

**New Milford Board of Education
 Operations Sub-Committee Meeting Minutes
 March 10, 2026 7:15 pm
 Sarah Noble Intermediate School Library Media Center**

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 NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Tom O'Brien Mr. Brian McCauley Mr. Eric Hansell
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Absent:	
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Also Present:	Dr. Janet Parlato, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent of Schools Mr. Anthony Giovannone, Director of Finance Mr. Jeffrey Turner, Director of Technology
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1.		Call to Order The New Milford Board of Education Operations Subcommittee was called to order at 7:15pm by Mrs. Wendy Faulenbach, Chairperson.	Call to Order
2.		Public Comment There was none.	Public Comment
3.	A.	Discussion and Possible Action Monthly Reports 1. Budget Position dated February 28, 2026 2. Purchase Resolution D-804 3. Request for Budget Transfers Mr. Giovannone stated there have been no major changes since last month. Fiscal year end projects will be included in the April and May meetings. The excess cost payment should arrive this week. The numbers on page 4/4 on the bottom left are not updated for the audit and that will be discussed later in the meeting. Mr. O'Brien asked if the \$1,300,000 will be added to the \$1,000,000. Mr. Giovannone stated yes. Mr. Hansell noted he did not see a transfer for the school based health center and asked if the district is still paying for the administrative assistant. Mr. Giovannone stated the district is still paying for the secretary but the funds are now properly allocated in the operating fund and transfers are no longer	Discussion and Possible Action A. Monthly Reports 1. Budget Position dated February 28, 2026 2. Purchase Resolution D-804 3. Request for Budget Transfers

	<p>necessary. Mrs. Faulenbach asked for the secretary's salary. Mr. Giovannone stated it was approximately \$58,000. Mr. Hansell stated he asked the question because he was wondering if they had become self-sufficient.</p> <p>Mrs. Faulenbach asked if the Capital Reserve deposit will be reflected next month. Mr. Giovannone stated yes.</p> <p><i>Mr. McCauley moved to bring the Operations Subcommittee monthly reports to the Board of Education for discussion and possible action, seconded by Mr. Hansell. The motion passed unanimously.</i></p>	<p>Motion passed to bring the Operations Subcommittee monthly reports to the Board of Education for discussion and possible action. Motion passed unanimously.</p>
<p>4.</p>	<p>Items of Information</p> <p>A. Employment Report - March 2026 Dr. Parlato stated the March report reflects the retirements for certified and non-certified staff. Retirees will be recognized in the May meeting.</p> <p>B. Enrollment Report - March 2026 Dr. Parlato stated it is stable.</p> <p>C. Fiscal Year 24/25 Audit Report Mr. Giovannone stated the audit was satisfactory with zero weaknesses or deficiencies identified. A satisfactory audit requires strict adherence to board policies. It includes a lot of work from staff at the office; it was a group effort. The district participated in the 2% Educational Cost Sharing (ECS) grant again and returned that money to the town. The board elected to put \$100,000 into the turf field replacement account. There is also a bond payment for the ESG project. Anything remaining will be transferred to the Capital Reserve account. The Board of Finance minutes, included in the agenda packet, reflect the turf field, ESG and remainder. The 2% educational cost sharing is not reflected because of timing. When the Board of Finance approved the motion we did not know the amounts afforded to use through the ECS grant. That is why there is no motion through the Board of Finance to reimburse that money, but there was an agreement between BOE and mayor's office about returning those funds to them.</p>	<p>Items of Information</p> <p>A. Employment Report - March 2026</p> <p>B. Enrollment Report - March 2026</p> <p>C. Fiscal Year 24/25 Audit Report</p>

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	<p>Mrs. Faulenbach stated a good audit report has many positives with lenders and for the town and asked how the 2% is reflected in the audit. Mr. Giovannone stated it will be reflected in next year's audit report. To get the full scope, 2 years of audit reports would have to be reviewed.</p> <p>Mrs. Faulenbach asked what the financial bill is for the town from ESG. Mr. Giovannone stated he is not sure. Mrs. Faulenbach stated the payment amount should be known for both the town and the board and it would be good to have a partnership regarding that. Also, the town should be adding \$100,000 for the turf field replacement. If the town does make the payment, it will be over 1 million and 2 years ahead of schedule. Mrs. Faulenbach stated it is great the audit is favorable with no material weaknesses.</p> <p>Dr. Parlato clarified the audit report is for the BOE piece of the audit and does not include the town. Mr. Giovannone stated that was correct.</p>	
5.	<p>Public Comment There was none.</p>	Public Comment
6.	<p>Adjourn <i>Mr. O'Brien moved to adjourn the meeting at 7:34pm, seconded by Mr. McCauley, and passed unanimously.</i></p>	<p>Adjourn Motion made and passed unanimously to adjourn the meeting at 7:34 pm.</p>

Respectfully submitted:



Mrs. Wendy Faulenbach
 Chairman, Operations Subcommittee