

**New Milford Board of Education
 Operations Sub-Committee Meeting Minutes
 May 12, 2026 7:15 pm
 Sarah Noble Intermediate School Library Media Center**

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NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Tom O'Brien Mr. Brian McCauley Mr. Eric Hansell
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Absent:	
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Also Present:	Dr. Janet Parlato, Superintendent of Schools Mr. Anthony Giovannone, Director of Finance Mr. Jeffrey Turner, Director of Technology Mr. Matthew Cunningham, Director of Facilities
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1.		Call to Order The New Milford Board of Education Operations Subcommittee was called to order at 7:15pm by Mrs. Wendy Faulenbach, Chairperson.	Call to Order
2.		Public Comment There was none.	Public Comment
3.	A.	Discussion and Possible Action Monthly Reports 1. Budget Position dated April 30, 2026 2. Purchase Resolution D-806 3. Request for Budget Transfers Mr. Giovannone stated the district is 97.25% encumbered. The first payment for excess cost has been received. The second payment is still pending. The current Capital Reserve balance is \$2,263,806. Mrs. Faulenbach noted there were transfers approved last month and asked if any more were anticipated. Mr. Giovannone stated no, last month was related to end of year purchases. There were 8 that required approval by the BOE and 6 of those 8 were funded by the legal services account. Mr. Giovannone stated the line items for private placements and transportation are unexpended expenses that will make up for loss of revenue.	Discussion and Possible Action A. Monthly Reports 1. Budget Position dated April 30, 2026 2. Purchase Resolution D-806 3. Request for Budget Transfers

	<p><i>Mr. McCauley. moved to bring the Operations Subcommittee monthly reports to the Board of Education for discussion and possible action, seconded by Mr. Hansell. The motion passed unanimously.</i></p> <p>B. 26/27 Phase of the 5 Year Capital Plan</p> <p>Mr. Giovannone stated, as of May 1st, the Capital Reserve account was \$2,263,906. Once the transfer for \$1,964,500 for 25/26 projects is approved, the Capital Reserve account will be \$299,306. Mrs. Faulenbach stated, if the Capital Plan is approved there will be multiple motions to be voted upon in May and sent to the town. Once it's approved, Town Council will be asked to put it on their agenda, and if that is approved, it moves on to the Board of Finance. If it is timed well, it could be approved prior to our June board meeting and that would give more time to work on projects. When those motions are captured it is automatically transferred into Capital Reserve, pending final audit. Mr. Giovannone stated that was correct and that he and the Town Finance Director transfer the funds.</p> <p>Mr. Giovannone stated, the projects for band, music and athletics, are continuations of replacement cycles for instruments, equipment and uniforms. The districtwide furniture requests are for items such as cafeteria tables. Student furniture line items have increased slightly.</p> <p>Mr. O'Brien asked if the request from the Capital Reserve will trigger the need for a town meeting. Mr. Giovannone stated he was not sure.</p> <p><i>Mr. Hansell moved to bring the 26/27 Phase of the 5 Year Capital Plan to the Board of Education for discussion and possible action. Seconded by Mr. O'Brien. The motion passed unanimously.</i></p>	<p>Motion passed to bring the Operations Subcommittee monthly reports to the Board of Education for discussion and possible action. Motion passed unanimously.</p> <p>B. 26/27 Phase of the 5 Year Capital Plan</p> <p>Motion passed to bring the 26/27 Phase of the 5 Year Capital Plan to the Board of Education for discussion and possible action. Motion passed unanimously.</p>
<p>4.</p>	<p>A. Items of Information Employment Report - May 2026</p> <p>Dr. Parlato stated some upcoming 26/27 positions have been posted. Mr. O'Brien asked about the language teacher who resigned. Dr. Parlato stated it</p>	<p>Items of Information A. Employment Report - May 2026</p>

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		was a Spanish teacher. Mrs. Faulenbach asked if there are any more retirements expected. Dr. Parlato stated there will probably be a few.	
	B.	Enrollment Report - May 2026 Dr. Parlato stated 25/26 variance from the projection is close.	B. Enrollment Report - May 2026
5.		Public Comment There was none.	Public Comment
6.		Adjourn <i>Mr. O'Brien moved to adjourn the meeting at 7:34 pm, seconded by Mr. McCauley, and passed unanimously.</i>	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:34 pm.

Respectfully submitted:



Mrs. Wendy Faulenbach
 Chairman, Operations Subcommittee