

New Milford Board of Education

Regular Meeting Minutes

June 13, 2017

Sarah Noble Intermediate School Library Media Center

Present:	Mr. David A. Lawson, Chairman Mrs. Angela C. Chastain Mr. Robert Coppola Mr. Bill Dahl Mrs. Wendy Faulenbach Mr. Dave Littlefield Mr. Brian McCauley Mrs. Tammy McInerney Mr. J.T. Schemm
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Also Present:	Mr. Joshua Smith, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Mr. Anthony Giovannone, Director of Fiscal Services and Operations Ms. Ellamae Baldelli, Director of Human Resources Ms. Roberta Pratt, Director of Technology Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Kevin Munrett, Facilities Manager Mrs. Anne Bilko, Sarah Noble Intermediate School Principal Dr. Christopher Longo, Schaghticoke Middle School Principal Mrs. Susan Murray, Northville Elementary School Principal Mr. Greg Shugrue, New Milford High School Principal Dr. Len Tomasello, Schaghticoke Middle School Administrator Ms. Kendall Stewart, Student Representative Mr. Gregory Winkelstern, Student Representative
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1.	Call to Order	Call to Order
A.	Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	A. Pledge of Allegiance
2.	Public Comment • There was none.	Public Comment
3.	PTO Report • Mrs. Kathleen Lewis noted that when she looked back over the year at everything the individual	PTO Report RECEIVED TOWN CLERK 2017 JUN 19 P 2:41

PTOs have accomplished, she was amazed at their contributions.

- She gave an overview of the Grad Party: NMHS seniors have been experiencing this fun night for more than 20 years. The committee of 16 members met every month to plan, held five fundraisers, and will need over 200 volunteers to ensure the night goes off successfully. Every year their goal is to raise \$20,000 for supplies as well as give away more than \$6,000 in prizes to graduating seniors. The event will be held on Saturday, June 24, from 10:00 p.m. until noon the following day.
- During this past school year, the PTO has:
 - Had 62 volunteers who served on PTO Boards and approximately 300 volunteers overall.
 - Partnered with more than nine businesses in the New Milford area to help raise funds.
 - Sponsored more than 51 events during school hours and 33 events outside of school hours. Some of the events include author visits, assemblies, movie nights, glow dances and bingo.
 - Sponsored 22 staff events.
 - Organized volunteers for hearing & vision testing, field days, cafeteria help, hanging art for art shows and helping with school productions.
 - Awarded eight \$1,000 scholarships to NMHS seniors.
 - Given more than \$140,000.00 to the schools in grants approved by the BOE, gifts given to students and staff, hardship requests for field trips and yearbooks, scholarships, and grants totaling less than \$1,000.
- Mrs. Lewis thanked the administration and BOE for all their support and wished them a happy and relaxing summer.

4.	Student Representative's Report • The spring sports awards ceremony was held tonight. • Senior activities, including the banquet, Six Flags trip and the picnic, were successful. • Senior exams start tomorrow. The rest of the school will take theirs Monday through Thursday while seniors will have graduation rehearsals. • Thursday is the spring football game and the band will play, including eighth grade members who will be coming to the high school next year. The band is holding a mattress fundraiser for their fall trip to the Hollywood Christmas Parade. • Juniors will have their class pictures taken this summer so they are ready for the yearbook. • Graduation will take place at 2 p.m. on June 24, at the O'Neill Center, WCSU, and the Grad Party will take place that night thanks to the PTO.	Student Representative's Report
5.	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes: 1. Board Workshop Minutes May 9, 2017 Mr. Schemm moved to approve the following Board of Education Meeting Minutes: 1. Board Workshop Minutes May 9, 2017 Seconded by Mr. McCauley and passed 8-0-1. Aye: Mrs. Chastain, Mr. Dahl, Mrs. Faulenbach, Mr. Schemm, Mr. Lawson, Mr. McCauley, Mrs. McInerney, Mr. Coppola Abstain: Mr. Littlefield 2. Regular Meeting Minutes May 9, 2017	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes: 1. Board Workshop Minutes May 9, 2017 Motion made and passed to approve the following Board of Education Meeting Minutes: 1. Board Workshop Minutes May 9, 2017 2. Regular Meeting Minutes May 9, 2017

