



New Milford Board of Education  
25 Sunny Valley Rd  
Suite A  
New Milford, CT 06776

# **NEW MILFORD PUBLIC SCHOOLS**

## **REQUEST FOR PROPOSAL**

**RFP E-2425-014**

### **FACILITIES BUILDING ROOF REPAIRS**

New Milford Public Schools  
Request for Proposal  
Facilities Building Roof Repairs

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## 1. INTRODUCTION

The New Milford Public Schools (the "District") is requesting proposals from qualified contractors to provide materials and services in replacing the roofing material on the Facilities Building .

### 1.1 GENERAL

The work contemplated to be included in this request for proposals includes but is not limited to the following:

- Remove and dispose of all roofing materials from the house.
- Install asphaltic, architectural, strip type shingles and SBS membrane roofing materials including but not limited to metal rake and drip edging, ice & water shield, shingle underlayment, ridge vents, plumbing boots, and flashings.
- It is the understanding that the house has plywood sheathing. The base will reflect that understanding. Allowances will not be used as a factor for bid award, rather utilized once actual conditions are exposed and known.

## 2. GUIDELINES

- The selected contractor (the "Contractor") shall maintain the buildings in a weather tight condition throughout the course of construction.
- All materials and procedures should conform to the manufacturers specifications.
- The Contractor shall perform the work to accommodate to the greatest extent reasonable the normal use of the premises by the District during the construction period.
- It is the District's intention to proceed with the dwelling occupied during the entire construction project. The Contractor shall coordinate with the District in all construction operations to minimize conflict, and to facilitate the District usage of the dwelling, parking, and access to the building.
- The Contractor shall take every precaution to ensure the safety of the occupant(s) during all phases of construction. The Contractor shall maintain at least one exit for access. The Contractor shall coordinate restrictions and closures with the District.
- The Contractor shall assume full responsibility for the protection and safekeeping of his materials and products under this Contract stored on the site. The District shall not be responsible for loss or damage to any of Contractor's materials or products. The Contractor shall move any stored products under the Contractor's control which interfere with operations of the District.
- Plants, shrubs, and lawn areas are to be protected from damage and debris. Repair and/ or replacement of all damage to existing landscaping shall be done at no additional cost to the District.
- The District requires that an OSHA JHA ( job hazard analysis) be submitted to the District's Director of Facilities prior to any work commencing.
- The Contractor is responsible for cordoning off areas in which work will be conducted.
- The Contractor shall maintain a clean and safe environment throughout the project. Daily clean up and storage of equipment and materials is expected.
- The Contractor shall notify the District, within 24 hours of discovery, in the event

unforeseen circumstances. If the work is deemed additional or extra by the Project Manager then a change order will be negotiated, executed, and authorized by the Contractor and District prior to the commencement of the work. Any work performed prior to the execution of a change order may not be considered for payment.

- These specifications do not attempt to detail every task and procedure required to perform the work in full. The Contractor shall perform the work as required to complete the work in a professional manner using customary trade practices and standard work practices.
- The Contractor shall include in their bid the cost of trash containers and the removal and lawful disposal of said debris off site as required.

**Close out:** Clean up all unused materials and debris and dispose of them properly. Contractor is required to dispose of all waste products. Conduct a close out meeting with the Director of Facilities and review any future maintenance.

**Subcontractors:** Unless specifically indicated in the contract documents, no part of the contract may be subcontracted or sub-let without permission of the District.

**Facilities and equipment:** The Contractor shall provide all necessary equipment. All of the Contractor's equipment shall be maintained at the Contractor's facility and at the Contractor's expense. The District shall not be responsible for providing the use of its facilities for storage. Any aerial devices that are impractical to transport daily shall be parked at a spot on campus approved by the District.

**OSHA compliance:** To the extent applicable to the services to be performed under this Agreement, the Contractor represents and warrants, that all articles and services furnished meet or exceed the safety standards established and promulgated under OSHA statutes, standards, and regulations.

