

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE
MEETING NOTICE

RECEIVED
TOWN CLERK CP
2026 JUN -5 P 1:41
NEW MILFORD, CT

DATE:	June 9, 2026
TIME:	7:15 P.M.
PLACE:	Sarah Noble Intermediate School Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order

2. Public Comment

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. Discussion and Possible Action

- A. Monthly Reports
 - 1. Budget Position dated May 31, 2026
 - 2. Purchase Resolution D-807
 - 3. Request for Budget Transfers
- B. RFP E-2526-005 Enrollment Study
- C. Tutor Rate of Pay
- D. 25/26 Fiscal Year End

4. Items of Information

- A. Employment Report - June 2026
- B. Enrollment Report - June 2026
- C. CEN Community WiFi Grant for New Milford Public Schools
- D. Propane Gas Tax Credits

5. Public Comment

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- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

6. Adjourn

Sub-Committee Members: Wendy Faulenbach, Chairperson

Eric Hansell

Tom O'Brien

Brian McCauley

Alternates:

Dean Barile

Sarah Herring



RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	33,811,945	0	33,811,945	27,748,965	5,867,759	195,221	99.42%
100'S	SALARIES - NON CERTIFIED	11,041,245	-344,359	10,696,886	9,491,680	768,702	436,504	95.92%
200'S	BENEFITS	13,426,487	0	13,426,487	13,177,138	103,335	146,014	98.91%
300'S	PROFESSIONAL SERVICES	4,447,179	324,359	4,771,538	3,139,579	647,623	984,336	79.37%
400'S	PROPERTY SERVICES	1,003,348	0	1,003,348	795,546	97,660	110,142	89.02%
500'S	OTHER SERVICES	12,302,511	-29,000	12,273,511	8,852,136	2,971,198	450,176	96.33%
600'S	SUPPLIES	2,956,759	3,550	2,960,309	2,191,418	485,882	283,009	90.44%
700'S	CAPITAL	97,216	45,450	142,666	123,795	16,294	2,577	98.19%
800'S	DUES AND FEES	98,510	0	98,510	68,362	5,460	24,688	74.94%
900'S	REVENUE	-2,852,613	0	-2,852,613	-1,833,614	0	-1,018,999	64.28%
GRAND TOTAL		76,332,587	0	76,332,587	63,755,005	10,963,914	1,613,668	97.89%

SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	577,620	0	577,620	362,253	0	215,367	62.71%
51201	SALARIES - NON CERT - PARA EDUCATORS	2,325,860	-402,197	1,923,663	1,891,875	0	31,788	98.35%
51202	SALARIES - NON CERT - SUBSTITUTES	1,056,108	135,000	1,191,108	1,133,478	57,630	0	100.00%
51210	SALARIES - NON CERT - SECRETARY	2,557,666	0	2,557,666	2,211,897	278,066	67,702	97.35%
51225	SALARIES - NON CERT - TUTORS	154,755	0	154,755	98,036	0	56,719	63.35%
51240	SALARIES - NON CERT - CUSTODIAL	2,130,677	0	2,130,677	1,915,782	214,895	0	100.00%
51250	SALARIES - NON CERT - MAINTENANCE	1,063,194	0	1,063,194	920,996	142,198	0	100.00%
51285	SALARIES - NON CERT - TECHNOLOGY	566,189	0	566,189	437,618	63,643	64,928	88.53%
51336	SALARIES - NON CERT - NURSES	609,176	-77,162	532,014	519,745	12,269	0	100.00%
TOTAL		11,041,245	-344,359	10,696,886	9,491,680	768,702	436,504	95.92%

BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	641,382	0	641,382	603,016	0	38,366	94.02%
52201	BENEFITS - MEDICARE	608,966	0	608,966	519,168	0	89,798	85.25%
52300	BENEFITS - PENSION	1,320,333	0	1,320,333	1,320,333	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	35,000	0	35,000	35,000	0	0	100.00%
52810	BENEFITS - HEALTH INSURANCE	10,147,190	0	10,147,190	10,059,219	87,971	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	105,000	0	105,000	105,000	0	0	100.00%
52830	BENEFITS - LIFE INSURANCE	144,000	0	144,000	127,273	15,051	1,676	98.84%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	424,616	0	424,616	408,129	313	16,174	96.19%
TOTAL		13,426,487	0	13,426,487	13,177,138	103,335	146,014	98.91%

