</li> <li>b. ECE Chinese Studies</li> <li>c. ECE Intermediate Marketing</li> <li>d. ECE UConn English</li> <li>e. ECE Exercise Physiology</li> <li>f. ECE US History</li> </ul>
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		<p><i>Mrs. Herring moved to approve the curricula per the agenda: Introduction to Ceramics, Advertising Art and Design, Portfolio - Art, Sculpture, Chinese Studies Honors, Political Science, Sociology, Gr. 8 Social Studies, Gr. 7 Social Studies, Gr. 6 Social Studies, AP English Literature and Composition, Modern Voices, Academic Reading (Reading Academy), Journalism 1, English 1 for Multilingual Learners, Science Fiction, Honors Algebra, Introductory Algebra 1, French II CP, French II Honors, Spanish II CP, Spanish II Honors, German II CP, German II Honors, Computer Science III, Digital Media 1, 3-5 Library, K-2 Library, ECE Microeconomics, ECE Chinese Studies, ECE Intermediate Marketing, ECE UConn English, ECE Exercise Physiology, ECE U.S. History. Seconded by Mr. Barile. Motion passed unanimously.</i></p>	<p>Motion made and passed unanimously to approve the curricula per the agenda: Introduction to Ceramics, Advertising Art and Design, Portfolio - Art, Sculpture, Chinese Studies Honors, Political Science, Sociology, Gr. 8 Social Studies, Gr. 7 Social Studies, Gr. 6 Social Studies, AP English Literature and Composition, Modern Voices, Academic Reading (Reading Academy), Journalism 1, English 1 for Multilingual Learners, Science Fiction, Honors Algebra, Introductory Algebra 1, French II CP, French II Honors, Spanish II CP, Spanish II Honors, German II CP, German II Honors, Computer Science III, Digital Media 1, 3-5 Library, K-2 Library, ECE Microeconomics, ECE Chinese Studies, ECE Intermediate Marketing, ECE UConn English, ECE Exercise Physiology, ECE U.S. History. Motion passed.</p>
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9.	A.	<p><b>ITEMS OF INFORMATION</b></p> <ol style="list-style-type: none"> <li><b>1. 1111 R Administrative Regulations Regarding School Security and Safety</b></li> <li><b>2. 1250 R Administrative Regulations Regarding Visitors and Observations in Schools</b></li> <li><b>3. 7000 Concepts and Roles in Planning for Educational Facilities</b></li> <li><b>4. 5131.91R Administrative Regulations Regarding Connecticut School Climate Policy</b></li> </ol>	<p><b>ITEMS OF INFORMATION</b></p> <p><b>A. 1. 1111 R Administrative Regulations Regarding School Security and Safety</b></p> <p><b>2. 1250 R Administrative Regulations Regarding Visitors and Observations in Schools</b></p>
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	<p>Mrs Sarich asked if parent observations were included. Dr. Parlato stated they are.</p> <p><b>B. Employment Report - June 2025</b>  Mrs. Kavanagh stated now that the budget has passed they are able to actively fill positions and have already successfully filled 4.</p> <p><b>C. Enrollment Report - June 2, 2025</b>  Dr. Parlato stated the current enrollment projection is still very good data and allows the district to have accurate numbers.</p> <p><b>D. CEN WiFi Grant</b>  Mr. Turner stated the district was awarded a \$250,000 grant for outdoor wifi at the high school and middle school, to be split with the town. Mrs. Faulenbach asked what the time frame was. Mr. Turner replied it is June 2026 but the hope is to get in on the 2nd round of the grant and have outside wifi for all 5 schools. The grant is a reimbursement and the funds are reimbursed as soon as the work is done.</p> <p><b>E. Excess Cost Update</b>  No discussion.</p> <p><b>F. Ongoing Facilities Projects</b>  Mr. O'Brien stated the contractor for the high school gutters has been hired and the work will be completed this summer. The Hill &amp; Plain canopy contractor has been hired and that project will take 2 weeks. The Schaghticoke Middle School underground storage tank has been delayed slightly because the state has a new mandate for underground storage tanks. They now require a leak</p>	<p><b>3. 7000 Concepts and Roles in Planning for Educational Facilities</b>  <b>4. 5131.91R Administrative Regulations Regarding Connecticut School Climate Policy</b></p> <p><b>B. Employment Report - June 2025</b></p> <p><b>C. Enrollment Report - June 2, 2025</b></p> <p><b>D. CEN WiFi Grant</b></p> <p><b>E. Excess Cost Update</b></p> <p><b>F. Ongoing Facilities Projects</b></p>
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		<p>detection device and the RFP will have to reflect that.</p> <p>The RFP for the Larson Farmhouse will address roof replacement. Mr. Cunningham is doing a great job maintaining the building. The needs of the current Central Office configuration needs to be addressed. The staff will be where they are for the foreseeable future. Mr. Cunningham is putting together an RFP to solicit bids from architectural firms to improve the current offices. Most of the work can be done in-house, but the HVAC will require outside vendors. Mrs. Faulenbach stated this has been discussed at both Facilities and Operations and the changes at this point will need to come internally. There is a big issue of privacy that needs to be remedied. Staff should not be taking calls in their cars for privacy and to ensure conversations are not disclosed. This is not an issue of luxury. Mr. Giovannone stated that there is roughly \$8,000 left in the fund from the initial move. Mr. O'Brien stated some carpentry and other work can be done in-house to keep costs down.</p> <p><b>G. Field Trip Report</b> No discussion.</p> <p><b>H. June Fundraising Report</b> Dr. Parlato stated fundraising included donations for Ann's Place.</p>	<p><b>G. Field Trip Report</b></p> <p><b>H. June Fundraising Report</b></p>
10.	<p><b>A.</b></p>	<p><b><u>DISCUSSION AND POSSIBLE ACTION</u></b></p> <p><b>Discussion and possible action concerning the interview of a candidate for the PreK-5 Supervisor of Special Education position. Executive Session anticipated. The Board may take action when it returns from Executive Session.</b></p>	<p><b><u>DISCUSSION AND POSSIBLE ACTION</u></b></p> <p><b>A. Discussion and possible action concerning the interview of a candidate for the PreK-5 Supervisor of Special Education position. Executive Session anticipated. The Board may</b></p>

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	<p><i>Mrs. Sarich moved that the Board enter into executive session for the purpose to interview a candidate for the PreK-5 Supervisor of Special Education position. Invited into executive session are Dr. Janet Parlato, Superintendent of New Milford Public Schools, Mrs. Teresa Kavanagh, Director of Human Services, Dr. Kim Culkin, incoming Director of Student Services, and the candidate (virtually). Seconded by Mr. O'Brien. Motion passed unanimously.</i></p> <p><i>The Board entered Executive Session at 7:18pm.</i></p> <p><i>The Board returned from Executive Session at 7:36pm.</i></p> <p><i>Mr. Hansell moved to appoint Kristen Phillips to the position of PreK-5 Supervisor of Special Education, effective July 1, 2025. Seconded by Mr. McCauley. Motion passed unanimously.</i></p> <p><b>B. Discussion and possible action upon the employment and salaries of Non-Bargaining Unit Employees. Executive Session anticipated.</b></p> <p><i>Mrs. Sarich moved that the Board enter into executive session for the purpose of discussing the employment and salaries of Non-Bargaining Unit Employees. Mrs. Sarich further moved that the Board invite Superintendent of Schools, Dr. Janet Parlato, and Director of Fiscal Services, Anthony Giovannone. Seconded by Mr. O'Brien. Motion passed unanimously.</i></p> <p><i>The Board entered Executive Session at 7:37pm.</i></p>	<p><b>take action when it returns from Executive Session.</b></p> <p>Motion made that the Board enter into executive session for the purpose to interview a candidate for the PreK-5 Supervisor of Special Education position. Invited into executive session were Dr. Janet Parlato, Superintendent of New Milford Public Schools, Mrs. Teresa Kavanagh, Director of Human Services, Dr. Kim Culkin, incoming Director of Student Services, and the candidate (virtually). Motion passed.</p> <p>Motion made to appoint Kristen Phillips to the position of PreK-5 Supervisor of Special Education, effective July 1, 2025. Motion passed.</p> <p><b>B. Discussion and possible action upon the employment and salaries of Non-Bargaining Unit Employees. Executive Session anticipated.</b></p> <p>Motion made and passed that the Board enter into executive session for the purpose of discussing the employment and salaries of Non-Bargaining Unit Employees. Further invited were Superintendent of Schools, Dr. Janet Parlato, and Director of Fiscal Services, Anthony Giovannone. Motion passed.</p>
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		<p><i>The Board returned from Executive Session at 7:51pm.</i></p> <p><i>Mrs. Sarich moved that the board approve as per items discussed in executive session Non-Bargaining Unit Employees. Seconded by Mr. O'Brien. Motion passed unanimously.</i></p> <p><b>C. Discussion and possible action regarding proposed contract of employment with Superintendent of Schools. Executive session anticipated.</b></p> <p><i>Mrs. Sarich moved that the Board enter into executive session for the purpose of discussing a proposed contract of employment with the Superintendent of Schools. Mrs. Sarich further moved that the Board invite into Executive Session Dr. Janet Parlato, Superintendent of Schools. Seconded by Mr. McCauley. Motion passed unanimously.</i></p> <p><i>The Board entered Executive Session at 7:53pm.</i></p> <p><i>The Board returned from Executive Session at 8:07pm.</i></p> <p><i>Mrs. Sarich moved that the Board authorize the Board Chairperson to execute on behalf of the Board the proposed contract of employment with the Superintendent as discussed in executive session and subject to any necessary legal review. Seconded by Mrs. Herring. Motion passed unanimously.</i></p>	<p>Motion made and passed that the board approve, as per the items discussed in executive session Non-Bargaining Unit Employees. Motion passed.</p> <p><b>C. Discussion and possible action regarding proposed contract of employment with Superintendent of Schools. Executive session anticipated.</b></p> <p>Motion made and passed that the Board enter into executive session for the purpose of discussing a proposed contract of employment with the Superintendent of Schools. Further invited into Executive Session were Dr. Janet Parlato, Superintendent of Schools.</p> <p><i>Motion made and passed that the Board authorize the Board Chairperson to execute on behalf of the Board the proposed contract of employment with the Superintendent as discussed in executive session and subject to any necessary legal review.</i></p>
13.		<b>ADJOURN</b>	<b>ADJOURN</b>

