

**New Milford Board of Education
Facilities Sub-Committee Minutes
May 11, 2021
Sarah Noble Intermediate School Library Media Center**

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NEW MILFORD, CT

Present:	Mr. Brian McCauley, Chairperson Mrs. Eileen P. Monaghan (arrived at 7:00 p.m.) Mrs. Cynthia Nabozny Mr. Pete Helmus, Alternate
Absent:	Mrs. Olga I. Rella
Also Present:	Ms. Alisha DiCorpo, Superintendent Mr. Nestor Aparicio, Interim Facilities Director Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mrs. Catherine Calabrese, Interim Assistant Superintendent Ms. Jamie Terry, Technology Director

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:47 p.m. by Mr. McCauley. Mr. Helmus was seated as an alternate in the absence of Mrs. Rella.	Call to Order
2.	Public Comment Joe Failla said it was his understanding that they will be adding an agenda item for a facility usage agreement with the New Milford Fire, a semi pro football team, wishing to use the high school turf field as their home. They have filed for 501c3 status as a non-profit and it is pending. The idea is to work with them on fees as if they are a non-profit. If they do not receive that status, they will reimburse the full freight. Their schedule does not conflict with other activities and they understand the rules of use. They will be bringing a lot of people from out of the area into New Milford on a Saturday night. He is in full support of this request that will bring business into New Milford and will help maximize use of our fields over the years. They have the support of the Mayor and others in the local community. The agreement is designed to work out details.	Public Comment

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3.	Items for Information and Discussion - Mr. McCauley requested a motion to amend the agenda to include discussion and possible action regarding an agreement with New Milford Fire. Mr. Helmus moved to amend the agenda to include discussion and possible action regarding an agreement with New Milford Fire as agenda item 3L, seconded by Mrs. Nabozny. The motion passed unanimously. A. Bid Awards - Septic & Grease Trap Service and Cleaning - Boiler & Burner Service and Cleaning - Mr. Giovannone said these are annual bids for work which will be done in the new fiscal year. They are due this Friday and will be presented for approval at the full Board. B. NMHS Roof Project Update - Mr. Aparicio said the project was approved on May 4 to be bid out. This is a four week process. There is a pre-bid meeting scheduled for May 18. Work is on track to start mid to late June. - Mr. McCauley said this is very good news, three years in the making. C. NMHS Scoreboard - Mr. Aparicio said the scoreboard was damaged in the same microburst as the roof. The casing will be replaced using insurance funds. - Mr. Giovannone said the item is on the Purchase Resolution for Operations. D. SNIS Oil Tank Update - Mr. Aparicio said they are removing the underground tank and replacing it with a smaller above ground tank. Any needed	Items for Information and Discussion Motion made and passed unanimously to amend the agenda to include discussion and possible action regarding an agreement with New Milford Fire as agenda item 3L. A. Bid Awards - Septic & Grease Trap Service and Cleaning - Boiler & Burner Service and Cleaning B. NMHS Roof Project Update C. NMHS Scoreboard D. SNIS Oil Tank Update
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	refueling due to use will be a joint Town/Board effort. • Mrs. Nabozny asked to confirm that this is an auxiliary tank. Mr. Aparicio said that is correct; it is for emergency use.	
E. NV5 Update	• Mr. Aparicio said the next step for this project is to schedule a presentation with ESG and the full Board to discuss proposed energy saving initiatives. • Mr. Giovannone noted that the budget for electricity for next year has not been changed to reflect project proposals. • Ms. DiCorpo said a pre-meeting has been held. A date needs to be set for a special meeting still.	E. NV5 Update
F. NMHS Tennis Courts Update	• Mr. Aparicio said the vendor filled cracks and sealed the courts at the end of March to make them playable for the season. They will return when school gets out to finish cleaning, repair, color coding and line striping. • Mr. Giovannone said this project was approved on last month's Purchase Resolution.	F. NMHS Tennis Courts Update
G. NMHS Electronic Sign	• Mr. Aparicio said the Board approved this project and vendor last month. Unfortunately, the vendor is a preferred vendor in NY but not CT, so the project has to go back out to bid. • Mr. Giovannone said bids close on May 24 so a special meeting may be needed to make a quick award so that the project can be completed by June 30, using end of year funds. • Mr. McCauley said the Board agreed that this project needs to be done.	G. NMHS Electronic Sign
H. State of CT Security Grant Proposal	• Mr. Aparicio said they have received additional detail on this grant since last month. The district is looking at the card access system, cameras, and 911 Informed. It is a matching grant.	H. State of CT Security Grant Proposal

