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NEW MILFORD, CT

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776



BOARD OF EDUCATION
MEETING NOTICE

DATE:	September 16, 2025
TIME:	6:30 P.M.
PLACE:	Sarah Noble Intermediate School – Library Media Center

REVISED AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. IDEAL EMPLOYEE RECOGNITION: TEACHERS AND PARAEDUCATORS OF THE YEAR

4. PTO REPORT

5. STUDENT REPRESENTATIVE'S REPORT

6. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes:

- 1. Regular Meeting Minutes August 19, 2025
- 2. Special Meeting Minutes August 19, 2025

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRPERSON'S REPORT

9. SUBCOMMITTEE REPORTS

- A. Policy
- B. Committee on Learning
- C. Facilities
- D. Operations

10. DISCUSSION AND POSSIBLE ACTION

- A. Monthly Reports
 - 1. Budget Position dated August 31, 2025

2. REVISED Purchase Resolution D-798
3. Request for Budget Transfers
- B. Policy for Third Read and Approval:
 1. 6200 Adult Education
- C. Policy for Third Read and Approval:
 1. 6141 Policy Addressing Enrollment in Advanced Course or Program and Challenging Curriculum
- D. Policy for deletion upon approval of policy 6141:
 1. 6141.7 Policy Addressing Enrollment in Advanced Course or Program and Challenging Curriculum
- E. Bylaws Recommended for Third Review and Approval:
 1. 9020 Construction and Posting of Agenda
 2. 9021 Time, Place and Notice of Meetings
 3. 9022 Public Meetings and Executive Session
 4. 9023 Meeting Conduct
 5. 9024 Quorum and Voting Procedures
 6. 9025 Minutes
 7. 9026 Transaction of Business
 8. 9027 Conflict of Interest
 9. 9028 Filling Vacancies on the Board
- F. Bylaws Recommended for Deletion Upon Approval of Bylaws in Item E:
 1. 9320 Meetings of the Board
 2. 9321 Time, Place and Notification of Meetings
 3. 9322 Public and Executive Session
 4. 9323 Construction of the Agenda
 5. 9324 Advance Delivery of Meeting Materials
 6. 9325 Meeting Conduct
 7. 9325.1 Quorum
 8. 9325.2 Order of Business
 9. 9325.21 Order of Business Consent Agenda
 10. 9325.4 Vote Recording
 11. 9330 Board/School District Recordings
 12. 9332 Electronic Communications
 13. 9350 Hearings
 14. 9360 Legislative Program
 15. 9400 Monitoring Products and Processes
 16. 9410 Public Announcement of Accomplishments
 17. 9420 Recognition of Public Accomplishments by Citizens, Students, Staff Members, or Members of the Board
- G. Bid Award Schaghticoke Middle School Underground Storage Tank Replacement
- H. 2025-26 Board of Education Goals
- I. Tuition Rates for 25/26

11. ITEMS OF INFORMATION

- A. Update from John J. McCarthy Observatory
- B. 6141 R Administrative Regulations Regarding Enrollment in Advance Course or Program and Challenging Curriculum
- C. ESG/Solar Update
- D. CEN Connect Community Wi-Fi Grant
- E. Employment Report - September 2025
- F. Enrollment Report - September 2025

- G. NMHS Graduation Date
- H. Artificial Intelligence (AI) District Guidelines
- I. September Fundraising Report
- J. Field trip Report

12. Discussion and possible action regarding a candidate for the position of Assistant Principal for Schaghticoke Middle School. Executive session anticipated.

13. Discussion and possible action about a memorandum of agreement between the New Milford Board of Education and the United Public Service Employees Union Local 424-Unit 107, New Milford Paraeducators regarding paycheck timing. Executive Session anticipated.

14. ADJOURN

New Milford Board of Education
Meeting Minutes
August 19, 2025
Sarah Noble Intermediate School Library Media Center

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2025 AUG 25 P 3:29

NEW MILFORD, CT

Present:	Mr. Eric Hansell, Vice Chairperson Mrs. Tammy McInerney Mrs. Sarah Herring Mr. Dean Barile Mr. Brian McCauley Mr. Tom O'Brien
Absent:	Mrs. Leslie Sarich Mrs. Wendy Faulenbach Mr. Randall Scofield

Also Present:	Dr. Janet Parlato, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent of Schools Mr. Jeffrey Turner, Director of Technology Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mr. Matthew Cunningham, Director of Facilities Dr. Kimberly Culkin, Director of Pupil Personnel and Special Services
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1.	A.	Call to Order Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 6:30 p.m. by Mr. Eric Hansell, Vice Chairperson. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	A.	Public Comment There was none.	Public Comment
3.		PTO REPORT There was none.	PTO REPORT
4.		APPROVAL OF MINUTES Approval of the following Board of Education Meeting Minutes: 1. Regular Meeting Minutes July 15, 2025 <i>Mrs. Herring moved to approve the Regular Meeting Minutes, July 15, 2025. Seconded by Mr. McCauley. Motion passed unanimously.</i>	APPROVAL OF MINUTES A. Approval of the following Board of Education Meeting Minutes: 1. Regular Meeting Minutes July 15, 2025 Motion made and passed to approve the Regular Meeting Minutes, July 15, 2025.

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5.		SUPERINTENDENT'S REPORT Dr. Parlato stated we are gearing up for the arrival of students. All 3500 are coming and we cannot wait. Last week was the administrators retreat which allowed for planning for the school year and instruction. There has been a new teacher orientation and this evening, the BOE participated in a goal setting workshop where they discussed revising the current goals for the 25-26 school year. Many efforts have taken place over the summer.	SUPERINTENDENT'S REPORT
6.		BOARD CHAIRPERSON'S REPORT There was none.	BOARD CHAIRPERSON'S REPORT

7.	A. Monthly Reports Budget Position dated July 31, 2025 Purchase Resolution: D-797 Request for Budget Transfers Mr. Giovannone stated the budget position is current as of July 31, 2025. This does not show payroll encumbrances. Those take place in August as staff receive their first paychecks on September 5th. The October budget position will give the best snapshot of how the district is encumbered for payroll. The Purchase Resolution will begin to encumber for goods and services. There is one request for the healthcare line item for Anthem Blue Cross/Blue Shield. The request is for the Board to approve a purchase order in which we draw down monthly on that line item to pay for health insurance. We're not remitting a payment to Anthem for \$9,000,000. This will set up a purchase order so that it can be paid monthly.	DISCUSSION AND POSSIBLE ACTION	DISCUSSION AND POSSIBLE ACTION
	A. Monthly Reports Budget Position dated July 31, 2025 Purchase Resolution: D-797 Request for Budget Transfers		A. Monthly Reports Budget Position dated July 31, 2025 Purchase Resolution: D-797 Request for Budget Transfers

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	Mr. O'Brien asked about approving the healthcare coverage and ensuring that it is accounted for in the budget as encumbered. Mr. Giovannone stated yes. <i>Mrs. McInerney moved to approve the Budget Position dated July 31, 2025; Revised Purchase Resolution D-797; and Request for Budget Transfers. Seconded by Mr. Barile. Motion passed unanimously.</i> B. Leave of Absence Request: Amelia Belardinelli, Music teacher at Northville School, requests a leave of absence for the 2025-26 school year for personal reasons. Mrs. McInerney asked if a temporary hire had been found to fill Mrs. Belardinelli's position. Dr. Parlato stated they are currently working on that. Mr. Barile asked how it works when a teacher asks for a leave of absence. Dr. Parlato stated, by contract, it goes to her first for review and then she adds it to the agenda for the Board to review and vote. <i>Mr. McCauley moved to approve the Leave of Absence Request for Amelia Belardinelli, Music teacher at Northville School. Seconded by Mrs. McInerney. Motion passed unanimously.</i> C. Policy for Second Read and Approval: 1. 6200 Adult Education Mrs. McInerney stated these were policies not reviewed recently and asked how they came to be on the agenda for this evening. Dr. Parlato stated over the last three years, the district has been updating all their policies. Given the large number, she felt that some may have slipped through the cracks when it came to approval. Over the summer, she sat down with Mrs. Jeannine Usher and Mrs. Lauren Ellard to review and find any that had not been approved	Motion made to approve the Budget Position dated July 31, 2025; Revised Purchase Resolution D-797; and Request for Budget Transfers. Motion passed unanimously. B. Leave of Absence Request: Amelia Belardinelli, Music teacher at Northville School, requests a leave of absence for the 2025-26 school year for personal reasons. Motion made to approve the Leave of Absence Request for Amelia Belardinelli, Music teacher at Northville School. Motion passed unanimously. C. Policy for Second Read and Approval: 1. 6200 Adult Education
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	through a second read. The policies on the agenda tonight had been reviewed once but not a second time, so they are on the agenda as second review and approval. Mrs. McInerney stated some of these policies were discussed in 2024 and suggested waiting to approve them so that the whole board has a chance to look at them again. Mrs. McInerney stated she felt the same about the bylaws since they govern the Board. She suggested they all be reviewed in September so the Board can do their due diligence in reviewing them. Mr. Barile stated he agreed. Dr. Parlato stated the Board can move the policies and bylaws on the August 2025 agenda to the September 2025 Policy agenda and then again to the September 2025 full board agenda for 3rd review. <i>No action was taken.</i> D. Policy for Second Read and Approval: 1. 6141 Policy Addressing Enrollment in Advanced Course or Program and Challenging Curriculum <i>No action was taken.</i> E. Policy for deletion upon approval of 6141: 1. 6141.7 Policy Addressing Enrollment in Advanced Course or Program and Challenging Curriculum <i>No action was taken.</i>	D. Policy for Second Read and Approval: 1. 6141 Policy Addressing Enrollment in Advanced Course or Program and Challenging Curriculum E. Policy for deletion upon approval of 6141: 1. 6141.7 Policy Addressing Enrollment in Advanced Course or Program and Challenging Curriculum
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	F. Bylaws Recommended for Second Review and Approval: 1. 9020 Construction and Posting of Agenda 2. 9021 Time, Place and Notice of Meetings 3. 9022 Public Meetings and Executive Session 4. 9023 Meeting Conduct 5. 9024 Quorum and Voting Procedures 6. 9025 Minutes 7. 9026 Transaction of Business 8. 9027 Conflict of Interest 9. 9028 Filling Vacancies on the Board <i>No action was taken.</i> G. Bylaws Recommended for Deletion Upon Approval of Bylaws in Item F: 1. 9320 Meetings of the Board 2. 9321 Time, Place and Notification of Meetings 3. 9322 Public and Executive Session 4. 9323 Construction of the Agenda 5. 9324 Advance Delivery of Meeting Materials 6. 9325 Meeting Conduct 7. 9325.1 Quorum 8. 9325.2 Order of Business 9. 9325.21 Order of Business Consent Agenda 10. 9325.4 Vote Recording 11. 9330 Board/School District Recordings 12. 9332 Electronic Communications 13. 9350 Hearings 14. 9360 Legislative Program 15. 9400 Monitoring Products and Processes 16. 9410 Public Announcement of Accomplishments	F. Bylaws Recommended for Second Review and Approval: 1. 9020 Construction and Posting of Agenda 2. 9021 Time, Place and Notice of Meetings 3. 9022 Public Meetings and Executive Session 4. 9023 Meeting Conduct 5. 9024 Quorum and Voting Procedures 6. 9025 Minutes 7. 9026 Transaction of Business 8. 9027 Conflict of Interest 9. 9028 Filling Vacancies on the Board G. Bylaws Recommended for Deletion Upon Approval of Bylaws in Item F: 1. 9320 Meetings of the Board 2. 9321 Time, Place and Notification of Meetings 3. 9322 Public and Executive Session 4. 9323 Construction of the Agenda 5. 9324 Advance Delivery of Meeting Materials 6. 9325 Meeting Conduct 7. 9325.1 Quorum 8. 9325.2 Order of Business 9. 9325.21 Order of Business Consent Agenda 10. 9325.4 Vote Recording 11. 9330 Board/School District Recordings
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	17. 9420 Recognition of Public Accomplishments by Citizens, Students, Staff Members, or Members of the Board <i>No action was taken.</i>	12. 9332 Electronic Communications 13. 9350 Hearings 14. 9360 Legislative Program 15. 9400 Monitoring Products and Processes 16. 9410 Public Announcement of Accomplishments 17. 9420 Recognition of Public Accomplishments by Citizens, Students, Staff Members, or Members of the Board
H.	Bid Award for RFP E-2425-014 Facilities Building Roof Repairs Mr. Cunningham stated on July 25th they received bids to do work on the roof of the Farm House. Mr. Cunningham stated he recommends awarding it to Global Hill Construction Corp. Mr. O'Brien asked what the project entailed. Mr. Cunningham stated they will be tearing off and replacing tab asphalt shingles which will include the whole house and the porch. Mr. Barile asked if there was any rot that could be seen. Mr. Cunningham stated there was none that could be seen but there is an allowance for pricing if any plywood has to be replaced. Mr. Barile asked about the gutters and Mr. Cunningham stated they would be put on at the end of the project. It's standard for what you see for a residential neighborhood roof. Mr. McCauley suggested advertising that the district is replacing the roof. In the past, the district has been accused of neglecting the buildings and it might be a good idea to show how they are working to keep them updated. Dr. Parlato stated they will take video footage of the progress and post it on social media.	H. Bid Award for RFP E-2425-014 Facilities Building Roof Repairs

