

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

RECEIVED
TOWN CLERK MHP

OPERATIONS SUB-COMMITTEE
MEETING NOTICE

2025 NOV -7 A 8:12
NEW MILFORD, CT

| | |
|---------------|--|
| DATE: | November 12, 2025 |
| TIME: | 7:15 P.M. |
| PLACE: | Sarah Noble Intermediate School Library Media Center |

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order

2. Public Comment

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. Discussion and Possible Action

A. Monthly Reports

1. Budget Position dated October 31, 2025
2. Purchase Resolution D-800
3. Request for Budget Transfers

4. Items of Information

- A. Employment Report - November 2025
- B. Enrollment Report - November 3, 2025
- C. Update on Transportation

5. Public Comment

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B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

6. Adjourn

Sub-Committee Members: Wendy Faulenbach, Chairperson

Eric Hansell
Tom O'Brien
Brian McCauley

Alternates:

Dean Barile
Sarah Herring



| RANGE | MAJOR OBJECT CODE DESCRIPTION | ORIGINAL BUDGET | TRANSFERS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | BALANCE | % USED |
|--------------------|-------------------------------|-------------------|-----------|-------------------|-------------------|-------------------|------------------|---------------|
| 100'S | SALARIES - CERTIFIED | 33,811,945 | 0 | 33,811,945 | 7,398,841 | 25,848,746 | 564,359 | 98.33% |
| 100'S | SALARIES - NON CERTIFIED | 11,041,245 | 0 | 11,041,245 | 3,028,579 | 5,917,287 | 2,095,379 | 81.02% |
| 200'S | BENEFITS | 13,426,487 | 0 | 13,426,487 | 6,730,097 | 5,352,210 | 1,344,179 | 89.99% |
| 300'S | PROFESSIONAL SERVICES | 4,447,179 | 30,000 | 4,477,179 | 1,264,429 | 1,809,021 | 1,403,729 | 68.65% |
| 400'S | PROPERTY SERVICES | 1,003,348 | 0 | 1,003,348 | 349,229 | 249,179 | 404,940 | 59.64% |
| 500'S | OTHER SERVICES | 12,302,511 | -30,000 | 12,272,511 | 2,704,136 | 8,622,589 | 945,786 | 92.29% |
| 600'S | SUPPLIES | 2,956,759 | 0 | 2,956,759 | 847,197 | 1,396,479 | 713,083 | 75.88% |
| 700'S | CAPITAL | 97,216 | 0 | 97,216 | 49,240 | 14,452 | 33,524 | 65.52% |
| 800'S | DUES AND FEES | 98,510 | 0 | 98,510 | 52,686 | 5,633 | 40,191 | 59.20% |
| 900'S | REVENUE | -2,852,613 | 0 | -2,852,613 | -69,850 | 0 | -2,782,763 | 2.45% |
| GRAND TOTAL | | 76,332,587 | 0 | 76,332,587 | 22,354,584 | 49,215,597 | 4,762,406 | 93.76% |

SALARIES - NON CERTIFIED BREAKOUT

| OBJECT | ACCOUNT DESCRIPTION | ORIGINAL BUDGET | TRANSFERS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | BALANCE | % USED |
|--------------|--------------------------------------|-------------------|-----------|-------------------|------------------|------------------|------------------|---------------|
| 51180 | SALARIES - NON CERT - STIPENDS | 577,620 | 0 | 577,620 | 6,470 | 0 | 571,150 | 1.12% |
| 51201 | SALARIES - NON CERT - PARA EDUCATORS | 2,325,860 | 0 | 2,325,860 | 551,837 | 1,678,338 | 95,685 | 95.89% |
| 51202 | SALARIES - NON CERT - SUBSTITUTES | 1,056,108 | 0 | 1,056,108 | 351,506 | 0 | 704,602 | 33.28% |
| 51210 | SALARIES - NON CERT - SECRETARY | 2,557,666 | 0 | 2,557,666 | 762,036 | 1,545,038 | 250,592 | 90.20% |
| 51225 | SALARIES - NON CERT - TUTORS | 154,755 | 0 | 154,755 | 21,067 | 0 | 133,688 | 13.61% |
| 51240 | SALARIES - NON CERT - CUSTODIAL | 2,130,677 | 0 | 2,130,677 | 721,708 | 1,408,969 | 0 | 100.00% |
| 51250 | SALARIES - NON CERT - MAINTENANCE | 1,063,194 | 0 | 1,063,194 | 341,712 | 666,465 | 55,017 | 94.83% |
| 51285 | SALARIES - NON CERT - TECHNOLOGY | 566,189 | 0 | 566,189 | 155,844 | 359,590 | 50,756 | 91.04% |
| 51336 | SALARIES - NON CERT - NURSES | 609,176 | 0 | 609,176 | 116,399 | 258,888 | 233,889 | 61.61% |
| TOTAL | | 11,041,245 | 0 | 11,041,245 | 3,028,579 | 5,917,287 | 2,095,379 | 81.02% |