## 2.1 REQUIRED MATERIALS

- 1/2" x 4' x 8', 4-ply CDX for sheathing.
- Seam tape - As manufactured by 3M, Scotch or approved equal.
- Rake & Drip Edge - White aluminum rake & drip. Drip edge shall be 5" wide.
- Leak Barrier - CertainTeed Diamond Deck, Elephant Skin synthetic roofing underlayment, GAF Weather Watch, Grace or Harvey Titanium mineral surfaced leak barrier or approved equal.
- Starter Shingles shall be manufactured by the shingle manufacturer.
- Roof Shingles - shall be Certain Teed Landmark, GAF Timberline Shingles, TAMKO Heritage, laminated asphalt shingles or approved equal. Shingles shall carry Underwriter's Laboratories labels, UL® 790 Class A Fire Resistance, UL® 997, Wind Resistance and ASTM D3462. Shingles shall be Class A, strip type, self-sealing
- Hip and ridge shingles shall be as manufactured by the roofing shingles used.
- Ridge Vent- CertainTeed Shingle Vent, GAF Cobra or approved equal.
- Fasteners - Aluminum or galvanized sharp pointed conventional roofing nails with smooth shanks, minimum 3/8" diameter head and of sufficient length to penetrate ¾" into solid decking or penetrate through sheathing. Provide 6 nails per full shingle. Staples are not acceptable.
- Roof boots/ Flashing Vents - EPDM rubber-aluminum boots.

- Flashing cement - trowel grade non-asbestos mineral- fibered roofing mastic ASTM D-2822 Type 1 and ASTM D-4586 Type 1, equivalent to Karnak.
- Chimney flashing - Lead step and counter flashing.

## **2.2 SCOPE OF WORK**

- Remove and legally dispose of existing shingles and related roofing materials such as, but not limited to, underlayment, roof vents, plumbing boots, flashing materials, rake and drip edge, and fasteners from all roof sections of the house and porch roofs.
- Tape all seam on plywood and seal voids in sheathing where vent pipes and or duct work penetrate the roof deck.
- Install a leak barrier to extend a minimum of 24" beyond the face of the heated space, however no less than two courses along eaves. Extend leak barrier onto fascia 1' to 1 ½"
- Install (18") eighteen-inch-wide strip of ice & water barrier along the rakes. Overlap and seal joints a minimum of 6".
- Install a minimum of 18" x 18" piece of leak barrier around any roof penetrations such as vent, hoods, plumbing stacks etc.
- Install new metal rake and drip edge on all rakes and eaves. Fasten new metal edging every 8" on center using approved fasteners.
- Install roofing underlayment over all roof decks to receive new roofing. Lap each course a minimum of 6" over the lower course, and side lapping 4" at all joints.
- Contractor to provide photographic evidence of underlayment installation and flashing details to the District. Photos must show roof from ground and above prior to installation of shingles. Failure to provide photo documentation will result in removal of material to verify existence to the satisfaction of the District.
- Install shingles per manufacturer's written instructions.
- Install starter course along eaves per manufacturer's written instructions.
- Apply six nails per full shingle. Fasten shingles at or below the nailing line. Maintain six-inch (6") clearance from butt end of proceeding course with any fasteners. Install shingles to meet appropriate wind zone requirements per the building code.
- Install lead counter and step flashing on chimney. Cut in mortar joints and install lead bends. Repoint mortar joints upon completion.
- Cut through roof sheathing parallel with the ridge down approximately 1" on either side of the ridge board. Install ridge vent in accordance with manufacturer's installation instructions.
- Install Hip & Ridge Cap shingles of the same color and manufacturer as shingles used on the roof.

## 2.3 SUBMITTALS

The following list of submittals is for the convenience of all parties concerned and is not necessarily a complete list of all submittals required.

Submit the following before the start of work:

1. Copy of building permit.
2. Material submittals.
3. Subcontractor contract information.

Submittals before Certificate of Completion and final payment.

1. Acceptance of work from local Building Official.
2. All warranty and guarantee information.
3. Signed and notarized lien waivers from first tier subcontractors and suppliers.

## 3. PROPOSAL INSTRUCTIONS

All proposals for service shall remain valid and be binding upon the respondent if accepted by the District within ninety (90) calendar days of the proposal submission date. All proposals shall be signed by an authorized representative of such company.

Proposals shall include a statement of understanding of the work and of qualification of the firm/organization submitting the proposal and those employees that will be providing services to the District.

**Each bidder is required to make their own measurements and drawings.**

Response must include completed appendices.