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	Mr. O'Brien asked about awarding to the lowest bidder and Mr. Cunningham stated they have checked references and have no concerns awarding to the lowest bidder. <i>Mr. McCauley moved to approve the Bid Award for RFP E-2425-014 Facilities Building Roof Repairs. Seconded by Mrs. O'Brien. Motion passed unanimously.</i>	Motion made to approve the Bid Award for RFP E-2425-014 Facilities Building Roof Repairs. Motion passed unanimously.
8.	A. ITEMS OF INFORMATION 6141 R Administrative Regulations Regarding Enrollment in Advance Course or Program and Challenging Curriculum No discussion B. Employment Report - August 2025 Dr. Parlato reviewed the employment report with the Board, stating this is a very active time for staff appointments and resignations. The September employment report will have lots of activity on it as well. Dr. Parlato stated she will send out information about the exact number of openings for certified staff and non-certified staff. Madison Tibbetts and Jessica DeMello have been doing an outstanding job in Human Resources. Mrs. Herring asked if there are temporary people in place for the open positions until someone permanent is hired. Dr. Parlato stated they do have some temporary people in place, but not for all of the openings. Mrs. McInerney asked if internal transfers get a different pay when they move from one position to another. If they do, it is not noted on the employment report. Dr. Parlato stated that if a teacher is remaining in their step and contract, the pay will remain the same. There is one person on the	ITEMS OF INFORMATION A. 6141 R Administrative Regulations Regarding Enrollment in Advance Course or Program and Challenging Curriculum B. Employment Report - August 2025

**New Milford Board of Education
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	internal transfers that may be a different pay because they are moving into the teachers contract. Mrs. McNerney stated she is asking because salaries are noted for all the other people listed on the employment report except these people. Mrs. McNerney asked if a teacher gets a pay change if they move from the middle school to the high school. Dr. Parlato replied that they do not. C. Enrollment Report - August 2025 Dr. Parlato stated the year over year difference is a good way to look at the report. Overall, year over year we are down 35 students. This is a time of flux and October is really the report that will show a true sense of the enrollment. Mrs. Herring stated there was a discussion during the budget hearings about students who actually live in New Milford and asked if there had been any investigations over the summer to look into that. Dr. Parlato stated they have been working on that. It is done by individual family as names are provided to the district. They also have asked all incoming 6th grade families to resubmit their enrollment paperwork. This verifies that every student going into 6th grade has been verified. There is also a new hire for central registration so that one person handles registration and it is not done at the individual schools. This person is also helping with residency checks and investigations. It is very important that we have that one person as the point of contact. It helps with state reporting that one person is putting the information into the system, so when it feeds into the state department and federal system, it is consistent. D. Food Service Community Eligibility Provision (CEP) Dr. Parlato stated they are able to offer free lunch and free breakfast to students through December 21st. The Community Eligibility Provision is a program through the state of Connecticut and the	C. Enrollment Report - August 2025 D. Food Service Community Eligibility Provision (CEP)
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**New Milford Board of Education
Meeting Minutes
August 19, 2025
Sarah Noble Intermediate School Library Media Center**

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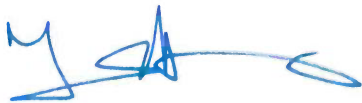
	State Department of Education that allows us to offer free meals depending on what is in the food services account. Our food service program is self-sustaining and the free meals for breakfast and lunch add up to a savings of \$785 per student per year. Mr. Giovannone stated they have been offering this for the past 19 months, beyond what the state originally required us to do. This will be reviewed again in November before moving back to a potential paid situation in January 2026. Mrs. Herring noted that if a student did not want milk, they had to take a milk in order to receive the free lunch, and it creates a lot of waste. Dr. Parlato stated school districts have a donation cart. Mrs. Herring stated that it would be great if the packaged food can be saved instead of wasted. Mrs. McInerney stated she is so grateful for this program. It is incredibly helpful for the families in New Milford. Mr. Barile stated that it adds up to 2.6 million dollars in savings for the families so far. Mr. O'Brien asked to confirm this is a self-sustaining account through food services. Mr. Giovannone stated yes. It's separate from the operating budget. The surplus is separate from the food service fund which is self-sustaining. Mr. O'Brien asked if there is enough to fund a free lunch program through December. Previously there were grants. Mr. Giovannone stated there was the Community Eligibility Provision. Sometimes food services need contributions from the general fund, but that has not happened in this district. It has been self-sustaining and no general fund money pays for food service workers or materials for the actual food.	
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New Milford Board of Education
Meeting Minutes
August 19, 2025
Sarah Noble Intermediate School Library Media Center

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		Mrs. McNerney asked if the Board put money into that account during Covid. Mr. Giovannone stated yes they did, but not because the budget was in trouble. The Board made a contribution in conjunction with the Governor's executive order at that time to continue paying staff although buildings were closed. Mr. Giovannone concluded by stating they are looking into the potential there will be paid meals come January and, therefore, will be looking to see if there will need to be any adjustments made to the cost of those meals. The district has not increased meal prices for 10 years. Every year, we have had to fill out an exemption for not increasing our meal prices. Mrs. Hering stated she wanted to thank Mr. Cunningham and his crew for all their hard work over the summer. The feedback on the building has been positive.	
9.		ADJOURN <i>Mr. O'Brien moved to adjourn the meeting at 7:04 p.m. Seconded by Mr. Barile. Vote passed unanimously.</i>	ADJOURN Motion made to adjourn the meeting at 7:04 p.m. Motion passed unanimously.

Respectfully Submitted,



Mrs. Tammy McNerney
 Secretary
 New Milford Board of Education

**New Milford Board of Education
Special Meeting Minutes
August 19, 2025
Sarah Noble Intermediate School Library Media Center**

RECEIVED
TOWN CLERK

2025 AUG 21 P 2:56
NEW MILFORD, CT

Present:	Mr. Eric Hansell, Vice Chairperson Mrs. Tammy McInerney Mrs. Sarah Herring Mr. Dean Barile Mr. Brian McCauley Mayor Pete Bass, <i>ex-officio</i>
Absent:	Mrs. Leslie Sarich, Chairperson Mrs. Wendy Faulenbach Mr. Tom O'Brien Mr. Randall Scofield

Also Present:	Dr. Janet Parlato, Superintendent of Schools Holly Hollander, Assistant Superintendent of Schools
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1.	A.	Call to Order Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 5:42 p.m. by Mr. Eric Hansell, Vice Chairperson.	Call to Order A. Pledge of Allegiance
2.	A.	Public Comment There was none.	Public Comment
3.		BOARD OF EDUCATION GOALS REVIEW WORKSHOP Board of Education members discussed and reviewed goals.	BOARD OF EDUCATION GOALS REVIEW WORKSHOP
4.		ADJOURN <i>Mr. Barile moved to adjourn the meeting at 6:27 p.m. Seconded by Mrs. McInerney. Vote passed unanimously.</i>	ADJOURN Motion made to adjourn the meeting at 6:26p.m. Motion passed unanimously.

Respectfully Submitted,



Mrs. Tammy McInerney
Secretary
New Milford Board of Education



RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	33,811,945	0	33,811,945	1,981,738	0	31,830,207	5.86%
100'S	SALARIES - NON CERTIFIED	11,041,245	0	11,041,245	1,209,060	0	9,832,185	10.95%
200'S	BENEFITS	13,426,487	0	13,426,487	4,666,496	7,576,773	1,183,217	91.19%
300'S	PROFESSIONAL SERVICES	4,447,179	0	4,447,179	794,025	1,627,225	2,025,929	54.44%
400'S	PROPERTY SERVICES	1,003,348	0	1,003,348	183,671	284,442	535,235	46.66%
500'S	OTHER SERVICES	12,302,511	0	12,302,511	1,231,682	9,051,230	2,019,600	83.58%
600'S	SUPPLIES	2,956,759	0	2,956,759	437,402	1,679,784	839,573	71.60%
700'S	CAPITAL	97,216	0	97,216	37,572	7,522	52,122	46.39%
800'S	DUES AND FEES	98,510	0	98,510	40,741	5,341	52,428	46.78%
900'S	REVENUE	-2,852,613	0	-2,852,613	0	0	-2,852,613	0.00%
GRAND TOTAL		76,332,587	0	76,332,587	10,582,389	20,232,317	45,517,881	40.37%

SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	577,620	0	577,620	2,500	0	575,120	0.43%
51201	SALARIES - NON CERT - PARA EDUCATORS	2,325,860	0	2,325,860	145,865	0	2,179,995	6.27%
51202	SALARIES - NON CERT - SUBSTITUTES	1,056,108	0	1,056,108	9,336	0	1,046,772	0.88%
51210	SALARIES - NON CERT - SECRETARY	2,557,666	0	2,557,666	365,945	0	2,191,721	14.31%
51225	SALARIES - NON CERT - TUTORS	154,755	0	154,755	2,156	0	152,599	1.39%
51240	SALARIES - NON CERT - CUSTODIAL	2,130,677	0	2,130,677	399,449	0	1,731,228	18.75%
51250	SALARIES - NON CERT - MAINTENANCE	1,063,194	0	1,063,194	183,685	0	879,509	17.28%
51285	SALARIES - NON CERT - TECHNOLOGY	566,189	0	566,189	77,121	0	489,068	13.62%
51336	SALARIES - NON CERT - NURSES	609,176	0	609,176	23,004	0	586,172	3.78%
TOTAL		11,041,245	0	11,041,245	1,209,060	0	9,832,185	10.95%

BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	641,382	0	641,382	79,946	0	561,436	12.46%
52201	BENEFITS - MEDICARE	608,966	0	608,966	45,022	0	563,944	7.39%
52300	BENEFITS - PENSION	1,320,333	0	1,320,333	1,320,333	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	35,000	0	35,000	0	0	35,000	0.00%
52810	BENEFITS - HEALTH INSURANCE	10,147,190	0	10,147,190	3,079,919	7,067,271	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	105,000	0	105,000	16,180	83,833	4,987	95.25%
52830	BENEFITS - LIFE INSURANCE	144,000	0	144,000	22,798	119,526	1,676	98.84%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	424,616	0	424,616	102,298	306,143	16,174	96.19%
TOTAL		13,426,487	0	13,426,487	4,666,496	7,576,773	1,183,217	91.19%