BENEFIT BREAKOUT

| OBJECT | ACCOUNT DESCRIPTION | ORIGINAL BUDGET | TRANSFERS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | BALANCE | % USED |
|--------------|------------------------------------|-------------------|-----------|-------------------|------------------|------------------|------------------|---------------|
| 52200 | BENEFITS - FICA | 641,382 | 0 | 641,382 | 189,912 | 0 | 451,470 | 29.61% |
| 52201 | BENEFITS - MEDICARE | 608,966 | 0 | 608,966 | 145,809 | 0 | 463,157 | 23.94% |
| 52300 | BENEFITS - PENSION | 1,320,333 | 0 | 1,320,333 | 1,320,333 | 0 | 0 | 100.00% |
| 52600 | BENEFITS - UNEMPLOYMENT COMP | 35,000 | 0 | 35,000 | 21,545 | 13,455 | 0 | 100.00% |
| 52810 | BENEFITS - HEALTH INSURANCE | 10,147,190 | 0 | 10,147,190 | 4,762,014 | 4,978,461 | 406,715 | 95.99% |
| 52820 | BENEFITS - DISABILITY INSURANCE | 105,000 | 0 | 105,000 | 40,201 | 59,812 | 4,987 | 95.25% |
| 52830 | BENEFITS - LIFE INSURANCE | 144,000 | 0 | 144,000 | 45,860 | 96,464 | 1,676 | 98.84% |
| 52900 | BENEFITS - OTHER EMPLOYEE BENEFITS | 424,616 | 0 | 424,616 | 204,424 | 204,017 | 16,174 | 96.19% |
| TOTAL | | 13,426,487 | 0 | 13,426,487 | 6,730,097 | 5,352,210 | 1,344,179 | 89.99% |



EXPENDITURES

| OBJECT | ACCOUNT DESCRIPTION | ORIGINAL BUDGET | TRANSFERS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | BALANCE | % USED |
|--------|------------------------------|-----------------|-----------|----------------|------------|--------------|-----------|---------|
| 51110 | CERTIFIED SALARIES | 33,811,945 | 0 | 33,811,945 | 7,398,841 | 25,848,746 | 564,359 | 98.33% |
| 51200 | NON-CERTIFIED SALARIES | 11,041,245 | 0 | 11,041,245 | 3,028,579 | 5,917,287 | 2,095,379 | 81.02% |
| 52000 | BENEFITS | 13,426,487 | 0 | 13,426,487 | 6,730,097 | 5,352,210 | 1,344,179 | 89.99% |
| 53010 | LEGAL SERVICES | 285,478 | 0 | 285,478 | 7,168 | 0 | 278,310 | 2.51% |
| 53050 | CURRICULUM DEVELOPMENT | 80,000 | 0 | 80,000 | 25,563 | 1,400 | 53,037 | 33.70% |
| 53200 | PROFESSIONAL SERVICES | 2,291,248 | 0 | 2,291,248 | 765,923 | 761,844 | 763,482 | 66.68% |
| 53201 | MEDICAL SERVICES - SPORTS | 2,700 | 0 | 2,700 | 997 | 0 | 1,703 | 36.92% |
| 53210 | TIME & ATTENDANCE SOFTWARE | 7,500 | 0 | 7,500 | 394 | 4,606 | 2,500 | 66.67% |
| 53220 | IN SERVICE | 149,150 | 0 | 149,150 | 2,974 | 1,412 | 144,764 | 2.94% |
| 53230 | PUPIL SERVICES | 801,857 | 0 | 801,857 | 181,238 | 618,795 | 1,823 | 99.77% |
| 53300 | OTHER PROF/ TECH SERVICES | 73,792 | 30,000 | 103,792 | 28,180 | 11,263 | 64,350 | 38.00% |
| 53310 | AUDIT/ACCOUNTING | 48,000 | 0 | 48,000 | 48,000 | 0 | 0 | 100.00% |
| 53500 | TECHNICAL SERVICES | 264,475 | 0 | 264,475 | 110,141 | 60,574 | 93,760 | 64.55% |
| 53530 | SECURITY SERVICES | 321,993 | 0 | 321,993 | 16,580 | 305,413 | 0 | 100.00% |
| 53540 | SPORTS OFFICIALS SERVICES | 120,986 | 0 | 120,986 | 77,271 | 43,715 | 0 | 100.00% |
| 54101 | CONTRACTUAL TRASH PICK UP | 87,288 | 0 | 87,288 | 26,777 | 45,963 | 14,548 | 83.33% |
| 54301 | REPAIRS & MAINTENANCE | 505,667 | 0 | 505,667 | 186,981 | 74,837 | 243,849 | 51.78% |
| 54303 | GROUNDS MAINTENANCE | 12,200 | 0 | 12,200 | 3,831 | 2,107 | 6,261 | 48.68% |
| 54310 | GENERAL REPAIRS | 44,970 | 0 | 44,970 | 31,171 | 3,544 | 10,254 | 77.20% |
| 54320 | TECHNOLOGY RELATED REPAIRS | 66,021 | 0 | 66,021 | 13,423 | 497 | 52,101 | 21.08% |
| 54411 | WATER | 66,830 | 0 | 66,830 | 15,583 | 48,414 | 2,833 | 95.76% |
| 54412 | SEWER | 19,949 | 0 | 19,949 | 12,723 | 7,226 | 0 | 100.00% |
| 54420 | LEASE/RENTAL EQUIP/VEH | 200,423 | 0 | 200,423 | 58,740 | 66,590 | 75,093 | 62.53% |
| 55100 | PUPIL TRANSPORTATION - OTHER | 198,700 | 0 | 198,700 | 73,756 | 45,704 | 79,240 | 60.12% |
| 55101 | PUPIL TRANS - FIELD TRIP | 53,500 | 0 | 53,500 | 3,660 | 0 | 49,840 | 6.84% |
| 55110 | STUDENT TRANSPORTATION | 6,670,572 | 0 | 6,670,572 | 782,054 | 5,500,909 | 387,609 | 94.19% |
| 55200 | GENERAL INSURANCE | 359,946 | 0 | 359,946 | 359,935 | 11 | 0 | 100.00% |
| 55300 | COMMUNICATIONS | 41,396 | 0 | 41,396 | 11,069 | 13,069 | 17,257 | 58.31% |
| 55301 | POSTAGE | 27,200 | 0 | 27,200 | 4,468 | 22,220 | 512 | 98.12% |
| 55302 | TELEPHONE | 48,192 | 0 | 48,192 | 41,542 | 6,650 | 0 | 100.00% |