*EXPENDITURES*

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	33,811,945	0	33,811,945	27,748,965	5,867,759	195,221	99.42%
51200	NON-CERTIFIED SALARIES	11,041,245	-344,359	10,696,886	9,491,680	768,702	436,504	95.92%
52000	BENEFITS	13,426,487	0	13,426,487	13,177,138	103,335	146,014	98.91%
53010	LEGAL SERVICES	285,478	-180,450	105,028	11,052	6,108	87,868	16.34%
53050	CURRICULUM DEVELOPMENT	80,000	0	80,000	51,561	0	28,439	64.45%
53200	PROFESSIONAL SERVICES	2,291,248	-18,050	2,273,198	1,405,838	266,969	600,391	73.59%
53201	MEDICAL SERVICES - SPORTS	2,700	0	2,700	2,572	0	128	95.25%
53210	TIME & ATTENDANCE SOFTWARE	7,500	0	7,500	3,858	1,142	2,500	66.67%
53220	IN SERVICE	149,150	0	149,150	19,458	130	129,562	13.13%
53230	PUPIL SERVICES	801,857	479,359	1,281,216	852,548	320,782	107,886	91.58%
53300	OTHER PROF/ TECH SERVICES	73,792	43,500	117,292	78,178	14,224	24,890	78.78%
53310	AUDIT/ACCOUNTING	48,000	0	48,000	48,000	0	0	100.00%
53500	TECHNICAL SERVICES	264,475	0	264,475	225,736	38,268	472	99.82%
53530	SECURITY SERVICES	321,993	0	321,993	319,793	0	2,200	99.32%
53540	SPORTS OFFICIALS SERVICES	120,986	0	120,986	120,986	0	0	100.00%
54101	CONTRACTUAL TRASH PICK UP	87,288	0	87,288	81,836	5,452	0	100.00%
54301	REPAIRS & MAINTENANCE	505,667	0	505,667	421,131	47,854	36,682	92.75%
54303	GROUNDS MAINTENANCE	12,200	0	12,200	10,647	628	925	92.42%
54310	GENERAL REPAIRS	44,970	0	44,970	44,970	0	0	100.00%
54320	TECHNOLOGY RELATED REPAIRS	66,021	0	66,021	31,617	11	34,393	47.91%
54411	WATER	66,830	0	66,830	40,344	23,653	2,833	95.76%
54412	SEWER	19,949	0	19,949	19,949	0	0	100.00%
54420	LEASE/RENTAL EQUIP/VEH	200,423	0	200,423	145,052	20,063	35,308	82.38%
55100	PUPIL TRANSPORTATION - OTHER	198,700	0	198,700	189,698	9,002	0	100.00%
55101	PUPIL TRANS - FIELD TRIP	53,500	1,000	54,500	51,868	0	2,632	95.17%
55110	STUDENT TRANSPORTATION	6,670,572	0	6,670,572	4,388,505	2,098,744	183,323	97.25%
55200	GENERAL INSURANCE	359,946	0	359,946	359,946	0	0	100.00%
55300	COMMUNICATIONS	41,396	0	41,396	22,012	2,127	17,257	58.31%
55301	POSTAGE	27,200	0	27,200	10,353	16,335	512	98.12%
55302	TELEPHONE	48,192	0	48,192	48,192	0	0	100.00%