*EXPENDITURES*

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	33,811,945	0	33,811,945	1,981,738	0	31,830,207	5.86%
51200	NON-CERTIFIED SALARIES	11,041,245	0	11,041,245	1,209,060	0	9,832,185	10.95%
52000	BENEFITS	13,426,487	0	13,426,487	4,666,496	7,576,773	1,183,217	91.19%
53010	LEGAL SERVICES	285,478	0	285,478	1,500	0	283,978	0.53%
53050	CURRICULUM DEVELOPMENT	80,000	0	80,000	13,301	2,278	64,421	19.47%
53200	PROFESSIONAL SERVICES	2,291,248	0	2,291,248	557,555	847,131	886,563	61.31%
53201	MEDICAL SERVICES - SPORTS	2,700	0	2,700	390	0	2,310	14.44%
53210	TIME & ATTENDANCE SOFTWARE	7,500	0	7,500	0	5,000	2,500	66.67%
53220	IN SERVICE	149,150	0	149,150	30	834	148,286	0.58%
53230	PUPIL SERVICES	801,857	0	801,857	55,486	400,199	346,172	56.83%
53300	OTHER PROF/ TECH SERVICES	73,792	0	73,792	13,170	17,309	43,313	41.30%
53310	AUDIT/ACCOUNTING	48,000	0	48,000	48,000	0	0	100.00%
53500	TECHNICAL SERVICES	264,475	0	264,475	87,262	8,373	168,840	36.16%
53530	SECURITY SERVICES	321,993	0	321,993	0	321,993	0	100.00%
53540	SPORTS OFFICIALS SERVICES	120,986	0	120,986	17,331	24,109	79,546	34.25%
54101	CONTRACTUAL TRASH PICK UP	87,288	0	87,288	7,565	65,175	14,548	83.33%
54301	REPAIRS & MAINTENANCE	505,667	0	505,667	110,009	85,947	309,711	38.75%
54303	GROUND MAINTENANCE	12,200	0	12,200	1,822	2,605	7,772	36.29%
54310	GENERAL REPAIRS	44,970	0	44,970	20,201	2,987	21,781	51.56%
54320	TECHNOLOGY RELATED REPAIRS	66,021	0	66,021	5,558	2,686	57,776	12.49%
54411	WATER	66,830	0	66,830	7,102	56,895	2,833	95.76%
54412	SEWER	19,949	0	19,949	12,723	7,226	0	100.00%
54420	LEASE/RENTAL EQUIP/VEH	200,423	0	200,423	18,691	60,920	120,813	39.72%
55100	PUPIL TRANSPORTATION - OTHER	198,700	0	198,700	0	86,500	112,200	43.53%
55101	PUPIL TRANS - FIELD TRIP	53,500	0	53,500	0	0	53,500	0.00%
55110	STUDENT TRANSPORTATION	6,670,572	0	6,670,572	167,522	6,123,212	379,839	94.31%
55200	GENERAL INSURANCE	359,946	0	359,946	359,350	0	596	99.83%
55300	COMMUNICATIONS	41,396	0	41,396	7,958	16,181	17,257	58.31%
55301	POSTAGE	27,200	0	27,200	1,108	25,580	512	98.12%
55302	TELEPHONE	48,192	0	48,192	8,390	39,503	299	99.38%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	11,450	0	11,450	1,476	0	9,975	12.89%
55505	PRINTING	24,785	0	24,785	828	5,595	18,362	25.92%
55600	TUITION - TRAINING	30,000	0	30,000	4,240	0	25,760	14.13%
55610	TUITION - PUBLIC PLACEMENTS	1,655,537	0	1,655,537	261,319	431,798	962,421	41.87%
55630	TUITION - PRIVATE PLACEMENTS	3,141,768	0	3,141,768	416,024	2,322,836	402,908	87.18%
55800	TRAVEL	39,465	0	39,465	3,469	25	35,971	8.85%
56100	GENERAL INSTRUCTIONAL SUPPLIES	197,263	0	197,263	20,194	37,782	139,287	29.39%
56110	INSTRUCTIONAL SUPPLIES	489,145	0	489,145	119,859	29,365	339,921	30.51%
56120	ADMIN SUPPLIES	34,563	0	34,563	4,336	2,070	28,157	18.53%
56210	NATURAL GAS	221,263	0	221,263	10,161	211,102	0	100.00%
56220	ELECTRICITY	1,096,947	0	1,096,947	124,888	972,059	0	100.00%
56230	PROPANE	4,251	0	4,251	310	0	3,941	7.30%
56240	OIL	241,840	0	241,840	9,693	232,147	0	100.00%
56260	GASOLINE	38,405	0	38,405	1,662	27,580	9,163	76.14%
56290	FACILITIES SUPPLIES	328,874	0	328,874	58,937	134,222	135,715	58.73%
56291	MAINTENANCE COMPONENTS	16,475	0	16,475	930	0	15,545	5.64%
56292	UNIFORMS/ CONTRACTUAL	13,622	0	13,622	0	0	13,622	0.00%
56293	GROUNDKEEPING SUPPLIES	25,445	0	25,445	3,259	4,690	17,496	31.24%
56410	TEXTBOOKS	40,020	0	40,020	571	8,459	30,990	22.56%
56411	CONSUMABLE TEXTS	77,823	0	77,823	60,920	1,234	15,669	79.87%
56420	LIBRARY BOOKS	60,426	0	60,426	6,148	8,217	46,060	23.77%
56430	PERIODICALS	18,923	0	18,923	4,239	8,651	6,032	68.12%
56460	WORKBOOKS	1,000	0	1,000	0	0	1,000	0.00%
56500	SUPPLIES - TECH RELATED	50,474	0	50,474	11,293	2,207	36,974	26.75%
57340	COMPUTERS	50,000	0	50,000	22,364	3,784	23,852	52.30%
57345	INSTRUCTIONAL EQUIPMENT	32,200	0	32,200	15,208	1,113	15,879	50.69%
57400	GENERAL EQUIPMENT	10,516	0	10,516	0	2,625	7,891	24.96%
57500	FURNITURE & FIXTURES	4,500	0	4,500	0	0	4,500	0.00%
58100	DUES & FEES	98,510	0	98,510	40,741	5,341	52,428	46.78%
EXPENDITURE TOTAL		79,185,200	0	79,185,200	10,582,389	20,232,317	48,370,494	38.91%



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-2,473,363	0	-2,473,363	0	0	-2,473,363	0.00%
43105	MEDICAID REIMBURSEMENT	-88,017	0	-88,017	0	0	-88,017	0.00%
44705	BUILDING USE FEES (BASE RENTAL)	-43,765	0	-43,765	0	0	-43,765	0.00%
49102	BUILDING USE FEES (CUSTODIAL)	-36,758	0	-36,758	0	0	-36,758	0.00%
44800	REGULAR ED TUITION	-136,800	0	-136,800	0	0	-136,800	0.00%
44822	SPECIAL ED TUITION	-34,660	0	-34,660	0	0	-34,660	0.00%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-18,400	0	-18,400	0	0	-18,400	0.00%
44861	PARKING PERMIT FEES	-20,850	0	-20,850	0	0	-20,850	0.00%
REVENUE TOTAL		-2,852,613	0	-2,852,613	0	0	-2,852,613	0.00%

GRAND TOTAL	76,332,587	0	76,332,587	10,582,389	20,232,317	45,517,881	40.37%
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BOE Capital Reserve Acct #43020000-10101	
MUNIS Balance as of 7/1/22	3,039,825
Contribution Towards NMHS Roof Replacement	-450,000
Approved by BoF - 5 year Capital Withdraw 22/23	-980,030
Close and return of Security Grant Set-Asside	201,875
Wastewater Management Plan - SMS	-17,562
NMHS Woodshop	-233,980
Central Office to SNIS Move	-150,000
Fiscal Year End 21/22 Deposit	2,816,025
New Security Grant Set-Asside	-139,800
1/2 of NMHS Fire Insurance Claim Shortfall	-28,538
Approved by BoF - 5 year Capital Withdraw 23/24	-984,078
Observatory Contribution	-12,500
Additional HVAC FUNDS	-150,000
Fiscal Year End 22/23 Deposit	1,568,696
Energy Systems Group 2023 & 2024 Payments	-895,443
Approved by BoF - 5 year Capital Withdraw 24/25	-1,424,000
Fiscal Year End 23/24 Deposit	1,420,700
TOTAL AS OF 8/31/25	3,581,189

Turf Field Replacement Acct Contributions #43020000-10130	
FROM BOE 17/18 FYE BALANCE	50,000
FROM BOE 18/19 FYE BALANCE	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 16/17, 17/18, 18/19	10,225
FROM TOWN DATED 6/4/20	50,000
FROM TOWN DATED 6/16/21	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 19/20	3,765
FROM BOE TEAM FEE'S & BANNER SALES - 20/21	1,890
FROM BOE 20/21 FYE BALANCE	100,000
FROM TOWN DATED 6/9/22	50,000
CONTRIBUTION - FROM BOE 21/22 FYE BALANCE	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 21/22 & 22/23	12,960
CONTRIBUTION - FROM BOE 22/23 FYE BALANCE	100,000
CONTRIBUTION - FROM TOWN 22/23 FYE BALANCE	100,000
FROM TOWN DATED 4/18/24	50,000
CONTRIBUTION - FROM BOE 23/24 FYE BALANCE	100,000
CONTRIBUTION - FROM TOWN 23/24 FYE BALANCE	100,000
FROM TOWN DATED 6/9/25	50,000
TOTAL AS OF 8/31/25	928,840



*** REVISED* PURCHASE RESOLUTION D - 798**

SEPTEMBER 2025 MEETING

WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW,
BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object
GENERAL	SPED	INTEGRATED PEDIATRICS	25/26 YEARLY - PHYSICAL THERAPY SERVICES	\$ 298,840.00	53230
GENERAL	DOI	CURRICULUM ASSOCIATES	I-READY MATH/READING LICENSES & SUPPLIES FOR K-12	\$ 119,202.16	56110/56411
GENERAL	SPED	EDADVANCE	25/26 YEARLY - TUITION FOR 7 STUDENTS	\$ 86,130.00	55610
GENERAL	SPED	OLD SAYBROOK BOARD OF EDUCATION	25/26 YEARLY - TUITION FOR 1 STUDENT	\$ 62,200.00	55610
5 YEAR CAPITAL	FACILITIES	SINOPOLI CONTRACTORS, INC.	NMHS SIDEWALKS	\$ 50,000.00	54301
GENERAL	SPED	CHILDRENS CENTER OF HAMDEN	25/26 YEARLY - TUITION FOR 1 STUDENT	\$ 49,867.35	55630
5 YEAR CAPITAL	IT	OMNI DATA LLC	ERATE SWITCHES AND ACCESS POINTS	\$ 48,431.57	57340
GENERAL	SPED	MICHELINE HARKIN	25/26 YEARLY - ASSISTIVE TECHNOLOGY SERIVCES	\$ 31,500.00	53230
5 YEAR CAPITAL	FACILITIES	SIEMENS	HVAC BUILDING AUTOMATION CONTROLS - SMS & NES	\$ 37,080.25	54301
GENERAL	DISTRICT	COLONNA INSURANCE SERVICES	ACCIDENT INSURANCE FOR FISCAL YEAR 25/26	\$ 27,400.00	55200
GENERAL	NMHS	ALL-STAR TRANSPORTATION	25/26 YEARLY - ATHLETIC TRANSPORTATION	\$ 25,000.00	55100
GENERAL	DISTRICT	QUADIENT FINANCE USA	25/26 YEARLY - POSTAGE FOR ALL LOCATIONS	\$ 24,500.00	55301
GENERAL	NMHS	TOWN OF NEW MILFORD	25/26 YEARLY - POLICE SUPERVISION AT ATHLETIC EVENTS	\$ 23,000.00	53540
GENERAL	SPED	NAME WITHHELD	25/26 YEARLY - STUDENT TRANSPORTATION TO ODP	\$ 22,372.00	55110
5 YEAR CAPITAL	FACILITIES	GLOBAL HILL CONSTRUCTION CORP	FACILITIES BUILDING ROOF PROJECT	\$ 18,885.00	57302
GENERAL	IT	SHI INTERNATIONAL	SOPHOS CENTRAL INTERCEPT X: USERS & SERVERS	\$ 18,644.00	53500
GENERAL	FACILITIES	NEW MILFORD SEPTIC SERVICES	SEPTIC & GREASE TRAP SERVICE - ALL SCHOOLS	\$ 17,265.00	54301
GRANT	DOI	CREC	CURRICULUM/COACHING INSTRUCTIONAL SUPPORT	\$ 16,000.00	53200
GENERAL	SMS	JTR TRANSPORTATION	25/26 YEARLY - ATHLETIC TRANSPORTATION	\$ 15,000.00	55100
5 YEAR CAPITAL	IT	RNB ENTERPRISES	SMS LIBRARY FLOOR SCREEN & THROW PROJECTOR	\$ 14,999.00	57340
GENERAL	DISTRICT	TECOGEN INC.	25/26 YEARLY - COGEN UNIT MAINTENANCE AGREEMENT	\$ 14,400.00	53300
GENERAL	SPED	CT EARS	25/26 YEARLY - AUDIOLOGY SERVICES	\$ 14,000.00	53230
GENERAL	SPED	DIANA NADDEO	25/26 YEARLY - OUTSIDE NEUROCOGNITIVE & PSYCH EVALS	\$ 13,000.00	53230
GENERAL	FACILITIES	DRF LOCKSMITH	REHANG DOORS/INSTALL NEW SADDLE FOR OPENING AT NMHS	\$ 11,640.00	56290
GRANT	DOI	SAVVAS LEARNING	ENVISION MATH 6-8 PROFESSIONAL LEARNING	\$ 11,100.00	53300
GENERAL	NMHS	LAND JET	25/26 YEARLY - ATHLETIC TRANSPORTATION	\$ 10,000.00	55100
GENERAL	NMHS	LIBERTY LIMOUSINE	25/26 YEARLY - ATHLETIC TRANSPORTATION	\$ 10,000.00	55100
GENERAL	IT	IBOSS INC.	IBOSS LICENSE RENEWAL FOR FISCAL YEAR 25/26	\$ 8,971.26	53500
GENERAL	NMHS	MACMILLAN HOLDINGS	HUMAN GEOGRAPHY TEXTBOOKS FOR AP COURSE (60 UNITS)	\$ 8,458.80	56410
GENERAL	FACILITIES	TK ELEVATOR	25/26 YEARLY - ELEVATOR MAINTENANCE @ NMHS	\$ 7,268.36	54301
GENERAL	FACILITIES	KONE	25/26 YEARLY - ELEVATOR MAINTENANCE @ SNIS	\$ 7,036.20	54301
GENERAL	NMHS	EXPLORE LEARNING LLC	GIZMOS SCIENCE DEPARTMENT LICENSE FOR SCHOOL YEAR 25/26	\$ 6,565.00	58100
GENERAL	SPED	MARY CATHERINE RANDALL	25/26 YEARLY - BILINGUAL SPEECH EVALUATIONS	\$ 6,500.00	53230
GENERAL	NMHS	DURANTS PARTY RENTALS	25/26 YEARLY - TENT/STAGE/CHAIRS FOR 2026 GRADUATION	\$ 6,250.00	54420
GENERAL	SPED	NAME WITHHELD	25/26 YEARLY - STUDENT TRANSPORTATION TO ODP	\$ 6,000.00	55110
GENERAL	SPED	JEFFREY LANDAU	25/26 YEARLY - OUTSIDE PSYCH EVALUATIONS	\$ 6,000.00	53230
GENERAL	FACILITIES	EASTERN WATER SOLUTIONS	REMOVE/REBUILD/REINSTALL CIRCULATOR PUMP @ SMS	\$ 5,922.00	54301
GENERAL	SPED	RITA FITCH	25/26 YEARLY - BILINGUAL SPEECH EVALUATIONS	\$ 5,000.00	53230