EXPENDITURES

| OBJECT | ACCOUNT DESCRIPTION | ORIGINAL BUDGET | TRANSFERS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | BALANCE | % USED |
|--------------------------|--------------------------------|-------------------|-----------|-------------------|-------------------|-------------------|------------------|---------------|
| 55400 | ADVERTISING | 11,450 | 0 | 11,450 | 2,771 | 1,262 | 7,418 | 35.22% |
| 55505 | PRINTING | 24,785 | 0 | 24,785 | 1,635 | 5,824 | 17,326 | 30.10% |
| 55600 | TUITION - TRAINING | 30,000 | 0 | 30,000 | 4,240 | 0 | 25,760 | 14.13% |
| 55610 | TUITION - PUBLIC PLACEMENTS | 1,655,537 | -30,000 | 1,625,537 | 535,042 | 1,090,495 | 0 | 100.00% |
| 55630 | TUITION - PRIVATE PLACEMENTS | 3,141,768 | 0 | 3,141,768 | 878,602 | 1,936,299 | 326,867 | 89.60% |
| 55800 | TRAVEL | 39,465 | 0 | 39,465 | 5,363 | 145 | 33,957 | 13.96% |
| 56100 | GENERAL INSTRUCTIONAL SUPPLIES | 197,263 | 0 | 197,263 | 60,073 | 19,774 | 117,416 | 40.48% |
| 56110 | INSTRUCTIONAL SUPPLIES | 489,145 | 0 | 489,145 | 170,279 | 22,374 | 296,493 | 39.39% |
| 56120 | ADMIN SUPPLIES | 34,563 | 0 | 34,563 | 7,755 | 2,155 | 24,653 | 28.67% |
| 56210 | NATURAL GAS | 221,263 | 0 | 221,263 | 24,905 | 196,358 | 0 | 100.00% |
| 56220 | ELECTRICITY | 1,096,947 | 0 | 1,096,947 | 270,600 | 820,276 | 6,071 | 99.45% |
| 56230 | PROPANE | 4,251 | 0 | 4,251 | 310 | 0 | 3,941 | 7.30% |
| 56240 | OIL | 241,840 | 0 | 241,840 | 10,474 | 231,366 | 0 | 100.00% |
| 56260 | GASOLINE | 38,405 | 0 | 38,405 | 5,706 | 23,536 | 9,163 | 76.14% |
| 56290 | FACILITIES SUPPLIES | 328,874 | 0 | 328,874 | 152,551 | 68,890 | 107,433 | 67.33% |
| 56291 | MAINTENANCE COMPONENTS | 16,475 | 0 | 16,475 | 2,953 | 130 | 13,392 | 18.71% |
| 56292 | UNIFORMS/ CONTRACTUAL | 13,622 | 0 | 13,622 | 1,716 | 0 | 11,906 | 12.60% |
| 56293 | GROUNDKEEPING SUPPLIES | 25,445 | 0 | 25,445 | 9,186 | 1,400 | 14,859 | 41.60% |
| 56410 | TEXTBOOKS | 40,020 | 0 | 40,020 | 12,015 | 1,375 | 26,630 | 33.46% |
| 56411 | CONSUMABLE TEXTS | 77,823 | 0 | 77,823 | 65,776 | 0 | 12,047 | 84.52% |
| 56420 | LIBRARY BOOKS | 60,426 | 0 | 60,426 | 20,489 | 6,957 | 32,980 | 45.42% |
| 56430 | PERIODICALS | 18,923 | 0 | 18,923 | 13,008 | 1,708 | 4,207 | 77.77% |
| 56460 | WORKBOOKS | 1,000 | 0 | 1,000 | 0 | 0 | 1,000 | 0.00% |
| 56500 | SUPPLIES - TECH RELATED | 50,474 | 0 | 50,474 | 19,400 | 182 | 30,892 | 38.80% |
| 57340 | COMPUTERS | 50,000 | 0 | 50,000 | 24,874 | 13,557 | 11,569 | 76.86% |
| 57345 | INSTRUCTIONAL EQUIPMENT | 32,200 | 0 | 32,200 | 17,295 | 895 | 14,010 | 56.49% |
| 57400 | GENERAL EQUIPMENT | 10,516 | 0 | 10,516 | 2,571 | 0 | 7,945 | 24.45% |
| 57500 | FURNITURE & FIXTURES | 4,500 | 0 | 4,500 | 4,500 | 0 | 0 | 100.00% |
| 58100 | DUES & FEES | 98,510 | 0 | 98,510 | 52,686 | 5,633 | 40,191 | 59.20% |
| EXPENDITURE TOTAL | | 79,185,200 | 0 | 79,185,200 | 22,424,434 | 49,215,597 | 7,545,169 | 90.47% |



REVENUES

| OBJECT | ACCOUNT DESCRIPTION | ORIGINAL BUDGET | TRANSFERS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | BALANCE | % USED |
|----------------------|-----------------------------------|-------------------|-----------|-------------------|----------------|--------------|-------------------|--------------|
| 43103 | EXCESS COSTS | -2,473,363 | 0 | -2,473,363 | 0 | 0 | -2,473,363 | 0.00% |
| 43105 | MEDICAID REIMBURSEMENT | -88,017 | 0 | -88,017 | -21,838 | 0 | -66,179 | 24.81% |
| 44705 | BUILDING USE FEES (BASE RENTAL) | -43,765 | 0 | -43,765 | -8,347 | 0 | -35,418 | 19.07% |
| 49102 | BUILDING USE FEES (CUSTODIAL) | -36,758 | 0 | -36,758 | -9,193 | 0 | -27,565 | 25.01% |
| 44800 | REGULAR ED TUITION | -136,800 | 0 | -136,800 | -30,472 | 0 | -106,328 | 22.27% |
| 44822 | SPECIAL ED TUITION | -34,660 | 0 | -34,660 | 0 | 0 | -34,660 | 0.00% |
| 44860 | ADMISSIONS/ATHLETIC GATE RECEIPTS | -18,400 | 0 | -18,400 | 0 | 0 | -18,400 | 0.00% |
| 44861 | PARKING PERMIT FEES | -20,850 | 0 | -20,850 | 0 | 0 | -20,850 | 0.00% |
| REVENUE TOTAL | | -2,852,613 | 0 | -2,852,613 | -69,850 | 0 | -2,782,763 | 2.45% |

