

**New Milford Board of Education
Special Meeting Minutes
April 6, 2017
Lillis Administration Building – Board Room**

Present:	Mr. David A. Lawson, Chairperson Mr. Robert Coppola Mr. Bill Dahl Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mr. J.T. Schemm
Absent:	Mrs. Angela C. Chastain Mr. Dave Littlefield

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TOWN CLERK

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NEW MILFORD, CT

Also Present:	Mr. Joshua Smith, Superintendent of Schools
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1.	Call to Order	Call to Order
A.	Pledge of Allegiance The special meeting of the New Milford Board of Education was called to order at 6:32 p.m. by Mr. Lawson. The Pledge of Allegiance and a moment of silence immediately followed the call to order.	A. Pledge of Allegiance
2.	Public Comment • There was none.	Public Comment
3.	Discussion and Possible Action	Discussion and Possible Action
A.	Per Board Policy 2400, discussion of Superintendent's annual performance evaluation Mrs. McInerney made a motion that the Board of Education enter into Executive Session for the purpose of discussing the Superintendent's annual performance evaluation and to invite Mr. Smith into the session. Seconded by Mr. Coppola. Motion passed unanimously.	A. Per Board Policy 2400, discussion of Superintendent's annual performance evaluation Motion made and passed unanimously that the Board of Education enter into Executive Session for the purpose of discussing the Superintendent's annual performance evaluation and to invite Mr. Smith into the session.

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	The Board entered Executive Session at 6:33 p.m. The Board returned to Public Session at 8:58 p.m. • Mr. Lawson reviewed the procedure used to evaluate the Superintendent. The Board's policy and regulation 2400 regarding the evaluation of the Superintendent and the accompanying form was given to each Board member in a pre-stamped envelope addressed to Mr. Lawson. The form should be sent to the Chair by April 20, 2017. • Mr. Lawson asked for a volunteer to work with him to assemble the Superintendent's draft evaluation report. Mr. Coppola volunteered to work with the Chair to write the draft report.	
4.	Adjourn Mrs. Faulenbach moved to adjourn the meeting at 8:59 p.m., seconded by Mr. Schemm and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:59 p.m.

Respectfully submitted:



Tammy McInerney
Secretary
New Milford Board of Education