*** REVISED *** PURCHASE RESOLUTION D - 798

SEPTEMBER 2025 MEETING

WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW,
BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object
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ITEMS LISTED IN BOLD AND ITALIC FONT ABOVE WERE FUNDED VIA GRANT(S)



BUDGET TRANSFER REQUESTS

AGENDA ITEM 3A-3
SEPTEMBER 2025 MEETING

Requesting Approval Across MOC	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
				NONE AT THIS TIME					

Informational Within Major Object Code	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
				NONE AT THIS TIME					

Adult Education

The Board recognizes that education is a lifelong process. Therefore, the Board of Education shall establish and maintain a program of adult education classes. (or shall provide for participation in a program of adult classes for its adult residents through a cooperative arrangement with another school district or with a cooperating eligible entity or with a regional service center.) The adult education program shall be open to all residents over age 17, not attending any public or private elementary, middle or senior high school. A student who is under age 17 and a parent may attend adult education classes if the parent's request is approved by the Board. The program shall offer a variety of subjects to serve civic, cultural, vocational, and avocational needs of the community. Course offerings shall be determined by response to courses previously given and by newly arising needs and interests, subject to limitations of the plant, personnel and equipment. The District, as permitted by statute, shall determine the minimum number of weeks per semester the adult education program will operate. Certified counseling staff shall be provided to assist adult education program students with educational and career counseling.

A student enrolled in a District public school in a full-time program of study may enroll in an adult education activity provided the student receives the approval of the Principal of the school in which he/she is enrolled in a full-time program or such student is enrolled in an adult education activity as part of an alternative educational opportunity during a period of expulsion.

Classes shall be made available at fees to be established by the Board of Education. No tuition shall be charged for residents who enroll in adult classes for elementary (basic skills) and high school completion, Americanization and United States citizenship and English for adults with limited English proficiency. Other courses may be provided in any subject included in District schools, including adult literacy, parenting skills, and vocational education and any other subject or activity only when the number of interested adults is sufficient to form a class of proper size, and when a qualified teacher, adequate facilities and appropriate supervision can be made available. In addition, college preparatory classes may be offered for adults who have earned a high school diploma or its equivalent and require postsecondary developmental education that will enable such adults to enroll directly in a program of higher education, as defined in C.G.S. 10a-34, at an institution of higher education upon completion of such classes. A fee may/shall be charged for these classes.

The District shall grant an adult education diploma to those adult education program participants who have satisfactorily completed a minimum of twenty-six (26) adult education credits, of which not fewer than four shall be in English; not fewer than four in mathematics; not fewer than four in social studies, including one in American History and at least one-half credit course in civics and American government; not fewer than three in science; and not fewer than two in the arts, vocational education, technology, or transitions courses. The remaining nine credits shall be in elective courses.

The District, in determining the satisfactory completion of needed credits for an adult education diploma, shall award, subject to any State Board of Education regulations:

1. Credit for experiential learning, including:
 - a. Not more than two non-required credits for military experience, including training;
 - b. Not more than one vocational education non-required and one required or not more than two non-required credits for occupational experience, including training; and
 - c. Not more than one non-required credit for community service or a vocational skill.
2. Credit for successful completion of courses taken for credit at state-accredited institutions, including public and private community colleges, technical colleges, community-technical colleges, four-year colleges and universities and approved public and private high schools and technical high schools;
3. Up to six credits for satisfactory performance on subject matter tests demonstrating prior learning competencies; and
4. Up to three credits for independent study projects, provided no more than one such credit shall be applied to each required subject area.

Adults in Day Secondary School Programs

Adults who are residents of the school district may enroll in day classes at the high school level on a space available basis. The selection of classes available to adults will be determined by the high school Principal, in consultation with the Superintendent. A registration fee will be charged and applications will be processed through the Assistant Principal or designee and Guidance Offices of the high school. Adults enrolled in day secondary classes will abide by all student rules and regulations established by the high school.

Legal Reference: Connecticut General Statutes

10-67 Adult education-definitions

10-69 Adult education (as amended by PA 03-100 and PA 11-126)

10-71 State grants for adult education programs.

10-73a Adult education

10-73b Grants for adult education services of programs conforming to state plan.

10-73c Basic adult education programs.

10-233d Expulsion of students

P.A. 96-244 An Act Concerning Technical Revision to the Education Statutes

P.A. 97-290 An Act Enhancing Choices and Opportunities

P.A. 03-102 An Act Concerning Adult Education and Workforce Development

P.A. 13-121 An Act Concerning Adult Education and Transition to College

Title II - Workforce Investment Act (WIA), Public Law 105-220

Approved:
SCHOOLS

NEW MILFORD PUBLIC

New Milford, Connecticut

Note from Shipman & Goodwin:

Enrollment in an Advanced Course or Program and Challenging Curriculum
(December 2023 Revision)

The U.S. Department of Education Office for Civil Rights recently released a [fact sheet](#) regarding meaningful participation in advanced coursework and specialized programs for students who are English learners. In light of this fact sheet, we have revised our model policy and administrative regulations to specifically address students who are English learners/multilingual learners and to include additional optional sections related to reducing barriers to opportunities for advanced courses and programs for English learners/multilingual learners.

A new number is assigned to eliminate the decimal point.

Series 6000
Instruction

New # 6141

**POLICY AND ADMINISTRATIVE REGULATIONS ADDRESSING
ENROLLMENT IN AN ADVANCED COURSE OR PROGRAM AND
CHALLENGING CURRICULUM**

The New Milford Board of Education (the “Board”) understands the importance of providing opportunities for students to enroll in an advanced course or program and offering students challenging curriculum in the New Milford Public Schools (the “District”). In accordance with Connecticut law, this policy shall explain the manner in which the District determines eligibility for enrollment in advanced courses or programs and creates academic plans for students in the District.

I. Definitions

For purposes of this policy:

"Advanced course or program" means an honors class, advanced placement class, International Baccalaureate program, Cambridge International program, dual enrollment, dual credit, early college or any other advanced or accelerated course or program offered by the Board in grades nine to twelve, inclusive.

“Advanced placement” program is a program authorized by the College Board that offers college-level courses and exams that students take in high school.

“Cambridge International program” is an internationally recognized academic program for students aged five (5) to nineteen (19). High school level courses, available only through approved Cambridge International Schools, provide students the opportunity to earn postsecondary credit that is accepted by colleges in the United States and abroad.

“Dual credit/Dual enrollment” courses are college courses offered by high schools in partnership with a college or university. Students taking these courses

in high school are simultaneously enrolled with the partner higher education institution. Students who successfully complete a dual credit/dual enrollment course earn credit toward high school graduation as well as college course credit that appears on a student transcript issued by a college or university.

“International Baccalaureate (“IB”) program” is a program that offers international education through four programs for students aged three (3) to nineteen (19). The four programs are: Primary Years, Middle Years, Diploma Program, and Career-related Program. Schools must be authorized to teach IB programs. Every authorized school is known as an IB World School.

"Prior academic performance" means the course or courses that a student has taken, the grades received for such course or courses and a student's grade point average.

II. Eligibility Criteria

Consistent with state law, the District will identify students in grades eight and nine who may be eligible to take or enroll in an advanced course or program. Students will be eligible to enroll in advanced courses or programs throughout their high school career, even if they are not identified as eligible in grades eight or nine.

Eligibility for enrollment in an advanced course or program shall not be based exclusively on a student's prior academic performance. There are multiple methods by which a student may satisfy the eligibility criteria for enrollment in an advanced course or program, including:

- Recommendations from teachers, administrators, school counselors or other school personnel.
- Parent or student requests.

III. Creation of an Academic Plan/Challenging Curriculum

The District will create an academic plan for each student who is identified in grade eight or nine as eligible for enrollment in an advanced course or program. Such plan will be designed to enroll the student in one or more advanced courses or programs and allow the student to earn college credit or result in career readiness. Such academic plan will also be aligned with:

- The courses or programs offered by the Board,
- The student's student success plan, created pursuant to Conn. Gen. Stat. § 10-221a(j),
- High school graduation requirements, and
- Any other policies or standards adopted by the Board relating to the eligibility for student enrollment in advanced courses or programs.

The academic plan may be part of the student's success plan, which plan is required for each student by Conn. Gen. Stat. §10-221a.

A student, or the student's parent or guardian, may decline to implement the provisions of an academic plan created for such student.

IV. Guiding Principles and Implementation

The Board recognizes that course access and academic planning should be guided by considerations beyond traditional course eligibility criteria. Specifically, the Board recognizes that academic achievement and engagement in middle school are strong precursors to high school success. In addition, the Board recognizes the importance of engaging with a student's parents and/or guardians throughout the student's educational experience, reducing barriers to opportunities for advanced courses and programs, and providing a wide range of advanced courses that appeal to students with various interests.

The District will utilize practices designed to ensure that eligibility for enrollment in an advanced course or program, including appropriate evaluation and testing procedures, do not screen out students who are English learners/multilingual learners because of their limited English proficiency unless an advanced or specialized program is demonstrated to require proficiency in English for meaningful participation.

The Superintendent or designee shall be responsible for implementing this policy and developing procedures in furtherance of this policy and in accordance with guidance provided by the Connecticut State Department of Education.

