

**New Milford Board of Education
 Facilities Sub-Committee Meeting Minutes
 September 9, 2025 6:30pm
 Sarah Noble Intermediate School Library Media Center**

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NEW MILFORD, CT

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| Present: | Mr. Tom O'Brien, Chairperson Mr. Eric Hansell Mrs. Wendy Faulenbach Mr. Brian McCauley |
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| Absent: | |
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| Also Present: | Dr. Janet Parlato, Superintendent of Schools Mr. Matthew Cunningham, Director of Facilities Mr. Anthony Giovannone, Director of Finance Mr. Jeffrey Turner, Technology Director |
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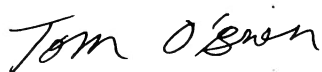
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| 1. | | Call to Order The New Milford Board of Education Facilities Sub-Committee meeting was called to order at 6:30pm by Mr. Tom O'Brien, Chairperson. | Call to Order |
| 2. | | Public Comment There was none. | Public Comment |
| 3. | A. | Items for Information RFP Schaghticoke Middle School Underground Storage Tank Replacement Project Mr. Cunningham stated they are looking to award to APECCO. They were recommended by Weston & Sampson. Money was encumbered last year but the RFP's came in higher, and the hope is the necessary additional funds will be included in the capital process. Mr. O'Brien asked if that included the additional specifications from the state. Mr. Cunningham stated yes, it covers the interstitial special detection. The project needs to be done over the summer and has a 6 month lead time. The hope is to have the project start the day after school lets out. Mr. O'Brien asked about covering the cost for the project. Mr. Cunningham stated money has been earmarked based on a verbal estimate. | 3. Items for Information A. RFP Schaghticoke Middle School Underground Storage Tank Replacement Project |

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| | <p>B. Facilities Projects Showcase - Summer 2025</p> <p>Mr. Cunningham walked the board through the projects that went on over the summer. These are projects that were needed to be done when the students would not be in the buildings. Projects included the following:</p> <ul style="list-style-type: none">• New Milford High School (NMHS) gutter seams, which came in under budget. Mr. O'Brien asked if there were change orders. Mr. Cunningham stated there were some for the down spouts, but it was covered since the project cost less than projected. Mrs. Faulenbach asked if the funds came from Capital Reserve and Mr. Cunningham stated yes.• Playground equipment that was outdated was removed to make room for more neurodiverse equipment and mulch was put down at all the school sites.• ADA walkup ramps were updated at the middle school as well as repaving of parts of the parking lot. Mr. McCauley asked if Northville's parking lot would be repaved and if there had been any discussion with the town regarding the project. Mr. Cunningham stated they had not received word from the town, but because of the urgency of the project regarding safety, even though it should be a collaborative effort, the safety factor outweighed waiting.• Green lines were painted in the high school parking lot that are 5 yards apart to allow the marching band to practice and the fields could be utilized for sports at the same time. The press box door frame and flooring were replaced.• The canopy at Hill & Plain school was redone with EPDM rubber roofing by Eagle Roofing. The cafeteria was repainted by two teachers that work for Facilities over the summer as well as other areas in the district.• A new computer lab was installed at the high | <p>B. Facilities Projects Showcase - Summer 2025</p> |
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| | <p>school and the building hot water heaters were replaced as needed.</p> <ul style="list-style-type: none">• Pipes throughout the high school had victaulic couplings replaced where gaskets were failing. Mr. O'Brien asked how long they could last. Mr. Cunningham stated it depends on a few things, one being the water quality.• The walk-in freezers at Northville were replaced and the condensers were moved to the exterior of the building to save on space and noise. The A/C for the office was also fixed by replacing the condenser. Since the project was done in-house it was a few thousand dollars compared to the project costing \$30,000 if it had been outsourced.• Many of the buildings had door jams replaced. They were rusting and not latching properly, causing a safety concern. Mr. O'Brien asked how long it took to replace the door jams. Mr. Cunningham replied that it was several days to do them all and is a project that can only be done in the summer.• Gymnasium floors have been refinished at the high school and Hill & Plain. The septic pump for Hill & Plain was also replaced.• Sarah Noble had floors redone, insulation replaced and the parking lot lights were upgraded.• There are bottle refill stations at all the cafeteria schools.• There was on-site training for the custodians.• Landscaping equipment was repaired.• There was general cleaning of windows, rugs, floors, etc.• The roof work has begun on the Larson Farmhouse. <p>Mr. O'Brien stated he was impressed with all the preventative maintenance. Mr. Cunningham stated it is easier to be proactive than reactive. Mrs. Faulenbach asked for the presentation to be shared with the full board. There was a lot of hard work done. Dr. Parlato stated she would provide that.</p> | |
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| | <p>C. Central Office Mr. Cunningham stated they are looking to create the confidential spaces necessary for two areas of Central Office. Facilities will pull permits, get drawings from architects, etc. Some of the work will be able to be done in-house. The amount requested should be enough to get conceptual drawings of Central Office as a whole, and a phase of getting those two confidential rooms. Mrs. Faulenbach asked if any money was left over that was earmarked out of capital originally for Central Office. Mr. Giovannone stated there was about \$8,000 still available and there is \$150,000 requested with the current capital withdrawal.</p> | <p>C. Central Office</p> |
| 4. | <p>Public Comment None</p> | <p>Public Comment</p> |
| 5. | <p>Adjourn <i>Mrs. Faulenbach moved to adjourn the meeting at 7:13 pm, seconded by Mr. Hansell and passed unanimously.</i></p> | <p>Adjourn <i>Motion made and passed unanimously to adjourn the meeting at 7:13 pm.</i></p> |

Respectfully submitted:



Tom O'Brien
 Chairman, Facilities Subcommittee