

**New Milford Board of Education  
 Facilities Sub-Committee Meeting Minutes  
 May 12, 2026 6:30pm  
 Sarah Noble Intermediate School Library Media Center**

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 2026 MAY 14 A 11: 51  
 NEW MILFORD, CT

Present:	Mr. Tom O'Brien, Chairperson Mrs. Wendy Faulenbach Mr. Brian McCauley Mr. Eric Hansell
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Absent:	
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Also Present:	Dr. Janet Parlato, Superintendent of Schools Mr. Matthew Cunningham, Director of Facilities Mr. Anthony Giovannone, Director of Finance Mr. Jeffrey Turner, Director of Technology
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<b>1.</b>		<b>Call to Order</b> The New Milford Board of Education Facilities Sub-Committee meeting was called to order at 6:30pm by Mr. Tom O'Brien, Chairperson.	<b>Call to Order</b>
<b>2.</b>		<b>Public Comment</b> There was none.	<b>Public Comment</b>
<b>3.</b>	<b>A.</b>	<b>Items for Information</b>  <b>5 Year Capital Plan- Facilities</b>  Mr. Cunningham stated the 5 year capital plan is fluid with some core projects. Because of age, Hill & Plain (HPS) and Schaghticoke Middle School (SMS), will have more projects: <ul style="list-style-type: none"> <li>- <b>Skid steer:</b> A new skid steer is being requested due to the age of the tractors, and wear and tear during harsh weather.</li> <li>- <b>Sidewalk Repairs:</b> \$100,000 is being allocated for approximately 2,000 sq. ft. of repairs, that represents Phase Two of the sidewalk repairs which will take place this summer.</li> <li>- <b>Farmhouse Window Replacement:</b> It is needed due to wood decay. Mr. O'Brien</li> </ul>	<b>3. Items for Information</b>  <b>A. 5 Year Capital Plan- Facilities</b>

		<p>asked about the window type; Mr. Cunningham stated they will mimic the current look but be more efficient. Mrs. Faulenbach asked about historical preservation grant eligibility; Mr. Cunningham stated the barn is on the state registry. Mr. McCauley suggested bringing public awareness to these projects, and Mr. Cunningham agreed to do something similar to the roof project.</p> <ul style="list-style-type: none"><li>- <b>Central Office:</b> Phase 1 is this year; Phase 2 the following year includes establishing a breakroom, mail room, and moving Human Resources and registration downstairs.</li><li>- <b>Facility Condition Assessment at HPS:</b> An engineering study of equipment age will help decide cost of repairs vs. replacement. HPS is 60 years old with renovations in 1985 and 1992.</li><li>- <b>NMHS Barn A&amp;E:</b> There is need for remediation and a long-term usage plan; potential use for band and theater departments due to lack of space in the high school.</li><li>- <b>NMHS Culinary Classroom A&amp;E:</b> District is logistically reviewing what is needed for a functional classroom following a site visit. Dr. Parlato stated this culinary classroom is not set in stone and will require further discussion.</li><li>- <b>NMHS Auxiliary Gym Floor Refinishing:</b> is a 2027 summer project to strip the floor and make it more resilient.</li><li>- <b>Northville (NES) HVAC improvements:</b> There is a need to improve the HVAC system so it is not run on a local thermostat.</li><li>- <b>SNIS Floor Tiles:</b> Facilities have replaced tiles in 2 dozen classrooms over 5 years.</li></ul>	
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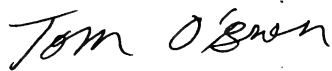
		<p>They are finding the old tiles are coming up because there is not enough adhesive underneath from the original installation.</p> <ul style="list-style-type: none"><li>- <b>SMS Elevator Modernization:</b> The elevator needs to be brought up to code. This will be the first of the district's aging elevators to be refurbished. Others will be addressed in future years.</li><li>- <b>SMS Bleachers:</b> These are the 1973 original bleachers. Facilities has welded and repaired them numerous times over the years, but now they must be replaced. And the new bleachers need to be ADA compliant.</li><li>- <b>SMS HVAC Improvements:</b> There has been work done in-house. There is a need to upgrade the air handlers and prevent further leaks.</li><li>- <b>SMS Area of Refuge:</b> This will exist in the stairwells. It requires a communication panel for the fire department and first responders to know where people are for rescue. Currently, SMS does not have them. Mrs. Faulenbach asked if the other schools had them. Mr. Cunningham replied yes.</li></ul> <p>Mrs. Faulenbach asked about the efficiency of the boilers at SMS. Mr. Cunningham stated there is no gas line access in that area so they have not been able to make those updates to the boilers as has happened at SNIS..</p> <p>Mrs. Faulenbach asked if any work will be done on the locker rooms at SMS. Mr. Cunningham stated the focus for this year will be the gym floor and bleachers. Mrs. Faulenbach asked about the timing of being able to draw the funds. Mr. Cunningham stated last year it wasn't until</p>	
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	<p>October. Mr. Giovannone stated it is a multi-year fund, for the 26/27 phase, if approved by Town Council and Board of Finance, it can be as early as June.</p> <p>Mr. Turner stated they will be working on infrastructure upgrades, including white access points for internet. Some of the upgrades are required to be completed by 2028. There will be enhanced wifi in areas that have low service. Firewall is an annual fee. Servers with memory and hard drives have the largest in cost. The cloud based phone system upgrade is still 2 years out. Windows 11 is rolling out and all PC's and laptops with Windows 10 will need to be removed by the end of the year. The \$200,000 for new machines for teachers and administrators will cover approximately 100 new machines. AV projects include the SMS gymnasium. Currently all the equipment is manually brought in on a cart. Mr. O'Brien asked about the lifespan of a smartboard. Mr. Turner stated it is approximately 10 years.</p> <p>Mr. Turner stated chromebooks are a more affordable educational device than iPads. Moving grades 3-4 to an in-school model next year should cut down on breakage, with repairs handled in-house.</p> <p>For the Theater update, there are 3 RFP's to go out. Mrs. Faulenbach asked if upgrades were already done to the theater. Mr. Giovannone stated yes. Last year and this year were \$100,000 and next year will be \$80,000. Mr. Turner stated the first year was focused on the rewiring of the theater.</p> <p>Mr. Turner stated the CEN Wi-Fi grant is nearly complete. This year's projects include the HPS theater stage area, a music classroom, and</p>	
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		updating the NVS school stage area.  Mrs. Faulenbach asked, of the 25/26 capital list, what still needs to be completed. Mr. Turner stated for technology, it is NES and Hill and Plain.	
<b>4.</b>		<b>Public Comment</b> None	<b>Public Comment</b>
<b>5.</b>		<b>Adjourn</b> <i>Mr. McCauley moved to adjourn the meeting at 7:15 pm, seconded by Mr. Hansell. Motion passed unanimously.</i>	<b>Adjourn</b> <i>Motion made and passed unanimously to adjourn the meeting at 7:15 pm.</i>

Respectfully submitted:



Tom O'Brien  
 Chairman, Facilities Subcommittee