Legal Reference:

Connecticut General Statutes § 10-221a

Connecticut General Statutes § 10-221w

Connecticut General Statutes § 10-221x

Connecticut State Department of Education, *District Guidance for Developing an Advanced Course Participation Policy* (April 2022)

United States Department of Education, Office for Civil Rights, *Ensuring Meaningful Participation in Advanced Coursework and Specialized Programs for Students Who Are English Learners* (June 2023)

Policy Adopted: November 15, 2022
SCHOOLS

Revised:
Connecticut

NEW MILFORD PUBLIC

New Milford,

ADMINISTRATIVE REGULATIONS ADDRESSING ENROLLMENT IN AN ADVANCED COURSE OR PROGRAM AND CHALLENGING CURRICULUM

The New Milford Board of Education (the “Board”) understands the importance of providing opportunities for students to enroll in an advanced course or program and offering students challenging curriculum in the New Milford Public Schools (the “District”). In accordance with the Board’s Policy Addressing Enrollment in an Advanced Course or Program and Challenging Curriculum, the administration adopts the following regulations:

1. The District will identify students in grades eight and nine who may be eligible to take or enroll in an advanced course or program. Students will be eligible to enroll in advanced courses or programs throughout their high school career, even if they are not identified as eligible in grades eight or nine.
2. Eligibility for enrollment in an advanced course or program shall be based on the following:
 - Recommendations from teachers, administrators, school counselors or other school personnel.
 - Parent or student requests.
3. In addition to or as part of student success plans required by Conn. Gen. Stat. § 10-221a(j), the District will create an academic plan for each student who is identified in grade eight or nine as eligible for enrollment in an advanced course or program. A student, or the student’s parent or guardian, may decline to implement the provisions of an academic plan created for such student.
4. Such academic plan will be designed to enroll the student in one or more advanced courses or programs and allow the student to earn college credit or result in career readiness.
5. Middle School Preparation: Academic achievement and engagement are strong precursors to high school success. Therefore, the District strives to:
 - Coordinate standards, instruction, and expectations across middle and high school by fostering regular communication among faculty districtwide, with a focus on vertical articulation of content across the grades rather than offering courses for high school credit in middle school.
 - Offer career awareness, exploration, and immersion activities that directly align with the high school program of studies.

- Encourage high school faculty to familiarize themselves with the Smarter Balanced system of assessments and Next Generation Science Standards assessments, including interim assessment blocks, which can be used to measure student understanding and adjust instruction in Grades 9-12.
 - Remind middle school faculty that their messaging to students regarding high school expectations has an impact on students, and assure students that if they are mastering middle school standards, they are prepared academically.
 - Share students' middle school data with high school faculty to improve the quantity and quality of information available for decision making, reduce unnecessary pre-tests and the administration of screening tools, and maximize instructional time.
6. Partnerships with Families: The District recognizes and values the importance of engaging with a student's family throughout the student's educational experience. Therefore, the District strives to:
- Engage families in the development of student success plans during students' middle school years.
 - Continue and improve upon effective systems of family engagement used in middle school at the high school level.
 - Ensure families are fully aware of the benefits of taking college courses and participating in work-based learning opportunities, if available, during high school.
 - Communicate in a manner that is ongoing and accessible to families (e.g., by providing materials in multiple languages, and having translators available during information sessions, as necessary).
 - Provide families with a variety of options for engaging on the topic of course selection (e.g., large group information sessions, sessions offering more personalized support, and small sessions designed for families that have not experienced college).
 - Invite students and families to express interest in advanced coursework and discuss those choices along with career options with their school counselors, who can answer questions and serve as an advocate for the students.
7. Reducing Barriers: The District recognizes the importance of reducing barriers to opportunities for advanced courses and programs. Therefore, the District strives to:
- Provide school counselors and teachers with lists of students identified by the Connecticut State Department of Education as having potential for success in rigorous courses.
 - Share descriptive statistics with faculty showing advanced course enrollment over time and disaggregated by student group. These data can be used to track progress, discuss effective strategies, identify challenges, and/or generate potential solutions.

- Urge staff to pay special attention to student interests and coursework fit rather than relying solely on past performance when recommending advanced coursework for students.
 - Not exclude students from consideration based on disability status.
 - Ensure that eligibility for advanced courses and programs, including appropriate evaluation and testing procedures, do not screen out students who are English learners/multilingual learners because of their limited English proficiency unless an advanced or specialized program is demonstrated to require proficiency in English for meaningful participation.
 - Ensure that students who are English learners/multilingual learners receive appropriate language assistance services while participating in advanced courses or programs.
 - Communicate directly with students from low-income families that registration fees and exam fees for advanced coursework will be waived.
 - Encourage students to self-advocate based on their individual goals and future plans.
 - Monitor course registrations throughout the enrollment period and encourage students to reconsider selections if they have potential to be successful in more challenging courses.
 - If possible, provide opportunities during the summer for students to prepare for challenging coursework by offering sessions that focus on reviewing study habits, organization, and time management.
 - Provide periodic training for all staff members who identify, assist, facilitate, select, counsel, or teach students in advanced courses or programs to provide strategies to remove barriers for participation and provide high-quality instruction to all students, including students who are English learners.
 - Schedule advanced courses and programs so that students do not face a scheduling barrier for participation (e.g., scheduling the only AP calculus class for the same period as English learner/multilingual learner instruction).
8. Increasing Supply: The District recognizes the importance of providing a wide range of advanced courses that appeal to students with various interests. Therefore, the District strives to:
- Re-evaluate prerequisites so that educators identify what is needed to succeed in the course rather than before the course.
 - Promote enrollment in advanced courses to students in all grades, including for students who may not have taken an advanced course at the beginning of high school.
 - Review the current program of studies to identify courses with the potential to be offered in partnership with a college or university.
 - Consider adding sections of high-interest courses while encouraging teachers of advanced courses to ensure consistency of content and expectations for a diverse set of learners.

- Consider offering or expanding work-based learning opportunities for students.
- Leverage remote options to expand the range of courses available to students.

Legal Reference:

Connecticut General Statutes § 10-221a

Connecticut General Statutes § 10-221w

Connecticut General Statutes § 10-221x

Connecticut State Department of Education, *District Guidance for Developing an Advanced Course Participation Policy* (April 2022)

United States Department of Education, Office for Civil Rights, *Ensuring Meaningful Participation in Advanced Coursework and Specialized Programs for Students Who Are English Learners* (June 2023)

Regulation approved:
SCHOOLS
Revised:
Connecticut

NEW MILFORD PUBLIC

New Milford,

**Note from Shipman & Goodwin as per the Audit of Series 9000:
This Bylaw is recommended to replace 9323, Construction of the Agenda.**

Note: It has a new number.

**Series 9000
Bylaws**

9020

CONSTRUCTION AND POSTING OF AGENDA

I. Construction of Agenda

- A. The Superintendent in cooperation with the Chairperson of the New Milford Board of Education (the “Board”) shall prepare an agenda for each meeting of the Board.
- B. In addition to those items listed by the Chairperson of the Board, any member of the Board may contact the Chairperson or the Superintendent and request that an item be placed on the agenda. This request must be made no later than seventy-two (72) hours prior to the legally required public posting of the agenda.
- C. If at least three Board members request in writing that an additional agenda item be placed on the Board’s agenda, it will either be placed on the agenda or a special meeting of the Board will be scheduled within fourteen (14) days of the written request.

II. Posting of Agenda

- A. At least twenty-four (24) hours prior to the time of the regular or special meeting, an agenda will be constructed and posted by the Superintendent of Schools for the Board.
- B. An agenda will be posted at Town Hall, the Board’s Administrative Offices, and on the Board’s Internet web site. Any associated documents that may be reviewed by members of the Board at such meeting shall be posted on the Board’s Internet web site, provided such documents are not exempt from disclosure under the Freedom of Information Act.
- C. The Board may add items to the agenda of any regular meeting by a two-thirds vote of those Board Members present and voting.
- D. If, in accordance with applicable law, the Board holds a public meeting that is accessible to the public by means of electronic equipment or by means of electronic equipment in conjunction with an in-person meeting, the agenda shall include instructions for the public to attend and provide comment or otherwise

participate in the meeting by means of electronic equipment or in person, as applicable and permitted by law. Any such agenda shall be posted in accordance with the provisions of Connecticut General Statutes Section 1-225.

Legal Reference:

Connecticut General Statutes

Public Act 22-3, "An Act Concerning Remote Meetings Under the Freedom of Information Act."

1-225 Meetings of government agencies to be public. Recording of votes. Schedule and agenda of certain meetings to be filed and posted on web sites. Notice of special meetings. Executive sessions

10-218 Officers. Meetings

Public Act 23-160, "An Act Concerning Education Mandate Relief and Other Technical and Assorted Revisions and Additions to the Education and Early Childhood Education Statutes."

10-220 Duties of boards of education.

Bylaw approved:
SCHOOLS

Bylaw revised:
Connecticut

NEW MILFORD PUBLIC

New Milford,

**Note from Shipman & Goodwin as per the Audit of Series 9000:
This Bylaw is recommended to replace Bylaw 9321, Time, Place and Notification of Meetings.**

Note: This Bylaw has a new number.

**Series 9000
Bylaws**

9021

TIME, PLACE AND NOTICE OF MEETINGS

1. Regular Meetings
 - A. The New Milford Board of Education (the “Board”) shall set a calendar of regular meetings for the ensuing year at the first regular meeting in November.
 - B. In compliance with the Connecticut General Statutes, the Chairperson shall file this calendar with the Town Clerk, and post this calendar on the Board’s Internet web site, if available, before January 31.
 - C. Normally the Board shall schedule regular meetings on the third Tuesday of each month of the year except when it falls on a holiday, when the Board shall schedule no regular meetings.
 - D. If at any point in the meeting the Board should not maintain a quorum, then the Chairperson of the Board will adjourn the meeting and declare the time and place of the resumption of the meeting, which shall be reflected in a written order of adjournment. A copy of the written order of adjournment will be posted on or near the door of the place where the meeting was held within twenty-four hours after the time of adjournment.
 - E. If, in accordance with applicable law, the Board conducts a regular meeting by means of electronic equipment, the Board shall provide, at least forty-eight (48) hours before the meeting, direct notification in writing or by electronic transmission to each member of the Board and post a notice that the Board intends to conduct the meeting solely or in part by means of electronic equipment in the Administrative Offices of the Board, in the office of the Town Clerk [Regional School District Option: in the office of the Town Clerk of each municipal member of the school district], and on the Board’s Internet web site. Such notice shall include instructions for the public to attend and provide comment or otherwise participate in the meeting, by means of electronic equipment or in person, as applicable and permitted by law.

2. Special Meetings

Special meetings may be held when determined by the Board, when so called by the Chairperson, or within fourteen (14) days upon written request of three members of the Board.

- A. No special meeting shall be held unless a notice stating the time, place and purpose of the meeting has been given to each member and to the Town Clerk, and has been posted on the Board's Internet web site, if available, twenty-four (24) hours before the time stated for the meeting to convene.
 - 1. If, in accordance with applicable law, the Board holds a special meeting conducted solely or in part by means of electronic equipment, notice of such meeting shall include whether the meeting will be conducted solely or in part by means of electronic equipment. If such meeting is to be conducted by means of electronic equipment, such notice shall include instructions for the public, by means of electronic equipment or in person, to attend and provide comment or otherwise participate in the meeting, as applicable and permitted by law.
- B. When a majority of the members agree that an emergency exists which has made a regular notice impossible, such a meeting may be called at a time or place which may be most convenient. In case of such emergency meeting, a copy of the minutes setting forth the nature of the emergency and the proceedings occurring at such meeting shall be filed with the Town Clerk [Regional School District Option: with the Town Clerk of each municipal member of the school district] no later than seventy-two (72) hours following the holding of such a meeting.

3. Meeting Time and Place

- A. All regular meetings of the Board shall begin at 6:30 PM or as soon thereafter as a quorum is present and shall adjourn no later than 9:30 PM unless extended to a time certain by a two-thirds vote of the Board members present. All regular meetings of the Board shall be held in the Sarah Noble Intermediate School Media Center, unless otherwise ordered by the Board.
- B. Special Meetings (non-emergency) of the Board shall be held at a time and place to be determined and announced in advance of meeting.

Legal References:
Connecticut General Statutes

Public Act 22-3, "An Act Concerning Remote Meetings Under the Freedom of Information Act."

- 1-225 Meetings of government agencies to be public. Recording of votes. Schedule and agenda of certain meetings to be filed and posted on web sites. Notice of special meetings. Executive sessions
- 1-228 Adjournment of meetings. Notice
- 1-229 Continued hearings. Notice
- 1-230 Regular meetings to be held pursuant to regulation, ordinance or resolution
- 7-3 Warning of town and other meetings
- 7-4 Record of warning
- 10-218 Officers. Meetings

Bylaw approved:
SCHOOLS
Bylaw revised:
Connecticut

NEW MILFORD PUBLIC

New Milford,

**Note from Shipman & Goodwin Audit of Series 9000:
This Bylaw is recommended to replace Bylaw 9322, Public and Executive Session.**

Note: This Bylaw has a new number.

