

**New Milford Board of Education
Regular Meeting Minutes
July 16, 2019
Sarah Noble Intermediate School Library Media Center**

Present:	Mr. David A. Lawson, Chairman Mrs. Angela C. Chastain Mr. Joseph Failla Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mrs. Eileen P. Monaghan
Absent:	Mr. Bill Dahl Mr. J.T. Schemm

RECEIVED
TOWN CLERK
2019 JUL 17 P 2:41

NEW MILFORD, CT

Also Present:	Dr. Kerry Parker, Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mr. Kevin Munrett, Facilities Director Mrs. Gwen Gallagher, Principal, Northville Elementary School
---------------	--

1. A.	Call to Order Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Public Comment • There was none.	Public Comment
3.	PTO Report • There was no report.	PTO Report
4.	Student Representative's Report • Mr. Lawson said the student representatives will return when school is back in session.	Student Representative's Report
5. A.	Approval of Minutes Approval of the following Board of Education Meeting Minutes:	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes:

	1. Regular Meeting Minutes June 18, 2019 Mrs. Monaghan moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes June 18, 2019, seconded by Mrs. Faulenbach and passed unanimously. 2. Special Meeting Minutes June 25, 2019 Mrs. Faulenbach moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes June 25, 2019, seconded by Mr. Lawson and passed 5-0-2. Aye: Mr. Lawson, Mrs. Chastain, Mr. Failla, Mrs. Faulenbach, Mrs. McInerney Abstain: Mr. McCauley, Mrs. Monaghan	1. Regular Meeting Minutes June 18, 2019 Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes June 18, 2019. 2. Special Meeting Minutes June 25, 2019 Motion made and passed to approve the following Board of Education Meeting Minutes: Special Meeting Minutes June 25, 2019.
6.	Superintendent's Report • Dr. Parker said in the eleven days she has been on board she has been busy learning about the district. She is meeting with Board members one-on-one, district administrators, and other community members. She has visited the summer school program and commended the Facilities department for their work in setting it up at the high school. She has witnessed Camella's Cupboard in action and is very impressed by this powerful program that is helping feed those in need. As per her entry plan, she sent out an electronic survey that is providing good feedback. So far she has received over 350 responses. The plan is to provide data to the Board in September.	Superintendent's Report
7.	Board Chairman's Report • Mr. Lawson said the Board will hold a workshop on September 17 for Dr. Parker to share her survey information. The district is already	Board Chairman's Report

	prepping for the start of school in August. Progress has been made on the SNIS roof but the high school roof has been delayed again. He and Dr. Parker will keep the Board apprised of any new developments. The 2019-20 budget is finally wrapped up, with a request for capital reserve on tonight's agenda.	
8.	Committee And Liaison Reports A. Facilities Sub-Committee – Mr. McCauley - Mr. McCauley said there was no meeting in July. Summer projects are on the agenda for tonight. B. Operations Sub-Committee – Mrs. Faulenbach - Mrs. Faulenbach said there was no meeting in July. Items have been added to tonight's agenda. She is leaning towards canceling the August meeting and bringing items to the full Board as needed. It was a long budget season; one less meeting might be appreciated by all. C. Policy Sub-Committee – Mrs. McInerney - Mrs. McInerney said there was no meeting in July. There are seven policies on tonight's agenda for second review. The next meeting will be September 3, where the focus will be on policy changes required by statute. D. Committee on Learning – Mr. Schemm - There was no report. E. EdAdvance – Mrs. Monaghan - Mrs. Monaghan said the August meeting has been canceled. Dr. Kitching will be meeting with Dr. Parker soon to review what EdAdvance offers the district.	Committee And Liaison Reports A. Facilities Sub-Committee B. Operations Sub-Committee C. Policy Sub-Committee D. Committee on Learning E. EdAdvance