| | | | | | | | |
|--------------------|-------------------|----------|-------------------|-------------------|-------------------|------------------|---------------|
| GRAND TOTAL | 76,332,587 | 0 | 76,332,587 | 22,354,584 | 49,215,597 | 4,762,406 | 93.76% |
|--------------------|-------------------|----------|-------------------|-------------------|-------------------|------------------|---------------|

| BOE Capital Reserve Acct #43020000-10101 | |
|---|------------------|
| MUNIS Balance as of 7/1/22 | 3,039,825 |
| Contribution Towards NMHS Roof Replacement | -450,000 |
| 5 year Capital Withdraw 22/23 | -980,030 |
| Close and return of Security Grant Set-Asside | 201,875 |
| Wastewater Management Plan - SMS | -17,562 |
| NMHS Woodshop | -233,980 |
| Central Office to SNIS Move | -100,000 |
| Fiscal Year End 21/22 Deposit | 2,816,025 |
| New Security Grant Set-Asside | -139,800 |
| 1/2 of NMHS Fire Insurance Claim Shortfall | -28,538 |
| 5 year Capital Withdraw 23/24 | -984,078 |
| Observatory Contribution | -12,500 |
| Additional HVAC FUNDS | -150,000 |
| Fiscal Year End 22/23 Deposit | 1,568,696 |
| Energy Systems Group 2023 & 2024 Payments | -895,443 |
| 5 year Capital Withdraw 24/25 | -1,424,000 |
| Fiscal Year End 23/24 Deposit | 1,420,700 |
| 5 year Capital Withdraw 23/24 | -2,586,000 |
| TOTAL AS OF 10/31/25 | 1,045,189 |

| Turf Field Replacement Acct Contributions #43020000-10130 | |
|--|----------------|
| FROM BOE 17/18 FYE BALANCE | 50,000 |
| FROM BOE 18/19 FYE BALANCE | 50,000 |
| FROM BOE TEAM FEE'S & BANNER SALES - 16/17, 17/18, 18/19 | 10,225 |
| FROM TOWN DATED 6/4/20 | 50,000 |
| FROM TOWN DATED 6/16/21 | 50,000 |
| FROM BOE TEAM FEE'S & BANNER SALES - 19/20 | 3,765 |
| FROM BOE TEAM FEE'S & BANNER SALES - 20/21 | 1,890 |
| FROM BOE 20/21 FYE BALANCE | 100,000 |
| FROM TOWN DATED 6/9/22 | 50,000 |
| CONTRIBUTION - FROM BOE 21/22 FYE BALANCE | 50,000 |
| FROM BOE TEAM FEE'S & BANNER SALES - 21/22 & 22/23 | 12,960 |
| CONTRIBUTION - FROM BOE 22/23 FYE BALANCE | 100,000 |
| CONTRIBUTION - FROM TOWN 22/23 FYE BALANCE | 100,000 |
| FROM TOWN DATED 4/18/24 | 50,000 |
| CONTRIBUTION - FROM BOE 23/24 FYE BALANCE | 100,000 |
| CONTRIBUTION - FROM TOWN 23/24 FYE BALANCE | 100,000 |
| FROM TOWN DATED 6/9/25 | 50,000 |
| TOTAL AS OF 10/31/25 | 928,840 |



WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

| Funding | Location | Vendor Name | Description | Amount | Object |
|----------------|------------|-------------------------------------|---|---------------|--------|
| GENERAL | SPED | EDADVANCE | 25/26 YEARLY - TUITION (8 STUDENTS) | \$ 932,000.00 | 55610 |
| 5 YEAR CAPITAL | FACILITIES | AMERICAN PETROLEUM | REMOVAL & REPLACEMENT OF U.S.T. AT SMS | \$ 279,800.00 | 57200 |
| 5 YEAR CAPITAL | IT | CDW | LAPTOPS (93 UNITS) & DESKTOPS (110 UNITS) WITH DOCKS (48 UNITS) | \$ 248,989.40 | 57340 |
| GENERAL | SPED | SOLIANT HEALTH | 25/26 YEARLY - PARA STAFFING FOR SMS (3 STAFF) | \$ 144,090.00 | 53230 |
| GENERAL | SPED | SOLIANT HEALTH | 25/26 YEARLY - PARA STAFFING FOR SNIS (1 STAFF) | \$ 47,565.00 | 53230 |
| 5 YEAR CAPITAL | FACILITIES | WESTON & SAMPSON ENGINEERS, INC. | A&E FOR REMOVAL & REPLACEMENT OF U.S.T. AT SMS | \$ 36,700.00 | 57200 |
| GENERAL | IT | SHI INTERNATIONAL | MICROSOFT USER LICENSE RENEWAL | \$ 35,588.12 | 53500 |
| GENERAL | DISTRICT | ADMINISTRATOR, UNEMPLOYMENT COMP | 25/26 YEARLY - UNEMPLOYMENT FEES | \$ 35,000.00 | 52600 |
| GENERAL | IT | BASE TECHNOLOGIES | CONTRACTED BASE RATE CHARGE FOR COPIERS - OCT 1 TO JUNE 30 | \$ 22,082.94 | 54420 |
| GENERAL | SPED | CENTER FOR CHILDREN W/SPECIAL NEEDS | 25/26 YEARLY - EVALUATIONS AND CONSULTING | \$ 20,000.00 | 53230 |
| 5 YEAR CAPITAL | IT | CDW | NEWLINE 65" DISPLAY (11 UNITS) | \$ 19,580.00 | 57340 |
| 5 YEAR CAPITAL | IT | DELL MARKETING | POWEREDGE R760 SERVER (3 UNITS) | \$ 28,388.55 | 57340 |
| 5 YEAR CAPITAL | FACILITIES | SIEMENS INDUSTRY | NEW MODULE TO EXPAND AUTOMATION SYSTEM TO RTU 10 AT SMS | \$ 16,239.33 | 53204 |
| GENERAL | NMHS | IMAGINE LEARNING LLC | EDGENUITY USER LICENSE RENEWAL | \$ 15,840.00 | 53200 |
| 5 YEAR CAPITAL | IT | CDW | NEWLINE PANEL INSTALLATION (24 UNITS) | \$ 14,400.00 | 57340 |
| GENERAL | IT | CDW | DELL PRO SMART DOCKING STATION (44 UNITS) | \$ 12,113.20 | 57340 |
| GENERAL | FACILITIES | HOME DEPOT | 25/26 YEARLY - MAINTENANCE SUPPLIES ALL SCHOOLS | \$ 11,642.00 | 56290 |
| GENERAL | NMHS | SEVERIN (POWERSCHOOL) | NAVIANCE USER LICENSE RENEWAL | \$ 8,021.18 | 53200 |
| GENERAL | NMHS | SANDY HOOK PROMISE FOUNDATION | WINGMAN PROGRAM STUDENT LEADER TRAINING AT NMHS | \$ 7,200.00 | 53200 |
| 5 YEAR CAPITAL | FACILITIES | SID HARVEY | HVAC UPGRADE WORK AT SMS | \$ 6,921.64 | 57200 |
| 5 YEAR CAPITAL | FACILITIES | FIRE PROTECTION TESTING | FIRE SPRINKLER & FLEX HEAD INSTALL AT SMS | \$ 6,249.94 | 57200 |
| GENERAL | FACILITIES | SIEMENS INDUSTRY | REPLACEMENT OF AUTOMATION SENSORS AT SNIS | \$ 5,040.00 | 54301 |