**Series 9000
Bylaws**

9022

PUBLIC MEETINGS AND EXECUTIVE SESSION

1. Public Meetings

- A. All meetings of the New Milford Board of Education (the "Board") for the official transaction of business shall be open to the public except that the Board may, by the affirmative vote of two-thirds of the members present and voting, meet in executive session for the purposes specified in Conn. Gen. Stat. §§ 1-225 and 1-200(6).
- B. As defined by statute, the term "meeting" shall not include: any meeting of a personnel search committee for executive level employment candidates; any chance meeting, or a social meeting neither planned nor intended for the purpose of discussing matters relating to official business; strategy or negotiations with respect to collective bargaining; a caucus of members of a single political party notwithstanding that such members also constitute a quorum of a public agency; an administrative or staff meeting of a single-member public agency; and communication limited to notice of meetings of any public agency or the agendas thereof. The term "caucus" means a convening or assembly of the enrolled members of a single political party who are members of a public agency within the state or a political subdivision.

2. Executive Sessions

- A. The public may be excluded from Board meetings that are declared to be executive sessions.
- B. Executive sessions may be held on a two-thirds vote of the members present and voting taken at a public meeting stating the reasons for such executive session. Executive sessions may be held for any reasons permissible under the provisions of the Freedom of Information Act, as it may be amended from time to time, including one or more of the following purposes:
 - (1) Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or

employee, provided that such individual may require that discussion be held at an open (public) meeting.

- (2) Strategy and negotiations with respect to pending claims or pending litigation to which the Board or a member of the Board, because of his or her conduct as a member of the Board, is a party until such claims or litigation have been finally adjudicated or otherwise settled.
- (3) Matters concerning security strategy or the deployment of security personnel, or devices affecting public security.
- (4) Discussion of the selection of a site or the lease, sale or purchase of real estate when publicity regarding such site, lease, sale, purchase or construction would adversely impact the price until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated or abandoned.
- (5) Discussion of any matter which would result in the disclosure of public records or the information contained therein described in Conn. Gen. Stat. §1-210(b).

Legal References:

Connecticut General Statutes

- | | |
|-------|---|
| 1-200 | Definitions (Public Agency; Meeting; Caucus; Person; Public Records or Files; Executive Sessions) |
| 1-210 | Access to public records. Exempt records |
| 1-225 | Meetings of government agencies to be public. Recording of votes. Schedule and agenda of certain meetings to be filed and posted on web sites. Notice of special meetings. Executive sessions |
| 1-231 | Executive sessions |

Bylaw approved:
SCHOOLS
Bylaw revised:
Connecticut

NEW MILFORD PUBLIC

New Milford,

**Note from Shipman & Goodwin as per the Audit of Series 9000:
This Bylaw will replace Bylaw 9325, Meeting Conduct.
Note optional language.**

This Bylaw has a new number.

**Series 9000
Bylaws**

9023

MEETING CONDUCT

1. Definitions

For purposes of this policy:

- A. “Electronic equipment” means any technology that facilitates real-time public access to meetings, including, but not limited to, telephonic, video, or other conferencing platforms.
- B. “Electronic transmission” means any form or process of communication not directly involving the physical transfer of paper or another tangible medium, which (A) is capable of being retained, retrieved and reproduced by the recipient, and (B) is retrievable in paper form by the recipient.

2. Meeting Conduct

- A. Meetings of the New Milford Board of Education (the “Board”) shall be conducted by the Chairperson in a manner consistent with the adopted bylaws of the Board and the provisions of law, including the Freedom of Information Act.
- B. All Board meetings shall commence at, or as close as practicable to, the stated time, provided there is a quorum.
- C. All regular and special Board meetings shall be guided by an agenda that will have been prepared and delivered in advance to all Board members and other designated persons and made available to the public in accordance with the Freedom of Information Act.
- D. Robert's Rules of Order shall govern the proceedings of the Board except as otherwise provided by these bylaws.
- E. In the event that a Board meeting is interrupted by any person or group of persons so as to render the orderly conduct of such meeting unfeasible

and order cannot be restored by the removal of individuals who are willfully interrupting the meetings, the Chairperson may order the room cleared and continue in session.

1. Only matters appearing on the agenda may be considered in such a session.
2. Duly accredited representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any such session.
3. Nothing in these bylaws shall prohibit the Board from establishing a procedure for readmitting an individual or individuals not responsible for willfully disturbing the meeting.

3. Smoking

- A. Smoking of any kind, including using an electronic nicotine or cannabis delivery system or vapor product, will not be permitted in any room in which a meeting of the Board is being conducted, nor during the time immediately prior to the meeting.
- B. When applicable, a sign notifying the public that no smoking is allowed in the room designated for the meeting will be prominently posted.

4. Procedures for Board Member Participation By Means of Electronic Equipment

- A. The Board shall provide Board members the opportunity to participate in meetings by means of electronic equipment, except that the Board is not required to adjourn or postpone a meeting if a Board member loses the ability to participate because of an interruption, failure, or degradation of that member's connection by electronic equipment, unless the member's participation is necessary to form a quorum. Conditions for participation are as follows:
 1. If a quorum of the Board members attend a meeting, other than an executive session, by means of electronic equipment from the same physical location, members of the public must be permitted to attend such meeting in such physical location.
 2. Any physical or demonstrable material that is used in the course of the proceedings must be present in the physical location, if any, where the public is located.

3. All those in attendance at the meeting, at whatever location, must be able to hear and identify all participants in the proceeding, including their individual remarks and votes.
4. Any vote taken at a meeting during which a Board member participates by means of electronic equipment shall be taken by roll call, unless the vote is unanimous.
5. The minutes of the meeting shall record a list of Board members who attended the meeting in person and a list of Board members who attended the meeting by means of electronic equipment.

Any Board member who participates orally in a meeting conducted by means of electronic equipment shall make a good faith effort to state such member's name and title, if applicable, at the outset of each occasion that such member participates orally during an uninterrupted dialogue or series of questions and answers.

- B. When a Board member is participating in a meeting by means of electronic equipment, the Chairperson shall take the necessary steps to ensure that the conditions enumerated above are met. In addition, the Chairperson shall take the necessary steps to ensure that a Board member participating by means of electronic equipment has adequate opportunity for participation in Board discussion, including the opportunity to take the floor and make motions.

[Note: Boards that do not wish to provide for public participation by means of electronic equipment may elect not to include the following section. However, Boards should be prepared to accommodate any changes necessitated by pandemic-related conditions in the event such conditions warrant a return to fully remote Board meetings.]

5. Procedures for Public Participation By Means of Electronic Equipment

The Board may hold a public meeting that is accessible to the public by means of electronic equipment or by means of electronic equipment in conjunction with an in-person meeting. If the Board allows for the public to participate by means of electronic equipment, it shall do so in accordance with the following procedures:

- A. Not less than forty-eight (48) hours before the Board conducts a regular meeting by means of electronic equipment, the Board shall provide direct notification in writing or by electronic transmission to each member of the Board, and post a notice that the Board intends to conduct the meeting solely or in part by means of electronic equipment, (a) in the Board's

Administrative Offices; (b) in the office of the Town Clerk; and (c) on the Board's Internet web site, if any.

- B. Not less than twenty-four (24) hours prior to any such meeting, the Board shall post the agenda for any such meeting in the same manner as the notice of the meeting as set forth in Section 5.A.
- C. Such notice and agenda shall include instructions for the public to attend and provide comment or otherwise participate in the meeting, by means of electronic equipment or in person, as applicable and permitted by law. Any such notice and agenda shall be posted in accordance with the provisions of Connecticut General Statutes § 1-225.
- D. If the Board holds a meeting, other than an executive session or special meeting, solely by means of electronic equipment:
 - 1. The Board shall provide any member of the public
 - a. upon a written request submitted not less than twenty-four (24) hours prior to such meeting, with a physical location and any electronic equipment necessary to attend such meeting in real-time, and
 - b. the same opportunities to provide comment or testimony and otherwise participate in such meeting that such member of the public would be accorded if such meeting were held in person, except that the Board is not required (i) to adjourn or postpone a meeting if a member of the public loses the ability to participate because of an interruption, failure or degradation of such person's connection to the meeting by electronic equipment, or (ii) to offer members of the public who attend a meeting by means of electronic equipment the opportunity for public comment, testimony, or other participation if the provision of such opportunity is not required by law for members of the public who attend such meeting in person.
 - 2. The Board shall not be required to adjourn or postpone the meeting if a member of the public loses the ability to participate because of an interruption, failure, or degradation of such person's connection to the meeting by means of electronic equipment.
 - 3. The Board shall ensure that such meeting is recorded or transcribed, excluding any portion of the meeting that is conducted in executive session. Such transcription or recording shall be posted on the Board's Internet web site and made available to the public to view,

listen to, and copy in the Board's Administrative Offices not later than seven (7) days after the meeting and for not less than forty-five (45) days thereafter.

4. If a quorum of Board members attend a meeting by means of electronic equipment from the same physical location, the Board shall permit members of the public to attend such meeting in such physical location.
- E. If the Board holds a special meeting and any portion of such meeting is to be conducted by means of electronic equipment, it must include in the notice of such meeting if the meeting will be conducted solely or in part by means of electronic equipment.
1. Not less than twenty-four (24) hours prior to such meeting, the Board shall post such notice and an agenda of the meeting in accordance with applicable law.
 2. If such meeting is to be conducted by means of electronic equipment, such notice and agenda shall include instructions for the public, by means of electronic equipment or in person, to attend and provide comment or otherwise participate in the meeting, as applicable and permitted by law.
- F. Any member of the public who participates orally in a meeting conducted by means of electronic equipment shall make a good faith effort to state such member's name and title, if applicable, at the outset of each occasion that such member participates orally during an uninterrupted dialogue or series of questions and answers.
- G. Whenever a meeting being conducted by means of electronic equipment is interrupted by the failure, disconnection or, in the Chairperson's determination, unacceptable degradation of the electronic means of conducting a meeting, or if a Board member necessary to form a quorum loses the ability to participate because of the interruption, failure or degradation of such member's connection by electronic equipment, the Board may, not less than thirty (30) minutes and not more than two (2) hours from the time of the interruption or the Chairperson's determination, resume the meeting (1) in person, if a quorum is present in person, or (2) if a quorum is restored by means of electronic equipment, solely or in part by such electronic equipment.
1. In each case of resumption of such meeting, electronic access shall be restored to the public if such capability has been restored.

2. The Board shall, if practicable, post a notification on its Internet web site and inform attendees by electronic transmission of the expected time of resumption or of the adjournment or postponement of the meeting, as applicable, and may announce at the beginning of any meeting what preplanned procedures are in place for resumption of a meeting in the event of an interruption.
- H. In the event that a Board meeting is interrupted by any person or group of persons so as to render the orderly conduct of such meeting unfeasible, and if such person or group of persons is attending such meeting by means of electronic equipment, the Chairperson may terminate such person's or group of persons' attendance by electronic equipment until such time as such person or group of persons conforms to order or, if need be, until such meeting is closed.

[Note: The following section is optional:]

6. Public Address

A. The Board may permit any individual or group to address the Board concerning any subject that lies within its jurisdiction during a portion of the Board's regular [or special] meetings so designated for such purpose.

(1) _____ minutes may be allotted to each speaker and a maximum of _____ minutes to each subject matter. The Board may modify these limitations at the beginning of a meeting if the number of persons wishing to speak makes it advisable to do so.

(2) A Board member shall be appointed by the Chairperson prior to the meeting to act as timekeeper for the meeting, if deemed necessary by the Chairperson.

(3) No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.

(4) All speakers must identify themselves by name and address.]

Legal References:

Connecticut General Statutes

Public Act 22-3, "An Act Concerning Remote Meetings Under the Freedom of Information Act."

1-200	Definitions
1-206	Denial of access to public records or meetings. Appeals. Notice. Orders. Civil penalty. Petition for relief from vexatious requester. Service of process upon commission. Frivolous appeals. Appeal re state hazardous waste program records
1-225	Meetings of government agencies to be public. Recording of votes. Schedule and agenda of certain meetings to be filed and posted on web sites. Notice of special meetings. Executive sessions
1-232	Conduct of meetings
19a-342	Smoking prohibited. Exceptions. Signs required. Penalties

Freedom of Information Commission Advisory Opinion #41 (April 9, 1980)

Bylaw approved:
SCHOOLS

NEW MILFORD PUBLIC

Bylaw revised:
Connecticut

New Milford,

**Note from Shipman & Goodwin as per the Audit of Series 9000:
This Bylaw will replace Bylaw 9325.1, Quorum.**

Note: This Bylaw has a new number.

