

**New Milford Board of Education**  
**Policy Sub-Committee Meeting Minutes**  
**September 2, 2025**  
**Sarah Noble Intermediate School Library Media Center**

RECEIVED  
TOWN CLERK  
2025 SEP -9 A 11:47  
NEW MILFORD, CT

Present:	Mrs. Tammy McInerney, Chairperson Mrs. Sarah Herring Mr. Dean Barile
Absent:	Mr. Randall Scofield

Also Present:	Dr. Janet Parlato, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent of Schools
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1.	<b>Call to Order</b> The New Milford Board of Education Policy Sub-Committee was called to order at 6:30 p.m. by Mrs. Tammy McInerney, Chairperson.	<b>Call to Order</b> The meeting was called to order at 6:30 p.m.
2.	<b>Public Comment</b> None	<b>Public Comment</b> None
3.	<p><b>Discussion and Possible Action</b></p> <p><b>A. Policy for Third Review and Approval</b></p> <p><b>1. 6200 Adult Education</b></p> <p>Dr. Parlato stated this summer Ms. Usher and Ms. Ellard took all the policies that were revised since 2022 and looked to see if any still needed to be approved for second review. The policies on tonight’s agenda are the ones that were in need of second review and full board approval.</p> <p>Mr. Barile asked if there will be new policies to be reviewed and asked how they are brought before the Board. Dr. Parlato answered there would be more coming, and as new legislation comes in, model policies are contracted through Shipman &amp; Goodman to be drafted. Then there is a review process before it is brought to the Board to review and adopt. Mr. Barile asked if board members can create their own policies. Dr. Parlato stated yes, and there is a board bylaw related to adding items to the agenda.. The process would have to follow the bylaws and it would have to go to her and legal counsel first.</p>	<p><b>3. Discussion and Possible Action</b></p> <p><b>A.</b></p> <p><b>B. Policy for Third Review and Approval</b></p> <p><b>1. 6200 Adult Education</b></p>