### 3.1 TIMELINE

**Pre-Bid Site Visit:** Contractors may visit the building during business hours,  
Monday thru Friday 8AM to 4PM  
New Milford Public Schools Facilities Office  
386 Danbury Rd  
New Milford, CT, 06776

**Questions Due From Bidders:** Friday, July 18, 2025 3PM

**Proposals Due:** Friday, July 25, 2025 12PM  
New Milford Public Schools Facilities Office  
386 Danbury Rd  
New Milford CT , 06776

**Public Bid Opening:** Friday, July 25, 2025 2PM  
New Milford Public Schools Facilities Office  
386 Danbury Rd  
New Milford CT , 06776

**ALL WORK MUST BE FULLY COMPLETED BY OCTOBER 15, 2025.**

### **3.2 QUESTIONS AND COMMUNICATIONS**

Bidders are hereby notified not to contact any member of District staff and its elected officials, except as provided herein regarding this proposal until such time as a contract has been awarded. All questions about the proposals should be directed to Matt Cunningham, Director of Facilities, by email at [cunninghamm@newmilfordps.org](mailto:cunninghamm@newmilfordps.org) by Friday, July 18, 2025 at 3PM. Answers to all received questions will be posted on the District website at <https://www.newmilfordps.org/fiscalservices>.

### **3.3 ADDENDA**

The District reserves the right to revise any part of this RFP by issuing an addendum at any time prior to the submittal deadline. Addenda notifications will be emailed to all persons on record from the mandatory pre-bid conference and posted on the District's website.

### **3.4 FORMAT**

The submitted proposals must follow the rules and format established within this RFP. Failure to comply with all provisions of this RFP may result in the proposal being disqualified. All proposals must be securely bound. Proposals must submit completed appendices.

- Provide references including names for at least three (3) references from similar sized clients with contact information. References submitted using Appendix C: Reference List
- A lump sum bid using Appendix D: Bid Sheet.
  - A description of the firm/organization's billing process and any special payment terms should be included.
- A letter of transmittal indicating the Bidder's interest in providing the service and any other information that would assist the District in making a selection. This letter must be signed by a person legally authorized to bind the firm to a contract.
- Name, email address and telephone number of person(s) to be contacted for further information or clarification.
- Copy of any necessary State of Connecticut or local licenses and/or permits necessary to perform the work required.

### **3.5 SUBMISSION**

Each proposal must be submitted in a sealed envelope bearing the bid number **RFP E- 2425-014** and titled "**FACILITIES BUILDING: Roof Repairs**". Three (3) printed copies of the proposal and one (1) electronic copy on a USB drive must be provided. Proposals must be delivered to New Milford Public Schools Facilities Office, 386 Danbury Rd, New Milford, CT 06776 by Friday, July 25, 2025 at 12PM. Proposals submitted after this time will not be considered. Each Bidder shall be responsible for all costs incurred in order to prepare and submit their response to this RFP. All submitted materials including any work product, instruments of service and other deliverables shall become the property of the District, and the Bidders shall not claim any ownership interest in the same.

**Submissions received after the deadline of Friday, July 25, 2025 at 12pm will be considered informal and rejected.**

#### **4.CONTRACTOR ELIGIBILITY**

Contractors shall have been in business for a minimum of five (5) years and provide a list of at least three (3) completed projects of similar size and scope including Point Of Contact and telephone number. Only those contractors that are properly licensed in the State of Connecticut for this type of work may bid on this project

#### **4.1 SELECTION PROCESS**

Proposals will be evaluated based upon the response to the criteria presented in the request and any other factual information it deems appropriate. A recommendation will be made to the Superintendent of Schools and Board of Education for final acceptance of the selection. During the evaluation process, a firm/organization may be asked to make an oral presentation. The District reserves the right without prejudice to reject any or all proposals or parts thereof for any reason, to negotiate changes to proposal terms, waive minor inconsistencies with the request for proposals, and to select the proposal it deems best fits the needs of the District.

The District reserves the right to negotiate any and all elements of any proposal directly with the provider. No changes in or to the proposal submissions will be permitted subsequent to the proposed target date unless approved by the District. The District may request clarifications on any portion of the proposal in order to develop a comprehensive assessment of the proposal.