**Series 9000
9024
Bylaws**

QUORUM AND VOTING PROCEDURES

1. Quorum:
 - A. The majority of all members of the New Milford Board (the “Board”) shall be necessary to constitute a quorum for the transaction of business.
 - B. If, in accordance with applicable law, the Board provides Board members the opportunity to participate in meetings by means of electronic equipment, the Board is not required to adjourn or postpone a meeting if a Board member loses the ability to participate because of an interruption, failure, or degradation of that member’s connection by electronic equipment, unless the member’s participation is necessary to form a quorum. If a quorum of the Board members attend a meeting, other than an executive session, by means of electronic equipment from the same physical location, members of the public must be permitted to attend such meeting in such physical location.
 - C. If, in accordance with applicable law, the Board holds a meeting solely by means of electronic equipment, and if a quorum of Board members attend a meeting by means of electronic equipment from the same physical location, the Board shall permit members of the public to attend such meeting in such physical location.
2. Voting Procedures:
 - A. No member can vote on a question in which the Board member has a direct personal or pecuniary interest.
 - B. Members may vote for themselves for any office or other position.
 - C. While it is the duty of every member who has an opinion on a question to express it by vote, a Board member cannot be compelled to do so.
 - D. A member may abstain from voting (with the knowledge that the effect is the same as if the Board member had voted on the prevailing side).

- E. The votes of each member of the Board upon any issue before the Board shall be recorded in the minutes of the session at which taken.
- F. Board members shall have the opportunity to explain their votes, with the explanation to be recorded in the minutes.
- G. Any vote taken at a meeting during which a Board member participates by means of electronic equipment shall be taken by roll call, unless the vote is unanimous.

Legal References:

Public Act 22-3, "An Act Concerning Remote Meetings Under the Freedom of Information Act."

Bylaw approved:
SCHOOLS
Bylaw revised:
Connecticut

NEW MILFORD PUBLIC

New Milford,

**Note from Shipman & Goodwin as per the Audit of Series 9000:
This Bylaw will replace Bylaw 9325.4, Vote Recording.**

Note: This Bylaw has a new number.

**Series 9000
Bylaws**

9025

MINUTES

1. In compliance with legal requirements, a complete and accurate set of minutes of each meeting shall be kept.
2. Minutes shall be maintained at the Administrative Offices of the school district in an official record book designated for said purpose.
3. The minutes shall constitute the official records of proceedings of the New Milford Board of Education (the "Board") and shall be open to public inspection at all reasonable times.
4. The minutes shall include the following:
 - A. The time, place and date of each meeting.
 - B. The names of those members in attendance.
 - C. The disposition of all matters on which action was recommended.
 - D. All motions and resolutions and their disposition, listing all votes, abstentions and absentees.
 - E. All decisions concerning future meetings and agendas.
 - F. By request, a brief statement of a Board member may be included.
5. A record of votes taken at each meeting shall be reduced to writing and made available for public inspection within forty-eight hours of the conclusion of the meeting at which the votes were taken. Votes taken shall also be reflected in the minutes of each meeting, and the minutes shall be made available for public inspection and posted on the Board's Internet web site, if available, not later than seven days of the date of the meeting to which they refer, however, the Board shall not be required by law to post such minutes on an Internet web site. Should the Board decide to make minutes available on the Board's Internet web site, it shall do so at the sole discretion of the Board.

[Note: The posting of minutes to a website is optional and at the discretion of the Board.]
6. If, in accordance with applicable law, the Board conducts a meeting in which one or more Board members attend by means of electronic equipment, the minutes of the meeting shall record a list of Board members that attended the

meeting in person and a list of members that attended the meeting by means of electronic equipment.

Legal Reference:

Connecticut General Statutes

Public Act 22-3, "An Act Concerning Remote Meetings Under the Freedom of Information Act."

1-225 Meetings of government agencies to be public. Recording of votes. Schedule and agenda of certain meetings to be filed and posted on web sites. Notice of special meetings. Executive sessions

Bylaw approved:

SCHOOLS

Bylaw revised:

Connecticut

NEW MILFORD PUBLIC

New Milford,

**Note from Shipman & Goodwin as part of the Audit of Series 9000:
This Bylaw is recommended for approval. It is a new Bylaw for the Board.**

**Series 9000
Bylaws**

9026

TRANSACTION OF BUSINESS

- A. The New Milford Board of Education (the “Board”) shall transact all business at a legal meeting of the Board.
- B. The Board shall act as a whole entity, except that a committee created in accordance with these bylaws may act on matters before it in conformity with the committee’s purpose or charge.
- C. Individual members shall make no commitments for the Board or issue orders for the Board, except when executing an assignment delegated by the Board.
- D. The Board shall concern itself with questions of educational policy, and not with administrative details concerning the New Milford Public Schools’ operations.

Bylaw approved:
SCHOOLS
Bylaw revised:
Connecticut

NEW MILFORD PUBLIC
New Milford,

Note from Shipman & Goodwin as part of the Series 9000 Audit:
Recommend the Board maintain this bylaw. While there is a Model Bylaw on this topic, the Board's current bylaw is more robust. However, we recommend review to ensure this bylaw is consistent with Policy 4112.8, Nepotism, and Policy 3313, Relations with Vendors.

Note: Policies 4112.8, Nepotism, and 3313, Relations with Vendors, were reviewed and are not in conflict with this policy. Also, this is a new number for this Bylaw.

Series 9000
Bylaws of the Board

9027

Conflict of Interest

The Board desires its members not only to adhere to all laws regarding conflict of interest, but to be continually aware of situations which have the appearance of conflict of interest and to avoid actions that might embarrass themselves or the Board.

Two areas of Board operations must be guarded with particular care in order that there be no real or seeming conflict of interest. These are purchasing and hiring of new personnel. Therefore:

1. Board members are strictly prohibited from being financially interested, or having any personal beneficial interest, either directly or indirectly, in any contract or purchase order for any supplies, materials, equipment or contractual services furnished to or used by the Board of Education. It is not the intent of this bylaw to prevent the district from contracting with corporations or businesses because a Board member is an employee of the firm. However, in such instances the member may be expected to declare his/her association with the firm and will refrain from debating or voting on the question.
2. If a member of the immediate family of a Board member--specifically parent/guardian, spouse, child or grandchild or any person who resides with the Board member -- is being considered for employment, that member shall disqualify him/herself from participation in discussion or vote.
3. The Board shall not give preferential treatment to companies in which town officials or paid town employees, have a major financial interest or to companies by which they are employed.
4. No Board member shall use his or her position to influence an employment or contractual decision other than those routinely made by the Board itself.
5. No member of the Board may be employed for compensation in any position in the school system. If a Board member is employed by the school district, the office to which he/she was elected or appointed shall become vacant.
6. Board members are strictly prohibited from accepting or receiving, directly or indirectly, from any person, firm or corporation to which any contract or purchase order may be awarded by the Board of Education, by rebate, gifts or otherwise, any money, or anything of value whatsoever, or any promise, obligation or contract for future reward or

compensation.

Legal Reference: Connecticut General Statutes
7479 Conflicts of Interest.
10156e Employees of boards of education permitted to serve as elected
officials; exception.
10232 Restrictions on employment of members of the board of education.

Bylaw approved:	January 9, 2001	NEW MILFORD PUBLIC SCHOOLS
Bylaw revised:	October 9, 2012	New Milford, Connecticut
Bylaw reviewed:	February 4, 2020	
Bylaw reviewed:		

The Shipman & Goodwin Audit of Series 9000 recommended deletion of this policy and adoption of their model policy. However, the model policy from S & G does not conform with the Town Charter. Therefore, this policy should be retained.

Note: The policy has a new number.

**Series 9000
Bylaws of the Board**

9028

Filling Vacancies on the Board

The Board of Education shall notify the New Milford Town Council whenever a vacancy shall occur on the Board through the death, resignation or departure from Town of one of its members.

The Town Council shall appoint a successor to fill the vacancy on the Board. The successor shall hold office until the next Town election.

Legal Reference: Connecticut General Statutes

7-107 Vacancy appointments by selectmen.

9204 Minority representation on boards of education.

10219 Procedure for filling vacancy on board of education.

10156e Employees of boards of education permitted to serve as elected officials; exception.

10232 Restriction on employment of members of the board of education.

Bylaw adopted by the Board: January 9, 2001
Bylaw reviewed by the Board:

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

NEW MILFORD PUBLIC SCHOOLS

Facilities Department

386 Danbury Rd

New Milford, Connecticut 06776

(860) 354-6265 FAX (860) 210.2233

**MEMO: SMS UST Replacement Project**

To: Dr Janet Parlato, Superintendent
Cc: Anthony Giovannone, Director of Fiscal Services and Operations
From: Matt Cunningham, Director of Facilities
Re: Bid Award- RFP E 2425-013 SMS UST Replacement Project
Date: 9/2/25

The bid packet for SMS UST Replacement Project was posted on our website and also ran as a legal notice in the newspaper with a closing date of June 27, 2025.

On that date four (4) vendors submitted proposals for this project with pricing as follows:

- Island Pump and Tank \$536,419.20
- American Petroleum Equipment and Construction \$287,000.50
- True Blue Environmental Services \$508,600.00
- Metro Environmental Services \$355,092.00

Based upon the recommendation of our project consultants Weston & Sampson and the contractors' lowest bid amount, the recommendation for award is to American Petroleum Equipment and Construction in the amount of \$287,000.50. The result of this work will be the replacement of the underground storage tank at Schaghticoke Middle School.



Office of Fiscal Services & Operations
25-A Sunny Valley Road
New Milford, Connecticut 06776

3C
Operations Subcommittee
September 2025

TO: Dr. Janet Parlato, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: September 2, 2025
RE: Tuition Rates for 2025/2026

This is to advise you that the grade level tuition rates in the 2025/2026 school year for out of district students who wish to attend New Milford Public Schools (NMPS) has been calculated and the rates are as follows:

School	24/25 Tuition Rate	25/26 Tuition Rate	% Increase
New Milford High School	\$14,636	\$15,103	3.19%
Schaghticoke Middle School	\$12,596	\$12,998	3.19%
K-5 Schools	\$12,353	\$12,747	3.19%

Tuition rates are based on the 2025/2026 regular education costs and the projected enrollment levels at each school from when the budget was built. Costs for Special Education and transportation are excluded from the calculation. Please note; if an out of district child requires special education services based on an Individual Educational Plan, the costs for those services will be billed separately to the parents/guardians.

The revenue for this type of tuition goes to the Town and gets deposited in the MUNIS account 10470100-44801. The last 5 years of activity for this account is summarized in the below chart:

	20/21	21/22	22/23	23/24	24/25
Budget	\$40,000.00	\$20,000.00	\$20,000.00	\$27,754.00	\$14,246.00
Received	\$30,728.50	\$27,124.00	\$27,754.00	\$28,492.00	\$29,272.00
5 year average of revenue received	\$28,674.10				

The information above does not apply to Sherman students attending NMPS as there is a separate agreement in place with that district.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations



**New Milford Public Schools
Technology Department**

To: Dr. Janet Parlato, Superintendent
From: Jeff Turner, Technology Director
Date: 9/2/2025
Re: CEN Community WiFi Grant for Schaghticoke Middle School and New Milford High School

Dr. Parlato,

I am pleased to inform you that our application for the CEN Community WiFi grant (round 1) was approved by CEN. The grant will allow us to set up a working WiFi network at no cost to us for the outside perimeter, including sports fields at both Schaghticoke Middle School and New Milford High School. This grant will allow the community to use this access to use the internet on personal devices outside the school's public WiFi. While the grant is fully refundable, we do have to pay for it up front and will be reimbursed per CEN for the entire amount.

This was a group effort in which the Town and New Milford Public Schools were awarded a total of \$270,941.00 for the projects. Our portion of this total grant is for \$145,960.75 which will cover both Schaghticoke Middle School and New Milford High School WiFi for the perimeter of both schools and sports fields. You can see the grant data for all towns and schools regarding this grant at CEN's [Wifi Grant Website](#)

Our acceptance into this grant ensures that we can move forward with both external connectivity improvements for the safety and security of our students, staff and families who use the fields at these schools in and out of school hours.

