

**New Milford Board of Education
Facilities Sub-Committee Minutes
February 8, 2022
Sarah Noble Intermediate School Library Media Center**

RECEIVED
TOWN CLERK
MHP

2022 FEB 10 A 8:34

NEW MILFORD, CT

Present:	Mr. Brian McCauley, Chairperson Mr. Eric Hansell Mr. Pete Helmus Mrs. Wendy Faulenbach, Ex Officio
Absent:	Mr. Tom O'Brien
Also Present:	Ms. Alisha DiCorpo, Superintendent Mr. Matthew Cunningham, Facilities Director Mr. Anthony Giovannone, Director of Operations and Fiscal Services Ms. Holly Hollander, Assistant Superintendent

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley. Mrs. Faulenbach was seated in the absence of Mr. O'Brien.	Call to Order
2.	Public Comment • There was none.	Public Comment
3.	Items for Information and Discussion A. NMHS Roof Project Update • Mr. Cunningham said they discovered a second safety issue when they investigated a leak in the theatre. A pipe had fallen from the roof and was not reported. As a result, he recommended to Ms. DiCorpo that work cease until safety protocols could be addressed and parameters set for future work in the building. • Ms. DiCorpo said she agreed to the stop and stated that work should continue in unoccupied areas only going forward.	Items for Information and Discussion A. NMHS Roof Project Update

Sarah Noble Intermediate School Library Media Center

	• The Municipal Building Committee met last Thursday and requested a safety plan. • Ms. DiCorpo said she heard from Jack Healy this afternoon that they are in receipt of the plan. He said the plan included suggestions moving forward to allow work in occupied sections of the building with a safety fire watch. Ms. DiCorpo told Mr. Healy she was not amenable to that suggestion. • Mr. Hansell asked about the root cause of the problem and if the contractor is operating outside of the norm. Mr. Cunningham said he was surprised by the negligence especially for such a large project. • Mrs. Faulenbach said she would like to see the MBC minutes and information about the safety protocols brought to the full Board. • Ms. DiCorpo asked for clarification as to whether it was acceptable to review protocols and proceed and then report actions to the Board following. • Mrs. Faulenbach said that was fine, she just wants follow up to the Board after. • Mr. Helmus said he was concerned about the lack of ownership of the problem, since it was not reported directly but discovered internally the next day. The company needs to show competence. He needs confidence that this won't happen again. • Ms. DiCorpo said they had requested a review of the safety plan when received as well as a requested two week look ahead document. • Mr. Hansell said he would like to see what the contract says about issues such as these that arise. • Ms. DiCorpo said the contract is with the Town through the MBC. They will bring that question to them.	
B. Woodshop HVAC Update	• Mr. Cunningham said this code compliance issue was revealed due to the roof fire and there	B. Woodshop HVAC Update

	is a proposal for data gathering in the Board packet. • Mrs. Faulenbach said she is struggling with the nature of the code complaint since a certificate of occupancy was signed off on twenty years ago by licensed inspectors. She asked if modifications have been made since then. • Mr. Cunningham said he has drawings “as built” for a paint booth that mirror what is currently there. No alterations have been made to the shop as originally designed. He said the mechanical code has not changed either. Mr. Cunningham estimated that changes could cost well over \$100,000 above the \$50,000 already proposed for planning. • Mr. Hansell asked if there would be anything different for a wood shop versus a paint shop. Mr. Cunningham said the duct work scope is the same. • Mr. Helmus asked if it has been a wood shop since day one. Mr. Cunningham said it has. Mr. Cunningham said he would continue to do additional research into the project manual and certificate of occupancy. • Mrs. Faulenbach said this is a lot of money and she questioned where the responsibility lies since licensed agents signed off on the certificate of occupancy. She would hope that the Board can work with the Town on this since Town agents are involved and work to find a collaborative solution for funding. • Ms. DiCorpo said they are looking into CIRMA to see if insurance will factor in since the certificate of occupancy may have been issued in error if code was not met. • Mr. Helmus said it will be critical to find out what went wrong so that there is not another problem in the future.	
C. School Based Health Centers Update		C. School Based Health Centers Update

Sarah Noble Intermediate School Library Media Center

	● Mr. Cunningham said these centers are funded through ESSER. He met with Melanie Bonjour regarding Phase 1 at SMS and NES. There will be a walkthrough Thursday with Dean Petrucelli to review the proposed program spaces. The behavioral health set up for SMS and NMHS is ready for occupancy.	
D. SNIS Oil Tank Update	● Mr. Cunningham said he spoke to the State again regarding the grant request and they are now looking for confirmation of the local funding source. He and Mr. Giovannone have reached out to the Town for the specifics requested that will then need to be entered into the State portal. ● Mrs. Faulenbach asked if the grant reimbursement will go to the Town and Mr. Giovannone said it will. It was tied to a motion on the Town side as part of a larger appropriation and MBC oversees the project.	D. SNIS Oil Tank Update
E. NV5/ESG Update	● Mr. Cunningham said this project is moving along. They are retrofitting lights in the schools now. There was some concern about the state in which classrooms were being left following work and they are now receiving daily reports by room as follow up. He also included submittals for solar panels at HPS and SNIS as information for the Board. ● Mr. Hansell asked if there would be a security/safety barrier around the equipment. Mr. Cunningham said most will be based on the roof or in the electrical room. ● Mr. Hansell said he was aware that solar can intensify any fires and he asked if the effect on insurance rates has been checked. ● Ms. DiCorpo said they had asked CIRMA to review and the Town should have that answer.	E. NV5/ESG Update

Sarah Noble Intermediate School Library Media Center

F.	NMHS Scoreboard - Mr. Cunningham said the replacement parts for the high school scoreboard are expected to arrive next week. G. NMHS Alarm System Upgrades - Mr. Cunningham said Siemens completed the replacement of the faulty High School theatre smoke detectors. They were integrated into our fire panel and the alarm system is operating properly. H. Emergency Management Plan - Ms. DiCorpo said Mr. Cunningham has been serving in the capacity as the District Emergency Management Coordinator and it is part of his job description. This memo just memorializes that and officially adds the title for interactions with others in the State and Town. I. State of CT Security Grant Proposal - Mr. Cunningham said he spoke to the State prior to the holidays and confirmed that the Maxx would be included in the request. He has no update since then. - Mrs. Faulenbach asked if anything could come off the capital plan if the grant is received. - Ms. DiCorpo said no, requested grant items are not on the capital plan. If the grant is not received, the capital plan may need to be adjusted. On a positive note, it is a matching grant, so there is some internal funding set aside.	F. NMHS Scoreboard G. NMHS Alarm System Upgrades H. Emergency Management Plan I. State of CT Security Grant Proposal
4.	Public Comment There was none.	Public Comment

**New Milford Board of Education
Facilities Sub-Committee Minutes
February 8, 2022
Sarah Noble Intermediate School Library Media Center**

Page 6

5.	Adjourn Mr. Helmus moved to adjourn the meeting at 7:34 p.m., seconded by Mr. Hansell and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:34 p.m.
-----------	---	---

Respectfully submitted:



Brian McCauley, Chairperson
Facilities Sub-Committee