ITEMS LISTED IN BOLD AND ITALIC FONT ABOVE WERE FUNDED VIA GRANT(S)



BUDGET TRANSFER REQUESTS

AGENDA ITEM 3A-3
NOVEMBER 2025 MEETING

| | DETAIL | | | FROM (-) | | | TO (+) | | |
|-----------------------------------|--------|--------|--------|-------------------|-----|--------|----------|-----|--------|
| | # | REASON | AMOUNT | LOCATION | ORG | OBJECT | LOCATION | ORG | OBJECT |
| Requesting Approval Across MOC | | | | NONE AT THIS TIME | | | | | |

| | DETAIL | | | FROM (-) | | | TO (+) | | |
|---|--------|--------|--------|-------------------|-----|--------|----------|-----|--------|
| | # | REASON | AMOUNT | LOCATION | ORG | OBJECT | LOCATION | ORG | OBJECT |
| Informational Within Major Object Code | | | | NONE AT THIS TIME | | | | | |



**NEW MILFORD PUBLIC SCHOOLS
EMPLOYMENT REPORT**

Regular Meeting of the Board of Education
New Milford, Connecticut

November 12, 2025 -Operations / November 18 BOE Meeting

CERTIFIED STAFF APPOINTMENTS

| | | | |
|--|--|--|---|
| <p>Vilma Belato -1.0 Special Education Teacher at SNIS -Effective Date: November 5, 2025 -Salary \$102,380 (6th Year/Step 15) with 14 years of experience. -Replacing M. Przybysz who transferred to Special Education Teacher at NES (\$91,646).</p> | <p>Melissa Davino -1.0 Elementary Interventionist at HPS (1 Yr.Position) -Effective Date: November 10, 2025 -Salary \$91,646 (MA/Step 14) with over 10 years of experience. -Replacing H.Sullivan who transferred to Grade 2 Teacher at HPS (\$58,409).</p> | <p>Josh DiBella -1.0 Spanish Teacher at SMS -Effective Date: November 17, 2025 -Salary \$71,162 (MA/Step 9) with 5 years of experience. -Replacing A.Hynes who transferred to Assistant Principal at SMS (\$102,380).</p> | <p>Philip Wax -1.0 Social Studies Teacher at NMHS -Effective Date: October 23, 2025 -Salary \$102,380 (6th Year/Step 15) with 17 years of experience. -Replacing R.Costigan who resigned (\$61,324).</p> |
|--|--|--|---|

NON CERTIFIED STAFF APPOINTMENTS

| | | |
|--|---|--|
| <p>Leanne Carroll -.5 General Worker/Cashier at HPS -Effective Date: November 12, 2025 -Salary \$17.50 per hour. -Replacing N.Seelal-Safir who resigned (\$16.73 per hour).</p> | <p>Amy Dressel -.5 General Worker at NMHS -Effective Date: November 3, 2025 -Salary \$16.35 per hour. -Replacing M.Pulgarin who resigned (\$16.35 per hour).</p> | <p>Karen Fanning -.5 Library Clerk at SMS -Effective Date: November 12, 2025 -Salary \$20.30 per hour. -Replacing T.Torre who transferred to Secretary to Assistant Principal at SNIS (\$19.76 per hour).</p> |
|--|---|--|

NON CERTIFIED STAFF RESIGNATIONS

| | |
|---|---|
| <p>Amy Dressel -.5 General Worker at NMHS -Effective Date: November 4, 2025 -Salary \$16.35 per hour. Resigned due to personal reasons</p> | <p>Bibi Khan -.5 General Worker at NMHS -Effective Date: October 31, 2025 -Salary \$16.35 per hour. Resigned due to personal reasons</p> |
|---|---|