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		<i>Mr. O'Brien moved to adjourn the meeting at 8:08p.m. Seconded by Mr. Barile. Vote passed unanimously.</i>	Motion made to adjourn the meeting at 8:08 p.m. Motion passed unanimously.
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Respectfully Submitted,



Mrs. Sarah Herring  
Assistant Secretary  
New Milford Board of Education



RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	32,733,177	-37,320	32,695,857	32,615,050	0	80,807	99.75%
100'S	SALARIES - NON CERTIFIED	10,632,621	0	10,632,621	10,223,640	0	408,981	96.15%
200'S	BENEFITS	12,619,527	-282,292	12,337,235	11,424,370	875,938	36,926	99.70%
300'S	PROFESSIONAL SERVICES	4,272,573	104,366	4,376,939	4,092,852	83,320	200,768	95.41%
400'S	PROPERTY SERVICES	956,488	0	956,488	887,061	27,286	42,141	95.59%
500'S	OTHER SERVICES	11,941,059	0	11,941,059	10,344,931	1,019,920	576,209	95.17%
600'S	SUPPLIES	2,913,450	215,246	3,128,696	2,672,317	372,699	83,680	97.33%
700'S	CAPITAL	73,948	0	73,948	68,943	3,000	2,005	97.29%
800'S	DUES AND FEES	108,225	0	108,225	96,626	124	11,475	89.40%
900'S	REVENUE	-2,788,559	0	-2,788,559	-2,364,001	0	-424,558	84.78%
GRAND TOTAL		73,462,509	0	73,462,509	70,061,789	2,382,286	1,018,434	98.61%

## SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	567,125	0	567,125	557,344	0	9,781	98.28%
51201	SALARIES - NON CERT - PARA EDUCATORS	2,319,679	0	2,319,679	2,308,433	0	11,246	99.52%
51202	SALARIES - NON CERT - SUBSTITUTES	1,023,360	0	1,023,360	1,021,812	0	1,548	99.85%
51210	SALARIES - NON CERT - SECRETARY	2,395,436	0	2,395,436	2,312,793	0	82,643	96.55%
51225	SALARIES - NON CERT - TUTORS	134,201	0	134,201	116,680	0	17,521	86.94%
51240	SALARIES - NON CERT - CUSTODIAL	2,055,127	0	2,055,127	2,028,964	0	26,163	98.73%
51250	SALARIES - NON CERT - MAINTENANCE	1,028,252	0	1,028,252	941,755	0	86,497	91.59%
51285	SALARIES - NON CERT - TECHNOLOGY	540,116	0	540,116	496,087	0	44,029	91.85%
51336	SALARIES - NON CERT - NURSES	569,325	0	569,325	439,772	0	129,553	77.24%
TOTAL		10,632,621	0	10,632,621	10,223,640	0	408,981	96.15%

## BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	638,191	0	638,191	633,071	0	5,120	99.20%
52201	BENEFITS - MEDICARE	574,096	0	574,096	571,978	0	2,118	99.63%
52300	BENEFITS - PENSION	1,122,406	0	1,122,406	1,122,406	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	25,000	0	25,000	24,469	0	531	97.88%
52810	BENEFITS - HEALTH INSURANCE	9,598,448	-282,292	9,316,156	8,440,218	875,938	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	105,000	0	105,000	98,577	0	6,423	93.88%
52830	BENEFITS - LIFE INSURANCE	144,000	0	144,000	137,509	0	6,491	95.49%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	412,386	0	412,386	396,143	0	16,243	96.06%
TOTAL		12,619,527	-282,292	12,337,235	11,424,370	875,938	36,926	99.70%

*EXPENDITURES*

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	32,733,177	-37,320	32,695,857	32,615,050	0	80,807	99.75%
51200	NON-CERTIFIED SALARIES	10,632,621	0	10,632,621	10,223,640	0	408,981	96.15%
52000	BENEFITS	12,619,527	-282,292	12,337,235	11,424,370	875,938	36,926	99.70%
53010	LEGAL SERVICES	279,880	0	279,880	266,395	0	13,485	95.18%
53050	CURRICULUM DEVELOPMENT	80,000	0	80,000	65,129	0	14,871	81.41%
53200	PROFESSIONAL SERVICES	2,403,010	75,171	2,478,181	1,955,821	68,969	453,390	81.70%
53201	MEDICAL SERVICES - SPORTS	2,700	0	2,700	2,700	0	0	100.00%
53210	TIME & ATTENDANCE SOFTWARE	7,500	0	7,500	7,275	199	26	99.65%
53220	IN SERVICE	146,150	0	146,150	77,624	0	68,526	53.11%
53230	PUPIL SERVICES	645,336	0	645,336	983,098	12,140	-349,902	154.22%
53300	OTHER PROF/ TECH SERVICES	35,410	29,196	64,606	62,594	2,012	0	100.00%
53310	AUDIT/ACCOUNTING	45,450	0	45,450	45,450	0	0	100.00%
53500	TECHNICAL SERVICES	241,892	0	241,892	241,519	0	373	99.85%
53530	SECURITY SERVICES	267,042	0	267,042	267,042	0	0	100.00%
53540	SPORTS OFFICIALS SERVICES	118,203	0	118,203	118,203	0	0	100.00%
54101	CONTRACTUAL TRASH PICK UP	83,766	0	83,766	81,989	1,777	0	100.00%
54301	REPAIRS & MAINTENANCE	491,487	0	491,487	489,118	1,758	611	99.88%
54303	GROUNDS MAINTENANCE	12,200	0	12,200	8,398	360	3,442	71.79%
54310	GENERAL REPAIRS	44,170	0	44,170	34,297	1,000	8,873	79.91%
54320	TECHNOLOGY RELATED REPAIRS	43,947	0	43,947	29,933	1,819	12,195	72.25%
54411	WATER	68,195	0	68,195	48,864	17,666	1,665	97.56%
54412	SEWER	14,300	0	14,300	14,300	0	0	100.00%
54420	LEASE/RENTAL EQUIP/VEH	198,423	0	198,423	180,160	2,907	15,356	92.26%
55100	PUPIL TRANSPORTATION - OTHER	185,200	0	185,200	180,091	0	5,109	97.24%
55101	PUPIL TRANS - FIELD TRIP	56,900	0	56,900	50,298	0	6,602	88.40%
55110	STUDENT TRANSPORTATION	6,390,980	0	6,390,980	5,292,141	862,718	236,121	96.31%
55200	GENERAL INSURANCE	345,363	0	345,363	345,363	0	0	100.00%
55300	COMMUNICATIONS	28,396	0	28,396	26,505	0	1,891	93.34%
55301	POSTAGE	28,200	0	28,200	15,494	10,670	2,036	92.78%
55302	TELEPHONE	45,896	0	45,896	45,896	0	0	100.00%



## EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	10,000	0	10,000	10,000	0	0	100.00%
55505	PRINTING	28,160	0	28,160	16,231	0	11,929	57.64%
55600	TUITION - TRAINING	30,000	0	30,000	30,000	0	0	100.00%
55610	TUITION - PUBLIC PLACEMENTS	1,594,949	0	1,594,949	1,345,224	13,627	236,098	85.20%
55630	TUITION - PRIVATE PLACEMENTS	3,153,050	0	3,153,050	2,964,613	132,906	55,531	98.24%
55800	TRAVEL	43,965	0	43,965	23,074	0	20,891	52.48%
56100	GENERAL INSTRUCTIONAL SUPPLIES	181,637	-360	181,277	181,215	62	0	100.00%
56110	INSTRUCTIONAL SUPPLIES	491,493	246,818	738,311	684,750	6,650	46,911	93.65%
56120	ADMIN SUPPLIES	33,678	0	33,678	33,542	136	0	100.00%
56210	NATURAL GAS	250,424	0	250,424	185,437	64,987	0	100.00%
56220	ELECTRICITY	1,064,997	-29,196	1,035,801	740,306	295,495	0	100.00%
56230	PROPANE	4,251	0	4,251	1,380	0	2,871	32.45%
56240	OIL	234,796	0	234,796	233,085	0	1,711	99.27%
56260	GASOLINE	37,286	0	37,286	22,858	5,242	9,186	75.36%
56290	FACILITIES SUPPLIES	323,542	0	323,542	319,831	15	3,696	98.86%
56291	MAINTENANCE COMPONENTS	16,475	0	16,475	15,529	0	946	94.26%
56292	UNIFORMS/ CONTRACTUAL	13,622	0	13,622	12,160	0	1,462	89.27%
56293	GROUNDKEEPING SUPPLIES	25,445	0	25,445	25,055	0	390	98.47%
56410	TEXTBOOKS	41,064	4,750	45,814	40,733	112	4,969	89.15%
56411	CONSUMABLE TEXTS	75,313	-5,711	69,602	66,179	0	3,424	95.08%
56420	LIBRARY BOOKS	64,591	-260	64,331	62,682	0	1,649	97.44%
56430	PERIODICALS	15,717	-796	14,921	14,097	0	824	94.48%
56460	WORKBOOKS	3,000	0	3,000	2,976	0	24	99.20%
56500	SUPPLIES - TECH RELATED	36,119	0	36,119	30,502	0	5,617	84.45%
57340	COMPUTERS	48,624	0	48,624	48,376	0	248	99.49%
57345	INSTRUCTIONAL EQUIPMENT	15,824	0	15,824	12,540	3,000	284	98.21%
57400	GENERAL EQUIPMENT	5,000	0	5,000	3,943	0	1,057	78.86%
57500	FURNITURE & FIXTURES	4,500	0	4,500	4,085	0	415	90.77%
58100	DUES & FEES	108,225	0	108,225	96,626	124	11,475	89.40%
<b>EXPENDITURE TOTAL</b>		<b>76,251,068</b>	<b>0</b>	<b>76,251,068</b>	<b>72,425,790</b>	<b>2,382,286</b>	<b>1,442,992</b>	<b>98.11%</b>



## REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-2,321,720	0	-2,321,720	-1,999,825	0	-321,895	86.14%
43105	MEDICAID REIMBURSEMENT	-79,000	0	-79,000	-117,137	0	38,137	148.27%
44705	BUILDING USE FEES (BASE RENTAL)	-42,490	0	-42,490	-15,534	0	-26,956	36.56%
49102	BUILDING USE FEES (CUSTODIAL)	-35,689	0	-35,689	-19,749	0	-15,940	55.34%
44800	REGULAR ED TUITION	-143,800	0	-143,800	-105,817	0	-37,983	73.59%
44822	SPECIAL ED TUITION	-34,660	0	-34,660	-33,940	0	-720	97.92%
49103	DCF TUITION	-85,000	0	-85,000	0	0	-85,000	0.00%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-18,400	0	-18,400	-42,000	0	23,600	228.26%
44861	PARKING PERMIT FEES	-27,800	0	-27,800	-30,000	0	2,200	107.91%
<b>REVENUE TOTAL</b>		<b>-2,788,559</b>	<b>0</b>	<b>-2,788,559</b>	<b>-2,364,001</b>	<b>0</b>	<b>-424,558</b>	<b>84.78%</b>