*EXPENDITURES*

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	11,450	0	11,450	3,870	0	7,580	33.80%
55505	PRINTING	24,785	0	24,785	5,161	4,205	15,418	37.79%
55600	TUITION - TRAINING	30,000	0	30,000	4,240	0	25,760	14.13%
55610	TUITION - PUBLIC PLACEMENTS	1,655,537	-30,000	1,625,537	1,419,351	185,658	20,528	98.74%
55630	TUITION - PRIVATE PLACEMENTS	3,141,768	0	3,141,768	2,333,001	654,741	154,025	95.10%
55800	TRAVEL	39,465	0	39,465	15,940	385	23,140	41.37%
56100	GENERAL INSTRUCTIONAL SUPPLIES	197,263	511	197,774	137,145	18,409	42,219	78.65%
56110	INSTRUCTIONAL SUPPLIES	489,145	3,574	492,719	335,021	27,741	129,957	73.62%
56120	ADMIN SUPPLIES	34,563	0	34,563	23,930	5,041	5,592	83.82%
56210	NATURAL GAS	221,263	0	221,263	213,755	7,508	0	100.00%
56220	ELECTRICITY	1,096,947	0	1,096,947	698,326	378,154	20,468	98.13%
56230	PROPANE	4,251	0	4,251	1,451	0	2,800	34.14%
56240	OIL	241,840	0	241,840	241,484	356	0	100.00%
56260	GASOLINE	38,405	0	38,405	25,219	4,551	8,635	77.52%
56290	FACILITIES SUPPLIES	328,874	0	328,874	263,609	30,244	35,021	89.35%
56291	MAINTENANCE COMPONENTS	16,475	0	16,475	12,225	787	3,463	78.98%
56292	UNIFORMS/ CONTRACTUAL	13,622	0	13,622	13,552	0	70	99.49%
56293	GROUNDKEEPING SUPPLIES	25,445	0	25,445	24,458	57	930	96.34%
56410	TEXTBOOKS	40,020	0	40,020	29,396	4,801	5,823	85.45%
56411	CONSUMABLE TEXTS	77,823	0	77,823	75,148	1,176	1,499	98.07%
56420	LIBRARY BOOKS	60,426	0	60,426	45,223	4,152	11,051	81.71%
56430	PERIODICALS	18,923	-534	18,389	16,393	516	1,480	91.95%
56460	WORKBOOKS	1,000	0	1,000	0	1,000	0	100.00%
56500	SUPPLIES - TECH RELATED	50,474	0	50,474	35,084	1,389	14,001	72.26%
57340	COMPUTERS	50,000	0	50,000	41,731	8,265	4	99.99%
57345	INSTRUCTIONAL EQUIPMENT	32,200	0	32,200	28,667	3,533	0	100.00%
57400	GENERAL EQUIPMENT	10,516	0	10,516	3,447	4,496	2,573	75.53%
57500	FURNITURE & FIXTURES	4,500	45,450	49,950	49,950	0	0	100.00%
58100	DUES & FEES	98,510	0	98,510	68,362	5,460	24,688	74.94%
EXPENDITURE TOTAL		79,185,200	0	79,185,200	65,588,619	10,963,914	2,632,667	96.68%



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-2,473,363	0	-2,473,363	-1,610,952	0	-862,411	65.13%
43105	MEDICAID REIMBURSEMENT	-88,017	0	-88,017	-43,306	0	-44,711	49.20%
44705	BUILDING USE FEES (BASE RENTAL)	-43,765	0	-43,765	-15,188	0	-28,577	34.70%
49102	BUILDING USE FEES (CUSTODIAL)	-36,758	0	-36,758	-21,935	0	-14,823	59.67%
44800	REGULAR ED TUITION	-136,800	0	-136,800	-99,153	0	-37,647	72.48%
44822	SPECIAL ED TUITION	-34,660	0	-34,660	0	0	-34,660	0.00%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-18,400	0	-18,400	-18,000	0	-400	97.83%
44861	PARKING PERMIT FEES	-20,850	0	-20,850	-13,000	0	-7,850	62.35%
49103	TUITION REIMBURSE - DCF PLACED	0	0	0	-12,080	0	12,080	N/A
REVENUE TOTAL		-2,852,613	0	-2,852,613	-1,833,614	0	-1,018,999	64.28%

GRAND TOTAL	76,332,587	0	76,332,587	63,755,005	10,963,914	1,613,668	97.89%
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BOE Capital Reserve Acct #43020000-10101	
MUNIS Balance as of 7/1/22	3,039,825
Contribution Towards NMHS Roof Replacement	-450,000
5 year Capital Withdraw 22/23	-980,030
Close and return of Security Grant Set-Asside	201,875
Wastewater Management Plan - SMS	-17,562
NMHS Woodshop	-233,980
Central Office to SNIS Move	-100,000
Fiscal Year End 21/22 Deposit	2,816,025
New Security Grant Set-Asside	-139,800
1/2 of NMHS Fire Insurance Claim Shortfall	-28,538
5 year Capital Withdraw 23/24	-984,078
Observatory Contribution	-12,500
Additional HVAC FUNDS	-150,000
Fiscal Year End 22/23 Deposit	1,568,696
Energy Systems Group 2023 & 2024 Payments	-895,443
5 year Capital Withdraw 24/25	-1,424,000
Fiscal Year End 23/24 Deposit	1,420,700
5 year Capital Withdraw 25/26	-1,367,383
Fiscal Year End 24/25 Deposit	1,218,617
TOTAL AS OF 5/31/26	2,263,806