INTERNAL TRANSFERS

None



New Milford Enrollment Matrix By School

November 3, 2025

| NES | Actual 06/01/23 | Proj 25-26 | Actual 11/03/25 | Variance from the Projection |
|---------------|--------------------|---------------|--------------------|------------------------------------|
| PK | 56 | 58 | 63 | 5 |
| K | 139 | 112 | 96 | -16 |
| 1 | 134 | 106 | 107 | 1 |
| 2 | 128 | 131 | 137 | 6 |
| TOTALS | 457 | 407 | 403 | -4 |

| HPS | Actual 06/01/23 | Proj 25-26 | Actual 11/03/25 | Variance from the Projection |
|---------------|--------------------|---------------|--------------------|---------------------------------|
| PK | 48 | 45 | 64 | 19 |
| K | 117 | 98 | 85 | -13 |
| 1 | 120 | 92 | 93 | 1 |
| 2 | 105 | 116 | 125 | 9 |
| TOTALS | 390 | 351 | 367 | 16 |

| PK - 2 TOTAL | Actual 06/01/23 | Total Proj 25-26 | Actual 11/03/25 | Variance from the Projection |
|-----------------|--------------------|---------------------|--------------------|---------------------------------|
| PK | 104 | 103 | 127 | 24 |
| K | 256 | 210 | 181 | -29 |
| 1 | 254 | 198 | 200 | 2 |
| 2 | 233 | 247 | 262 | 15 |
| TOTALS | 847 | 758 | 770 | 12 |

| SNIS | Actual 06/01/23 | Proj 25-26 | Actual 11/03/25 | Variance from the Projection |
|---------------|--------------------|---------------|--------------------|------------------------------------|
| 3 | 252 | 247 | 261 | 14 |
| 4 | 262 | 259 | 264 | 5 |
| 5 | 250 | 235 | 240 | 5 |
| TOTALS | 764 | 741 | 765 | 24 |

| SMS | Actual 06/01/23 | Proj 25-26 | Actual 11/03/25 | Variance from the Projection |
|---------------|--------------------|---------------|--------------------|---------------------------------|
| 6 | 281 | 269 | 265 | -4 |
| 7 | 255 | 269 | 267 | -2 |
| 8 | 286 | 246 | 247 | 1 |
| TOTALS | 822 | 784 | 779 | -5 |

| NMHS | Actual 06/01/23 | Proj 25-26 | Actual 11/03/25 | Variance from the Projection |
|---------------|--------------------|---------------|--------------------|---------------------------------|
| 9 | 293 | 288 | 269 | -19 |
| 10 | 334 | 248 | 255 | 7 |
| 11 | 302 | 301 | 300 | -1 |
| 12 | 308 | 284 | 288 | 4 |
| TOTALS | 1237 | 1121 | 1112 | -9 |

| | Actual 06/01/23 | Actual 11/01/24 | Proj 25-26 | Actual 11/03/25 | 25-26 Variance from the Projection | Comparison of 10/2024 to 10/2025 |
|---------------|--------------------|--------------------|---------------|--------------------|---|--|
| PK-2 | 847 | 806 | 758 | 770 | 12 | -36 |
| SNIS | 764 | 756 | 741 | 765 | 24 | 9 |
| SMS | 822 | 794 | 784 | 779 | -5 | -15 |
| NMHS | 1237 | 1155 | 1121 | 1112 | -9 | -43 |
| TOTALS | 3670 | 3511 | 3404 | 3426 | 22 | -85 |

LHTC total = 19



TO: Dr. Janet Parlato, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: November 5, 2025
RE: Update on Transportation & All-Star Transportation

Transportation Requests

Since the start of the current school year there have been 22 complaints or inquiries (versus 30 in the prior year) regarding busing issues that came to the attention of Central Office. Most of these were requests for a stop/route change or related to late buses. 3 of the 22 required a site visit by either myself or the Transportation Manager from All-Star Transportation.

- All of these requests for stop/route changes were considered and all were rejected based off of the fact that the current stop/route was within policy. None of the rejections have resulted in a request for hearing at this time.
- One request was made for a driver removal. All-Star and the District both did their own independent investigations and the request for the driver removal was denied.

Board of Education Policy 5163 is the lens through which each request for a change is evaluated. That policy was last updated in October of 2023 and is attached to this memo.

Third-Tier & Late Buses

- All-Star has had to perform zero third-tier late runs during the current school year as they have filled many open driver positions for New Milford without having to rely upon as many out of town drivers as they had to in the past. New Milford currently has 4 spare drivers for when call outs occur. This number fluctuates during the year.
- We have had 11 instances of delay 20, minutes or greater, either due to a mechanical issue or a driver no show. The penalty as per contract is \$111.54 per instance which 25% of the daily charge of \$446.15.

All-Star Admin Staff

There have been significant shifts in the administrative team for the New Milford depot of All-Star Transportation over the last 6 months:

- Joe Parise (formerly Steve Gardner) is now the General Manager.
- George Papadopoulos (formerly Patty Cote) is now the Terminal Manager.
- Amanda Jweinat (formerly Sarah Worley) is now the Dispatcher.

We continue to meet with All-Star administration to reinforce protocols to ensure smoother operations and communications for the district.

Route Adjustments & Stop Finder App

- As students moved schools, some of the routes that were consolidated in the past were resulting in arrival times that were too close to school start times. To fix this, the stop times for the majority of our runs were revised and communicated ahead of a November 3 implementation. In two instances students were reassigned to a different bus. This mid-year adjustment is not typical but was required after careful review.
- The StopFinder application was temporarily suspended during this time but will be available again soon.

