

**New Milford Board of Education
Meeting Motions & Minutes
June 16, 2026
Sarah Noble Intermediate School Library Media Center**

1

Present:	Mrs. Leslie Sarich, Chairperson Mr. Eric Hansell, Vice Chairperson Mrs. Sarah Herring, Secretary Mrs. Tammy McInerney, Assistant Secretary Mr. Dean Barile Mr. Joseph Failla Mrs. Wendy Faulenbach Mr. Brian McCauley Mr. Tom O'Brien
Absent:	

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NEW MILFORD, CT

Also Present:	Dr. Janet Parlato, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent of Schools Mr. Jeffrey Turner, Director of Technology Mr. Anthony Giovannone, Director of Fiscal Services and Operations Dr. Kimberly Culkin, Director of Student Services
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1.	A.	Call to Order Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 6:30 p.m. by Mrs. Leslie Sarich, Chairperson. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	A.	Public Comment There was none.	Public Comment
3.		PTO REPORT There was none.	PTO REPORT
4.		APPROVAL OF MINUTES Approval of the following Board of Education Meeting Minutes: 1. Regular Meeting Minutes May 19, 2026	APPROVAL OF MINUTES A. Approval of the following Board of Education Meeting Minutes: 1. Regular Meeting Minutes May 19, 2026

New Milford Board of Education
Meeting Motions & Minutes
June 16, 2026
Sarah Noble Intermediate School Library Media Center

2

		<i>Mr. Barile moved to approve the Regular Meeting Minutes May 19, 2026. Seconded by Mr. Hansell. Motion passed 8-0-1 with Mrs. McNerney abstained.</i>	Motion made and passed to approve the Regular Meeting Minutes May 19, 2026. Motion passed 8-0-1.
5.		SUPERINTENDENT'S REPORT Dr. Parlato stated the high school seniors celebrated graduation. The middle school will have their promotion ceremony tomorrow. The last day for students is June 19th. The last day for teachers is June 22nd. Dr. Parlato thanked the board, and the community for their support.	SUPERINTENDENT'S REPORT
6.		BOARD CHAIRPERSON'S REPORT Mrs. Sarich thanked everyone for a great school year.	BOARD CHAIRPERSON'S REPORT
7.		SUBCOMMITTEE REPORT'S A. Policy No discussion. B. Committee on Learning Mrs. Herring stated there are 15 new curricula to be reviewed. C. Facilities Mr. O'Brien stated there are 2 action items on the agenda. D. Operations Mrs. Faulenbach stated the monthly reports are on the agenda and the fiscal year wrapup.	SUBCOMMITTEE REPORT'S A. Policy B. Committee on Learning C. Facilities D. Operations
8.	A.	<u>DISCUSSION AND POSSIBLE ACTION</u> Monthly Reports 1. Budget Position dated May 31, 2026 2. Purchase Resolution: D-807 3. Request for Budget Transfers Mr. Giovannone stated that the three monthly reports. He noted that the excess cost has been received and is in process. Mrs. Faulenbach inquired as to how the excess cost will be captured, and Mr.	DISCUSSION AND POSSIBLE ACTION A. Monthly Reports 1. Budget Position dated May 31, 2026 2. Purchase Resolution: D-807 3. Request for Budget Transfers

New Milford Board of Education
Meeting Motions & Minutes
June 16, 2026
Sarah Noble Intermediate School Library Media Center

3

	Giovannone responded that the matter will be reviewed at the next meeting. <i>Mrs. Faulenbach moved to approve the Budget Position dated May 31, 2026; Purchase Resolution D-807; and Request for Budget Transfers. Seconded by Mr. Barile. Motion passed unanimously.</i> B. Policies for First Read: 1. 5142 Administration of Student Medications in the Schools 2. 6156 Policy Regarding Library Collection Development and Maintenance, Library Displays and Programs, and Library Material Review and Reconsideration Mr. Barile asked for additional info to be emailed to him regarding policy 6156. C. Revised Policies for Second Read and Approval: 1. 3160 Budget Procedures and Line Item Transfers 2. 5125 Confidentiality and Access to Education Records 3. 6147 Parental Access to Instructional Material 4. 6142.1 Curricular Exemptions 3160: Mrs. Faulenbach inquired regarding the status of the non-lapsing account and noted its absence from the current policy. Dr. Parlato clarified that an unexpended fund provision is integrated into the policy language. Regarding the 30-day processing period, Dr. Parlato explained that this timeline commences following the formal adoption of the budget. She committed to	Motion made to approve the Budget Position dated May 31, 2026; Revised Purchase Resolution D-807; and Request for Budget Transfers. Motion passed unanimously. B. Policies for First Read: 1. 5142 Administration of Student Medications in the Schools 2. 6156 Policy Regarding Library Collection Development and Maintenance, Library Displays and Programs, and Library Material Review and Reconsideration C. Revised Policies for Second Read and Approval: 1. 3160 Budget Procedures and Line Item Transfers 2. 5125 Confidentiality and Access to Education Records 3. 6147 Parental Access to Instructional Material 4. 6142.1 Curricular Exemptions
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**New Milford Board of Education
Meeting Motions & Minutes
June 16, 2026
Sarah Noble Intermediate School Library Media Center**