#### **4.2 DISCLAIMERS AND DISCLOSURES**

The District has prepared this document to give background information to interested parties for participating in the RFP process. While the District has taken due care in the preparation of this RFP document and believes it to be accurate, neither the District nor the Town of New Milford nor any of their respective officers, employees, agents or advisors (collectively the "District Parties") give any warranty or make any representations, express or implied, as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

The information is not intended to be exhaustive. The information disclosed herein is provided on the basis that it is non-binding on the District Parties. The District reserves the right to alter/increase/decrease the scope of work requirements as later determined. The District reserves the right not to proceed with the Project or to change the configuration of the Project, to alter the time table reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the matter further with any party expressing interest. No reimbursement of cost of any type will be paid to persons or entities expressing interest. The District reserves the right to accept or reject, in full or in part, any or all the offers without assigning any reason whatsoever. The District does not bind itself to accept the lowest or any offered RFP and reserves the right to reject all or any or cancel the RFP without assigning any reason whatsoever. The District also has the right to re-issue the RFP without the Contractors having the right to object to such reissue. No oral statement of any representatives of the District shall be effective to waive, change or otherwise modify any of the provisions of this RFP, and no proposer shall rely on any alleged statement.

The District may elect to meet with any, all, or none of the bidders or prospective bidders prior to selection. The District reserves the right to reject any or all of the proposals submitted, to negotiate changes to proposal terms and to waive minor inconsistencies with the request for proposal. The District reserves the right to



negotiate the cost of this proposal and to award the work to other than the proposer with the lowest cost, if it is in the best interest of the District. Submission of a proposal indicates acceptance by the proposer of the conditions contained in this request for proposals unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the District and the proposer selected. The District may, before or after proposal opening and in its sole discretion, clarify, modify, amend or terminate this request for proposals if it is determined that doing so is in the District's best interests. Any such action shall be communicated to prospective consultants via a posting on the District's website. Each prospective bidder shall be responsible for checking the District's website at <https://www.newmilfordps.org/fiscalservices> to determine if the District has clarified, modified or amended this request for proposals and if so ensuring that its proposal is in accordance with the terms of the clarified, modified or amended request for proposal.

## **5. TERMS AND CONDITIONS**

Based on the outcome of this process, evaluation, design and specifications, and cost estimates need to be completed within 30 days of award notice or contract signing, whichever is later.

### **5.1 INDEMNITY**

To the fullest extent permitted by law, the successful bidder agrees on behalf of itself and its successors and assigns, covenants and agrees at its sole cost and expense, to protect, defend, indemnify, release and hold the New Milford Board of Education, Town of New Milford, its agents, servants, officials, employees, volunteers and members of its boards and commissions (Collectively the "Board and Town of New Milford"), harmless from and against any and all Losses (defined below) imposed upon or incurred by or asserted against the Board and Town of New Milford by reason of bodily injury, personal injury, death, or property damage of whatsoever kind or nature, to any individuals or parties (including, but not limited to the Board and Town of New Milford, the successful bidder's, or any other third party) arising out of or resulting from, or alleged to arise out of or arise from the successful bidder's performance of its work pursuant to the terms of this request for proposals or any subsequent contract, but only to the extent such Losses are attributable to the negligent or intentional act, error or omission of the successful bidder or any person or organization employed or engaged by the successful bidder to perform all or any part of the work contemplated pursuant to this request for proposals or any subsequent contract. The term "Losses" includes any losses, damages, costs, fees, expenses, claims, suits, judgments, awards, liabilities (including, but not limited to, strict liabilities), obligations, debts, fines, penalties, charges, amounts paid in settlement, foreseeable and unforeseeable consequential damages, litigation costs, attorneys' fees, expert's fees, and investigation costs, of whatever kind or nature, and whether or not incurred in connection with any judicial or administrative proceedings, actions, claims, suits, judgments or awards.

Upon written request by the Board, the successful bidder shall defend and provide legal representation to the Board and/or Town of New Milford with respect to any of the matters referenced above. Notwithstanding the foregoing, the Board may, in its sole and absolute discretion, engage its own attorneys and other professionals to defend or assist it with respect to such matters and, at the option of the Board, its attorneys shall control the resolution of such matters. Upon demand, the successful bidder shall pay or, in the sole and absolute discretion of the Board, reimburse, the Board and/or Town of New Milford for the payment of reasonable fees and disbursements of attorneys and other professionals in connection with the work contemplated pursuant to this request for proposals or any subsequent contract.

THE BOARD and TOWN OF NEW MILFORD DO NOT AGREE TO INDEMNIFY THE SUCCESSFUL BIDDER IN CONNECTION WITH ANY LOSSES ARISING OUT OF OR RESULTING FROM, OR ALLEGED TO ARISE OUT OF OR ARISE FROM THE SERVICES CONTEMPLATED UNDER THIS REQUEST FOR PROPOSALS OR ANY SUBSEQUENT CONTRACT.