Turf Field Replacement Acct Contributions #43020000-10130	
FROM BOE 17/18 FYE BALANCE	50,000
FROM BOE 18/19 FYE BALANCE	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 16/17, 17/18, 18/19	10,225
FROM TOWN DATED 6/4/20	50,000
FROM TOWN DATED 6/16/21	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 19/20	3,765
FROM BOE TEAM FEE'S & BANNER SALES - 20/21	1,890
FROM BOE 20/21 FYE BALANCE	100,000
FROM TOWN DATED 6/9/22	50,000
CONTRIBUTION - FROM BOE 21/22 FYE BALANCE	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 21/22 & 22/23	12,960
CONTRIBUTION - FROM BOE 22/23 FYE BALANCE	100,000
CONTRIBUTION - FROM TOWN 22/23 FYE BALANCE	100,000
FROM TOWN DATED 4/18/24	50,000
CONTRIBUTION - FROM BOE 23/24 FYE BALANCE	100,000
CONTRIBUTION - FROM TOWN 23/24 FYE BALANCE	100,000
CONTRIBUTION - FROM TOWN DATED 6/9/25	50,000
CONTRIBUTION - FROM BOE 24/25 FYE BALANCE	100,000
TOTAL AS OF 5/31/26	1,028,840



WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object
GRANT	DOI	OPEN UP RESOURCES	BOOKWORM MATERIALS - SNIS	\$ 43,981.00	56100
5 YEAR CAPITAL	FACILITIES	KONE, INC.	ELEVATOR SERVICE & REPAIR - SNIS	\$ 26,200.00	57300
5 YEAR CAPITAL	FACILITIES	SINOPOLI CONTRACTORS, INC.	SIDEWALK REPAIRS - NES	\$ 25,600.00	57200
GENERAL	IT	RNB ENTERPRISES	SECURLY PASS, CLASSROOM & FILTER	\$ 25,073.70	53500
GENERAL	FACILITIES	ENVIRONMENTAL CONTROL, LLC	MAINTENANCE/SERVICE AGREEMENT FOR ALL SCHOOLS	\$ 23,290.36	54301
GENERAL	SPED	MILESTONES BEHAVIORAL SERVICES, INC.	TUITION FOR 1 STUDENT - MAY 11 - JUNE 30.	\$ 21,485.35	55630
GENERAL	DISTRICT	COOPERATIVE EDUCATIONAL SERVICES (CES)	1/2 OF COST OF A NEW ENROLLMENT STUDY	\$ 21,137.50	53200
GENERAL	FACILITIES	HAT CITY PAPER	CUSTODIAL SUPPLIES THROUGH END OF FISCAL YEAR	\$ 21,000.00	54301
5 YEAR CAPITAL	FACILITIES	BARTHOLOMEW COMPANY	CARPET INSTALL FOR CENTRAL OFFICE RENOVATION ROOMS 250/251	\$ 18,080.00	57300
GRANT	DOI	READ TO THEM, INC.	ONE READING PROGRAM - SNIS/HPS/NES	\$ 13,121.21	56110
GRANT	DOI	CHARACTER STRONG, LLC.	CHARACTER STRONG LICENSE TIER 1 & LOHI CURRICULUM	\$ 11,994.00	53300
GENERAL	IT	IFS CONSULTING SERVICES, LLC	SYAM SOFTWARE ANNUAL MAINTENANCE SUBSCRIPTION	\$ 10,343.00	53500
GENERAL	NMHS	ERIC ARMIN, INC. (EAI EDUCATION)	TEXAS INSTRUMENTS TI-84 TEACHER PACKS (7 UNITS)	\$ 9,490.60	56410
GRANT	SPED	LEARNING ALLEY, INC.	RENEWAL FOR LEARNING ALLEY - ALL SCHOOLS	\$ 7,531.90	56100
GRANT	NMHS	EDADVANCE	REGIONAL HEALTH CARE SHADOWING PROGRAM	\$ 6,000.00	53220
GENERAL	IT	PC PARTS PLUS, LLC	VARIOUS CHROMEBOOK PARTS FOR REPAIRS	\$ 5,963.00	54320