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	• Ms. DiCorpo said they are looking at the capital plan for matching funds. This proposal is in the planning phase with costs to be determined in the next few weeks. District personnel and the 911 Informed vendor held a virtual meeting that included town first responders and technology personnel, as well as legal representatives, and the vendor will do a walkthrough at two schools tomorrow with district personnel and town first responders. She said they are hoping to include the Maxx in this project as well. • Mrs. Nabozny asked if cameras are hallway only. Mr. Aparicio said they are in general traffic areas and at access points, not in classrooms or bathrooms. • Mr. Helmus asked if the effect of the possible move of the central office to SNIS is being considered. • Ms. DiCorpo said the camera usage would remain the same. The access card system will need to be considered. • Mr. Aparicio said the access points will be the same. • Ms. DiCorpo said the 911 Inform system creates a microcosm through use of an app that allows direct dial to 911, not off cell towers, to help with instant location. She said the submittal date for the grant is June 15. • Mr. Giovannone said they are not recommending it as a year end project because work is expected to extend over the summer months and beyond. It will be set up as a separate capital project with a capital reserve withdrawal to track costs.	
I. Feasibility Study and Enrollment Study Updates	• Mr. Aparicio said a working group will meet on May 19 as part of the continuing process. A final report is expected in July. • Ms. DiCorpo said mapping info was requested from principals today. • Ms. DiCorpo said she is in the exploratory stage regarding school based community physical and mental health clinics and is hoping to have information to present to the Board in June. If these go forward, they will	I. Feasibility Study and Enrollment Study Updates

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	need some space in the buildings, so they are taking that into consideration as part of the feasibility process.	
J.	COVID-19 Related Materials • Mr. Aparicio said there are many unknowns for fall at this point but they have begun putting together a list of possible needs such as cafeteria shields, tents and additional cafeteria tables. • Ms. DiCorpo said they are looking at perhaps using some end of year funds towards COVID related materials. She is hearing from the state that some mitigation strategies will be needed but there are no details as of yet. She said since the tents are seasonal, they have begun exploring other options in addition. A reopening plan is required as part of ESSER funding. She said they will include hybrid planning in case it is needed. New information is being received every day.	J. COVID-19 Related Materials
K.	Capital Projects • Mr. Aparicio said there is a lot of work planned for this summer. The ESG project may factor into capital planning, along with the possible Lillis move. These may result in changes to the plan. • Ms. DiCorpo said conversations continue with the Town regarding joint projects and other collaboration. In the course of the first half of next year, she hopes to have walkthroughs of every building to evaluate the status of each for capital planning.	K. Capital Projects
L.	New Milford Fire Facility Usage Agreement • Ms. DiCorpo thanked Mrs. Faulenbach and Mr. Failla for their participation in meetings and dialogue with the Town and this organization. She said the agreement is designed to memorialize what was discussed regarding such things as field usage, who handles police presence etc. Some areas still need to be filled in prior to full Board review. In addition, she	L. New Milford Fire Facility Usage Agreement

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	has asked Mr. Aparicio and Mr. Giovannone to reconvene the Turf Field Committee to update the Field Use Manual. Mrs. Nabozny moved to bring the New Milford Fire Facility Usage Agreement to the full Board for discussion and possible action, seconded by Mr. Helmus. The motion passed unanimously.	Motion made and passed unanimously to bring the New Milford Fire Facility Usage Agreement to the full Board for discussion and possible action.
4.	Public Comment • Joe Failla said he would like to see the term of the agreement extended until the end of the year. • Wendy Faulenbach said that would violate policy regarding facility use, which is 6 months. • Mr. Failla said it is his understanding that the lights stay on until 10 PM, and he suggested the games' start and end times be shifted to 5:30 PM to 9:30 PM. He said he was pleased to see this unique effort being offered and that it is good to try something new.	Public Comment
5.	Adjourn Mrs. Nabozny moved to adjourn the meeting at 7:35 p.m., seconded by Mr. Helmus and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:35 p.m.

Respectfully submitted:



Brian McCauley, Chairperson
Facilities Sub-Committee