## **5.2 ASSIGNMENT OF RIGHTS, TITLES, & INTERESTS**

Any assignment or subcontracting for work to be performed related to this request, in whole or in part, and any other interest in conjunction with the District's procurement shall not be permitted without the express written consent of the District.

## **5.3 AVAILABILITY OF FUNDS**

Any contract award associated with this RFP is contingent upon the availability of District funding. If funds for the continued fulfillment are at any time not forthcoming or are insufficient, through failure of any entity to appropriate funds or otherwise, then the District will have the right to terminate the Contract at no additional cost and with no penalty whatsoever by giving prior written notice documenting the lack of funding. The District will provide at least thirty (30) days advance written notice of such termination and will use reasonable efforts to ensure appropriated funds are available. In the event that funds are not available, any agreement resulting from this RFP shall become null and void.

## **5.4. TAX EXEMPT**

The District is tax exempt under state and federal law. The successful contractor will be responsible for any and all federal, state and local taxes including personal property tax. Such taxes must not be included in the bid price.

## **5.5 INSURANCE**

Prior to the commencement of any work and no later than ten (10) days after notice of award of the contract, the selected bidder shall submit to the District evidence of insurance demonstrating that the contractor has coverage for Workmen's Compensation Insurance, Liability, Property Damage, and Automobile/Truck insurance with the minimum limits of liability set forth herein. Certificates of insurance shall contain a provision that such policies shall not be canceled or permitted to expire until at least thirty (30) days prior written notice has been provided to the selected bidder. Further, the District, the Town of New Milford and their current and former officers, members, agents and employees shall be named as an additional insured on a primary and non-contributory basis. The contractor and its insurers shall waive all rights of subrogation against the Town of New Milford and New Milford Board of Education and their current and former officers, members, agents and employees. Proof of insurance must accompany proposals.

- a) Worker's Compensation Insurance shall not be written for less than the statutory limits and shall include Employer's Liability Insurance at a limit of not less than Five Hundred Thousand Dollars (\$500,000);
- b) General Liability Insurance shall be insured at a limit of not less than One Million Dollars (\$1,000,000) for each occurrence and Two Million Dollars (\$2,000,000) for total aggregate liability; additionally, shall be insured with an umbrella coverage not less than One Million Dollars (\$1,000,000).
- c) Property Damage Insurance shall be written at a limit of not less than One Million Dollars (\$1,000,000) for each occurrence and One Million Dollars (\$1,000,000) for each aggregate Liability.

## **5.6 CONTRACT**

The selected bidder will be required to execute a contract, as may be amended by the District and subject to the terms set forth in this request for proposal. By submitting a proposal, bidders agree to all the terms and conditions of this RFP unless such terms are expressly waived by subsequent contract.

## **5.7 PERMITS AND CODES**

The selected bidder will comply with all laws, codes, rules and regulations of the State, County and Town applicable to the work to be performed. Any permits lawfully required shall be obtained by the selected bidder, who shall pay all lawful charges.

## **5.8 PRICE**

The price quoted shall include all contingencies, including but not limited to profit, BFO, administrative fees, direct costs, etc. to complete the project as described in this document.

## **5.9 FREEDOM OF INFORMATION ACT**

All information submitted in a proposal or in response to a request for additional information is potentially subject to disclosure under the Connecticut Freedom of Information Act as amended and judicially interpreted. Proposals and the information contained therein shall not be treated as or considered confidential by the District.

## **5.10 WARRANTY**

The Contractor shall Guarantee workmanship and material provided against defective manufacture or installation. Repair or replace defective workmanship and material appearing within a period of one (1) year after completion date, which will be defined as the date on the check of the final payment for the project. At such time the contractor will transfer the manufacturer's warranty to the BOE.

## **5.11 PERFORMANCE AND PAYMENT BONDS**

Performance and Payment Bonds in the amount of 100% of the contract price are required after award of the contract. Bonds shall be issued by a surety company satisfactory to the District and licensed in the State of Connecticut and shall be on AIA forms A310-2010 and A312-2010, or other forms approved by the District.