	Mr. Dahl moved to approve the following Board of Education Meeting Minutes: 2. Regular Meeting Minutes May 9, 2017 Seconded by Mrs. Faulenbach and passed 8-0-1. Aye: Mrs. Chastain, Mr. Dahl, Mrs. Faulenbach, Mr. Schemm, Mr. Lawson, Mr. McCauley, Mrs. McInerney, Mr. Coppola Abstain: Mr. Littlefield 3. Special Meeting Minutes May 31, 2017 Mrs. Faulenbach moved to approve the following Board of Education Meeting Minutes: 3. Special Meeting Minutes May 31, 2017 Seconded by Mr. Lawson and passed 7-0-2. Aye: Mrs. Chastain, Mr. Dahl, Mrs. Faulenbach, Mr. Schemm, Mr. Lawson, Mrs. McInerney, Mr. Coppola Abstain: Mr. Littlefield, Mr. McCauley	Motion made and passed to approve the following Board of Education Meeting Minutes: 2. Regular Meeting Minutes May 9, 2017 3. Special Meeting Minutes May 31, 2017 Motion made and passed to approve the following Board of Education Meeting Minutes: 3. Special Meeting Minutes May 31, 2017
6.	Superintendent's Report • Mr. Smith thanked Kendall Stewart, the senior student representative to the Board, for serving and provided her with a recognition plaque. Ms. Stewart thanked the Board for the opportunity and Mr. Shugrue for suggesting she get involved. • Mr. Smith said the final school health inspections were completed and four of five schools scored 100 while one school scored 98. • The State Legislature ended their session without passing a budget but Mr. Smith said several bills were passed which will have an impact on the district. The next deadline for the legislature is July 1.	Superintendent's Report

	• The Grad Party, sponsored by the PTO on June 24, is in need of volunteers. • The NMHS graduation for the Class of 2017 will be live streamed. • The last day of school for this year is next Friday.	
7.	Board Chairman's Report • Mr. Lawson said the turf field account has been established through the town. • Tonight's meeting is the end of year wrap up. • He asked that Board members return their CABE evaluation to him directly or drop it off at central office.	Board Chairman's Report
8.	Committee And Liaison Reports A. Facilities Sub-Committee – Mr. McCauley • Mr. McCauley said they discussed the end of year projects and looked at summer projects. A priority is to check the roofs using thermal imaging. • Mr. Coppola suggested they look at the East Street building accessibility issues which they agreed to put on a future agenda. • Additional summer staff has been hired to ensure all summer cleaning of the schools is complete before school resumes. • There was more discussion on the traffic flow issues at Schaghticoke. B. Operations Sub-Committee – Mrs. Faulenbach • Mrs. Faulenbach said they reviewed Exhibit A and the budget position as well as gifts and donations. • There are some bids for approval and the Carl D. Perkins grant on tonight's agenda. • The end of year balance was discussed.	Committee And Liaison Reports A. Facilities Sub-Committee B. Operations Sub-Committee

	C. Policy Sub-Committee – Mr. Schemm • Mr. Schemm said they discussed the superintendent evaluation regulation, which is regulation 2400. He thanked the Ad-Hoc committee members for the work they did on the regulation. • The Board will continue to work with CABE on the evaluation process. • He said there is one policy for approval and one for second review on the agenda. D. Committee on Learning – Mrs. McInerney • Mrs. McInerney said Ms. DiCorpo gave an overview of the new curriculum writing plan that will be used over the summer and moving forward. She said there three stages of development including desired results and key understanding, evidence, and the actual learning plan. • Facilitators will be trained this month by SERC and will serve as a resource for the curriculum writers who will be trained at the end of the month. • Thirty-three curricula will be written during the summer. E. EdAdvance – Mr. McCauley • Mr. McCauley said they heard a presentation about Head Start training. He noted New Milford will be losing one Head Start class because they do not have enough student population to support it. F. Connecticut Boards of Education (CABE) – Mr. Coppola • Mr. Coppola said no budget has been passed yet and the Legislature is going into special session. The retirement discussion seems to be off the table.	C. Policy Sub-Committee D. Committee on Learning E. EdAdvance F. Connecticut Boards of Education (CABE)
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G.	Negotiations Committee – Mrs. Faulenbach - Mrs. Faulenbach said they will have their first meeting tomorrow and the committee includes herself, Mr. Coppola, Mr. Dahl and Mr. Schemm. H. Magnet School – Mr. Schemm - Mr. Schemm said Dr. Metovski, who has been the principal since the school's founding, announced her retirement. I. Ad-Hoc Committee – Mr. Coppola - Mr. Coppola said the Board can tweak the regulation now that it has been rewritten. He said this document has been mutually agreed upon by the Superintendent and the committee. - Mr. Smith said this is the initial production-ready evaluation of the superintendent and they are getting additional feedback from LEAD CT and CABA regarding the scales to be used.	G. Negotiations Committee H. Magnet School I. Ad-Hoc Committee
9.	Discussion and Possible Action A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated June 13, 2017 Mrs. McInerney moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of June 13, 2017, seconded by Mr. McCauley. Mr. Coppola said that with the retirements listed on the Exhibit, a great deal of knowledge was leaving the district and it will take a while for the current teachers to develop the same expertise. He asked how many teachers retired this year and Mr. Smith said there were 16. Ms. Baldelli said there was 280 plus years of service in this group.	Discussion and Possible Action A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated June 13, 2017 Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of June 13, 2017.

- Mrs. Faulenbach said the Board appreciates the staff and asked if there was any way to see the step of a person leaving the district on the Exhibit. Mr. Smith said they could explore doing that.
- Mr. Dahl said the Board could get a look at the step of someone leaving, but wouldn't know the step yet of the replacement coming in.

The motion passed unanimously.

B. Monthly Reports

- 1. Budget Position**
- 2. Purchase Resolutions: D-699**
- 3. Request for Budget Transfers**

Mr. Coppola moved to approve monthly reports: Budget Position dated June 13, 2017; Purchase Resolution D-699; and Request for Budget Transfers, seconded by Mrs. Faulenbach.

- Mrs. Faulenbach requested that future revised budget positions be e-mailed the morning of a meeting. Mr. Smith said they were making changes to these numbers right up to about 4 p.m. today and this is an effort to be as transparent as possible.
- Mr. Giovannone said the certified and non-certified position lines have changed, as well as the benefits line.
- Mr. Coppola asked about the end of year balance and Mr. Giovannone said that was further down the agenda.
- Mr. Coppola asked why the legal line, 53010, was 100% expensed and Mr. Smith said they pay the full retainer and use the time throughout the year. If there is money left over at the end of the year they discuss options, such as carrying it over, with the attorneys.
- Mr. Coppola asked if these legal expenses included the case that is currently in court and Mr. Smith said this is all the legal expenses. He said the legal bill consists of the retainer and any

B. Monthly Reports

- 1. Budget Position**
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Motion made and withdrawn to approve monthly reports: Budget Position dated June 13, 2017; Purchase Resolution D-699; and Request for Budget Transfers.

additional legal services which are usually for any student disciplinary issues.

- Mrs. Faulenbach asked about the certified salary line and Mr. Smith said it may have been over encumbered due to step changes that are not happening and 10 month payouts versus 12 month payouts for employees.
- Mr. Giovannone said the payout was June 9, which was after the Operations meeting.
- Mrs. Faulenbach asked why the insurance line is short \$18,759 and Mr. Giovannone said the encumbrance was incorrect to the Town, as it was over encumbered due to things such as the Humana vision payment, for instance, and the \$111,000 teamsters number driven by enrollment.
- Mrs. McInerney asked if the curriculum line would be paid out by the time of training and Ms. DiCorpo said it would be expensed by June 30.
- Mr. Schemm asked if the change in meeting day would help with this reporting for next year and Mr. Giovannone said it was the timing of the pay periods and when they fall. The pay periods will shift next year.
- Mr. Schemm asked if the excess cost number was final and Mr. Giovannone said it was. Mr. Schemm asked what the rate was since this was \$272,000 less than anticipated and Mr. Giovannone said they had received notification in March that there would be a shortfall, which he said was actually 26% less than budgeted.
- Mr. Schemm asked about the musical ticket sales and Mr. Giovannone said they would be booked next year.
- Mr. Coppola asked what supplies were being purchased as the year end was near and Mr. Smith said it was replacement materials such as consumables for the literacy program. Mr. Coppola said they would not be for this school year and Mr. Smith said some of the materials were worn. Mr. Coppola said he did not agree with this purchasing of supplies at this time.