4

	providing the Board with further procedural details. 5125: Mr. Barile inquired whether the student records include all health and transcript information. Dr. Parlato confirmed that the policy pertains to the entire record. 6142.1 Mr. Barile recommended that the policy be structured as an opt-in rather than an opt-out. Mrs. McInerney suggested bringing awareness that this material is being taught, noting concerns that parents might inadvertently miss the opportunity to opt-in their child. <i>Mr. Hansell moved to approve the following policies: 3160, 5125, 6147 and 6142.1. Seconded by Mr. O'Brien.</i> <i>Mr. Hansell pulled the main motion. Mr. O'Brien pulled the second motion.</i> <i>Mr. Hansell moved to approve the following policies: 3160, 5125 and 6147. Seconded by Mr. O'Brien. Motion passed unanimously.</i> D. Curricula for Approval 1. Group Fitness 2. Team Sports 3. Summit Health and Wellness 4. Summit Citizenship 5. Nets and Recreational Games 6. Yoga and Pilates 7. Exploration in Physical Science 8. ECE Human Geography - SCSU 9. Intro to Drafting and Design I 10. Drafting and Design II 11. Summit Math III 12. Summit English III 13. AP Business with Personal Finance 14. ECE Middle East Studies	Motion made to approve the following policies: 3160, 5125 and 6147. Motion passed unanimously. D. Curricula for Approval 1. Group Fitness 2. Team Sports 3. Summit Health and Wellness 4. Summit Citizenship 5. Nets and Recreational Games 6. Yoga and Pilates 7. Exploration in Physical Science 8. ECE Human Geography - SCSU 9. Intro to Drafting and Design I
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**New Milford Board of Education
Meeting Motions & Minutes
June 16, 2026
Sarah Noble Intermediate School Library Media Center**

5

		15. Digital Media II No discussion. <i>Mrs. McInerney moved to approve the following curricula: Group Fitness, Team Sports, Summit Health and Wellness, Summit Citizenship, Nets and Recreational Games, Yoga and Pilates, Exploration in Physical Science, ECE Human Geography - SCSU, Intro to Drafting and Design I, Drafting and Design II, Summit Math III, Summit English III, AP Business with Personal Finance, ECE Middle East Studies, Digital Media II. Seconded by Mr. Barile. Motion passed unanimously.</i>	10. Drafting and Design II 11. Summit Math III 12. Summit English III 13. AP Business with Personal Finance 14. ECE Middle East Studies 15. Digital Media II Motion made to approve the following curricula: Group Fitness, Team Sports, Summit Health and Wellness, Summit Citizenship, Nets and Recreational Games, Yoga and Pilates, Exploration in Physical Science, ECE Human Geography - SCSU, Intro to Drafting and Design I, Drafting and Design II, Summit Math III, Summit English III, AP Business with Personal Finance, ECE Middle East Studies, Digital Media II. Motion passed unanimously.
	E. District Repair and Improvement Project Mr. O'Brien reported the district received these funds through state legislation; they are designated for building repairs and improvements. <i>Mr. Hansell moved to approve the District Repair and Improvement Project. Seconded by Mrs. McInerney. Motion passed unanimously.</i>	E. District Repair and Improvement Project Motion made to approve the District Repair and Improvement Project. Motion passed unanimously.	
	F. RFP E-2526-005 Enrollment Study Mr. Failla questioned the need for a new enrollment study. Dr. Parlato cited the current data is growing stale, and Mrs. Sarich noted there are upcoming housing developments that could impact town population.	F. RFP E-2526-005 Enrollment Study	