Sincerely,

Jeff Turner, New Milford Public Schools IT Director



NEW MILFORD PUBLIC SCHOOLS

EMPLOYMENT REPORT

Regular Meeting of the Board of Education

New Milford, Connecticut

September 16, 2025- BOE Meeting

CERTIFIED STAFF APPOINTMENTS

Lynda Scarcella -1.0 Special Education Teacher at SMS -Effective Date: September 8, 2025 -Salary \$102,380 (6th Yr/Step 15) with over 15 years of experience. -Replacing J.Slater who transferred to Inclusion Facilitator at SMS (\$98,436).	Vijeyta Tokas -1.0 MLL Teacher at SMS -Effective Date: August 25, 2025 -Salary \$82,485 (6th Yr/Step 11) with 10+ years of experience. Position was added and approved for the 25-26SY Budget.
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NON-CERTIFIED AND LICENSED APPOINTMENTS

Kelly Aros-Truhe -1.0 Board Certified Behavioral Analyst -Effective Date: September 15, 2025 -Salary \$82,149 with over 4 years of experience. -Replacing C.Baluha who transferred to Special Education Teacher at SNIS (\$86,281).	Michael Jaquemin -1.0 Assistant Head Cook at SMS -Effective Date: September 8, 2025 -Salary \$20.80 per hour. -Replacing J.Donaldson who transferred to Head Cook at SMS (\$24.36 per hour).	Erica Lyons -.5 PT Paraeducator at NES -Effective Date: September 2, 2025 -Salary \$18.99 per hour. -Replacing Christina Claudio who went from FT to PT Paraeducator at NES (\$18.99 per hour).	Bibi Khan -.5 General Worker at NMHS -Effective Date: September 10, 2025 -Salary \$16.35 per hour. -Replacing W.Eayrs who resigned (\$16.73).	Michael Newman -1.0 Secretary to Assistant Principal at SMS -Effective Date: September 2, 2025 -Salary \$21.76 per hour. -Replacing R.Metcalf who transferred to NES as a Secretary to Assistant Principal (\$27.68 per hour).
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Marta Pulgarin**

-1.0 General Worker at NMHS
-Effective Date: September 15, 2025
-Salary \$16.35 per hour. Replacing H.Patel who transferred to General Worker/Cashier at NMHS.

** = Additions added from the 9/8/2025 Operations Employment Report

CERTIFIED STAFF RESIGNATIONS

Gina Baldeo -1.0 Special Education Teacher at SMS -Effective Date: August 13,2025 -Salary \$96,723 (MA/15). Leaving due to personal reasons.	Elizabeth Holton -1.0 Kindergarten Teacher at HPS -Effective Date: August 15,2025 -Salary \$59,853 (MA/Step 4). Leaving due to personal reasons.	Jillian Slater -1.0 Inclusion Facilitator at SMS -Effective Date: September 26, 2025 -Salary \$98,436 (MA12/Step 15). Took a position in another district.	Sarah Swann -1.0 Physical Education Teacher at NMHS -Effective Date: August 16, 2025 -Salary \$69,251 (MA24/Step 8). Leaving due to personal reasons.
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NON-CERTIFIED STAFF RESIGNATIONS

Tyler Biondino -1.0 Special Education Paraeducator at SNIS -Effective Date: September 3, 2025 -Salary \$18.99 per hour. Leaving due to personal reasons	Mia Burch** -1.0 Special Education Paraeducator at SMS. -Effective Date: September 19, 2025 -Salary \$19.18 per hour. Leaving due to personal reasons.	Wendy Eayrs -.5 General Worker at NMHS -Effective Date: September 5, 2025 -Salary \$16.73 per hour. Leaving due to personal reasons.	Keri Loth -1.0 Secretary to the Assistant Principal at HPS -Effective Date: August 29, 2025 -Salary \$21.76 per hour. Leaving due to personal reasons	Hallie Kopicki -1.0 Computer Tech at SMS -Effective Date: August 22, 2025 -Salary \$24.55 per hour. Took a position elsewhere.
Elizabeth Smith -1.0 Special Education Paraeducator -Effective Date: August 19, 2025 -Salary \$19.18 per hour. Leaving due to personal reasons.				

COACHING STAFF APPOINTMENTS

James Bishop -1.0 JV Boys Soccer Coach at NMHS -Effective Date: August 18, 2025 -Stipend for assignment \$4,846. Replaced Zachary Pereira who resigned.	Laurie Fletcher -1.0 Head Girls Swim Coach at NMHS -Effective Date: August 18,2025 -Stipend for assignment \$4,520. Replaced Samantha Martin who relocated to another state.	Katherine Sanmartin -1.0 JV Girls Soccer Coach at NMHS -Effective Date: August 18,2025 -Stipend for Assignment \$3,149. Replaced Kora Kukuk who transferred to Varsity Soccer Coach
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** = Additions added from the 9/8/2025 Operations Employment Report

COACHING STAFF RESIGNATIONS

Richard Grudzwick -1.0 Assistant Boys Cross Country Coach -Effective Date: August 7, 2025 -Last Stipend Amount: \$2,315. Leaving due to personal reasons.	Tom LaPorte -1.0 Varsity Girls Basketball Coach -Effective Date: July 2, 2025 -Last Stipend Amount: \$5,894. Moved to a different town.	Seth Murphy -1.0 Varsity Girls Tennis Coach at NMHS -Effective Date: September 2, 2025 -Last Stipend Amount: \$3,158. Leaving due to personal reasons
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INTERNAL TRANSFERS

Megan Malizia-Boswell -1.0 Special Education Teacher at NMHS transferring to 1.0 Inclusion Facilitator at SNIS. -Effective Date: August 20, 2025. New and approved budget addition.	Erin DeCapua -1.0 Special Education Paraeducator at SMS transferring to 1.0 Special Education Paraeducator at NES. -Effective Date: August 21, 2025. Replacing A.Hewitt who resigned.	Elizabeth Grabner -1.0 Communication Arts Teacher transferring to 1.0 Grade 6 Social Studies Teacher. -Effective Date: August 20, 2025. Replacing J.Loubier who resigned.	Carol Heydet -1.0 Special Education Paraeducator at LHTC transferring to 1.0 Special Education paraeducator at NES. -Effective Date: August 21, 2025. Replacing J.Angione who resigned.	Rebecca Metcalf -1.0 Secretary to Assistant Principal transferring to 1.0 Secretary to Assistant Principal at NES. -Effective Date: August 18, 2025. Replacing S.Christos who transferred to .5 Central Registration / .5 DOI at CO	Kelly Rabito -1.0 PE Teacher at SMS transferring to 1.0 PE Teacher at NMHS. -Effective Date: August 27, 2025. Replacing S.Swann who resigned.
Melissa Post** -1.0 Special Education Teacher at SMS transferring to 1.0 Inclusion Facilitator at SMS. -Effective Date: September 12, 2025. Replacing J.Slater who is resigning on 9/26/2025.					
Maria Russo -1.0 Special Education Paraeducator at SNIS transferring to 1.0 Secretary to Assistant Principal at SMS. -Effective Date: August 11, 2025. Replacing R.Jane who resigned.					
Wendy Sapione -1.0 Special Education Teacher at NES transferring to 1.0 Special Education Teacher at SMS. -Effective Date: August 25, 2025. Replacing G.Baldeo who resigned.					
Heather Sullivan -1.0 Interventionist at HPS transferring to 1.0 Grade 2 Teacher at HPS. -Effective Date: August 20, 2025. Replacing K.McCoy who transferred back to Kindergarten Teacher					

** = Additions added from the 9/8/2025 Operations Employment Report



New Milford Enrollment Matrix By School

September 3, 2025

NES	Actual 06/01/23	Proj 24-25	Actual 09/03/25	Variance from the Projection
PK	56	39	61	22
K	139	129	92	-37
1	134	129	107	-22
2	128	137	135	-2
TOTALS	457	434	395	-39

HPS	Actual 06/01/23	Proj 24-25	Actual 09/03/25	Variance from the Projection
PK	48	39	56	17
K	117	121	85	-36
1	120	121	93	-28
2	105	115	124	9
TOTALS	390	396	358	-38

PK - 2	Actual 06/01/23	Total Proj 24-25	Actual 09/03/25	Variance from the Projection
TOTAL	847	830	753	-77
PK	104	78	117	39
K	256	250	177	-73
1	254	250	200	-50
2	233	252	259	7

SNIS	Actual 06/01/23	Proj 24-25	Actual 09/03/25	Variance from the Projection
3	252	252	260	8
4	262	237	263	26
5	250	258	239	-19
TOTALS	764	747	762	15

SMS	Actual 06/01/23	Proj 24-25	Actual 09/03/25	Variance from the Projection
6	281	269	263	-6
7	255	243	269	26
8	286	277	245	-32
TOTALS	822	789	777	-12

NMHS	Actual 06/01/23	Proj 24-25	Actual 09/03/25	Variance from the Projection
9	293	267	271	4
10	334	300	252	-48
11	302	298	303	5
12	308	324	290	-34
TOTALS	1237	1189	1116	-73

	Actual 06/01/23	Actual 09/03/24	Proj 24-25	Actual 09/03/25	24-25 Variance from the Projection	Comparison of 9/2024 to 9/2025
PK-2	847	792	830	753	-77	-39
SNIS	764	764	747	762	15	-2
SMS	822	792	789	777	-12	-15
NMHS	1237	1153	1189	1116	-73	-37
TOTALS	3670	3501	3555	3408	-147	-93

LHTC total = 20

Memo

To: Dr. Janet Parlato
From: Raymond Manka
Date: 09/03/2025
Re: New Milford High School Class of 2026 Graduation

Based on the current New Milford Public School [2025-2026 calendar](#), it is my recommendation that we set the date and time of graduation for the Class of 2026 for Saturday June 13, 2026 with a start of 10AM.

Similar to recent graduation ceremonies on the New Milford High School campus, I recommend that the graduation event for the Class of 2026 take place at Joe Wiser Stadium.

SEPTEMBER 2025 FUNDRAISING REPORT

DEPT	EVENT	FUNDS USE
<u>NMHS</u>		
Student Council	Ticket Sales for Homecoming Dance	Offset costs of spirit week, pep rally, etc.
Key Club	Sale of Candy Apples	Senior Scholarship, Field Trips, Conferences
Boys/Girls Soccer	Sales of Merchandise for NMHS Pride	Fund Senior Night, Warm Up Gear, Equipment
Class of 2026	Chipotle Fundraiser	Fund Prom, Banquet & Sr Trip
Key Club	Chipotle Fundraiser	Fund Service Events, Conferences & Scholarship
Key Club	Sale of Flags of Valor	Fund Service Events, Conferences & Scholarship
Key Club	Savers Fun Drive Collection	Fund Service Events, Conferences & Scholarship
Class of 2026	Sale of Krispie Kreme Donuts	Fund Prom, Banquet & Sr Trip
Key Club	Panera Fundraiser	Fund Service Events, Conferences & Scholarship
Key Club	Sale of Double Good Popcorn	Fund Service Events, Conferences & Scholarship
Class of 2026	Sale of Holiday Chocolates	Fund Prom, Banquet & Sr Trip
NMHS Theater	Sale of Advertisements for Playbill	Fund Future Productions/Recover Expenses
NMHS Theater	Sale of Tickets for Fall Play	Fund Future Productions/Recover Expenses
NMHS Theater	Sale of Merchandise for Fall Production	Fund Future Productions/Recover Expenses
NMHS Theater	Sale of Concessions at Fall Play	Fund Future Productions/Recover Expenses
NMHS Theater	Sale of Merchandise for Spring Production	Fund Future Productions/Recover Expenses
NMHS Theater	Sale of Tickets for Spring Play	Fund Future Productions/Recover Expenses
NMHS Theater	Sales of Advertisements for Playbill-Spring	Fund Future Productions/Recover Expenses
NMHS Theater	Sale of Concessions at Spring Play	Fund Future Productions/Recover Expenses
<u>HPS</u>		
Art	Keepsake Art Creations by Students	Fund Purchase of Art Materials
<u>LHTC</u>		
LHTC	Sale of Holiday Goods	Fund Enrichment Activities

Approved Field Trips August 2025

<u>School</u>	<u>Grade/Dept.</u>	<u>Trip Date</u>	<u>Day(s) of the Week</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
NES	Kindergarten	10.9.2025	Thursday	93	17	Silverman's Farms		\$18.00
NMHS	9-12	9.2.25	Tuesday	36	1	SNIS		\$0.00