

**New Milford Board of Education  
 Facilities Sub-Committee Meeting Minutes  
 April 21, 2026 6:30pm  
 Sarah Noble Intermediate School Library Media Center**

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 2026 APR 23 P 2:09  
 NEW MILFORD, CT

Present:	Mr. Tom O'Brien, Chairperson Mrs. Wendy Faulenbach Mr. Brian McCauley Mr. Eric Hansell <i>arrived at 6:33pm</i>
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Absent:	
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Also Present:	Dr. Janet Parlato, Superintendent of Schools Mr. Matthew Cunningham, Director of Facilities Mr. Anthony Giovannone, Director of Finance Mr. Jefferey Turner, Director of Technology
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<b>1.</b>		<b>Call to Order</b> The New Milford Board of Education Facilities Sub-Committee meeting was called to order at 6:30pm by Mr. Tom O'Brien, Chairperson.	<b>Call to Order</b>
<b>2.</b>		<b>Public Comment</b> There was none.	<b>Public Comment</b>
<b>3.</b>	<b>A.</b>	<b>Items for Information</b>  <b>New Milford High School Sidewalks</b>  Mr. Cunningham stated there is a signed contract to replace 70 -5'x5' sidewalk panels around the high school. The work will cost approximately \$60,000 of the \$100,000 encumbered. Given the winter weather, it could exceed \$60,000.  Mr. O'Brien asked who would be disposing of the concrete. Mr. Cunningham stated the contractor will remove the concrete. Mrs. Faulenbach asked where the funds were earmarked. Mr. Cunningham stated \$100,000 was set aside from capital back in October, and \$60,000 is under contract. The capital was set aside for the entire district. Sinopoli Contractors were appointed by the town for the project. Mr. O'Brien asked Mr. Cunningham if he had to issue an RFP. Mr. Cunningham stated he did not. Mr. O'Brien asked	<b>3. Items for Information</b>  <b>A. New Milford High School Sidewalks</b>

	<p>if this will fix issues at the high school for the next few years. Mr. Cunningham stated it will be ongoing, but they intended to use the remaining balance from this year's earmark to address more pressing sidewalk repairs at the other schools.</p> <p><b>B. Central Offices</b>        Mr. Cunningham stated Silver Petrucelli provided stamped drawings and the first phase of the project will commence once summer break begins. The majority of the work will be done in-house. Mrs. Faulenbach asked what changes would happen. Mr. Cunningham stated that this summer they are taking two classrooms and creating offices with walls and doors for privacy purposes. Mrs. Faulenbach asked if the lavatories would change. Mr. Cunningham stated they will stay the same.</p> <p>Mrs. Faulenbach stated she is glad the privacy issues are being addressed but would like to see other modifications if this will be long term. Mr. Cunningham stated they are hoping to complete the second phase of this project next summer, but work is dependent on funding.</p> <p><b>C. New Milford High School Culinary</b>        Mr. Cunningham stated he met with engineers and is looking at conceptual designs. The next step is to review cost estimates.</p> <p><b>D. Northville Elementary School Roof</b>        Mr. Cunningham stated the project is estimated to be \$4,500,000 and a grant from CT Dept of Education has been committed at a 48% reimbursement rate.</p> <p>Mrs. Faulenbach asked about the flow of funds, noting the town bonded for the project at a very low interest rate. Once the reimbursement comes through from the grant, the town can use that to pay down the bond debt, but does not have to. They can pay down the bond over time at the low rate. Mr. Giovannone stated he was not sure how the town would handle the funds.</p>	<p><b>B. Central Offices</b></p> <p><b>C. New Milford High School Culinary</b></p> <p><b>D. Northville Elementary School Roof</b></p>
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		<p>Mr. Cunningham stated he is not sure if Silver Petrucelli has signed the contract with the town at this point, but once that is complete they can get started on drafting the plans and specs necessary to solicit bids from roofing contractors. Mrs. Faulenbach asked about timing since MBC is handling the project and the district is simply assisting with clerical and paperwork. Mr. O'Brien stated it will likely be next summer.</p> <p>Mr. Hansell asked if there would be a project manager. Mr. O'Brien stated that it was up to MBC to decide if there would be a project manager. When he drafted the RFP, Mr. Cunningham provided three suggested options for various levels of oversight. Mr. Hansell stated it should be someone not related to the supplier managing the project. Mr. O'Brien stated, when Silver Petrucelli submitted their bid it included prices for oversight on a daily, weekly or milestone basis, if MBC decided to hire them to provide the supervision.</p> <p>Mr. Hansell stated, given the cost of the project it should have someone monitoring it daily.</p> <p><b>E. Schaghticoke Elementary School UST</b></p> <p>Mr. Cunningham stated there will be an onsite meeting next week with Weston &amp; Sampson. American Petroleum is the contractor. The work should happen at the beginning of July.</p>	<p><b>E. Schaghticoke Elementary School UST</b></p>
<p><b>4.</b></p>		<p><b>Public Comment</b> None</p>	<p><b>Public Comment</b></p>
<p><b>5.</b></p>		<p><b>Adjourn</b> <i>Mr. McCauley moved to adjourn the meeting at 6:57pm, seconded by Mr. Hansell. Motion passed unanimously.</i></p>	<p><b>Adjourn</b> <i>Motion made and passed unanimously to adjourn the meeting at 6:57 pm.</i></p>

Respectfully submitted:

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*Tom O'Brien*

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Chairman, Facilities Subcommittee