New Milford Board of Education
Meeting Motions & Minutes
June 16, 2026
Sarah Noble Intermediate School Library Media Center

6

	<i>Mr. O'Brien moved to approve the RFP E-2526-005 Enrollment Study. Seconded by Mr. McCauley. Motion passed unanimously.</i> G. Tutor Rate of Pay Mr. Giovannone stated the recommendation is to increase to \$20/hour. <i>Mr. Hansell moved to approve the Tutor Rate of Pay. Seconded by Mr. McCauley. Motion passed unanimously.</i> H. 25/26 Fiscal Year End Mrs. Faulenbach stated, since parking fees can not be taken out of the end of year balance, the recommendation is to not charge parking fees in the future and to take \$20,000 out of the current year's revenue line. There is enough surplus to cover the cost. There is no vote necessary. Mr. O'Brien stated he believed the \$75 was a reasonable cost. Mr. Giovannone stated, the 2027-28 budget will have zero dollars in the parking fee line item. Regarding the capital reserve, Mr. Failla inquired about the ESG payment and the projected allocation to capital reserve overall. Mr. Giovannone stated that the ESG payment for 67% of the lease that the town has for the solar project. <i>Mrs. Faulenbach motioned to approve the 25/26 Fiscal Year End Balance to be distributed as such:</i> <i>–ESG Payment to the Town of New Milford, \$502,964.43;</i> <i>–Repayment of the 2% set aside grant to the Town of New Milford in the amount of \$232,906;</i> <i>–Contribution towards Turf Field Replacement, \$50,000;</i> <i>–Contribution towards a new, non-lapsing account for the Board of Education, pursuant to BOE Policy 3160, and Connecticut General Statute 10-248(a), \$50,000, and</i>	Motion made to approve RFP E-2526-005 Enrollment Study. Motion passed unanimously. G. Tutor Rate of Pay Motion made to approve the Tutor Rate of Pay. Motion passed unanimously. H. 25/26 Fiscal Year End Motion made to approve the approve the 25/26 Fiscal Year End Balance to be distributed as such: –ESG Payment to the Town of New Milford, \$502,964.43; –Repayment of the 2% set aside grant to the Town of New Milford in the amount of \$232,906;
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**New Milford Board of Education
Meeting Motions & Minutes
June 16, 2026
Sarah Noble Intermediate School Library Media Center**

7

		<i>-The remaining balance to be deposited into the Capital Reserve Account, pending final audit. Seconded by Mr. Barile. Motion passed unanimously.</i>	–Contribution towards Turf Field Replacement, \$50,000; –Contribution towards a new, non-lapsing account for the Board of Education, pursuant to BOE Policy 3160, and Connecticut General Statute 10-248(a), \$50,000, and -The remaining balance to be deposited into the Capital Reserve Account, pending final audit. Motion passed unanimously.
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9.	ITEMS OF INFORMATION A. 5125 R Administrative Regulations Regarding Confidentiality and Access to Education Records No discussion. B. McCarthy Observatory Annual Report Dr. Parlato stated the observatory celebrated 25 years. The observatory has added a second dome. C. New Milford Legal Engagement Letter Dr. Parlato advised of an increase in legal rates. In response to Mr. Barile's inquiry regarding the indemnification clause and the firm's limitation of liability, Mr. Failla clarified that such provisions are standard practice. D. CEN Community WiFi Grant for New Milford Public Schools Dr. Parlato reported that outdoor WiFi at the schools is now available, noting that this will be a beneficial feature for community and sporting events. E. Propane Gas Tax Credits Mr. Giovannone reported that the district is leveraging an existing municipal contract for a		ITEMS OF INFORMATION A. 5125 R Administrative Regulations Regarding Confidentiality and Access to Education Records B. McCarthy Observatory Annual Report C. New Milford Legal Engagement Letter D. CEN Community WiFi Grant for New Milford Public Schools E. Propane Gas Tax Credits

New Milford Board of Education
Meeting Motions & Minutes
June 16, 2026
Sarah Noble Intermediate School Library Media Center

8

	propane tax credit, a matter which has been reviewed by legal counsel. He clarified that any credit amounts due to the Board of Education, net of the Transtax Advisors fee, would be directed to the Board. Mrs. Faulenbach emphasized the need for a transparent procedural framework, noting that the district could potentially seek reimbursement for propane expenses dating back to 2016. She questioned the mechanism by which funds sent to the town would be transferred to the Board. Mr. Giovannone noted the Mayor has provided assurances regarding the return of these funds, however, he confirmed that no transactions would proceed without auditor approval. Mrs. Sarich expressed reservations about entering the agreement, citing a previous instance where a \$1 million ESG credit was retained by the town despite the district having funded 66.6% of the associated ESG fees without receiving any portion of the credit. Mr. Barile noted it represents a new revenue stream that was not previously available to the district. F. Facilities Summer Projects Mr. O'Brien stated major projects include sidewalk repair, Central Office updates and the middle school underground storage tank. G. Employment Report - June 2026 H. Enrollment Report - June 2026 Dr. Parlato stated it is stable. I. May Fundraising Report No discussion. J. Field Trip Report No discussion.	F. Facilities Summer Projects G. Employment Report - June 2026 H. Enrollment Report - June 2026 I. May Fundraising Report J. Field Trip Report
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10.	<u>DISCUSSION AND POSSIBLE ACTION</u> A. Discussion and possible action concerning the interview of a candidate for the Hill and Plain Assistant Principal position. Executive Session anticipated. The Board may take action when it returns from Executive Session. <i>Mrs. Faulenbach moved for the Board to enter into executive session for the purpose to interview a candidate for the Hill and Plain Assistant Principal position. Invited into executive session were Dr. Janet Parlato, Superintendent of New Milford Public Schools and the candidate. Seconded by Mr. O'Brien. Motion passed unanimously.</i> <i>The Board of Education entered executive session at 7:49pm.</i> <i>The candidate entered executive session at 7:56pm.</i> <i>The candidate exited executive session at 8:07pm.</i> <i>The Board of Education returned from executive session at 8:02pm</i> <i>Mr. Hansell moved to appoint Katherine Brittain to the position of Hill and Plain Assistant Principal, effective July 1, 2026. Seconded by Mrs. McInerney. Motion passed unanimously.</i> B. Discussion and possible action upon the employment and salaries of Non-Bargaining Unit Employees. Executive Session anticipated. The	<u>DISCUSSION AND POSSIBLE ACTION</u> A. Discussion and possible action concerning the interview of a candidate for the Hill and Plain Assistant Principal position. Executive Session anticipated. The Board may take action when it returns from Executive Session. Motion made for the Board to enter into executive session for the purpose to interview a candidate for the Hill and Plain Assistant Principal position. Invited into executive session were Dr. Janet Parlato, Superintendent of New Milford Public Schools and the candidate. Motion passed unanimously. Motion made for the Board to appoint Katherine Brittain to the position of Hill and Plain Assistant Principal, effective July 1, 2026. Motion passed unanimously. B. Discussion and possible action upon the employment and salaries of Non-Bargaining Unit
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**New Milford Board of Education
Meeting Motions & Minutes
June 16, 2026
Sarah Noble Intermediate School Library Media Center**

10

		Board may take action when it returns from Executive Session. <i>Mr. Hansell moved for the Board to enter into executive session for the purpose of discussing the employment and salaries of Non-Bargaining Unit Employees. It was further moved that the Board invite Superintendent of Schools, Dr. Janet Parlato, and Director of Fiscal Services, Anthony Giovannone. Seconded by Mrs. Sarich. Motion passed unanimously.</i> <i>The Board entered executive session at 8:04pm.</i> <i>The Board returned from executive session at 8:12pm.</i> <i>Mrs. Faulenbach moved to approve items, as per discussed in executive session, regarding Non-Bargaining Unit Employees. Motion passed unanimously.</i>	Employees. Executive Session anticipated. The Board may take action when it returns from Executive Session. Motion made for the Board to enter into executive session for the purpose of discussing the employment and salaries of Non-Bargaining Unit Employees. It further moved that the Board invite Superintendent of Schools, Dr. Janet Parlato, and Director of Fiscal Services, Anthony Giovannone. Motion passed unanimously. Motion made and passed to approve the items, as per discussed in executive session, regarding Non-Bargaining Unit Employees. Motion passed unanimously.
11.		ADJOURN <i>Mr. O'Brien moved to adjourn the meeting at 8:12 p.m. Seconded by Mr. McCauley. Vote passed unanimously.</i>	ADJOURN Motion made to adjourn the meeting at 8:12 p.m. Motion passed unanimously.

Respectfully Submitted,

Sarah E Herring

Mrs. Sarah Herring
Secretary
New Milford Board of Education