**APPENDIX A**  
**BIDDER INFORMATION SHEET**

Name of Bidder \_\_\_\_\_

Business Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

Date of Bid \_\_\_\_\_

The bidder listed above declares and certifies:

1. That the said bidder is of lawful age and the only one interested in this Bid, and that no other bidder has any interest herein.
2. That this bid is made without any previous understanding, agreement or connection with any other person, firm or corporation making a bid for the same purposes, and is in all respects fair and without collusion or fraud.
3. That said bidder has carefully examined the instructions to bidders, schedules and specifications prepared under the direction of the New Milford Public Schools, and will, if successful in this bid, furnish and deliver at the prices bid and within the time stated, all the materials, supplies, apparatus, goods, wares, merchandise, service and/or labor for which this bid is made.
4. That the price quotes herein are net and exclusive of all federal, state and municipal sales and excise taxes.

\_\_\_\_\_  
(Person, Firm, or Corporation)

\_\_\_\_\_  
(Authorized Signature)

**APPENDIX B**  
**AFFIRMATIVE ACTION/EQUAL OPPORTUNITY STATEMENT**

The New Milford Public Schools is an Equal Opportunity Employer and will not transact business with firms that are not in compliance with all Federal and State Statutes and Executive Orders pertaining to non-discrimination.

This form is required to be filled in (enter company name above lines below), signed and returned with any Invitation to Bid, Request for Proposal, or other public solicitation document in order to transact any business with the New Milford Public Schools.

\_\_\_\_\_ will not make employment decisions (including decisions related to hiring, assignment, compensation, promotion, demotion, disciplinary action and termination) on the basis of race, color, religion, age, sex, marital status, sexual orientation, national origin, alienage, ancestry, disability (including pregnancy), genetic information, veteran status or gender identity or expression, or any other legally recognized protected class status except in the case of a bona fide occupational qualification.

It is the policy of \_\_\_\_\_ that any form of discrimination or harassment on the basis of race, religion, color, national origin, alienage, sex, sexual orientation, marital status, age, disability (including pregnancy), genetic information, veteran status or gender identity or expression, or any other protected class status prohibited by state or federal law is prohibited.

\_\_\_\_\_ will also take affirmative action as called for by applicable laws and Executive Orders to ensure that minority group individuals, females, disabled veterans, recently separated veterans, other protected veterans, Armed Forces service medal veterans, and qualified disabled persons are introduced into our workforce and considered for promotional opportunities.

\_\_\_\_\_ will remain in full compliance with the above while under contract with or performing work for the New Milford Public Schools.

\_\_\_\_\_

Signed

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Business Address

Name/Title of Company Officer

\_\_\_\_\_

Date

\_\_\_\_\_

Phone

**APPENDIX C**  
**REFERENCE LIST**

In the interest of securing competent contractors, we are requiring the following information be provided with your Proposal. Failure to provide this information may jeopardize your firm being awarded this project.

Please provide three references for projects of **similar size and scope to this project**:

**Project #1**

Project Name: \_\_\_\_\_

Customer Name/Organization/Phone Number: \_\_\_\_\_

Date Project Completed: \_\_\_\_\_

Description of Project:

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**Project #2**

Project Name: \_\_\_\_\_

Customer Name/Organization/Phone Number: \_\_\_\_\_

Date Project Completed: \_\_\_\_\_

Description of Project:

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**Project #3**

Project Name: \_\_\_\_\_

Customer Name/Organization/Phone Number: \_\_\_\_\_

Date Project Completed: \_\_\_\_\_

Description of Project:

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**APPENDIX D  
BID SHEET  
Facilities Building  
Roof Repairs  
Bids Due: July 25, 2025 at 12 Noon**

Having read the Request For proposal and all related information, the undersigned hereby agrees and proposes to provide services outlined and submits their proposal below.

**Base Bid:**

\$\_\_\_\_\_ (Lump Sum) Roof Replacement and All Related Work

**Allowance:**

\$\_\_\_\_\_ (Unit Cost) Remove existing damaged or rotted decking and install new 1/2" x 4'x8', 4 ply CDX plywood decking. Include all required labor and materials in cost per 4' X 8' sheet. Do not include in base bid.

The lump sum bid is provided to the New Milford Board of Education, to complete the work as outlined in the "scope of work" and per attached specifications. It is understood that this price includes all insurance requirements and the specified completion requirements set forth in the "scope of work". In submitting this proposal, the contractor represents that this proposal will remain effective for ninety (90) days following the proposal due date.

Name of Bidder \_\_\_\_\_

Date \_\_\_\_\_

Name of Company \_\_\_\_\_

Telephone \_\_\_\_\_

Address Email \_\_\_\_\_

Signature of Authorized Agent \_\_\_\_\_