F.	Connecticut Boards of Education (CABE) – Mr. Lawson - Mr. Lawson said the latest CABE update focused on the annual notifications required for each school year, of which there were well over 100. He compared them to unfunded mandates. G. Magnet School – Mrs. Monaghan - Mrs. Monaghan said there have been no summer meetings, and that the next one will probably be in October.	F. Connecticut Boards of Education (CABE) G. Magnet School
9. A.	Discussion and Possible Action Policies for Second Review 1325 Advertising and Promotion 1330 Use of School Facilities 1331 Smoking 1411 Relations with Police Authorities 1412 Fire Department 1430 State and Federal Aid 1620 Relations with Private Schools, Colleges and Universities - Mr. Lawson asked for comments or questions. - Mrs. Faulenbach noted that these policies would be coming back to the full Board in August for approval. She wants to make sure that none of them are time sensitive for the handbooks. - Mrs. McNerney noted that the updated policies are put on the district website when approved. - Mr. Failla said, regarding the smoking policy, he hopes that it is included in electronic notices and handbooks because it is an obvious issue, especially with vaping. He would like to see administrators emphasize the policy verbally with students too. - Mrs. Faulenbach suggested Freshman Orientation might provide a good opportunity for verbal reinforcement.	Discussion and Possible Action A. Policies for Second Review 1325 Advertising and Promotion 1330 Use of School Facilities 1331 Smoking 1411 Relations with Police Authorities 1412 Fire Department 1430 State and Federal Aid 1620 Relations with Private Schools, Colleges and Universities

- Mrs. McInerney agreed this was a good idea, especially since disciplinary consequences can be severe.
- Mr. Failla said policy 1411 protects student rights and limits police activity in school buildings, both of which he thinks are important.

B. Capital Reserve Request

Mr. Lawson moved that the Board request that the Town Council and Board of Finance approve \$96,511 from the capital reserve account to fund capital items cut from the 2019-20 Board of Education Adopted Budget, seconded by Mr. McCauley.

- Mr. Giovannone distributed a memo relating to the motion. The first part specifies the items considered under the \$96,511 request. The rest of the memo relates to five year capital items that the Board removed from its adopted budget.
- Mrs. Faulenbach said the memo is extremely helpful. She said the plan is to come back to the Town Council and Board of Finance with a request from capital reserve for these other five year capital items. She thinks that should be done sooner rather than later, specifically at the August Board meeting.
- Mr. Failla said he thought there were other projects that should be considered over Chromebooks.

Motion passed 6-1.

**Aye: Mr. Lawson, Mrs. Chastain, Mrs. Faulenbach, Mr. McCauley, Mrs. McInerney, Mrs. Monaghan
No: Mr. Failla**

- Mr. Lawson said he would follow up with the formal request to the Town tomorrow morning, in time for Monday's Town Council meeting.

B. Capital Reserve Request

Motion made and passed that the Board request that the Town Council and Board of Finance approve \$96,511 from the capital reserve account to fund capital items cut from the 2019-20 Board of Education Adopted Budget.

10.	Items For Information And Discussion - Mr. Lawson said these items are for information only since the Board had previously delegated these approvals to the Superintendent for the summer months. A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated July 16, 2019 - Mrs. Faulenbach said no motion is required; the documents are posted for transparency and discussion. - Mr. Failla asked if the numbers shown are typical of year end. Ms. Baldelli said they are. She said there are currently 14 vacancies, with 3 at the final recommendation stage. She said she is optimistic that most will be filled before school starts. - Mrs. Faulenbach asked about the maintenance position that was eliminated in the budget. Ms. Baldelli said they had two retirements, so no one lost their job. B. Monthly Reports Budget Position Purchase Resolution: D-724 Request for Budget Transfers - Mrs. Faulenbach said these reports are as of June 30, 2019 and some movement for year end is still possible. - Mr. Giovannone said some adjustments are probable for the August report but there should not be a big change. He still expects a year end balance of approximately \$373,000, which is right in line with the ten year average shown on page 4 of 4 of the budget position. - Mrs. Monaghan asked about the percentage shown for the five year capital line. Mr. Giovannone said it is incorrect, and the line is fully spent as shown.	Items For Information And Discussion A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated July 16, 2019 B. Monthly Reports Budget Position Purchase Resolution: D-724 Request for Budget Transfers
------------	--	--

C. OCR Update

- Dr. Parker said this update was requested by the State Department of Education. There are no changes from the previous report.
- Mrs. Monaghan asked if there is a plan to address the remaining action items. Mr. Munrett said not at this time because they are very expensive and there is no funding.

D. Summer Projects Update

- Mr. Munrett said the summer projects are all moving along. The SNIS roof project is making good progress. He gave kudos to the Facilities staff for their work in prepping the buildings for the new school year.
- Mrs. McInerney asked about the status of the high school roof. The plan had been to do the work over the summer but it appears there has been no progress.
- Mr. Munrett met with Mayor Bass and the Mayor said the Town has been granted a waiver from the state to reshingle the roof without adding extra required insulation and they are ready to go out to bid.
- Mrs. McInerney asked if the work will be done when students are in session.
- Mr. Munrett said it is his understanding that the design scope to rip and replace shingles might happen during the school year.
- Mrs. Faulenbach said the roofs have been in discussion for a very long time and it has always been the Board's goal to get them done sooner rather than later. The concern is with possible vulnerabilities revolving around students in the building, possible canceling of events etc.
- Mr. Lawson said he is disappointed that the work hasn't started since they've been talking about roofs since last August. There could be impacts to buses and parking, leading to work being done on nights and weekends at a higher cost.

C. OCR Update

D. Summer Projects Update

- Mr. Failla said the fields were done during the school year and that worked out fine. He said the contractors are professionals and the Board shouldn't elevate safety concerns unnecessarily.
- Mrs. Faulenbach said it was not her intent to raise an alarm about safety, but that we shouldn't lose sight of the fact that the original intent was to do the work when school was not in session. It is important to continue to do due diligence with the Town.
- Mr. McCauley asked if it was possible to wait until next season to do the work. Mr. Munrett said temporary repairs are in place now and should be removed as soon as possible to prevent more issues.
- Mr. Giovannone said the project is at the mercy of the Town Building Committee now.
- Mrs. McInerney asked if the Building Committee has met and, if not, who is overseeing the SNIS work. Mr. Munrett said he checks daily on the SNIS roof work. He has not had contact with any Building Committee members.
- Mrs. Chastain asked about the serving line project: why it was being replaced, when it was done prior, and what benefit the replacement provides. Mr. Giovannone said he is aware it is part of a refresh cycle but he will get more information.
- Mrs. Chastain, on behalf of the Board of Camella's Cupboard, expressed appreciation for the work at Lillis which is helping the program run smoother. She said this summer the program has averaged between 115-125 children fed per day.

E. Legal Rate Increase

- Mr. Giovannone said the rate has been adjusted each of the last three years.
- Mrs. Chastain asked when legal services are rebid.
- Mrs. Faulenbach said a firm is named every year but rebidding is not mandated and is at the Board's discretion.

E. Legal Rate Increase

	• Mr. Failla said these are bargain basement rates and the firm provides excellent service. • Mr. Lawson said the firm knows the district, community, and leadership team very well, which is highly advantageous.	
11.	Discussion and Possible Action (Executive Session Anticipated) A. Interview and discuss candidate for the position of Assistant Principal at NMHS Mr. McCauley moved to enter into Executive Session to interview and discuss the candidate for the position of Assistant Principal at NMHS, and invite into the session Dr. Kerry Parker, Ms. Ellamae Baldelli and the candidate, seconded by Mrs. Monaghan and passed unanimously. The Board, Dr. Parker, Ms. Baldelli and the candidate entered executive session at 8:13 p.m. The candidate left executive session at 8:23 p.m. The Board returned to public session at 8:26 p.m. B. Appointment of candidate to the position of Assistant Principal at NMHS Motion made by Mrs. Chastain that the Board of Education approve the appointment of: Mr. Kevin Best as Assistant Principal at NMHS effective July 17, 2019; 2019-2020 salary - \$119,912.00, prorated to start date. Motion seconded by Mrs. Monaghan. The motion passed unanimously. C. Interview and discuss candidate for the position of Assistant Principal at NES/SMS	Discussion and Possible Action (Executive Session Anticipated) A. Interview and discuss candidate for the position of Assistant Principal at NMHS Motion made and passed unanimously to enter into Executive Session to interview and discuss the candidate for the position of Assistant Principal at NMHS, and invite into the session Dr. Kerry Parker, Ms. Ellamae Baldelli and the candidate. B. Appointment of candidate to the position of Assistant Principal at NMHS Motion made and passed unanimously that the Board of Education approve the appointment of Mr. Kevin Best as Assistant Principal at NMHS effective July 17, 2019; 2019-2020 salary - \$119,912.00, prorated to start date. C. Interview and discuss candidate for the position of Assistant Principal at NES/SMS