Sincerely,
Anthony J. Giovannone

Director of Fiscal Services and Operations

TRANSPORTATION

I. Statement of Policy

The Board of Education will provide transportation for students under provisions of state law and regulations. In determining the provision of transportation, the superintendent of schools shall consider the guidelines contained in this policy and shall administer the operation so as to:

1. provide for the safety of students, including consideration of hazardous conditions whether or not described in this policy;
2. provide for appropriate supervision for students while on school transportation, consistent with the Board's student discipline policy; and
3. assist disabled students by providing appropriate specialized transportation when required by law.

II. Definitions

1. "School transportation" means the procedure, program, or implemented plan by which a pupil is transported to and/or from school from the pupil's residence or the assigned bus stop at public expense, whether by use of publicly owned equipment or by contract. Such transportation shall be over public roads approved and maintained by the municipality or the state of Connecticut, or private roads approved pursuant to C.G.S. Section 10-220c.
2. "Walking distance" means the linear measure of a prescribed or authorized pedestrian route between the pupil's residence and the pupil's school from a point at the curb or edge of a public or private road nearest the pupil's residence to a point at the entrance of the school, or a safe entrance to the school grounds located within one hundred feet of the school building entrance or the bus pick-up area, or the route from the point on the public thoroughfare nearest the residence to the school bus or vehicle embarkation point established by the New Milford Board of Education.
3. "One mile walking distance" means a reasonable measurement of a route to be traversed extending from the point of measurement at least 5,280 feet, but not more than 5,380 feet.
4. "Grade K" means kindergarten, or a school program appropriate to a beginning pupil.

5. "Hazard" means a thing or condition, as prescribed in this policy under "Hazardous Conditions" that affects the safety of pupils walking to or from school and/or to or from a designated bus pick-up area.
6. "Sidewalk" means a portion of the landscape right of way approximately three feet wide, usually parallel to the traffic lanes which may be paved or unpaved, and marked by curbing, drainage ditch, grass area or fencing; apart from and independent of any white line safety markings along the street pavement.
7. "Raised walk area" means a portion of the landscape right of way approximately three feet wide, usually parallel to the traffic lanes which may be paved or unpaved, distinguished by some elevation above the street pavement level and marked by curbing, drainage ditch, grass area or fencing; apart from and independent of any painted safety markings along the street pavement.
8. "Walking route" means the route that the student is expected to travel between his/her residence to and from school and/or an assigned bus stop.
9. "Bus stop" shall be defined as a geographical location designated by the Board of Education, school administration or their designee where students can safely wait for purposes of embarking or disembarking a school bus.
10. "Pupil" means any individual of school age enrolled in a public or nonprofit private school located within the school district or contiguous school district as the case may be.

III. Provision of Transportation

Transportation by private carrier may be provided whenever such practice is more economical than using school district-owned/leased facilities. If parents volunteer, and the administration permits, parents may be reimbursed for transportation of eligible students whenever such practice is more economical or convenient for the school district.

In determining the provision of transportation for resident public and eligible private school students, the following guidelines regarding walking distances will be considered. Distance measurements will be based on the most direct route from the student's home beginning at a point at the curb or edge of a public road or highway nearest the home to the edge of the school property or bus pickup areas.

| <u>Grade</u> | <u>Limit</u> |
|--------------|--------------|
| K-2 | 0.5 mile |
| 3-8 | 1 mile |
| 9-12 | 1.5 miles |

Students living within the stated distance limits will receive transportation when, in the opinion of the Superintendent of Schools, it is in the best interests of the district to provide transportation.

IV. Access to Bus Stops/Transportation and Behavior

Parents and/or guardians are responsible for ensuring the safety of their children up until the point when students board the school bus or other school provided transportation, and after students get off the bus after school. This responsibility includes the selection of walking routes to/from any bus stop and/or the school building, compliance with health and safety precautions at the bus stop and along walking routes, and the provision of supervision that is appropriate to the student's age, maturity and conditions along the walking route and/or at the bus stop at all times.

Given that bus pick up times may vary, the Board expects that parents and/or guardians will ensure that their children arrive at the bus stop in advance of any scheduled pick up time.

Students accessing school transportation are expected to behave in an appropriate manner, in accordance with all school rules and regulations. The Board's policies and procedures concerning student discipline shall apply to student behavior while accessing student transportation.

V. Hazardous Conditions

The administration shall consider the following guidelines for hazardous conditions when making decisions regarding the transportation of children:

1. Except as provided in Paragraph 7 of this Section, a street or road, along a designated walking route to or from school and/or to or from a designated bus pick-up area, having an adjacent or parallel sidewalk or raised walk area shall be deemed hazardous when any one of the following conditions exist:
 - a) For pupils under age ten, or enrolled in grades K through 2:
 - (i) the absence of a pedestrian crossing light or crossing guard where three or more streets intersect, and a pupil is expected to cross the street; OR
 - (ii) street crossings where there are no stop signs or crossing guards and the traffic count during the time that pupils are walking to or from school exceeds sixty vehicles per hour at the intersection, and a pupil is expected to cross the street.
 - b) For pupils r enrolled in grades 3 through 12, the absence of a traffic light or stop signs or crossing guard at an intersection where three or more streets intersect which has a traffic count which exceeds ninety vehicles per hour during the time that pupils are walking to or from school, and such pupils are expected to cross the street;

- c) For all pupils:
 - (i) any street, road, or highway with speed limits in excess of forty miles per hour which does not have pedestrian crossing lights or crossing guards or other safety provisions at points where pupils must cross when going to or from school or the bus stop; OR
 - (ii) the usual or frequent presence of any nuisance such as open man-holes, construction, snow plowed or piled on the walk area making walkways unusable, loading zones where delivery trucks are permitted to park on walkways, commercial entrances and exits where cars are crossing walking areas at speeds in excess of five miles per hour, and the like, including such nuisances which are hazardous or attractive to children.

- 2. Any street, road, or highway, along a designated walking route to or from school and/or to or from a designated bus pick-up area, that has no sidewalks or raised walk areas shall be deemed hazardous if any one of the following conditions exist:
 - a) For pupils enrolled in grade K through 2:
 - (i) any street, road, or highway possessing a traffic count of sixty or more vehicles per hour at the time that pupils are walking to or from school; OR
 - (ii) any street, road, or highway possessing a speed limit in excess of thirty miles per hour.

 - b) For all pupils:
 - (i) the presence of human-made hazards including attractive nuisances, as stated in 1(c)(ii) above; OR
 - (ii) any roadway available to vehicles that does not have a minimum width of approximately twenty-two feet; OR
 - (iii) any roadway available to vehicles that, when plowed free of snow accumulations, does not have a minimum width of approximately twenty feet; OR
 - (iv) any street, road, or highway where the line-of-sight visibility together with posted speed limits do not permit vehicular braking/stopping in accordance with the Connecticut Drivers Manual or Department of Transportation, Division of Design Standard, or other reasonable standard.

- 3. Any walkway, path, or bridge, along a designated walking route to or from school and/or to or from a designated bus pick-up area, in an area adjacent or parallel to railroad tracks shall be considered hazardous unless a suitable physical barrier along the entire pedestrian route is present and fixed between pupils and the track; and any crossing of railroad tracks

carrying moving trains during hours that pupils are walking to or from school or to and from a designated bus pick-up area shall be deemed hazardous unless:

- a) a crossing guard is present; OR
 - b) for pupils enrolled in K-2, an automatic control bar is present at crossings; OR
 - c) for pupils enrolled 3-12, a bar or red flashing signal light is operational.
4. For pupils in grades K through 5, the following conditions shall be deemed hazardous:
 - a) a lake, pond, stream, culvert, water-way, or bridge shall be deemed a hazard in the absence of a fence or other suitable barrier fixed between the pupil and the water; OR
 - b) any area adjacent to a roadway, sidewalk, or bridge, along a designated walking route to or from school and/or to or from a designated bus pick-up area, having a drop of three or more feet per four feet of travel length on either side of the established lanes, in the absence of a fence or other suitable barrier.
 5. For pupils in grades K through 5 walking to or from school or the bus stop at any time prior to one-half hour before sunrise or any time one-half hour after sunset shall be deemed hazardous.
 6. For all students, walking along any street, road, walkway, sidewalk, or path designated as a walking route which passes through an area which has a history of aggressive acts of molestation resulting in actual or threatened physical harm or moral degradation during the hours when pupils ordinarily walk to or from school shall be deemed hazardous.
 7. It shall not be a “hazard” or “hazardous condition” for a pupil whose residence abuts a public street, road or highway to (1) wait for the bus on the private property where the pupil resides for the school bus, until the school bus’s flashing red lights are activated to stop traffic so that the student can enter onto or cross the public street, road or highway to get on a school bus; or (2) exit a school bus that is stopped on the public street, road or highway, when the bus’s flashing red lights are activated to stop traffic so that the pupil can enter onto or cross such street, road or highway to access the private property where the pupil resides.

VI. Applicability and Exceptions

1. This policy is applicable to public road approved and maintained by the municipality or state of Connecticut, or private roads approved for passage

of school transportation vehicles in accordance with C.G.S. Section 10-220c.

2. Special Education pupils and pupils eligible for accommodations under Section 504 of the Rehabilitation Act shall be judged on an individual basis, and appropriate transportation provided.
3. The Superintendent of Schools may grant an exception to any guideline set forth in this policy where a peculiar condition or combination of conditions renders such condition(s) a hazard based upon reasonable judgment; or where under the circumstances, other conditions exist under which the safety of students necessitates a variance with the guidelines within this policy.

VII. Complaint Procedure

1. All complaints concerning school transportation safety shall be made in writing to the Superintendent of Schools or designee. The Superintendent or designee shall maintain a written record of all such complaints, and shall conduct appropriate investigations of the allegations in a timely manner. The investigation shall include 1) the review of the complaint raised with appropriate personnel responsible for transportation of students and 2) the opportunity for the parent or other person making the complaint to meet with the Superintendent to discuss the complaint and any possible resolution thereof.
2. Annually, within thirty (30) business days of the end of the school year, the Superintendent of Schools or designee shall provide the Commissioner of Motor Vehicles (“Commissioner”) with a copy of the written record of complaints received during the previous twelve (12) month period.
3. The Superintendent of Schools or designee shall make a written report of the circumstances of any accident within the Board’s jurisdiction and knowledge, involving a motor vehicle and any pedestrian who is a student, which occurs at a designated school bus stop or in the immediate vicinity thereof, to the Commissioner within ten (10) business days thereafter on a form prescribed by the Commissioner.
4. If a complaint covered by Section 10-186 of the Connecticut General Statutes, and is not resolved by the Superintendent, the Superintendent shall inform parent or guardian, or an emancipated minor or a pupil eighteen years of age or older, of the right to request a hearing regarding the complaint. Such hearing, if requested, shall be held in accordance with Section 10-186 of the Connecticut General Statutes, as it may be amended from time to time.

Legal Reference: Connecticut General Statutes

- 10-186 Duties of local and regional boards of education re: school attendance. Hearings. Appeals to state board. Establishment of hearing board. Readmission. Transfers.
- 10-187 Appeal from finding of hearing board.
- 10-220 Duties of boards of education.
- 10-220c Transportation of children over private roads. Immunity from Liability.
- 10-221c Development of policy for reporting complaints regarding school transportation safety.
- 10-273a Reimbursement for transportation to and from elementary and secondary schools.
- 10-280a Transportation for students in non-profit private schools outside school district.
- 10-281 Transportation for pupils in nonprofit private schools within school district.
- 14-275 Equipment and color of school buses.
- 14-275b Transportation of mobility impaired students.
- 14-275c Regulations re: school buses and motor vehicles used to transport special education students.

Policy approved: October 19, 2023

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut