

**New Milford Board of Education
 Facilities Sub-Committee Meeting Minutes
 March 10, 2026 6:30pm
 Sarah Noble Intermediate School Library Media Center**

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 NEW MILFORD, CT

Present:	Mr. Tom O'Brien, Chairperson Mrs. Wendy Faulenbach Mr. Brian McCauley Mr. Eric Hansell
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Absent:	
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Also Present:	Dr. Janet Parlato, Superintendent of Schools Mr. Matthew Cunningham, Director of Facilities Mr. Anthony Giovannone, Director of Finance Mr. Jefferey Turner, Director of Technology
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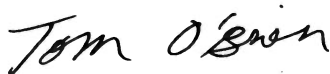
1.		Call to Order The New Milford Board of Education Facilities Sub-Committee meeting was called to order at 6:31pm by Mr. Tom O'Brien, Chairperson.	Call to Order
2.		Public Comment There was none.	Public Comment
3.	A.	Items for Information New Milford High School Tennis Courts Mr. Cunningham stated they decided to not move forward with any of the bids submitted. None were on the same page and there were different standards. Mr. Cunningham stated he has reached out to potential landscape architects for USTA grants. The timeline is to post in the spring, and set a design plan this summer. The project will need to be in alignment with USTA to be eligible for the grant. Shifting to an architectural firm led to delays in submitting for the grant, and it will now be next summer. Mr. O'Brien asked if they will still do maintenance on the courts. Mr. Cunningham stated yes. Mrs. Faulenbach asked when the students would	3. Items for Information A. New Milford High School Tennis Courts

	<p>begin using the courts. Mr. Cunningham stated at the end of March. There are 6 courts, but the school worked with 5 last year. To participate in the competitions, 4 courts are required. After looking at other schools, it might be advantageous to shift one of the courts to a basketball or pickleball court.</p> <p>Mrs. Faulenbach asked if we were also applying for grants. Mr. Cunningham stated yes, but that requires more time and supplying specifics regarding the courts. The town already has plans to add pickleball courts to Pettibone.</p> <p>Mrs. Faulenbach noted this project was already in the capital plan and asked if delaying it would cause issues. Mr. Giovannone stated no, the funds will remain in an account that is specifically identified for the high school tennis courts. Mrs. Faulenbach asked about the specifics for the grant, and stated, if they do not pursue the grant they can include pickleball courts for community use. Mr. Cunningham stated the most the district can receive is \$35,000 per court, and that is not guaranteed. There are also other criteria that must be followed, such as lines for youth tennis.</p> <p>Mrs. Faulenbach asked, if pickleball courts are included and it is allowed for community use, would there be set parameters for use. For example, students use them during school day, and they are open to the public outside of school hours. Mr. Cunningham stated yes, the public could use them when students are not.</p> <p>Mrs. Faulenbach stated this is similar to the turf field and it should be discussed with the town. Especially if the community will be using it. Mr. Cunningham added that there has been feedback regarding the courts and adding a basketball court would be a welcomed addition.</p> <p>B. Central Offices A&E Mr. Cunningham stated he met with the architect and engineers to review the scope of work. The</p>	<p>B. Central Offices A&E</p>
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	<p>necessary paperwork will be filed and work should begin this summer. The second phase plans will be drawn up this spring.</p> <p>Mrs. Faulenbach asked if there have been issues with parking. Mr. Cunningham stated numbering the spaces has alleviated previous issues.</p> <p>C. New Milford High School Culinary A&E Mr. Cunningham stated they are meeting tomorrow to look at concepts and drawings. The company assigned to the project is currently working on the Sherman school. Mr. O'Brien asked the timeline. Mr. Cunningham stated he would have more information tomorrow. This company has done similar projects before. Mrs. Faulenbach asked if there were any opportunities for reimbursements. Mr. Cunningham stated no, since it is not a major renovation of the school.</p> <p>D. Northville Elementary School Roof Mr. Cunningham stated the bids for Architectural & Engineering Services open March 12th. Mr. O'Brien stated there was a discussion that the town may call for a special meeting to review the bids instead of waiting until April. Mr. Cunningham stated that the chosen firm will create the drawings and specs that must be made available to prospective roofing contractors when the RFP for the roof replacement is issued.</p> <p>Mrs. Faulenbach asked if MBC is planning to have a Clerk of the Works. Mr. O'Brien stated they will have to decide when they open the bid. Mr. Cunningham provided 3 different options. Mr. Cunningham stated a Clerk of the Works is a more expensive route, but the cost is baked into the A&E. MBC has 3 different options, and they will decide. It has gone through the bonding cycle. Mr. O'Brien noted it is for \$5,000,000. Mr. Cunningham stated it was memorialized for the Northville Elementary School roof in the December town meeting.</p> <p>Mrs. Faulenbach asked if this summer is not</p>	<p>C. New Milford High School Culinary A&E</p> <p>D. Northville Elementary School Roof</p>
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		<p>feasible, will it be next summer. Mr. Cunningham stated yes. Mr. Hansell asked if there could be cost avoidance by purchasing materials now and storing them. Mr. Cunningham stated that would be difficult because the exact type of roof is not known yet and it would be costly to store the materials.</p> <p>Dr. Parlato stated the town posted the RFP, but it was Mr. Cunningham that wrote a large majority of it. Mr. Cunningham stated, when he shared the RFP he memorialized in writing they could edit the document.</p> <p>Mrs. Faulenbach asked if the board would be notified should the town call a special meeting. Mr. O'Brien stated yes, and that he would ask they be included.</p>	
4.		<p>Public Comment None</p>	Public Comment
5.		<p>Adjourn <i>Mr. Hansell moved to adjourn the meeting at 6:51pm, seconded by Mr. McCauley. Motion passed unanimously.</i></p>	<p>Adjourn <i>Motion made and passed unanimously to adjourn the meeting at 6:51 pm.</i></p>

Respectfully submitted:



Tom O'Brien
 Chairman, Facilities Subcommittee