<b>GRAND TOTAL</b>	<b>73,462,509</b>	<b>0</b>	<b>73,462,509</b>	<b>70,061,789</b>	<b>2,382,286</b>	<b>1,018,434</b>	<b>98.61%</b>
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<b><u>BOE Capital Reserve Acct #43020000-10101</u></b>	
MUNIS Balance as of 7/1/22	3,039,825
Contribution Towards NMHS Roof Replacement	-450,000
Approved by BoF - 5 year Capital Withdraw 22/23	-980,030
Close and return of Security Grant Set-Asside	201,875
Wastewater Management Plan - SMS	-17,562
NMHS Woodshop	-233,980
Central Office to SNIS Move	-150,000
Fiscal Year End 21/22 Deposit	2,816,025
New Security Grant Set-Asside	-139,800
1/2 of NMHS Fire Insurance Claim Shortfall	-28,538
Approved by BoF - 5 year Capital Withdraw 23/24	-984,078
Observatory Contribution	-12,500
Additional HVAC FUNDS	-150,000
Fiscal Year End 22/23 Deposit	1,568,696
Energy Systems Group 2023 & 2024 Payments	-895,443
Approved by BoF - 5 year Capital Withdraw 24/25	-1,424,000
Fiscal Year End 23/24 Deposit	1,420,700
<b>TOTAL AS OF 6/30/25</b>	<b>3,581,189</b>

<b><u>Turf Field Replacement Acct Contributions #43020000-10130</u></b>	
FROM BOE 17/18 FYE BALANCE	50,000
FROM BOE 18/19 FYE BALANCE	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 16/17, 17/18, 18/19	10,225
FROM TOWN DATED 6/4/20	50,000
FROM TOWN DATED 6/16/21	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 19/20	3,765
FROM BOE TEAM FEE'S & BANNER SALES - 20/21	1,890
FROM BOE 20/21 FYE BALANCE	100,000
FROM TOWN DATED 6/9/22	50,000
CONTRIBUTION - FROM BOE 21/22 FYE BALANCE	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 21/22 & 22/23	12,960
CONTRIBUTION - FROM BOE 22/23 FYE BALANCE	100,000
CONTRIBUTION - FROM TOWN 22/23 FYE BALANCE	100,000
FROM TOWN DATED 4/18/24	50,000
CONTRIBUTION - FROM BOE 23/24 FYE BALANCE	100,000
CONTRIBUTION - FROM TOWN 23/24 FYE BALANCE	100,000
FROM TOWN DATED 6/9/25	50,000
<b>TOTAL AS OF 6/30/25</b>	<b>928,840</b>



WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object
GENERAL	NMHS	CANTERBURY SCHOOL	ICE RINK AND POOL RENTAL FEES	\$ 29,380.00	54420
<b>GRANT</b>	<b>NMHS</b>	<b>AMAZON</b>	<b>WOODSHOP SUPPLIES THROUGH PERKINS</b>	<b>\$ 8,451.78</b>	<b>57400</b>
GENERAL	FACILITIES	JD MUSE (FAT CITY SCREEN PRINTING)	FACILITIES STAFF UNIFORM ORDER	\$ 8,327.71	56292
<b>GRANT</b>	<b>DOI</b>	<b>LEE &amp; LOW BOOKS</b>	<b>HS REMEDIATION BOOKS</b>	<b>\$ 8,173.50</b>	<b>56110</b>
GENERAL	FACILITIES	MODERN PEST SERVICES	EXTERMINATOR SERVICES THROUGH END OF 24/25 FISCAL YEAR	\$ 7,500.00	54310
<b>GRANT</b>	<b>NMHS</b>	<b>AMAZON</b>	<b>SBDI SUPPLY ORDER</b>	<b>\$ 7,047.50</b>	<b>56100</b>
5 YEAR CAPITAL	NMHS	BSN SPORTS (VARSITY BRANDS)	WEIGHT ROOM UPGRADES	\$ 7,000.00	57345
GENERAL	SPED	KATE PEARCE EDUCATION SERVICES	TUTORING SERVICES THROUGH END OF 24/25 SCHOOL YEAR	\$ 5,840.00	55630
GENERAL	FACILITIES	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR FACILITIES	\$ 5,350.12	54301
GENERAL	FACILITIES	FIRE PROTECTION TESTING	FIRE EXTINGUISHER INSPECTIONS	\$ 5,151.47	54301
GENERAL	FACILITIES	FIRE PROTECTION TESTING	FIRE ALARM REPAIR @ SMS	\$ 5,095.00	54301
GENERAL	SPED	FARMINGTON VALLEY NEURO	NEUROPSYCH EVALS THROUGH END OF 24/25 SCHOOL YEAR	\$ 5,000.00	53230

**ITEMS LISTED IN BOLD AND ITALIC FONT ABOVE WERE FUNDED VIA GRANT(S)**



BUDGET TRANSFER REQUESTS

AGENDA ITEM 8A-3  
JULY 2025 MEETING

Requesting Approval Across MOC	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
				NONE AT THIS TIME					

Informational Within Major Object Code	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
				NONE AT THIS TIME					



## **New Construction**

### **Concepts and Roles in Planning for Educational Facilities**

It shall be the policy of the Board of Education to plan for educational facilities. A Long Range Plan shall be maintained as the instrument for determining the need for new facilities or for major facility improvements. The plan will incorporate local demographics, community use of educational facilities, projected enrollments, local educational philosophies and policies, existing and planned educational programs, existing facilities, and the ability of the local electorate to provide needed facilities.

The policy reflects the responsibility of the Board of Education to plan for education facilities and the local legislative body's responsibility to raise funding for and to construct needed educational facilities. This policy governs renovation and construction projects. The definition of a renovation or construction project is determined through budgetary process. Projects which are implemented by the local legislative body and are not maintenance oriented are governed by this policy.

#### **A. Goals and Objectives**

- (1) Identify an educational need for a new facility or renovation to an existing facility.
- (2) Plan for a new facility or renovation to an existing facility.
- (3) Gain public approval for the construction or renovation of a facility.
- (4) Construct or renovate a facility.

#### **B. Assumptions**

This policy assumes all educational programs will be housed in spaces that comply with all applicable building codes and regulations. Further, this policy assumes that spaces provided to educational programs shall not hinder the attainment of educational goals and objectives and that the goal of the Board of Education is to provide facilities with the best possible conditions for attaining educational goals.

#### **C. Community**

- (1) It is recognized that public educational facilities are constructed primarily for public educational activities, but are owned by the public and will be made available for public use wherever that use does not adversely effect educational activities. The design of educational facilities shall take into consideration public use and make accommodations for that use wherever practical. Some of the community uses which shall be considered include recreation, use of facilities for emergency shelters and by non-profit organizations.

## **New Construction**

### **Concepts and Roles in Planning for Educational Facilities**

#### **C. Community (continued)**

- (2) Community demographic information will be considered. Information to be considered shall include road maps with existing and planned sidewalks, maps and descriptions of existing and planned industrial and housing changes, population statistics and local and regional planning studies past, present, and future.

#### **D. Enrollment**

The projection of student enrollment is an essential element of the long range plan. The plan will be based on present and future enrollments. However, any projection is based upon assumptions and subject to inherent weaknesses. Projections will be considered the best estimate at a given point in time. Therefore, enrollment projections shall be updated annually or when new data becomes available or when assumptions change or prove untrue.

- (1) The methods that may be used to predict enrollment include cohort survival, students per dwelling unit and/or percentage of total population.
- (2) Some of the statistics concerning enrollment which will be maintained include the past 5 (five) year enrollment, 5 (five) year predictions, and enrollment summaries by school for past year, present year, and next year. Other statistics will include non public school enrollment by grade level and students with identified learning disabilities by district and by grade for each school. Existing school districting maps and plans to redistrict will be included.

#### **E. Educational Philosophies and Policies**

To the extent that educational philosophies and policies effect facilities, they will be considered in the development of the district's five year plan.

#### **F. Educational Programs**

Educational facilities must be based on the activity to be housed. Facilities that do not conform fully hinder fulfillment of the goals and objectives of the programs housed as well as the philosophy and objective of the curriculum.

## New Construction

### Concepts and Roles in Planning for Educational Facilities (continued)

#### G. Facilities

The long range plan will consider the capacity of existing facilities and their adequacy to house existing educational programs.

- (1) The plan will consider individual building inventories consisting of construction dates, renovation dates, floor plans, legal capacity by space, type of construction, listing of educational spaces and handicap access information.

- (2) **Retirement of Buildings**

A building operated by the school district may be retired from use when the Board of Education determines that it is no longer useful to the district and/or is unsuitable to the current needs or projected needs of the district. The plan shall be one basis for considering the closing of a facility. Recognizing that the closure of a facility may well be an emotional one, the Board of Education will appoint a committee representing a cross-section of opinion in the school district as well as representing the people in the area served by the facility to study the issue and to recommend alternatives for the Board to consider, including retirement, alternative use, remodeling, continuation in use, or any other recommendations the committee might choose to make.

When a building is retired and determined to no longer serve an educational purpose it shall be returned to the Town and shall no longer be operated or maintained by the Board of Education.

- ~~(3) **Naming a Facility/Renaming of School Buildings, Components of Buildings and/or School Grounds**~~

~~The Board of Education shall establish the need and appropriateness for naming any school unit, which includes all outdoor and indoor facilities of the school. When the need has been determined, the Board shall appoint a committee chaired by the Superintendent or designee and composed of two citizens from the immediate community or district served by the school, a representative from each of the following teachers, administrators, PTO, two students from the school, and one alumni.~~

## New Construction

### Concepts and Roles in Planning for Educational Facilities

#### ~~G. Facilities (continued)~~

~~The school naming committee shall then present a name or names to the Superintendent who will forward them to the Board.~~

~~The Board shall then make the final selection of the name from the list of names submitted by the committee.~~

~~It shall be the general policy to name schools and school facilities for persons who have attained prominence locally and nationally, or in the fields of education, science, art, statesmanship, political science, or military achievement; individuals who have by donation, caused the erection of a school building or the creation of another facility may be nominated to be so honored; early pioneers of the community or the State of Connecticut; outstanding presidents of the United States of America; or geographical landmarks.~~

#### H. Finance

The Town has the responsibility of funding the construction of educational facilities. The Board of Education recognizes the need to plan new facilities within the Town's ability to pay. Therefore, liaison shall be established with the Town when a particular need is determined for new facilities or for improvement to existing facilities. After a project has been identified an estimate of the cost will be developed and given to the Town for consideration and inclusion in the Town's long-range Capital Improvement Plan.

All possible sources of funds that will help defray direct costs to the local taxpayers including, but not limited to, State Department of Education grants and Federal grants will be investigated.

#### I. Conclusions

From the plan, an annual list of facility inadequacy and/or future needs shall be developed and presented to the Board of Education for their consideration.

**Note: Restorative Practices Response Policy (NEW)**

**In 2023, the General Assembly passed legislation, now codified at Connecticut General Statutes Section 10-222jj, requiring each board of education to adopt a restorative practices response policy to be implemented by school employees for incidents of challenging behavior or student conflict that is nonviolent and does not constitute a crime. Boards of education are required to adopt such policy by July 1, 2025. The policy directs the district's administration to develop "a continuum of strategies to prevent, identify, and responding challenging behavior, including but not limited to bullying and harassment."**

**Series 5000  
Students**

**5130**

**RESTORATIVE PRACTICES RESPONSE POLICY**

The New Milford Board of Education (the "Board") is committed to identifying strategies to improve school climate, including, but not limited to, by responding to challenging behavior and implementing evidence and research-based interventions, including restorative practices. Restorative practices may be implemented by school employees for incidents of challenging behavior, bullying, and/or harassment in the school environment, or other forms of student conflict that is nonviolent and does not constitute a crime. Restorative practices shall not include the involvement of a school resource officer or other law enforcement official unless such challenging behavior or other conflict escalates to violence and/or constitutes a crime. In addition, the New Milford Public Schools (the "District") shall address challenging behavior, bullying, and harassment in accordance with the Board's Student Discipline policy and any other applicable Board policy, administrative regulations, and/or school rules.

For purposes of this policy:

- "Restorative practices" means evidence and research-based system-level practices that focus on (A) building high-quality, constructive relationships among the school community, (B) holding each student accountable for any challenging behavior, and (C) ensuring each such student has a role in repairing relationships and reintegrating into the school community.
- "Challenging behavior" means behavior that negatively impacts school climate or interferes, or is at risk of interfering, with the learning or safety of a student or the safety of a school employee.
- "Bullying" means unwanted and aggressive behavior among children in grades kindergarten to twelve, inclusive, that involves a real or perceived power imbalance. "Bullying" includes "cyberbullying", which means any act of bullying through the use of the Internet, interactive and digital technologies, cellular mobile telephone or other mobile electronic devices or any other electronic communication.

- “School climate” means the quality and character of the school life, with a particular focus on the quality of the relationships within the school community, and which is based on patterns of people’s experiences of school life and that reflects the norms, goals, values, interpersonal relationships, teaching, learning, leadership practices and organizational structures within the school community.
- “School climate improvement plan” means a building-specific plan developed by the school climate committee, in collaboration with the school climate specialist, using school climate survey data and any other relevant information, through a process that engages all members of the school community and involves such members in a series of overlapping systemic improvements, school-wide instructional practices and relational practices that prevent, identify and respond to challenging behavior, including, but not limited to, alleged bullying and harassment in the school environment.
- “School environment” means a school-sponsored or school-related activity, function or program, whether on or off school grounds, including at a school bus stop or on a school bus or other vehicle owned, leased or used by the Board, and may include other activities, functions or programs that occur outside of a school-sponsored or school-related activity, function or program if bullying at or during such other activities, functions or programs negatively impacts the school environment.

The Board directs the administration of the District to develop a continuum of strategies to prevent, identify, and respond to challenging behavior, bullying, and harassment. Such strategies shall include research-based interventions, including restorative practices, and may be included in each school’s school climate improvement plan. Such strategies shall be shared with the school community, including, but not limited to, through publication in the relevant student handbook.

The Board further directs the Superintendent or designee to collect and maintain data regarding types of challenging behavior addressed using the Restorative Practices Response Policy and data concerning the implementation of restorative practices.

#### Legal References:

Conn. Gen. Stat. § 10-222aa

Conn. Gen. Stat. § 10-222dd

Conn. Gen. Stat. § 10-222jj

Approved:  
Revised:

NEW MILFORD PUBLIC SCHOOLS  
New Milford, Connecticut



Office of Fiscal Services & Operations  
25 Sunny Valley Road, Suite A  
New Milford, Connecticut 06776

8D  
BOE July 2025 Meeting

**TO: Dr. Janet Parlato, Superintendent**  
**FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations**  
**Date: July 10, 2025**  
**RE: 25/26 Iteration of 5 Year Capital Plan**

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The pages attached to this memo capture the revised 5 Year Capital Plan that has been updated since it was last presented during the Board of Education budget hearings in January of 2025.

The total being requested across all projects for 25/26 is in the amount of \$2,586,000 to be funded by the Capital Reserve Account. The balance in the Capital Reserve Account as of July 1, 2025 is \$3,581,189 and does not include the 24/25 Operating Fiscal Year balance deposit which is still subject to audit.

It is important to note that approval of the Board of Education 25/26 iteration of the 5 Year Capital Plan requires approval for the withdrawal of supporting funds, from the Capital Reserve Account, by both the Town Council and Board of Finance.

*Sincerely,*  
*Anthony J. Giovannone*  
*Director of Fiscal Services and Operations*

## CAPITAL 5 YEAR PLAN - FACILITIES

LOCATION	DESCRIPTION	2025/26	2026/27	2027/28	2028/29	2029/30	TOTAL
DISTRICT	VEHICLE REPLACEMENT - F350 WITH ACC			\$95,000		\$100,000	\$195,000
DISTRICT	CUSTODIAL EQUIPMENT (1 Floor Scrubber)			\$19,000			\$19,000
DISTRICT	DOOR REPLACEMENT		\$20,000				\$20,000
DISTRICT	MASONRY WORK		\$20,000				\$20,000
DISTRICT	ASBESTOS ABATEMENT			\$20,000		\$20,000	\$40,000
DISTRICT	GROUPS EQUIPMENT REPLACEMENTS		\$18,500		\$20,000		\$38,500
DISTRICT	CAMERA SYSTEM ENHANCEMENTS		\$22,000			\$44,000	\$66,000
DISTRICT	BOTTLE FILLING STATIONS	\$12,000					\$12,000
DISTRICT	SEWALK REPAIRS	\$100,000	\$100,000	\$100,000			\$300,000
DISTRICT	SPRINKLER SYSTEM UPGRADES	\$30,000					\$30,000
DISTRICT	FARMHOUSE WINDOW REPLACEMENT		\$20,000				\$20,000
DISTRICT	CENTRAL OFFICE UPGRADES	\$150,000					\$150,000
HPS	PLAYGROUND EQUIPMENT	\$50,000					\$50,000
HPS	WINDOW UPGRADES		TBD				\$0
HPS	GYM FLOOR REFINISHING			\$50,000			\$50,000
HPS	HVAC IMPROVEMENTS		\$125,000		\$150,000		\$275,000
NMHS	CULINARY ROOM		TBD				\$0
NMHS	FLOORING REPLACEMENT		\$125,000				\$125,000
NMHS	AUX GYM FLOORS REFINISHING		\$40,000				\$40,000
NMHS	CHILLER PIPING REPLACEMENT			TBD			\$0
NMHS	CUPOLA REPAIRS	\$150,000					\$150,000
NMHS	TENNIS COURT REPLACEMENT	\$1,100,000					\$1,100,000
NMHS	CONCESSION STAND ROOF		\$28,000				\$28,000
NES	PLAYGROUND EQUIPMENT	\$50,000					\$50,000
NES	BOILER CONTROLS	\$15,000					\$15,000
NES	HVAC IMPROVEMENTS		\$125,000		\$150,000		\$275,000
NES	WINDOW UPGRADES			TBD			\$0
NES	DIGITAL RADIOS			\$20,000			\$20,000
NES	PARKING LOT REPAIRS	\$25,000					\$25,000
SNIS	FIRE PANEL REPLACEMENT		\$70,000				\$70,000
SNIS	FIRE PUMP REPLACEMENT	\$25,000					\$25,000
SNIS	PIPE INSULATION		TBD				\$0
SNIS	GYM FLOOR REFINISHING				\$60,000		\$60,000
SNIS	CLASSROOM FLOORING TILE	\$24,000	\$25,000	\$26,000			\$75,000
SNIS	DIGITAL RADIOS			\$20,000			\$20,000
SMS	UST ADDITIONAL FUNDS	\$175,000					\$175,000
SMS	HVAC CONTROLS UPGRADES	\$60,000					\$60,000
SMS	HVAC IMPROVEMENTS			\$175,000			\$175,000
SMS	GYM FLOOR REFINISHING					\$60,000	\$60,000
SMS	HIGH EFFICIENCY BOILER REPLACEMENT			TBD			\$0
DEPARTMENT TOTAL - FACILITIES		\$1,966,000	\$738,500	\$525,000	\$380,000	\$224,000	\$3,833,500



**CAPITAL 5 YEAR PLAN - TECHNOLOGY**

LOCATION	DESCRIPTION	2025/26	2026/27	2027/28	2028/29	2029/30	TOTAL
DISTRICT	Infrastructure Upgrades - Wireless Access Points	\$3,500	\$3,500	\$3,500	\$50,000	\$5,000	\$65,500
DISTRICT	Infrastructure Upgrades - Firewall	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$75,000
DISTRICT	Infrastructure Upgrades - Servers	\$30,000	\$20,000	\$30,000	\$20,000	\$30,000	\$130,000
DISTRICT	Infrastructure Upgrades - Switches	\$10,000	\$10,000	\$10,000	\$25,000	\$10,000	\$65,000
DISTRICT	Cloud based phone system				\$150,000	\$25,000	\$175,000
DISTRICT	Teacher/Admin Laptop and Desktop Replacements	\$250,000	\$150,000	\$100,000	\$15,000	\$15,000	\$530,000
DISTRICT	AV Projects	\$50,000	\$75,000	\$25,000	\$25,000	\$25,000	\$200,000
DISTRICT	Smartboard Refresh	\$35,000	\$5,000	\$5,000	\$10,000	\$10,000	\$65,000
HPS & NES	Chromebooks - Grade K-2	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000	\$90,000
SNIS, SMS & NMHS	Chromebooks - Grade 3-12	\$25,000	\$75,000	\$75,000	\$75,000	\$75,000	\$325,000
NMHS	Theatre Upgrades	\$100,000	\$100,000	\$100,000	\$100,000	\$20,000	\$420,000
NMHS	PLTW Desktop/Laptop Refresh	\$8,000	\$8,000	\$8,000	\$8,000	\$50,000	\$82,000
SMS	PLTW Desktop/Laptop Refresh	\$8,000	\$8,000	\$25,000	\$8,000	\$8,000	\$57,000
<b>DEPARTMENT TOTAL - TECHNOLOGY</b>		<b>\$544,500</b>	<b>\$479,500</b>	<b>\$406,500</b>	<b>\$511,000</b>	<b>\$338,000</b>	<b>\$2,279,500</b>

**CAPITAL 5 YEAR PLAN - BAND & MUSIC**

LOCATION	DESCRIPTION	2025/26	2026/27	2027/28	2028/29	2029/30	TOTAL
DISTRICT	INSTRUMENT REPLACEMENTS	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
DISTRICT	UNIFORMS - ONGOING REPLACEMENTS	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
DISTRICT	EQUIPMENT (STANDS & FIELD EQUIPMENT)	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
<b>DEPARTMENT TOTAL - BAND</b>		<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$75,000</b>

**CAPITAL 5 YEAR PLAN - ATHLETICS**

LOCATION	DESCRIPTION	2025/26	2026/27	2027/28	2028/29	2029/30	TOTAL
DISTRICT	UNIFORM REPLACEMENTS	\$12,000	\$12,000	\$18,000	\$12,000	\$18,000	\$72,000
DISTRICT	WEIGHT ROOM UPGRADING	\$7,500	\$5,000	\$5,000	\$5,000	\$5,000	\$27,500
<b>DEPARTMENT TOTAL - ATHLETICS</b>		<b>\$19,500</b>	<b>\$17,000</b>	<b>\$23,000</b>	<b>\$17,000</b>	<b>\$23,000</b>	<b>\$99,500</b>

**CAPITAL 5 YEAR PLAN - DISTRICT WIDE FURNITURE**

LOCATION	DESCRIPTION	2025/26	2026/27	2027/28	2028/29	2029/30	TOTAL
DISTRICT	STUDENT FURNITURE	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$150,000
DISTRICT	CAFETERIA TABLES	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$55,000
<b>DEPARTMENT TOTAL - DISTRICT WIDE FURNITURE</b>		<b>\$41,000</b>	<b>\$41,000</b>	<b>\$41,000</b>	<b>\$41,000</b>	<b>\$41,000</b>	<b>\$205,000</b>

	2025/26	2026/27	2027/28	2028/29	2029/30	TOTAL
<b>GRAND TOTAL - TECH, BAND, FURNITURE, ATHLETICS &amp; FACILITIES</b>	<b>\$2,586,000</b>	<b>\$1,291,000</b>	<b>\$1,010,500</b>	<b>\$964,000</b>	<b>\$641,000</b>	<b>\$5,851,500</b>

# New Milford Public Schools

## District-Wide Safe School Climate Plan



2025-2026

DRAFT - Not for Publication

## **New Milford Public Schools District Safe Climate Committee**

The New Milford Public Schools District-Wide Safe School Climate Committee's purpose is to ensure a safe school environment where all members take the necessary actions to achieve positive academic, social, and emotional growth. Our schools are warm and welcoming destinations for students, families, and staff, who are treated with respect and dignity. For this to occur, we must work collaboratively as a community. According to the National Center on Safe Supportive Learning Environments, positive school climates involve strong relationships among students, teachers, families, and schools, safe school environments, and supportive environments that address a child's academic, social, and emotional wellness, as well as their physical well-being.

For the 2025-2026 school year, our district committee will hold formal meetings three times a year, and all district meetings will be conducted virtually. Each building will meet with its school-based climate team at least four times during the year. Meeting agendas and minutes will be made available. Our first meeting will provide an opportunity to review data collected from the spring district surveys and make recommendations to support school climate improvement. This will also include:

- Reviewing and making changes, as necessary, to the District School Climate Plan;
- Discussing school-based climate improvement plans;
- Discussing the potential need to make recommendations to the Superintendent.
- Gathering and disseminating best practice information on the prevention, intervention, and response to bullying and youth suicide to school climate committees.

Each building will continue to maintain a school-based climate committee and identify individuals who will serve as the school climate specialist. The building-based teams will continue to meet regularly to support the school's climate and culture by reviewing relevant data and annually self-assessing the school's safe climate using **School Climate Standards**. Through this self-reflection, the building-based committees will develop or revise goals and include

### **District Mission Statement**

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to:

- prepare each and every student to compete and excel in an ever-changing world;
- embrace challenges with vigor;
- respect and appreciate the worth of every human being; and
- contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations

articulated action steps to ensure the school climate is firmly in place for learning to occur. This will include climate survey data and other relevant information to help inform the school's goals for the year. The school community's goals should:

- a. Promote learning and the positive academic, social, emotional, ethical, and civic development of students;
- b. Enhance engagement in teaching and learning.
- c. Address the barriers or challenges to teaching and learning; and
- d. Develop and sustain an infrastructure that builds capacity, accountability, and sustainability through a restorative approach.

The restorative approach cultivates a sense of belonging through opportunities to be part of a school and classroom community, promotes an awareness of respect for one another, and is dedicated to ensuring an inclusive environment for all its members.

### **District-Wide Goals**

For the 2025-2026 school year, the District Wide Committee discussed and decided to continue our work on the following goals:

1. *The New Milford Public School will develop shared values on how all participants act towards one another to advance the vision.*
2. *The New Milford Public Schools will engage in a continuous improvement process informed by school improvement data.*
3. *The New Milford Public Schools will foster meaningful conversations that support students, staff, and families' sense of belonging within the district as a community.*
4. *The New Milford Public Schools will work to ensure that all stakeholders' interests are represented and reflected in improvement efforts related to school climate and working restoratively.*
5. *The New Milford Public Schools will identify, prioritize, and support best practices that enhance student engagement.*

At our final district meeting in May 2025, each school shared and celebrated their work from the year, which was aligned with the district goals.

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Specific school accomplishments from the 2024-2025 school year are listed below:

School	Highlights and Accomplishments
Northville Elementary School	<p>Monthly CARES assemblies focused on the district's <a href="#">character values</a>.</p> <p>Monthly Good News Calls for nominated students</p> <p>Monthly CARES Citizen: Students chosen to have lunch with the principals</p> <p>Staff Shout Outs nominated by peers</p> <p>Promote social and civic responsibilities - recycling, Veterans Day, Plant Patch</p> <p>Articulated statement that describes what a positive climate looks, feels, and sounds like so all members will have a shared understanding</p> <p>CARES at home, Girl Scouts babysitting at conferences, SMS mentors, HPS pen pals</p> <p>Increase students' sense of belonging - including morning announcements.</p> <p>Building teacher capacity around Restorative Practices</p>
Hill and Plain Elementary School	<p>Daily communal morning announcements to reiterate the school's vision and CORE values</p> <p>Monthly whole-school assemblies highlighting a monthly character trait</p> <p>Monthly Good News Calls for nominated students</p> <p>Monthly CORE Value: Students chosen to have lunch with the principals</p> <p>Staff Shout Outs nominated by peers</p> <p>Ongoing relational activities with NMHS and SMS students</p> <p>Peer Mentors (Staff to Students)</p> <p>Building of School Culture and Morale through staff games and tokens of appreciation (Cup Game, Tile decorating, Turkey in Your Pocket, 12 Days of Barkley, Tic Tacs bc Staff is "Mint", Step into Socks for 2025)</p> <p>Staff and Student survey created by Climate Committee</p> <p>Building teacher capacity around Restorative Practices</p>
Sarah Noble Intermediate School	<p>Oscar Medals monthly</p> <p>Kindness School Poster Contest</p> <p>Staff Team Building Activity</p> <p>Staff Activity - SNIS Develops SSC Behavior Guidelines as a school</p> <p>One School- One Book focusing on cultural diversity and perseverance</p> <p>Kindness assembly</p> <p>Student created "Shout Outs"</p> <p>Staff raffle baskets</p> <p>Snack carts for conferences and PD Days</p>
Schaghticoke Middle School	<p>Community Events: Student vs. Staff Basketball and Volleyball games, Health and Community Fair for Families.</p> <p>Guest Speakers on a wide array of topics specific to climate: Center for Empowerment, Fabian Ramirez, Ed Gerrity, Wounded Warrior Project</p>
New Milford High School	<p>Monthly Student &amp; Staff SCC meetings</p> <p>Wingman program each month with SEL activities promoting empathy and inclusivity</p> <p>SCC Staff survey to solicit feedback on various topics and action steps to improve SCC</p> <p>Peer-to-Peer Mentorship</p> <p>Various Clubs/Activities</p>

#### District Mission Statement

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- respect and appreciate the worth of every human being; and
- contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations

	Student/Staff WAVE awards Quarterly Staff contest/celebrations
--	---

The district recognizes the correlation between academic growth and a positive school climate.

*Positive school climate and learning conditions support the effective implementation of multi-tiered systems of support. Similarly, when implemented with fidelity, these systems help districts and schools create positive environments and conditions for learning for all students, which in turn can improve and maintain positive school culture and climate.*

~American Institutes for Research

## District Policy and Procedures

### Policy and Procedures

At the June 2025 Board of Education meeting, policy 5131.91R, Administrative Regulations Regarding Connecticut School Climate, was shared as an item of information and will serve as the foundation of our 2025-2026 District Climate Plan. This document and the forms will be on our district website.

The purpose of this regulation is to provide the district with a framework for an effective and informed school climate improvement process. This includes a continuous cycle of:

1. Planning and Preparation
2. Evaluation
3. Development of Action Steps
4. Implementation.

To support our efforts, an appointed individual will serve as the coordinator for the district and be responsible for:

1. Providing district support for the implementation of the school climate plan at each school;
2. Collaborating with a school-based climate specialist to develop strategies and address needs related to school climate and safety;

#### District Mission Statement

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- prepare each and every student to compete and excel in an ever-changing world;
- embrace challenges with vigor;
- respect and appreciate the worth of every human being; and
- contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations

3. Collecting data regarding school climate improvement and;
4. Convening regular district meetings throughout the school year.

### **Reporting Procedures**

Students and parents (or guardians of students) may file written reports of bullying. Written reports of bullying shall be reasonably specific as to the basis for the report, including the time and place of the alleged conduct, the number of incidents, the target of the suspected bullying, and the names of potential witnesses. Such reports may be filed with any building administrator and/or the Safe School Climate Specialist (i.e., building principal or designee), and all reports shall be forwarded to the Safe School Climate Specialist for review and actions consistent with this Plan.

Students may make anonymous reports of bullying to any school employee. Students may also request anonymity when making a report, even if the student's identity is known to the school employee. In cases where a student requests anonymity, the Safe School Climate Specialist or designee shall meet with the student (if the student's identity is known) to review the request for anonymity and discuss the impact that maintaining the anonymity of the complainant may have on the investigation and on any possible remedial action. All anonymous reports will be reviewed, and reasonable action will be taken to address the situation, to the extent such action can be taken without disclosing the source of the report and is consistent with the due process rights of the student(s) alleged to have committed acts of bullying. No disciplinary action shall be taken solely based on an anonymous report.

School employees who witness acts of bullying or receive reports of bullying shall orally notify the Safe School Climate Specialist, or another school administrator if the Safe School Climate Specialist is unavailable, not later than one (1) school day after such school employee witnesses or receives a report of bullying. The school employee shall then file a written report within two (2) school days after making the oral report.

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## **Investigation**

The Safe School Climate Specialist shall be responsible for reviewing any anonymous reports of bullying and shall investigate or supervise all reports of bullying, ensuring that such investigations are completed promptly after receipt of any written reports. The Safe School Climate Specialist shall also be responsible for promptly notifying the parents or guardians of the student alleged to have committed an act or acts of bullying, and the parents or guardians of the student against whom such alleged act or acts were directed, that an investigation has commenced. To allow the district to adequately investigate complaints filed by a student or parent/guardian, the parent of the student suspected of being bullied should be asked to provide consent to permit the release of that student's name in connection with the investigation process, unless the student and/or parent has requested anonymity.

When investigating reports of bullying, the Safe School Climate Specialist or their designee will consider all available information, including the nature of the allegations and the ages of the students involved. The Safe School Climate Specialist will interview witnesses, reminding the alleged perpetrator and other parties that retaliation is strictly prohibited and will result in disciplinary action.

## **Response to Verified Acts of Bullying**

Following investigation, if acts of bullying are verified, the Safe School Climate Specialist or designee shall notify the parents or guardians of the students against whom such acts were directed as well as the parents or guardians of the students who commit such acts of bullying of the finding not later than forty-eight (48) hours after the investigation is completed. This notification shall include a description of the school's response to the acts of bullying; the results of such investigation; and verbally or by electronic mail, if such parents' or guardians' electronic

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mail addresses are known, that such parents of guardians may refer to the plain language explanation of the rights and remedies available under Conn. Gen. Stat. Sections 10-4a and 10-4b once such explanation has been provided to the Board by the Connecticut Social and Emotional Learning and School Climate Advisory Collaborative and published on the Internet website of the Board. In providing such notification, however, New Milford Public Schools will respect the statutory privacy rights of other students, including the perpetrator of such bullying. The specific disciplinary consequences imposed on the perpetrator, or personally identifiable information about a student other than the parent/guardian's own child, may not be disclosed except as provided by law.

In any instance in which bullying is verified, the Safe School Climate Specialist or designee shall invite the parents or guardians of the student against whom such act was directed to a meeting to communicate the measures being taken by the school to ensure the safety of the student/victim and policies and procedures in place to prevent further acts of bullying. The Safe School Climate Specialist or designee shall also invite the parents or guardians of a student who commits any verified act of bullying to a meeting, separate and distinct from the previously described meeting, to discuss specific interventions undertaken by the school to prevent further bullying. The invitations may be made simultaneously with the notification described above in Section VII.A.

If bullying is verified, the Safe School Climate Specialist or designee shall develop a student safety support plan for any student against whom an act of bullying was directed. Such a support plan will include safety measures to protect against further bullying.

A specific written intervention plan shall be developed to address repeated incidents of bullying against a single individual or recurrently perpetrated bullying incidents by the same individual. The written intervention plan may include counseling, discipline, and other appropriate remedial actions, as determined by the Safe School Climate Specialist or their designee, and may also incorporate a student safety support plan, as appropriate.

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## **Restorative Practices Response**

In adopting Board Policy 5130, the New Milford Public Schools are committed to improving school climate by responding to challenging behaviors and implementing evidence-based and research-based interventions, including restorative practices. Restorative practices focus on building constructive relationships among students and faculty, and when appropriate, holding individuals accountable for any challenging behaviors and allowing such individuals to take an active role in repairing the relationship and allowing for a more successful reengagement in the school environment.

## **Professional Learning**

New Milford Public Schools will ensure that the faculty engages in annual professional learning to address bullying prevention, identification, and response. As part of the prevention and intervention strategies, schools may also implement school-wide training related to a safe school climate and support.

At the beginning of each school year, each school shall provide all school employees with a written or electronic copy of the school district's safe school climate plan and require that all school employees annually complete training on the identification, prevention, and response to bullying as required by law.

For more information on the Safe School Climate Committee, please visit our website at <https://sites.google.com/newmilfordps.org/climate-district-wide/home>.

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### **District-Wide Safe School Climate Committee Members**

Holly Hollander, Assistant Superintendent  
 Gwen Gallagher, NES Principal  
 Michelli Anatolio, NES Social Worker  
 Stephanie Pilla, NES Grade 2 Teacher  
 TBD, Community Partner Youth Agency  
 Cathy Calabrese, HPS Principal  
 Nicole Heering, HPS Interventionist  
 Jennifer Meyers, SNIS Assistant Principal  
 Tara Gee, SNIS Grade 4 Teacher  
 Doranne Koval, HPS Grade 2 Teacher  
 Anna Pelillo, Special Education Teacher  
 Michael Boucher, SMS Assistant Principal  
 Corrine Palmer, NMHS Social Studies Teacher  
 Kevin Best, NMHS Assistant Principal  
 NMHS Student: TBD

Safe School Building Coordinator

District - Holly Hollander ([hollanderh@newmilfordps.org](mailto:hollanderh@newmilfordps.org))

NES - Gwen Gallagher ([gallagherg@newmilfordps.org](mailto:gallagherg@newmilfordps.org))

HPS -Catherine Calabrese ([calabresec@newmilfordps.org](mailto:calabresec@newmilfordps.org))

SNIS - Jennifer Meyers ([meversj@newmilfordps.org](mailto:meversj@newmilfordps.org))

SMS - Michael Bourcher ([Boucherm@newmilfordps.org](mailto:Boucherm@newmilfordps.org))

NMHS - Kevin Best ([bestk@newmilfordps.org](mailto:bestk@newmilfordps.org))

Link for rubric 2025-2026 [HERE](#)

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NEW MILFORD PUBLIC SCHOOLS

**EMPLOYMENT REPORT**

Regular Meeting of the Board of Education  
New Milford, Connecticut  
July 15 BOE Meeting

**CERTIFIED STAFF APPOINTMENTS**

<b>Alexandra Becker</b> -1.0 Music Teacher at HPS. -Effective Date: August 20, 2025 -Salary \$61,324 (MA/Step 5) with 5 years of experience. -Replacing M.Haynes who resigned (\$55,618)	<b>Margaret Burns</b> -1.0 Special Education Teacher at SMS -Effective Date: August 20, 2025 -Salary \$97,681 (MA/Step 15) with 25+years of experience. -Replacing K.Quader who resigned (\$96,723).	<b>Danelle Kulbieda</b> -1.0 Science Teacher at SMS -Effective Date: August 20, 2025 -Salary \$97,681 (MA/Step 15) with 16 years of experience. -Replacing T.Nevins who retired (\$97,471).	<b>Tara Karlson</b> -1.0 Science Teacher at NMHS -Effective Date: August 20, 2025 -Salary \$97,681 (MA/Step 15) with 19 years of experience. -Replacing N.Hurlburt who resigned (\$96,723).
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<b>Kristen Phillips</b> -1.0 Supervisor of Special Education Grades Pre-K-5. -Effective Date: July 1, 2025 -Salary \$129,525. Approved on the 6/17/2025 BOE Meeting. -Replacing D.Clark who is retiring after 38 years in the district.
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**CERTIFIED STAFF RESIGNATIONS**

<b>Amanda Anderson</b> -1.0 Music Teacher at SNIS -Effective Date: July 2, 2025 -Salary \$64,322 (MA60/Step 5). Took a teaching position in a NY district.	<b>Maureen Dougherty</b> -1.0 School Counselor at NMHS -Effective Date: July 30, 2025 -Salary \$58,409 (MA22/Step 3). Took a position in another CT District.	<b>Roxann Mead</b> -1.0 STEM Teacher at SMS -Effective Date: June 30, 2025 -Salary \$55,618 (BA/Sep 3). Took a position in another CT District.	<b>Catherine Shea</b> -1.0 School Counselor at SMS -Effective Date: June 17, 2025 -Salary \$78,538 (MA/Step 11). Leaving due to personal reasons.
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## INTERNAL TRANSFERS

<b>Lauren D'Amico</b> -1.0 1yr School Counseling Position at SMS transferring to 1.0 School Counselor at SMS -Effective Date: August 20, 2025. Replacing C.Shea who resigned.	<b>Katherine Kullgren</b> -1.0 Grade 2 Teacher at HPS transferring to TESOL Teacher at HPS. -Effective Date: August 20, 2025. Replacing L.Robinson who retired.	<b>Annette Ready</b> -1.0 Humanities Teacher at SMS transferring to 4 <sup>th</sup> Grade Teacher at SNIS. -Effective Date: August 20, 2025. Replacing T.Rossitto who resigned.	<b>Maria Triscari</b> -1.0 Special Education Teacher at SNIS transferring to Special Education Teacher at SMS. -Effective Date: August 20,2025. Replacing H.Morin who retired.
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## New Milford Enrollment Matrix By School

July 2, 2025

NES	Actual 06/01/23	Proj 24-25	Actual 07/02/25	Variance from the Projection
PK	56	39	46	7
K	139	129	97	-32
1	134	129	107	-22
2	128	137	135	-2
<b>TOTALS</b>	<b>457</b>	<b>434</b>	<b>385</b>	<b>-49</b>

HPS	Actual 06/01/23	Proj 24-25	Actual 07/02/25	Variance from the Projection
PK	48	39	43	4
K	117	121	81	-40
1	120	121	90	-31
2	105	115	124	9
<b>TOTALS</b>	<b>390</b>	<b>396</b>	<b>338</b>	<b>-58</b>

PK - 2 TOTAL	Actual 06/01/23	Total Proj 24-25	Actual 07/02/25	Variance from the Projection
PK	104	78	89	11
K	256	250	178	-72
1	254	250	197	-53
2	233	252	259	7
<b>TOTALS</b>	<b>847</b>	<b>830</b>	<b>723</b>	<b>-107</b>

SNIS	Actual 06/01/23	Proj 24-25	Actual 07/02/25	Variance from the Projection
3	252	252	267	15
4	262	237	260	23
5	250	258	232	-26
<b>TOTALS</b>	<b>764</b>	<b>747</b>	<b>759</b>	<b>12</b>

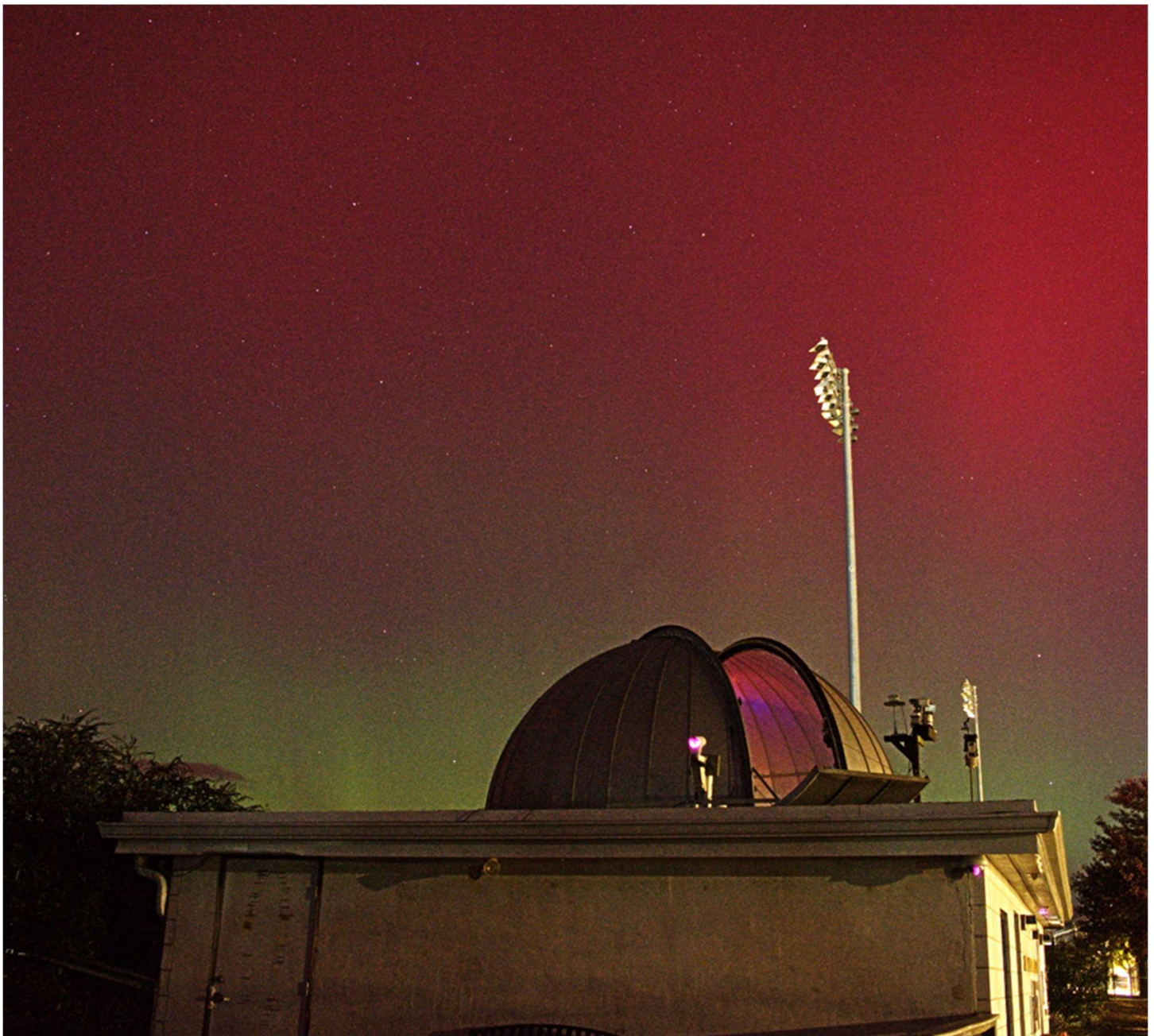
SMS	Actual 06/01/23	Proj 24-25	Actual 07/02/25	Variance from the Projection
6	281	269	264	-5
7	255	243	265	22
8	286	277	244	-33
<b>TOTALS</b>	<b>822</b>	<b>789</b>	<b>773</b>	<b>-16</b>

NMHS	Actual 06/01/23	Proj 24-25	Actual 07/02/25	Variance from the Projection
9	293	267	269	2
10	334	300	248	-52
11	302	298	304	6
12	308	324	286	-38
<b>TOTALS</b>	<b>1237</b>	<b>1189</b>	<b>1107</b>	<b>-82</b>

	Actual 06/01/23	Actual 07/01/24	Proj 24-25	Actual 07/02/25	24-25 Variance from the Projection	Comparison of 7/2024 to 7/2025
PK-2	847	846	830	723	-107	-123
SNIS	764	752	747	759	12	7
SMS	822	756	789	773	-16	17
NMHS	1237	1206	1189	1107	-82	-99
<b>TOTALS</b>	<b>3670</b>	<b>3560</b>	<b>3555</b>	<b>3362</b>	<b>-193</b>	<b>-198</b>

LHTC total = 20





# 2024-2025 ANNUAL OPERATIONS REPORT

JOHN J. MCCARTHY OBSERVATORY

JUNE 21, 2025

*Above: A rare Aurora Borealis visible from the Observatory during an October 2024 geomagnetic storm, the result of a powerful flare from a sunspot that hurled a cloud of plasma towards the Earth two days earlier.*





## OVERVIEW

The John J. McCarthy Observatory (“JJMO” or “Observatory”) has had a remarkable year, marked by significant achievements and milestones. The focus of our activities over the past 12 months has been completing the optimization of the new equipment and integration of these powerful tools into our Education, Science and Outreach activities. This report details the highlights of our activities in each area, the status of our facilities and our plans and goals for the future.

# SCIENCE

The Observatory has used its new telescope, mount and camera over the past year to expand existing science activities and to explore new initiatives made possible by the upgrades installed in the first half of 2024. This new equipment has allowed the Observatory to capture an image of an asteroid with a brightness of only magnitude 21.5, which is 1.65 million times dimmer than the human eye can see. This was the dimmest asteroid we've ever captured and is indicative of the potential of the new system being realized after a year of work to understand and optimize it. This capability will be an incredible addition to student science endeavors in the future.

## **NASA LUCY MISSION SUPPORT**

Lucy is the first space mission to explore a diverse population of small bodies known as the Jupiter Trojan asteroids. These remnants of our early solar system are trapped on stable orbits associated with – but not close to – the giant planet Jupiter. Trojan asteroids orbit in two “swarms” that lead and follow Jupiter in its orbit around the Sun. Launched in 2021, Lucy will visit a number of these asteroids, including Patroclus and its satellite Menoetius in 2033. The orbital plane of this binary system crosses through the Earth’s line-of-sight once every six years, during which one of the asteroids pass in front of, or behind the other, a phenomenon called “mutual events.” The most recent mutual event season occurred between October 2024 and January 2025 and JJMO captured critical photometric images that will be used to characterize the dynamics of this system so that NASA can plan for its close approach in 2033. The data collected by JJMO was provided to Brian Warner, Research Scientist at the Center for Solar System Studies for analysis. The results of his investigation (including the JJMO’s contributions) were published in *Minor Planet Bulletins* in December (Volume 52-1)<sup>1</sup> and March (Volume 52-2)<sup>2</sup>. In one instance, JJMO provided critical data that was used to “complete the ascending branch of the light curve,” circled in yellow on Figure 1.

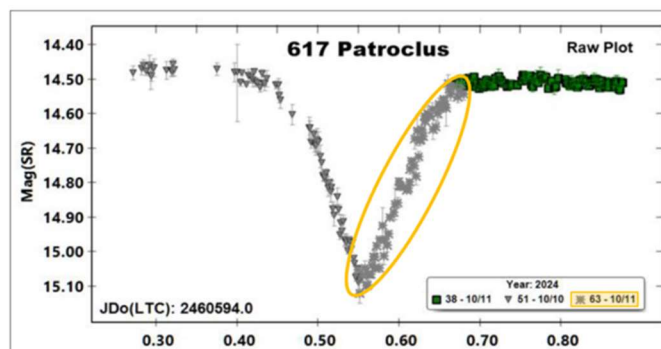


Figure 1. Photometric measurements of Menoetius passing behind Patroclus, October 10-11, 2025.

## **CHARACTERIZING POTENTIAL THREATS**

Asteroids have modified the surface of all the rocky/icy worlds in our solar system. As such, the discovery and characterization of asteroids (size, composition, rotation rate, etc.) that could pose a threat to Earth has gained international attention. The Observatory is an active member of a consortium of organizations and facilities engaged in the search for Near-Earth Asteroids (NEAs).