Mrs. Monaghan moved to enter into Executive Session to interview and discuss the candidate for the position of Assistant Principal at NES/SMS, and invite into the session Dr. Kerry Parker, Ms. Ellamae Baldelli and the candidate, seconded by Mr. Failla and passed unanimously. The Board, Dr. Parker, Ms. Baldelli and the candidate entered executive session at 8:28 p.m. The candidate left executive session at 8:38 p.m. The Board returned to public session at 8:53 p.m.	Motion made and passed unanimously to enter into Executive Session to interview and discuss the candidate for the position of Assistant Principal at NES/SMS, and invite into the session Dr. Kerry Parker, Ms. Ellamae Baldelli and the candidate.
D. Appointment of candidate to the position of Assistant Principal at NES/SMS Motion made by Mr. McCauley that the Board of Education approve the appointment of: Mrs. Catherine Calabrese as Assistant Principal at NES/SMS effective July 22, 2019; 2019-2020 salary - \$117,293.60, prorated to start date. Motion seconded by Mrs. McNerney. The motion passed unanimously.	D. Appointment of candidate to the position of Assistant Principal at NES/SMS Motion made and passed unanimously that the Board of Education approve the appointment of Mrs. Catherine Calabrese as Assistant Principal at NES/SMS effective July 22, 2019; 2019-2020 salary - \$117,293.60, prorated to start date.
E. Interview and discuss candidate for the position of Special Education Supervisor PK-5 Mrs. Monaghan moved to enter into Executive Session to interview and discuss the candidate for the position of Special Education Supervisor PK-5, and invite into the session Dr. Kerry Parker, Ms. Ellamae Baldelli and the candidate, seconded by Mrs. Faulenbach and passed unanimously. The Board, Dr. Parker, Ms. Baldelli and the candidate entered executive session at 8:54 p.m. The candidate left executive session at 9:01 p.m.	E. Interview and discuss candidate for the position of Special Education Supervisor PK-5 Motion made and passed unanimously to enter into Executive Session to interview and discuss the candidate for the position of Special Education Supervisor PK-5, and invite into the session Dr. Kerry Parker, Ms. Ellamae Baldelli and the candidate.

	The Board returned to public session at 9:03 p.m. F. Appointment of candidate to the position of Special Education Supervisor PK-5 Motion made by Mrs. McInerney that the Board of Education approve the appointment of: Mrs. Deborah Clark as Special Education Supervisor PK-5 effective July 17, 2019; 2019-2020 salary - \$113,934.00, prorated to start date. Motion seconded by Mr. McCauley. The motion passed unanimously. G. Interview and discuss candidate for the position of Technology Director Mrs. Chastain moved to enter into Executive Session to interview and discuss the candidate for the position of Technology Director, and invite into the session Dr. Kerry Parker, Ms. Ellamae Baldelli and the candidate, seconded by Mrs. McInerney and passed unanimously. The Board, Dr. Parker, Ms. Baldelli and the candidate entered executive session at 9:05 p.m. The candidate left executive session at 9:12 p.m. The Board returned to public session at 9:17 p.m. H. Appointment of candidate to the position of Technology Director Motion made by Mrs. Faulenbach that the Board of Education approve the appointment of: Mr. Brandon Rush as Technology Director effective on or about August 14, 2019; 2019-2020 salary - \$107,000.00, prorated to start date. Motion seconded by Mr. McCauley.	F. Appointment of candidate to the position of Special Education Supervisor PK-5 Motion made and passed unanimously that the Board of Education approve the appointment of Mrs. Deborah Clark as Special Education Supervisor PK-5 effective July 17, 2019; 2019-2020 salary - \$113,934.00, prorated to start date. G. Interview and discuss candidate for the position of Technology Director Motion made and passed unanimously to enter into Executive Session to interview and discuss the candidate for the position of Technology Director, and invite into the session Dr. Kerry Parker, Ms. Ellamae Baldelli and the candidate. H. Appointment of candidate to the position of Technology Director Motion made and passed unanimously that the Board of Education approve the appointment of Mr. Brandon Rush as Technology Director effective on or about August 14, 2019; 2019-2020 salary - \$107,000.00, prorated to start date.
--	--	---

	The motion passed unanimously.	
12.	Adjourn Mrs. Faulenbach moved to adjourn the meeting at 9:19 p.m., seconded by Mrs. Monaghan and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn at 9:19 p.m.

Respectfully submitted:



Angela C. Chastain

Secretary

New Milford Board of Education