ITEMS LISTED IN BOLD AND ITALIC FONT ABOVE WERE FUNDED VIA GRANT(S)



Requesting Department Across MDC	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
				NONE AT THIS TIME					

Requesting Department Within Major Object Code	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
	DISTRICT -1	REMAINDER OF THE FUNDING THAT IS IN THE CURRENT BUDGET FOR THE CERTIFIED NURSING ASSISTANT (CNA) & EMERGENCY MEDICAL TECHNICIAN (EMT) PROGRAMS THAT WERE NOT OFFERED, TO BE USED TOWARD 1/2 OF THE COST OF A NEW ENROLLMENT STUDY.	\$21,137.50	NMHS	BLE10022	53200 PROFESSIONAL SERVICES	BOARD OF EDUCATION	BAZ23143	53200 PROFESSIONAL SERVICES



Office of Fiscal Services & Operations
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

3B
Operations Sub-Committee
June 2026

TO: Dr. Janet Parlato, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: June 1, 2026
RE: RFP E-2526-005 Enrollment Study

History

SLR performed the enrollment study that is currently in use at a cost of \$48,800 which the Town paid in full. That bid was awarded in January of 2021 and a report was produced along with a presentation to the Board of Education in September of 2021.

A bid packet to solicit for a new enrollment study was originally posted on our website and ran as a legal notice in the newspaper with a closing date of May 28, 2025. On that date three (3) vendors submitted proposals. At that time the recommendation to the full Board of Education at its June 17th meeting was to not award this item due to the large price disparity between vendors who submitted and the fact that a funding source had yet to be identified.

A new bid packet for a new enrollment study was again posted on our website and ran as a legal notice in the newspaper with a closing date of April 22, 2026. On that date three (3) vendors submitted proposals for this project with pricing as follows:

Vendor	HQ	Price	Notes
Ross Haber	NJ	\$19,250	Submitted at same price as in May 2025.
Steps to Achieve	PA / NY	\$25,000	Did not submit last time in May of 2025.
MGT	FL	\$74,934	Submitted at \$29,482 cheaper than in May 2025.

Recommendation

Connecticut General Statute § 7-148v(b) authorizes municipalities to purchase equipment, supplies, materials, or services directly from vendors who already hold contracts with regional educational service centers, regional councils of governments, or public purchasing consortia. This allows bypassing standard local bidding requirements and is the basis for my recommendation to engage in this work without awarding a formal RFP to one of the vendors above.

I am recommending that the district utilize MP Planning Group, LLC via Cooperative Educational Services (C.E.S.) as C.E.S. is one of the six Regional Educational Service Centers (RESCs) in Connecticut which will allow us to use them under the previously mentioned provision of Connecticut General Statute § 7-148v(b) without the need for a formal RFP.

C.E.S. has a working relationship with MP Planning Group, LLC for providing enrollment studies and comes highly recommended by the Connecticut Association of School Business Officials (CASBO). Additionally, the Principal and Co-founder of MP Planning Group did work on the prior successful enrollment study that the district conducted with SLR in 2021.

The Town has agreed to pay for 50% of the total cost of the study. The other 50% of the cost will be paid by the Board of Education and is listed on Purchase Resolution D-807 for approval this month to coincide with this memo's recommendation.



Office of Fiscal Services & Operations
25-A Sunny Valley Road
New Milford, Connecticut 06776

3C
Operations Subcommittee
June 2026

TO: Dr. Janet Parlato, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: June 1, 2026
RE: Tutor Rate of Pay

Tutors in the district have been paid the following hourly rates in recent years:

- 23/24 \$17.00 per hour
- 24/25 \$18.50 per hour
- 25/26 \$19.00 per hour

The recommendation is to increase their pay to \$20.00 per hour in order be more competitive in attracting and keeping employees in these positions.

The total number of Tutor positions is currently 11.50 which is shown in the chart below. Only 4.00 of these are currently filled however as of June 1, 2026.

	General Fund FTE	Grant Fund FTE	Total
DOI Tutors	5	1.5	6.5
SPED Tutors	4	1	5
Grand Total	9	2.5	11.5

The 26/27 General Fund budget as well as the budget(s) in grants where Tutors are employed, can sustain the pay rate increase recommended above without exceeding budget due to the vacancies. These employees do not work 7+ hours per day for 181 days per year. They paid via time sheets so the hours worked on any given week come from the needs of the student(s) they are working with.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations



Office of Fiscal Services & Operations
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

3D
Operations Sub-Committee
June 2026

TO: Dr. Janet Parlato, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: June 1, 2026
RE: 25/26 Fiscal Year End

Historically, any amount unspent at the end of the fiscal year, is at the Board's discretion, to request of the Town Council and Board of Finance, that such funds be set aside for the various purposes pending the final audit.

The **required actions** from the 25/26 Fiscal Year End balance are as follows:

- Fulfillment of the ESG loan payment. The 2026 payment will be due in December. The BOE is responsible for \$502,964.43 (roughly 2/3rds) of the total amount due.
- Repayment of the 2% set aside grant to the Town of New Milford in the amount of \$232,906 as previously promised.

The **possible, additional actions** for the balance after those requirements are met are as follows:

- Contribution towards a new non-lapsing account for the Board of Education. Allowed under Connecticut General Statutes § 10-248a. This would be a first time recommendation for consideration.
- Contribution towards Turf Field Replacement. Both the Town and the Board of Education have been working together by funding the eventual replacement of this asset when needed. Currently there is already \$1,028,840 set aside for this as of June 1, 2026.
- Contribution towards Capital Reserve account for projects. A revised and updated 5 year capital plan was presented last month showing the needs across the district to fund both improvements and to maintain our existing systems. Motions in prior years have identified amounts for the accounts above with the remaining balance after all is said and done, to go into this Capital Reserve Account.

The 2nd page of this memo contains the 10 year history of fiscal year end balances for the Board of Education.



Office of Fiscal Services & Operations
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

3D
Operations Sub-Committee
June 2026

10 YEAR BOE HISTORY OF FISCAL YEAR-END BALANCES				
Budget Year	Total Budget	End of Year Balance	% of Budget	10 Year Average
2024/2025	\$73,462,509	\$1,318,617	1.79%	2.16%
2023/2024	\$70,725,653	\$1,420,700	2.01%	
2022/2023	\$67,767,289	\$1,568,696	2.31%	
2021/2022	\$65,846,024	\$2,816,025	4.28%	
2020/2021	\$64,464,776	\$3,098,775	4.81%	
2019/2020	\$64,040,692	\$2,910,100	4.54%	
2018/2019	\$63,010,586	\$365,213	0.58%	
2017/2018	\$62,810,586	\$327,903	0.52%	
2016/2017	\$61,686,660	\$194,315	0.32%	
2015/2016	\$61,178,808	\$264,406	0.43%	

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations



New Milford Enrollment Matrix By School

June 1, 2026

NES	Actual 06/03/24	Proj 25-26	Actual 06/01/26	Variance from the Projection
PK	53	58	70	12
K	134	112	95	-17
1	136	106	107	1
2	136	131	138	7
TOTALS	459	407	410	3

HPS	Actual 06/03/24	Proj 25-26	Actual 06/01/26	Variance from the Projection
PK	40	45	68	23
K	124	98	88	-10
1	120	92	93	1
2	117	116	122	6
TOTALS	401	351	371	20

PK - 2	Actual 06/03/24	Total Proj 25-26	Actual 06/01/26	Variance from the Projection
PK	93	103	138	35
K	258	210	183	-27
1	256	198	200	2
2	253	247	260	13
TOTALS	860	758	781	23

SNIS	Actual 06/03/24	Proj 25-26	Actual 06/01/26	Variance from the Projection
3	234	247	267	20
4	260	259	259	0
5	263	235	242	7
TOTALS	757	741	768	27

SMS	Actual 06/03/24	Proj 25-26	Actual 06/01/26	Variance from the Projection
6	241	269	263	-6
7	278	269	265	-4
8	255	246	246	0
TOTALS	774	784	774	-10

NMHS	Actual 06/03/24	Proj 25-26	Actual 06/01/26	Variance from the Projection
9	306	288	262	-26
10	299	248	251	3
11	310	301	293	-8
12	291	284	284	0
TOTALS	1206	1121	1090	-31

	Actual 06/03/24	Actual 06/02/25	Proj 25-26	Actual 06/01/26	25-26 Variance from the Projection	Comparison of 1/2025 to 1/2026
PK-2	860	833	758	781	23	-52
SNIS	757	751	741	768	27	17
SMS	774	793	784	774	-10	-19
NMHS	1206	1145	1121	1090	-31	-55
TOTALS	3597	3522	3404	3413	9	-109

LHTC total = 19



NEW MILFORD PUBLIC SCHOOLS

EMPLOYMENT REPORT

Regular Meeting of the Board of Education

New Milford, Connecticut

June 9, 2026- Operations / June 16, 2026 BOE Meeting

CERTIFIED STAFF APPOINTMENTS

Jacob Lee -1.0 Grade 7 Science Teacher at SMS -Effective Date: August 19, 2026 -Salary \$57,394 (BA/Step 4) -Replacing M.Moore who resigned (\$59,853).	Jennifer Way -1.0 College and Career Readiness at SMS -Effective Date: August 19, 2026 -Salary \$60,145 (6th Year/Step 2) -Replacing R.Mead who resigned (\$55,618)	Joseph Williams -1.0 Math Teacher at NMHS -Effective Date: August 19, 2026 -Salary \$82,982 (BA/Step 13) -Replacing T.Chamberlain who resigned (\$61,324)
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NON-CERTIFIED STAFF APPOINTMENTS

William Brinn -1.0 Computer Tech II at CO -Effective Date: June 8, 2026 -Salary \$28.33 per hour -Replacing M.Juliano who resigned (\$28.33 per hour)	Sarah Doychak -1.0 Special Education Paraeducator at NMHS -Effective Date: June 3, 2026 -Salary \$18.99 per hour -Replacing L.Storms who resigned (\$19.18 per hour)	Nicole Figueroa -.8 Special Education Paraeducator at SNIS -Effective Date: May 11, 2026 -Salary \$19.18 per hour -Transfer from EdAdvance Student Care Worker to District Paraeducator	Kenneth Schultz -1.0 Special Education Paraeducator at SNIS -Effective Date: August 20, 2026 -Salary \$19.85 per hour -Transfer from EdAdvance Student Care Worker to District Paraeducator
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CERTIFIED STAFF RESIGNATIONS

Amelia Belardinelli -1.0 Music Teacher at NES -Effective Date: May 26, 2026 -Salary \$65,411. On a LOA for the 2025-2026 School Year and resigned due to personal reasons	Gretchen Briggs -.4 Special Education Teacher at LHTC -Effective Date: End of 2025-2026 School Year -Salary \$39,072.40. Resigned due to personal reasons	Megan Moore -1.0 Grade 7 Science at SMS -Effective Date: May 28, 2026 -Salary \$59,853. On a LOA for the 2025-2026 School Year and resigned due to personal reasons	Sheila Reuther -1.0 Library Media Specialist at SNIS -Effective Date: End of 2025-2026 School Year -Salary \$74,625. Leaving due to relocation.	Dawn Wittich -1.0 Social Worker at NMHS -Effective Date: End of 2025-2026 School Year -Salary: \$99,574. Resigned due to personal reasons.
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CERTIFIED STAFF RETIREMENTS

Jasmina Ferizovic
 -1.0 English Teacher at NMHS
 -Effective Date: August 1, 2026
 -Salary \$99,574 (MA30/Step 15) after 27 years with the district.