<sup>1</sup> Warner, Brian D.; Durkee, Russ; Fauerbach, Michael; Gebauer, John; Cloutier, William; Nastasi, Alessandro; Oey, Julian; Stephens, Robert D.; Tedesco, Daniel Guimaraes; de Oliveira Barreto, Carlos Henrique (2024). “CCD Photometric Observations of 617 Patroclus-Menoetius Mutual Events.” *The Minor Planet Bulletin*, Volume 52, Number 1, A.D. 2025, pages 64-69. ([https://mpbulletin.org/issues/MPB\\_52-1.pdf](https://mpbulletin.org/issues/MPB_52-1.pdf))

<sup>2</sup> Warner, Brian D.; Durkee, Russ; Fauerbach, Michael; Gebauer, John; Cloutier, William; Nastasi, Alessandro; Oey, Julian; Sioulas, Nick; Stephens, Robert D.; Tedesco, Daniel Guimaraes; de Oliveira Barreto, Carlos Henrique (2025). “Follow-up Observations of 617 Patroclus-Menoetius Mutual Events: 2024 November to 2025 January. *The Minor Planet Bulletin*, Volume 52, Number 1, A.D. 2025, pages 178-183. ([https://mpbulletin.org/issues/MPB\\_52-2.pdf](https://mpbulletin.org/issues/MPB_52-2.pdf))

For example, on April 2<sup>nd</sup> (Coordinated Universal Time), the Observatory team observed and submitted six highly accurate observations of the Apollo-class asteroid 2025 GB to the Minor Planet Center during its closest approach to Earth (published in the Minor Planet Electronic Circular 2025-G39). The quality of the observations permitted a simple light curve (showing the changes in illumination as the body rotated) to be constructed from a single data set. While not the intent of the observing session, it does demonstrate the potential of the Observatory’s imaging capabilities and its intrinsic scientific value.

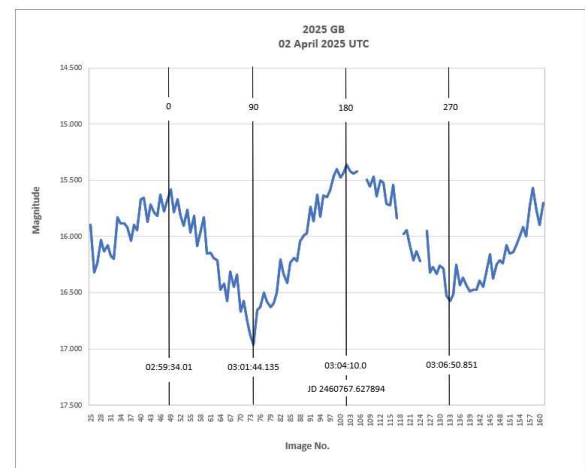


Figure 2. Light curve of 2025 GB.

## PLANETARY DEFENSE

### IAWN

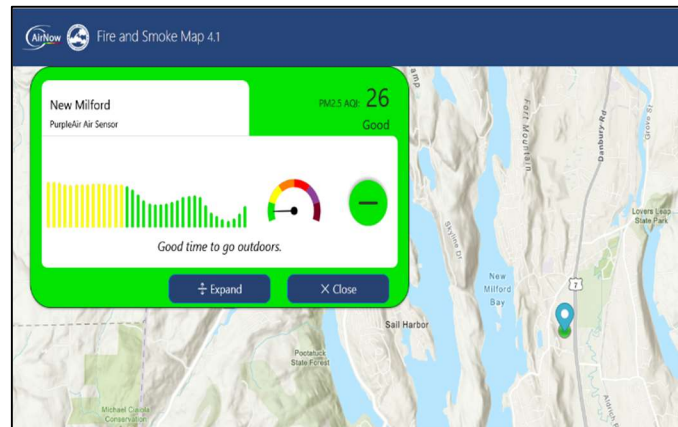
The International Asteroid Warning Network (IAWN) is a world-wide planetary defense collaboration of organizations, including NASA, ESA (European Space Agency), JAXA (Japan Aerospace Exploration Agency), CNSA (Chinese National Space Administration), United Kingdom Space Agency and individual observatories. IAWN came into being from a 2013 resolution by the United Nations General Assembly to collectively work to detect, monitor, and characterize Near-Earth Objects (NEOs) and to minimize the threat of a hazardous impact. The McCarthy Observatory is one of the signatories of the IAWN Statement of Intent and is an active contributor to IAWN.

### WORLD RECOGNITION

The Near Earth Objects - Dynamic Site (NEODyS) provides information on Near Earth Objects that is continually updated with the most recent observations collected by the Minor Planet Center. NEODyS also provides a metric to measure the performance and the contribution of observatories to follow-up activity (confirmation and orbit refinement of newly discovered asteroids). The Observatory was recently ranked 23rd for the lunation starting 5/12/2025, and currently ranks 57th for the year. The rankings include all observatories in the world that observe asteroids; many are large, professional government funded observatories like Mt. Lemmon, Kitt Peak, Haleakala, Mauna Loa and others.

## **ENVIRONMENTAL MONITORING**

In addition to our Davis Weather Station and its long term archiving of weather and solar conditions the Observatory has acquired a PurpleAir Sensor through the Connecticut Department of Energy & Environmental Protection's (DEEP) PurpleAir Sensor Loan program. The unit is installed on the roof of the Observatory and measures PM2.5 (particulate matter that is 2.5 micrometers in size and smaller). PM2.5 is a concern for human health and is one of the parameters used to develop the Air Quality Index (AQI). Real time data can be found on websites such as "AirNow," which is operated as a partnership of the U.S. Environmental Protection Agency, National Oceanic and Atmospheric Administration (NOAA), National Park Service, NASA, Centers for Disease Control, and tribal, state, and local air quality agencies.



*Figure 3. JJMO Air Quality Data on AirNow website.*

## **ASTEROID OCCULTATIONS**

In collaboration with Kevin Green, PhD, Practitioner in Residence, Department of Mathematics and Physics, University of New Haven, the Observatory has participated in a project to observe asteroid occultations simultaneously from several locations. Using specialized cameras that use GPS signals to provide highly accurate time, Professor Green, his students and contributors at JJMO and the Westport Astronomical Society capture light curves from stars enabling them to determine the exact time and duration of when asteroids occult (pass in front of) stars. The data gathered from these activities can be used to refine asteroid orbits, determine their size and shape, and even detect potential satellites.



# EDUCATION

The Observatory's education activities includes supporting district teachers, assisting with student projects and providing a venue for student exploration.

Since 2024 we have had eleven new students join the observatory – one is a college student and the rest are high school students. The students are from New Milford, Brookfield, Litchfield, Washington, Newtown, Larchmont, NY and California.

The college student, a math major attending Tufts University, added an astrophysics major to her studies after spending last summer at the observatory.

In the past year, we have formalized the onboarding experience for newly joining students to include interviews with staff, training and access to process documentation. As such, all of the students are trained to set up and operate the observatory and are often running the primary instrument during our Second Saturday Stars events.

We are hopeful that an Astronomy Club is launched and active during the next school year.



## NOTABLE DEVELOPMENTS

- Recently, students have been more focused on Astrophysics as their area of study. Past students were more focused on Physics and Astronomy.
- The Observatory is attracting students from farther afield:
  - A student-volunteer from Guildford has been accepted into the Astrophysics program at the University of Chicago
  - A student-volunteer has been accepted into the Astrophysics program at Duke
  - A student-volunteer from West Hartford attends USC
  - A student-volunteer lives and attends high school in California, and summers in New Milford

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# OUTREACH

Public outreach is critical to the Observatory’s mission - “to further science literacy, create scientific curiosity, and reinforce interest and skills in science.”

## SECOND SATURDAY STARS

The Observatory has held a public Open House on the second Saturday of every month since 2005 – “Second Saturday Stars” or “SSS.” The event typically includes an educational presentation, by a subject matter expert, on a variety of astronomical subjects, in addition to having telescopes set up on clear nights for the public to enjoy. Given the cramped confines of the Observatory’s classroom and the large number of visitors we host at these events, whenever possible and weather permitting, SSS talks are held outside, even throughout the winter months and, despite the chilly temperatures, were well attended by students, their families and other members of the public.

## OBSERVATORY VISITS

The Observatory is available for private visits, by request via our web site. While scheduling is always difficult with other scheduled activities and the few clear nights we seem to have, we have hosted approximately 36 private sessions over the past year with families, organizations and students.

## MOBILE PRESENTATIONS

Observatory staff are also available to provide presentations at remote locations and have delivered approximately six at libraries, schools and senior centers over the past year. One of our volunteers, Bill Cloutier, is a NASA Solar System Ambassador<sup>3</sup> and is able to provide presentations with NASA provided materials.



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<sup>3</sup> <https://science.nasa.gov/engage/solar-system-ambassadors/>

# FACILITIES & INFRASTRUCTURE

Thanks to the Town of New Milford, the New Milford Board of Education and our many supporters, the Observatory successfully completed its “Campaign for the Next 25” project last year and has upgraded our critical science equipment. Last year we also completed several projects to refresh the facility, including fresh paint on doors and walls, and general clean-up. In coordination with the school facilities department, the Skydeck and roof received repairs. Extraneous equipment was removed from the roof including the long-retired radio dish.

“The John J. McCarthy Observatory is well-equipped to fulfill our mission and drive long-term successes”

Our facility was also integrated into the school’s security systems with more surveillance cameras and a passcode entry system.

In the coming year, we plan to continue refreshing the facility by painting the outdoor south wall and replacing the ceiling tiles in the classroom.

We greatly value and appreciate the support and assistance provided by Matt Cunningham (Facilities Director) and Jeff Turner (IT Director) – they are always available to help.

## PLANETARIUM SUPPORT

Observatory staff supported the recent upgrades to the Planetarium in Sarah Noble. Some had built the original and were very excited to see the vastly improved equipment and capabilities they’ll provide to the school. The plan for the future is to integrate activities that use the McCarthy planetarium and the McCarthy Observatory.





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# FUTURE PLANS

The Observatory will continue to deliver and expand its Science, Education and Outreach activities. Driven by the capabilities of the new equipment implemented last year, the observatory and its staff of volunteers are busier than ever, and our near-term plans involve addressing the bottlenecks in our operations.

1. Recruit, train and integrate new volunteers.
2. Document all observatory protocols and procedures.
3. Engage the student volunteers.
4. Investigate the potential to add a second dome to the facility.
5. Upgrade and streamline technology infrastructure.

## CELEBRATE

The John J. McCarthy Observatory was dedicated on December 2, 2000 and we are fast approaching the 25<sup>th</sup> anniversary of that momentous day. In the past 25 years our ambitious project has been a resounding success due to the vision of our founders, the participation and genius of our students, the support of our community, and the hard work of our volunteers. Stay tuned, we are planning an event to celebrate this milestone and hope that all of our supporters can join us.





# **APPENDIX 1**

## **EQUIPMENT PURCHASED AND DONATED TO THE NEW MILFORD BOARD OF EDUCATION**

1. ZWO ASI2600MC Pro Color Astronomy Camera. \$1,995