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	<p>Dr. Parlato stated, regarding policy 6200, it gives a background of what adult education is, how credits are granted, who can attend and more.</p> <p><i>Mrs. Herring moved to bring policy 6200 to the full board for third review and approval. Seconded by Mr. Barile. Motion passed unanimously.</i></p> <p><b>B. Policy for Third Review and Approval</b></p> <p><b>1. 6141 Policy Addressing Enrollment in Advanced Course or Program and Challenging Curriculum</b></p> <p>Dr. Parlato stated this is taking into consideration advanced course work and challenging curriculum with English learners. It's important to encourage students to take rigorous courses.</p> <p>Mrs. McInerney asked if multi-language learners would be provided resources to get through advanced classes. They can handle the rigor; they just have problems with the language. Mrs. Herring agreed and noted it says, unless the class requires proficiency for meaningful participation. Dr. Parlato stated they do receive resources, although taking a course such as AP Literature may be difficult.</p> <p>Mrs. Herring asked for the statistics for how New Milford is performing for AP classes. Dr. Parlato replied that she would send that out. Mrs. Herring noted that kids are taking AP classes but the scores are low, and was wondering where the disconnect was. Mr. Barile noted the teachers are teaching the curriculum but the tests may ask questions different from the curriculum and there's misalignment.</p> <p><i>Mr. Barile moved to bring policy 6141 to the full board for third review and approval. Seconded by Mrs. Herring. Motion passed unanimously.</i></p>	<p>Motion made and passed unanimously to bring policy 6200 to the full board for third review and approval.</p> <p><b>B. Policy for Third Review and Approval</b></p> <p><b>1. 6141 Policy Addressing Enrollment in Advanced Course or Program and Challenging Curriculum</b></p> <p>Motion made and passed unanimously to bring policy 6141 to the full board for third review and approval.</p>
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	<p><b>C. Policy for Deletion Upon Approval of Policy 6141:</b></p> <ol style="list-style-type: none"> <li><b>1. 6141.7 Policy Addressing Enrollment in Advance Course or Program and Challenging Curriculum</b></li> </ol> <p><i>Mrs. McInerney moved to delete policy 6141.7 upon approval of policy 6141. Seconded by Mr. Barile. Motion passed unanimously.</i></p> <p><b>D. Bylaws Recommended for Third Review and Approval:</b></p> <ol style="list-style-type: none"> <li><b>1. 9020 Construction and Posting of Agenda</b></li> <li><b>2. 9021 Time, Place and Notice of Meetings</b></li> <li><b>3. 9022 Public Meetings and Executive Session</b></li> <li><b>4. 9023 Meeting Conduct</b></li> <li><b>5. 9024 Quorum and Voting Procedures</b></li> <li><b>6. 9025 Minutes</b></li> <li><b>7. 9026 Transaction of Business</b></li> <li><b>8. 9027 Conflict of Interest</b></li> <li><b>9. 9028 Filling Vacancies on the Board</b></li> </ol> <p>9020 - Dr. Parlato stated most of the bylaw is for FOIA compliance.</p> <p>9021 - Mrs. Herring noted the start time needs to change from 6:30pm from 7:00pm.</p> <p>9022 - <i>no discussion</i></p> <p>9023 - Mrs. McInerney stated this bylaw has to do with electronics and how to handle unruly public comment. Mr. Barile commented that people should be allowed to speak their minds as long as they are not cursing or calling people out by names. Mrs. McInerney stated public address should remain. The chairperson should be allowed to expand the 3 minute limit if they choose. Mr. Barile noted the line regarding members of the press should change. With social media, everyone is now considered a member of the press.</p> <p>9024 - <i>no discussion</i></p>	<p><b>C. Policy for deletion upon approval of policy 6141:</b></p> <ol style="list-style-type: none"> <li><b>1. 6141.7 Policy Addressing Enrollment in Advanced Course or Program and Challenging Curriculum</b></li> </ol> <p>Motion made and passed unanimously to delete policy 6141.7 upon approval of policy 6141.</p> <p><b>D. Bylaws Recommended for Third Review and Approval:</b></p> <ol style="list-style-type: none"> <li><b>1. 9020 Construction and Posting of Agenda</b></li> <li><b>2. 9021 Time, Place and Notice of Meetings</b></li> <li><b>3. 9022 Public Meetings and Executive Session</b></li> <li><b>4. 9023 Meeting Conduct</b></li> <li><b>5. 9024 Quorum and Voting Procedures</b></li> <li><b>6. 9025 Minutes</b></li> <li><b>7. 9026 Transaction of Business</b></li> <li><b>8. 9027 Conflict of Interest</b></li> <li><b>9. 9028 Filling Vacancies on the Board</b></li> </ol>
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	<p>9025 - <i>no discussion</i>          9026 - <i>no discussion</i>          9027 - Dr. Parlato stated it was her recommendation to keep the current 9027 bylaw because it is more robust. Mr. Barile asked to address if a board member had acquaintances that could potentially be vendors for the district, and if it would be viewed as a conflict of interest. Mrs. McInerney stated, in situations where a friend or relative is an employee in the district, you may not want to be on the negotiations committee. It is something to disclose to the board chair and Superintendent, and they can decide if it is a conflict of interest.          9028- Mrs. McInerney stated, if someone resigns, Town Council shall appoint their successor and the same party has to be filled in that seat. Dr. Parlato stated the model policy contradicted the Town Charter so the recommendation was to keep the existing policy as it is.</p> <p><i>Mr. Barile moved to bring the bylaws listed in 3D to the full board for third review and approval. Seconded by Mrs. Herring. Motion passed unanimously.</i></p> <p><b>Bylaws Recommended for Deletion Upon Approval of Bylaws listed in 3D.</b></p> <p><b>E.</b></p> <ol style="list-style-type: none"> <li>1. 9320 Meetings of the Board</li> <li>2. 9321 Time, Place and Notification of Meetings</li> <li>3. 9322 Public and Executive Session</li> <li>4. 9323 Construction of the Agenda</li> <li>5. 9324 Advance Delivery of Meeting Materials</li> <li>6. 9325 Meeting Conduct</li> <li>7. 9325.1 Quorum</li> <li>8. 9325.2 Order of Business</li> <li>9. 9325.21 Order of Business Consent Agenda</li> <li>10. 9325.4 Vote Recording</li> <li>11. 9330 Board/School District Recordings</li> <li>12. 9332 Electronic Communications</li> <li>13. 9350 Hearings</li> </ol>	<p>Motion made and passed unanimously to bring the Bylaws listed above in item 3D., to the full board for third review and approval.</p> <p><b>E. Bylaws Recommended for Deletion Upon Approval of Bylaws listed in 3D.</b></p> <ol style="list-style-type: none"> <li>1. 9320 Meetings of the Board</li> <li>2. 9321 Time, Place and Notification of Meetings</li> <li>3. 9322 Public and Executive Session</li> <li>4. 9323 Construction of the Agenda</li> <li>5. 9324 Advance Delivery of Meeting Materials</li> <li>6. 9325 Meeting Conduct</li> <li>7. 9325.1 Quorum</li> <li>8. 9325.2 Order of Business</li> <li>9. 9325.21 Order of Business Consent Agenda</li> <li>10. 9325.4 Vote Recording</li> </ol>
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		<p><b>14. 9360 Legislative Program</b>  <b>15. 9400 Monitoring Products and Processes</b>  <b>16. 9410 Public Announcement of Accomplishments</b>  <b>17. 9420 Recognition of Public Accomplishments by Citizens, Students, Staff Members, or Members of the Board</b></p> <p><i>Mr. McInerney moved to delete the Bylaws listed in 3E., upon the approval of Bylaws listed in 3D. Seconded by Mrs. Herring. Motion passed unanimously.</i></p>	<p><b>11. 9330 Board/School District Recordings</b>  <b>12. 9332 Electronic Communications</b>  <b>13. 9350 Hearings</b>  <b>14. 9360 Legislative Program</b>  <b>15. 9400 Monitoring Products and Processes</b>  <b>16. 9410 Public Announcement of Accomplishments</b>  <b>17. 9420 Recognition of Public Accomplishments by Citizens, Students, Staff Members, or Members of the Board</b></p> <p>Motion made and passed unanimously to delete the bylaws listed in 3E., upon the approval of bylaws listed in 3D.</p>
4.	A.	<p><b>Items of Information:</b>  <b>6141 R Administrative Regulations Regarding Enrollment in Advance Course or Program and Challenging Curriculum</b></p> <p><i>No discussion.</i></p>	<p><b>Items of Information:</b>  <b>A. 6141 R Administrative Regulations Regarding Enrollment in Advance Course or Program and Challenging Curriculum</b></p>
5.		<p><b>Public Comment</b>          None</p>	<p><b>Public Comment</b></p>
6.		<p><b>Adjourn</b>  <i>Mrs. Herring moved to adjourn the meeting at 6:59 p.m., seconded by Mr. Barile and passed unanimously.</i></p>	<p><b>Adjourn</b>          Motion made and passed unanimously to adjourn the meeting at 6:59 p.m.</p>

Respectfully Submitted,



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