NON-CERTIFIED STAFF RESIGNATIONS

Vilma Alonso -1.0 Guidance Secretary at NMHS -Effective Date: May 25, 2026 -Salary \$24.42 per hour. On a LOA since October 2025 and resigned due to personal reasons.	Kenneth Durniak -.5 General Worker/Cashier at NMHS -Effective Date: May 18, 2026 -Salary: \$16.94 per hour. Resigned due to personal reasons	Elizabeth Mott -1.0 Special Education Paraeducator at NMHS -Effective Date: May 26, 2026 -Salary: \$19.38 per hour. Resigned due to personal reasons
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COACHING STAFF RESIGNATIONS

Louis Alhage
 -1.0 Varsity Boys Cross Country Coach
 -Effective Date: June 1, 2026
 -Last Stipend Amount: \$3562. Resigned due to Relocation out of Country



New Milford Public Schools Technology Department

To: Dr. Janet Parlato, Superintendent
From: Jeff Turner, Technology Director
Date: 5/27/2026
Re: CEN Community WiFi Grant for New Milford Public Schools

Dr. Parlato,

I am pleased to inform you that the WiFi installation for the CEN grant is completed for all five New Milford Public Schools for phases 1 and 2. This grant allowed us to set up a free guest network for staff and the public to use outside of all of our public school perimeters using outdoor access points that tie in to our existing WiFi system on another channel. Whether it's sports at New Milford High School and Schaghticoke Middle School or using the wifi at the gardens at Northville and Hill & Plain elementary schools, there will be a strong signal for all to use with their phones and or devices for the safety of our students during schools and for afterschool events at all schools as well.

This was a group effort with the town in which New Milford Public Schools was awarded a total of \$230,146.50 for the projects for both rounds of the grant for the school system. You can read about the grant data for all towns and schools regarding this grant at CEN's [Wifi Grant Website](#). The completion of this grant ensures that we have a strong external connectivity to WiFi for the safety and security of our students, staff and families who use the fields at these schools in and out of school hours at no cost to the school system.

Please see examples of access points and solar poles at NMHS and SMS as well.

Sincerely,

Jeff Turner, New Milford Public Schools IT Director



New Milford Public Schools Technology Department

To: Dr. Janet Parlato, Superintendent
From: Jeff Turner, Technology Director
Date: 5/27/2026
Re: CEN Community WiFi Grant for New Milford Public Schools





Office of Fiscal Services & Operations
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

4D
Operations Sub-Committee
June 2026

TO: Dr. Janet Parlato, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: June 1, 2026
RE: Propane Gas Tax Credits

The following is a recap of a Google Meet call I attended on 5/27/26 with Mayor Bass, Victoria Carvalho (Grant Writer and Compliance Specialist for the Town of New Milford) and a Mr. Brett Duval who is the President of Transtax Advisors located in Atlanta, GA:

- Transtax Advisors specializes in alternate fuel tax credits and has a contract with the Town to seek any and all credits available. Transtax Advisors collects a 25% fee (as per the current Town contract) from every dollar they secure and require no up-front payment.
- While the Board of Education (BOE) directly pays for all bus propane to the vendor Norbert Mitchel, the BOE must revise our federal IRS registration for participation in this program and Transtax Advisors will assist with that. From there scanned copies of all applicable invoices will be sent to Transtax Advisors to get them into the format for filling.

Following this meeting I spoke with our legal counsel on 5/29/26 and got confirmation that the BOE can utilize the existing contract between the Town of New Milford and Transtax Advisors as long as we receive confirmation from the Town that whatever is recouped, pertaining to BOE propane used on buses, will be sent along to the BOE.

I reached out to Mayor Bass via email and got confirmation on 6/2/26 that the Town will initially book this revenue as per their contract with Transtax Advisors, with the agreement that **any portion that pertains to BOE propane used on buses will be sent along to the BOE.** I will work with the Town Finance Director on how to properly book this transaction with auditor approval when the time comes.

It is too early to estimate the potential revenue that could come back to the BOE at this time. When I have this information I will provide you with an update. I will now begin working with my team to organize all documentation and supply it to Transtax Advisors who will guide us through the process. There are two distinct time periods and the deadlines involved are as follows:

- July 2022 through December 2024 with a June 30th, 2026 deadline.
- January 2016 through December 2019 with a July 10th, 2026 deadline.

It is my intention to provide this memo to the Operations Subcommittee at its June 9, 2026 meeting. Please let me know if you have any questions.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations