

RECEIVED
TOLSON CLERK
2021 MAR 11 A 8:10
NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:47 p.m. by Mr. McCauley. Mr. Helmus was seated as an alternate in the absence of Mrs. Monaghan. Mr. McCauley said closed captioning is available through Zoom.	Call to Order
2.	Public Comment • There was none.	Public Comment
3.	Items for Information and Discussion A. Annual Bids • Mr. Munrett said this is the time of year that he informs the Board of the annual bid process. In the coming weeks, he will be working with the Business Office to request bids for summer work. B. NMHS Eagle Scout Project • Mr. Munrett said this Eagle Scout project by Caleb Cerra is for the New Milford High School library courtyard. The value of the	Items for Information and Discussion A. Annual Bids B. NMHS Eagle Scout Project

Sarah Noble Intermediate School Library Media Center

	donation is still to be determined but the work is planned to be completed this spring. • Mr. McCauley said he loves the proposal; he said it is the first Eagle Scout project for the high school he's seen. • Mrs. Nabozny asked if the project is decorative in nature or if students will be able to use the space. Mr. Munrett said it is for student use.	
C.	NMHS Roof Project Update • Mr. Munrett said the Office of School Construction Grants & Review's approval steps were completed today and a state construction number has been assigned. This means the project can now go out to bid. This is a Municipal Building Committee project. • Mrs. Rella asked if this is for a metal roof. Mr. Munrett said the bid packet will specify that the metal roof be bid first with the shingle roof being an alternate depending on where the pricing comes in. • Mr. McCauley asked what the dollar amount is and how long the project will take. Mr. Munrett said \$4.3 million is allocated for the project and they are hoping the next steps will move along quickly, with the goal to get the work completed by fall at the latest.	C. NMHS Roof Project Update
D.	SNIS Oil Tank Update • Mr. Munrett said this is also a Municipal Building Committee project. Testing on the generator has led to a recommended option of a small 1,000 to 2,000 gallon above ground tank. Testing also revealed the need for replacement of the generator's fuel pump. The quote for that work is in the meeting packet of materials. • Mrs. Rella asked where the tank will be placed. Mr. Munrett said near the generator. He said some site work may be required after placement.	D. SNIS Oil Tank Update

Sarah Noble Intermediate School Library Media Center

E. NV5 Update • Mr. Munrett said he has reviewed the draft 90% Investment Grade Audit in conjunction with Jack Healy, Director of Public Works. They are in the process of reviewing the projects for feasibility. Mr. Munrett said ESG is happy to present to the Board and answer any questions. They will also prepare a condensed version of the very lengthy full report for review. • Mr. McCauley said he thinks a presentation would be very helpful, especially for a project with such a large scope. • Mrs. Rella said she thinks it should be for the entire Board. • Mr. Helmus said he thinks the full report should be distributed electronically and that the presentation should be expanded to other important stakeholders and be held jointly with the Municipal Building Committee and Town Council. • Ms. DiCorpo said it was ESG's suggestion to do separate presentations for the BOE and Town because of the nature of the buildings and the detail of the plan. • Mr. Helmus said he would prefer a joint session.	E. NV5 Update
F. Lillis Building Update • Mr. Munrett said purchase orders have been issued for the Feasibility Study and for the 10 Year Enrollment Study for SLR to begin work. • Mr. Helmus asked if there is a timeline for completion. Mr. Munrett said the Enrollment Study is due this spring. • Mrs. Rella asked if there is a hard date and Mr. Munrett said no. • Mr. Helmus said he wants to see real, planned dates and a timeline. • Ms. DiCorpo said she has started implementing a memo system for subcommittees, to document each phase as it goes for a project. She said they	F. Lillis Building Update

Sarah Noble Intermediate School Library Media Center

	will get a timeline for the Board. She said the plan is for field work to start April 12-16.	
G.	NMHS Tennis Courts Update • Mr. Munrett said the vendor needs to reassess any winter damage before continuing with the project to see if there is an impact to the budget. The courts will be made safe for the season, which starts March 27, and the project itself will start when the season ends. • Mr. Helmus asked if the original quote has a use by date and if not why reassessing is taking place. He has concerns both from a contract perspective and for the Town's response to any change in cost. • Mr. Munrett said this vendor holds the state contract and the quote was issued in the fall. • Mr. Helmus said it was known then that the work would not be done during the winter so why should the terms be changed following. He said the vendor should have the integrity to stay with the price quoted. • Mr. Munrett said a typical quote is usually good for 60 to 90 days. • Mrs. Nabozny noted this quote had already been revised once in the fall. • Ms. DiCorpo said they would provide more detail regarding any changes and incremental increases for the full Board meeting.	G. NMHS Tennis Courts Update
H.	Municipal Building Committee Update • Mr. Munrett said the Municipal Building Committee did not meet last week due to technical difficulties. The next meeting is Thursday.	H. Municipal Building Committee Update
I.	COVID-19 Related Materials and Staffing Requests • Mr. Munrett said the memo ties to the Purchase Resolution for Operations and requests are for additional shields for SNIS, SMS and NMHS	I. COVID-19 Related Materials and Staffing Requests

Sarah Noble Intermediate School Library Media Center

	for the all-in model, as well as for two sanitation attendants, one each for SMS and NMHS. • Mrs. Rella said she has heard from people in the schools that the attendants are not as visible cleaning as they were. Mr. Munrett said they have had some trouble with retention and have 2-3 vacancies at the moment that they are trying to cover. • Mr. Helmus suggested those vacancies should be filled before additions are made. • Ms. DiCorpo said the district needs to do both because the plan is to open SMS and NMHS in full on April 26. • Mrs. Gabianelli said they are posting vacancies using Indeed and LinkedIn and are talking to ESS, the sub service, regarding the vacancies. • Ms. DiCorpo said she has been in the schools and has found the attendants visible, but acknowledged they are spread out, so she encourages the Board to approve these requested additions. Regarding the shields, they are for SMS and NMHS and for cafeteria tables at SNIS. She said they are being careful with counts for the full Board so as to make sure they are all set for the rest of the year. They will also have a request for two tents to help with lunch waves at SMS and NMHS once they return to all-in. They are talking to vendors for pricing now, which will include tables and chairs, and to the Town regarding any needed permits. That information will be presented to the full Board for consideration next week. • Mrs. Rella said she had heard complaints of students getting cut by the shields' rough edges. Mr. Munrett said they have since sanded down the edges for all shields. • Ms. DiCorpo said thankfully only a couple students had any issue. She said they are looking to add painters' tape for visibility too as the students get used to the shields. There were also some loose tabs and they are being replaced as needed.	
--	---	--

**New Milford Board of Education
Facilities Sub-Committee Minutes
March 9, 2021
Sarah Noble Intermediate School Library Media Center**

Page 6

4.	Public Comment • There was none.	Public Comment
5.	Adjourn Mrs. Nabozny moved to adjourn the meeting at 7:22 p.m., seconded by Mrs. Rella and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:22 p.m.

Respectfully submitted:



Brian McCauley, Chairperson
Facilities Sub-Committee