

**New Milford Board of Education
Operations Sub-Committee Meeting Minutes
August 11, 2026 7:15 pm
Sarah Noble Intermediate School Library Media Center**

RECEIVED
TOWN CLERK
2026 AUG 13 P 4:01
NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Brian McCauley Mr. Eric Hansell
Absent:	Mr. Tom O'Brien

Also Present:	Dr. Janet Parlato, Superintendent of Schools Mr. Anthony Giovannone, Director of Finance Mr. Jeffrey Turner, Director of Technology Mr. Matthew Cunningham, Director of Facilities Mrs. Linda Demeyer, Director of Human Resources
---------------	--

1.		Call to Order The New Milford Board of Education Operations Subcommittee was called to order at 7:15pm by Mrs. Wendy Faulenbach, Chairperson.	Call to Order
2.		Public Comment There was none.	Public Comment
3.	A.	Discussion and Possible Action Monthly Reports 1. Budget Position dated July 31, 2026 2. Purchase Resolution D-808 3. Request for Budget Transfers Mr. Giovannone reported that salaries and payroll encumbrances were inactive at the end of July, with reconciliation expected in the September meeting and reflected in the October report. He noted that the Capital Reserve account, approved by the Board of Finance on July 29, has been updated. In response to an inquiry from Mrs. Faulenbach, Mr. Giovannone confirmed that payment schedules remain consistent with the previous fiscal year, with open positions or salary savings to be reflected in the October report. He further explained that the amount for Base Technologies is an estimate based on the state-approved contracted rate for leased copy machines, necessitating no RFP. Regarding transportation, Mr. Giovannone clarified that payments for these items are made in increments, with a set encumbered amount in the budget. He also detailed a \$100,000 adjustment to	Discussion and Possible Action A. Monthly Reports 1. Budget Position dated July 31, 2026 2. Purchase Resolution D-808 3. Request for Budget Transfers

		the health insurance line, noting the district will remit these funds to the town for the internal service fund, following a joint decision to reduce the fund for town health insurance concerns. Finally, regarding Out of District Placements, Dr. Parlato stated that while the current budget captures most costs, additional placements may occur throughout the school year. <i>Mr. Hansell moved to bring the Operations Subcommittee monthly reports to the Board of Education for discussion and possible action, seconded by Mr. McCauley. The motion passed unanimously.</i>	Motion passed to bring the Operations Subcommittee monthly reports to the Board of Education for discussion and possible action. Motion passed unanimously.
4.	A. 26/27 Capital Reserve Withdrawal Mr. Giovannone reported on the 26/27 Capital Reserve withdrawal, noting that the approved amount stands at approximately \$299,000. He further advised that the fiscal year-end deposit will restore an additional \$1,200,000 following the January audit, with additional credits expected. B. Update on Propane Gas Tax Credits Mr. Giovannone stated the district and town have engaged Trans Tax Advisors to pursue potential reimbursements for propane fuel costs. The matter is currently subject to ongoing litigation with the IRS, which can cause delays. The litigation is not with the district. The auditors have been notified and it was recommended that a new revenue line be established for these funds; upon recovery, the proceeds may be allocated to the non-lapsing account, which does not require additional approval. Mr. Giovannone noted that Trans Tax Advisors retains a 20% commission on recovered amounts, and the figures presented do not yet reflect this deduction. C. NMHS Roof Reimbursement Mr. Giovannone reported that the final payment request for the NMHS roof project has been approved. He explained that the Town received reimbursement exceeding the expected receivable amount; consequently, the Town Finance Director directed that the overage be distributed	Items of Information A. 26/27 Capital Reserve Withdrawal B. Update on Propane Gas Tax Credits C. NMHS Roof Reimbursement	

		proportionally based on project spending. This results in a \$106,000 reimbursement to the District, which will be returned to the Capital Reserve account. Mrs. Faulenbach inquired about the availability of the non-lapsing account and the 2% carveout, to which Mr. Giovannone confirmed these mechanisms remain available to support the District. Additionally, in response to an inquiry from Mr. Hansell regarding the \$1,900,000 allocation for capital projects, Dr. Parlato noted that these projects are currently in the preliminary stages. D. Employment Report - August 2026 Mrs. Demeyer reported 44 current vacancies, highlighting paraeducator roles as a primary concern. Dr. Parlato noted the importance of early budget approval for effective hiring. In response to a suggestion from Mr. McCauley regarding winter career fairs, Dr. Parlato indicated that while hiring cannot occur at those events, they provide an opportunity to gauge anticipated vacancies. Mrs. Faulenbach expressed concern regarding the paraeducator situation, which Dr. Parlato described as a nationwide challenge involving positions mandated by student IEPs. Regarding the resignation of three special education staff members, Dr. Parlato confirmed that most positions have been filled. Additionally, Dr. Parlato announced the retirement of Mrs. Sanger after 46 years in the district and 53 years of teaching, noting that recent personnel transfers resulted in a domino effect of position changes. E. Enrollment Report - July and August 2026 Dr. Parlato reported that student registration is ongoing, the most accurate snapshot is in November.	D. Employment Report - August 2026 E. Enrollment Report - July and August 2026
5.		Public Comment There was none.	Public Comment
6.		Adjourn <i>Mr. Hansell moved to adjourn the meeting at 7:46 pm, seconded by Mr. McCauley, and passed unanimously.</i>	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:46 pm.

**New Milford Board of Education
Operations Sub-Committee Meeting Minutes
August 11, 2026 7:15pm
Sarah Noble Intermediate School Library Media Center**

Page 4

Respectfully submitted:

A handwritten signature in cursive script that reads "Wendy Faulenbach". The ink is dark and the signature is fluid, with a long, sweeping tail on the "h".

Mrs. Wendy Faulenbach
Chairman, Operations Subcommittee