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| <ul style="list-style-type: none">• Mrs. Faulenbach said in the general instructional account there was \$81,000 left and Mr. Smith said some of that is in the year-end balance for curriculum writing. Mrs. Faulenbach asked if the Board had what it needed and Mr. Smith said some of this was in the budget adjustments tonight and some was in supplies awaiting tonight's decision.• Mrs. Faulenbach asked if the money towards turf replacement was in these numbers and Mr. Smith said it was not.• Mrs. Faulenbach asked what type of account the turf field account was in terms of interest bearing, who had authority, etc. Mr. Lawson said it was not interest bearing yet. Mr. Smith said the Council would have to deposit the money into the account.• Mrs. Chastain asked what BrainPOP was and Mr. Dahl said it was an internet learning game. Mrs. Chastain asked if it was for all levels and Mr. Smith said it was primarily grades K-5.• Mrs. Chastain asked if the servers were for all buildings and Ms. Pratt said it was for each building to have its own server which would normally be part of the refresh cycle.• Mrs. Chastain asked about the truck to be replaced and Mr. Smith noted this was removed as part of the operating budget for next year but the current truck has holes in the floorboards, among other issues, so they put this in the purchase resolution. Mrs. Chastain said she was not in favor of this purchase.• Mrs. Faulenbach asked what Revision Learning was and Ms. DiCorpo said it is a program to help the administration focus with more of an instructional lens when they go into the classroom to give feedback on instructional strategies. She said this will also be incorporated into the new teacher orientation and the Professional Development Committee will look at it for the evaluation system.• Mr. Schemm asked how many students took the AP exam with the 50% share and Mr. | |
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	Giovannone said the total was 546 exams but he did not know the exact breakdown of AP exams. • Mrs. Faulenbach noted this item directly impacted item H, end of year balance, and Mr. Smith said if the Board chose not to put these items in the purchase resolution then they could go into the year-end balance. • After a short discussion, it was decided the best process would be to move this discussion to the end of year balance. Mr. Coppola withdrew his motion and Mrs. Faulenbach withdrew her second.	
C. Gifts & Donations	1. PTO-Exhibit B Mr. Coppola moved to accept Gifts and Donations: PTO - Exhibit B in the amount of \$6,895.00, seconded by Mr. McCauley. • Mr. Coppola thanked the PTO and was pleased to hear the grand total reported by Mrs. Lewis. • Mrs. Chastain asked if there was a revised amount and Mr. Smith said they did have a revision from the PTO with additional gifts added. Mr. Coppola withdrew his motion and Mr. McCauley withdrew his second. Mr. Coppola moved to accept Gifts and Donations: PTO - Exhibit B revised in the amount of \$17,269.27, seconded by Mr. McCauley. The motion passed unanimously.	C. Gifts & Donations
		1. PTO-Exhibit B Motion made and withdrawn to approve Gifts & Donations: PTO-Exhibit B in the amount of \$6,895.00.
D. Bid Awards	1. Food And Nutrition Services - Milk Mr. McCauley moved to award the bid for Milk to Wade's Dairy Inc. for a period of one year,	D. Bid Awards 1. Food And Nutrition Services - Milk Motion made and passed unanimously to award the bid for

	Seconded by Mr. Lawson. - Mrs. Faulenbach asked if this was a fluctuating bid or non-fluctuating, and Mr. Giovannone said it was non-fluctuating. The motion passed unanimously. 2. Food And Nutrition Services – Frozen Dessert Mrs. Faulenbach moved to award the bid for Frozen Dessert to New England Ice Cream Corporation for a period of one year, seconded by Mr. McCauley. The motion passed unanimously. 3. Special Education – Student Care Workers and Job Coaches Mrs. McInerney moved to award the bid for Student Care Workers and Job Coaches to EdAdvance for a period of three years, seconded by Mrs. Faulenbach. The motion passed unanimously. E. Grant Approvals 1. Carl D. Perkins Grant Mrs. Faulenbach moved to approve the Carl D. Perkins Grant in the amount of \$34,009.00, seconded by Mrs. McInerney. - Mr. Coppola asked if this was an overlapping grant and Mr. Smith said it was not. The motion passed unanimously. F. Policy for Second Review 1. 6141.321/4118.4/4218.4 Acceptable Use and Internet Safety	Milk to Wade’s Dairy Inc. for a period of one year. 2. Food And Nutrition Services – Frozen Dessert Motion made and passed unanimously to award the bid for Frozen Dessert to New England Ice Cream Corporation for a period of one year. 3. Special Education – Student Care Workers and Job Coaches Motion made and passed unanimously to award the bid for Student Care Workers and Job Coaches to EdAdvance for a period of three years. E. Grant Approvals 1. Carl D. Perkins Grant Motion made and passed unanimously to approve the Carl D. Perkins Grant in the amount of \$34,009.00. F. Policy for Second Review 1. 6141.321/4118.4/4218.4 Acceptable Use and Internet Safety
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G. Policy for Approval 1. 6142.2 Student Nutrition and Physical Activity (Student Wellness) Mr. McCauley moved to approve the following Policy: 1. 6142.2 Student Nutrition and Physical Activity (Student Wellness) Seconded by Mr. Lawson. • Mrs. Chastain asked if this would impact after-school fundraisers or activities and Mr. Smith the waiver form carves out those activities. • Mr. Schemm said State law deals with what is permitted and Mr. Littlefield asked if this was shadowed in federal law. Mr. Smith said the Connecticut law is more restrictive. • Mr. Schemm felt implementation of this policy will be difficult and said the Wellness Committee will be looking at the regulation, noting this is new for all. • Mrs. Chastain asked what is at stake if the district does not follow it and Mr. Smith said the federal reimbursement of free and reduced lunch would be lost. • Mrs. McNerney said the PTO is concerned about the impact, as parents don't understand why they can't celebrate something in the classroom such as a child's birthday. She said some guidance will be needed. • Mr. Giovannone said the reimbursement rate for the lunches is \$0.30 per meal. • Mr. Dahl asked how some of the items will be enforced, such as "the meals will be served in a clean and relaxed atmosphere". Mr. Smith said all the schools scored 98% or above on the health inspections. • Mr. Coppola said the Board does not have a choice in this.	G. Policy for Approval 1. 6142.2 Student Nutrition and Physical Activity (Student Wellness) Motion made and passed to approve the following Policy: 1. 6142.2 Student Nutrition and Physical Activity (Student Wellness)
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- Mr. Littlefield said the local level has very little control over their own schools as they are always forced to comply with mandates.
- Mr. Schemm noted other districts are dealing with this as well.

The motion passed 8-1.

**Aye: Mr. Dahl, Mrs. Faulenbach, Mr. Littlefield,
Mr. Schemm, Mr. Lawson, Mr. McCauley,
Mrs. McInerney, Mr. Coppola
No: Mrs. Chastain**

H. End-of-Year Balance

- Mr. Smith handed out an updated chart as to what the end-of-year balance is projected to be.
- Mrs. Faulenbach said again there was no reason this could not have been e-mailed this morning to the Board and Mr. Smith said information came in as late as 3 p.m. today.
- Mrs. Faulenbach asked if this end-of-year memo included revenue and Mr. Giovannone said it did.
- Mrs. Faulenbach asked if this included all salary lines and Mr. Giovannone said it did. He also said this assumes the purchase resolution on the agenda tonight is approved.
- Mrs. Faulenbach noted the Board could add or take away from this end of year balance.
- Mrs. Chastain asked if the district needed to purchase an F-350 model for the truck replacement and Mr. Munrett said they did not, but used that model for continuity sake.
- Mrs. Faulenbach asked how long bids last, in particular the ADA plan bid done in December, which she said was about \$14,000. She feels the Board needs to now look at the ADA plan for the Lillis Building since the Pettibone move appeared to be out. Mr. Munrett said he would have to reach back to the vendor as the bid is typically good for 30 days.

Mrs. Faulenbach moved to accept the bid from K&Z Architects to conduct an ADA assessment on the

H. End-of-Year Balance

Motion made and withdrawn to accept the bid from K&Z Architects

Lillis Building in the amount of \$5,950.00 and the additional assessment in the amount of \$7,950.00 to facilitate the ADA plan, seconded by Mr. Coppola. • Mr. Coppola suggested that the front of the Lillis Building had only a few steps so maybe that could be made accessible with less cost. • Mr. Smith said they could add this to the purchase resolution. • Mr. Lawson suggested that the quote was old and perhaps more money should be added to the motion. Mrs. Faulenbach withdrew her motion and Mr. Coppola withdrew his second. Mrs. Faulenbach moved to add to the purchase resolution an amount up to \$20,000.00 to contract with K&Z Architects to conduct an ADA assessment of the Lillis Building, seconded by Mr. Coppola. • Mrs. Faulenbach said the Board needs to know what an accessibility update is going to cost. • Mr. Schemm said he would support the motion as the Pettibone issue is getting complicated. • Mr. Coppola said this has been ongoing since he has been on the Board and it is time to end the debate. The motion passed unanimously. • Mrs. Chastain asked if the Board needed to vote on the end-of-year balance and Mr. Smith said no vote was needed because it was just a projection. • Mrs. Faulenbach asked if the purchase resolution looked at the end-of-year balance and Mr. Smith said everything has been factored in. • Mr. Schemm asked if this would go into capital reserve or be turned over to the town. Mrs. Faulenbach said the Board has to wait until the audit is complete and then ask the Town Council to put these funds in the capital reserve.	to conduct an ADA assessment on the Lillis Building in the amount of \$5,950.00 and the additional assessment in the amount of \$7,950.00 to facilitate the ADA plan. Motion made and passed unanimously to add to the purchase resolution an amount up to \$20,000.00 to contract with K&Z Architects to conduct an ADA assessment of the Lillis Building
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Mr. Coppola moved to approve monthly reports: Budget Position dated June 13, 2017; Purchase Resolution D-699; and Request for Budget Transfers, seconded by Mr. McCauley. The motion passed 8-1. Aye: Mr. Dahl, Mrs. Faulenbach, Mr. Littlefield, Mr. Schemm, Mr. Lawson, Mr. McCauley, Mrs. McInerney, Mr. Coppola No: Mrs. Chastain I. Adjustments to 2017-2018 Board of Education Adopted Budget • Mr. Smith said the Board needs to approve adjustments due to the cuts made by the Town Council and Board of Finance. Mr. Coppola asked how the adjustments were determined. • Mr. Smith said information has come in over the past week that affects the original proposed adjustments, helping to reduce the prior proposed number of positions such that now only one position will have an impact. He said by not filling the positions of some retirees, they could now restore the strategic planning funds, reduce the turnover savings to be a little more conservative and add back the weight room stipend at the high school. • He said the first tier of the proposed reductions would be done regardless. • Mr. Coppola was concerned that \$20,000 would not be enough for the strategic plan to adjust for areas completed and engage the public. • Mr. McCauley was concerned about the cut to unified art teachers and wondered if students were losing out. Mr. Smith said they have been able to maintain those positions up until now but while services will decrease, they are still equitable to the other schools. He said they have lost 400 students in Sarah Noble over the past several years due to decreased enrollment. Mr. Dahl moved to amend the 2017-2018 adopted Board of Education budget from \$63,817,418 to	Motion made and passed to approve monthly reports: Budget Position dated June 13, 2017; Purchase Resolution D-699; and Request for Budget Transfers I. Adjustments to 2017-2018 Board of Education Adopted Budget Motion made and passed unanimously to amend the 2017-
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	\$62,810,586 as proposed by the Superintendent of Schools on the June 13th revised draft, seconded by Mr. Coppola. The motion passed unanimously. J. Capital Reserve Update Mrs. Faulenbach moved that the Board Chair ask the Town to reconsider the tabled request that the End-of-Year Balance for 2016 in the amount of \$264,406.00 go to capital reserve, seconded by Mrs. Chastain. • Mrs. Faulenbach noted with the reduction in the budget, the Board had to absorb some items so she wanted the Town Council to take this motion off the table. • Mr. Coppola said the Board had already asked for this and thought there might be another method. The motion passed unanimously. K. Recommendation and Approval for Designee of Superintendent of Schools Mrs. McInerney moved to approve the appointment of the Assistant Superintendent, and in his/her absence, the Director of Human Resources, as Designee for the Superintendent of Schools from July 1, 2017 through June 30, 2018, seconded by Mrs. Faulenbach. • Mrs. Chastain asked if the rate of pay was reflected and Mr. Smith said in an extended absence yes but not for a day. • Mrs. Faulenbach noted sometimes the Superintendent and Assistant Superintendent might both be out of district. The motion passed unanimously.	2018 Adopted Board of Education budget from \$63,817,418 to \$62,810,586 as proposed by the Superintendent of Schools on the June 13th revised draft. J. Capital Reserve Update Motion made and passed unanimously that the Board Chair ask the Town to reconsider the tabled request that the End-of-Year Balance for 2016 in the amount of \$264,406.00 go to capital reserve. K. Recommendation and Approval for Designee of Superintendent of Schools Motion made and passed unanimously to approve the appointment of the Assistant Superintendent, and in his/her absence, the Director of Human Resources, as Designee for the Superintendent of Schools from July 1, 2016 through June 30, 2017.
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L. Authorization for the Superintendent to accept resignations and make appointments from June 14, 2017 through September 19, 2017 Mr. Lawson moved to authorize the Superintendent to accept resignations and make appointments, excluding administrative appointments, from June 14, 2017 through September 19, 2017, seconded by Mr. McCauley. • Mr. Lawson noted this is the prime time to hire new staff and this is the same process as has been done in the past. He is in favor and trusts the administration to make the appropriate choices. • Mr. McCauley said this is not about trust. He said he thought this is why they planned meetings for July and August. • Mr. Smith said even with summer meetings, the district could lose a candidate if the candidate has to wait until the next Board meeting of July 18 for a firm contract. • Mrs. Chastain said all hiring was pending Board approval so she did not think waiting was such a hardship. • Mr. Dahl said someone can turn down a job at any time. • Mr. Schemm asked when the actual contract is signed and Ms. Baldelli said it was signed after Board approval. • Mr. Littlefield said making a candidate wait may not be the best idea. • Mrs. Faulenbach said she anticipated bringing the hires to the summer Board meetings. • Mrs. McInerney said she felt the summer meetings were more so that the Board did not lose momentum and that she would support this motion. She was concerned that if potential employees had to wait for Board approval, the Board would lose them.	L. Authorization for the Superintendent to accept resignations and make appointments from June 14, 2017 through September 19, 2017 Motion made and passed to authorize the Superintendent to accept resignations and make appointments, excluding administrative appointments, from June 14, 2017 through September 19, 2017.
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- Mr. Littlefield said he thought the summer meetings were optional and did not want to make candidates wait.
- Mrs. Chastain said this is the same as throughout the year so she wondered why the Board would be involved at all then. Mr. Smith said no contract is signed until the Board approves the candidate and summertime is prime season for hiring for all districts.
- Mr. Coppola said this is not an issue of trust but rather that the Board was elected to watch the finances and hire candidates.

The motion passed 5-4.

Aye: Mrs. McInerney, Mr. McCauley, Mr. Lawson, Mr. Schemm, Mr. Littlefield

No: Mr. Coppola, Mr. Dahl, Mrs. Faulenbach, Mrs. Chastain

M. Authorization for the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 14, 2017 through September 19, 2017

Mr. Lawson moved to authorize the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 14, 2017 through September 19, 2017, seconded by Mrs. McInerney.

- Mr. Coppola reiterated that this was the Board's job.
- Mrs. Faulenbach said again this was why the summer meetings were set up.
- Mr. Smith said they really cannot wait until July 18, the next Board meeting, to purchase for next year for such things such as textbooks and insurance and benefits. He said they have HSA deposits to make to teachers for instance that are due July 1.

M. Authorization for the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 14, 2017 through September 19, 2017

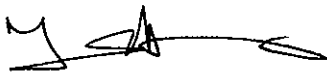
Motion made and passed unanimously to authorize the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 14, 2017 through September 19, 2017.

	• Mr. Giovannone said they need to work with the town for pension, CIGNA, and HSA payments for instance. • Mr. Lawson said the Board will need to see how the summer meetings work out this year. The motion passed unanimously.	
10.	Items For Information And Discussion A. Field Trip Report B. Annual Emergency Preparedness Report C. Annual Wellness Report D. John J. McCarthy Observatory Annual Report E. Turf Field Committee Update • Mrs. Faulenbach said the Turf Committee met and set up the account and will be bringing some concerns to Policy for recommendations to the Board in the fall. F. Regulation 2400 Superintendent Evaluation Process	Items For Information And Discussion A. Field Trip Report B. Annual Emergency Preparedness Report C. Annual Wellness Report D. John J. McCarthy Observatory Annual Report E. Turf Field Committee Update F. Regulation 2400 Superintendent Evaluation Process
11.	Executive Session (Anticipated) A. Discussion of the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Fiscal Services and Operations, Director of Food Services, Director of Technology, District Data Administrator, Systems Analyst, Accounting Manager, Facilities Manager, Assistant Facilities Manager, Administrative Assistant to the Superintendent, Mail Courier and Lab Assistant B. Discussion of proposed, three-year contract for the Superintendent of Schools	Executive Session (Anticipated) A. Discussion of the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Fiscal Services and Operations, Director of Food Services, Director of Technology, District Data Administrator, Systems Analyst, Accounting Manager, Facilities Manager, Assistant Facilities Manager,

	Administrative Assistant to the Superintendent, Mail Courier and Lab Assistant B. Discussion of proposed, three-year contract for the Superintendent of Schools Motion made and passed unanimously to enter into Executive Session: to discuss the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Fiscal Services and Operations, Director of Food Services, Director of Technology, District Data Administrator, Systems Analyst, Accounting Manager, Facilities Manager, Assistant Facilities Manager, Administrative Assistant to the Superintendent, Mail Courier and Lab Assistant; to discuss the proposed, three-year contract for the Superintendent of Schools; and to invite in Mr. Smith, seconded by Mrs. McInerney. The motion passed unanimously. The Board and Mr. Smith entered Executive Session at 10:25 p.m. Mr. Smith left Executive Session at 10:35 p.m. The Board returned to Public Session at 10:55 p.m.	Administrative Assistant to the Superintendent, Mail Courier and Lab Assistant B. Discussion of proposed, three-year contract for the Superintendent of Schools Motion made and passed unanimously to enter into Executive Session: to discuss the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Fiscal Services and Operations, Director of Food Services, Director of Technology, District Data Administrator, Systems Analyst, Accounting Manager, Facilities Manager, Assistant Facilities Manager, Administrative Assistant to the Superintendent, Mail Courier and Lab Assistant; to discuss the proposed, three-year contract for the Superintendent of Schools; and to invite in Mr. Smith.
12.	Discussion and Possible Action A. Discussion and possible approval of the Assistant Superintendent, Director of Human Resources, Director of Fiscal Services and Operations, Director of Food Services, Director of Technology, District Data Administrator, Systems Analyst, Accounting Manager, Facilities Manager, Assistant Facilities Manager, Administrative Assistant to the Superintendent, Mail Courier and Lab Assistant B. Board vote on the Superintendent of Schools' proposed three-year contract	Discussion and Possible Action A. Discussion and possible approval of the Assistant Superintendent, Director of Human Resources, Director of Fiscal Services and Operations, Director of Food Services, Director of Technology, District Data Administrator, Systems Analyst, Accounting Manager, Facilities Manager, Assistant Facilities Manager, Administrative Assistant to the Superintendent, Mail Courier and Lab Assistant

	Mrs. McInerney moved to approve the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Fiscal Services and Operations, Director of Food Services, Director of Technology, District Data Administrator, Systems Analyst, Accounting Manager, Facilities Manager, Assistant Facilities Manager, Administrative Assistant to the Superintendent, Mail Courier and Lab Assistant as discussed in Executive Session, seconded by Mrs. Faulenbach. The motion passed unanimously.	Superintendent, Mail Courier and Lab Assistant B. Board vote on the Superintendent of Schools' proposed three-year contract Motion made and passed unanimously to approve the employment and salary of the Assistant Superintendent, Director of Human Resources, Director of Fiscal Services and Operations, Director of Food Services, Director of Technology, District Data Administrator, Systems Analyst, Accounting Manager, Facilities Manager, Assistant Facilities Manager, Administrative Assistant to the Superintendent, Mail Courier and Lab Assistant as discussed in Executive Session.
13.	Adjourn Mrs. Faulenbach moved to adjourn the meeting at 10:57 p.m., seconded by Mrs. Chastain and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 10:57 p.m.

Respectfully submitted:



Tammy McInerney
Secretary
New Milford Board of Education