

**New Milford Board of Education
Facilities Sub-Committee Minutes
April 19, 2022
Sarah Noble Intermediate School Library Media Center**

Present:	Mr. Brian McCauley, Chairperson Mr. Eric Hansell Mr. Pete Helmus Mr. Tom O'Brien
Also Present:	Ms. Holly Hollander, Assistant Superintendent Mr. Matthew Cunningham, Facilities Director Mr. Anthony Giovannone, Director of Operations and Fiscal Services Ms. Rebecca Adams, Human Resources Director Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Jeffrey Turner, Technology Director

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1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley.	Call to Order
2.	Public Comment • There was none.	Public Comment
3.	Items for Information and Discussion A. NMHS Roof Project Update • Mr. Cunningham said that additional roofing material was delivered on April 8 for the gym, south side, of the building. Over spring break the rear canopy, both gyms, and cafeteria roof were stripped of old shingles and water and ice shields were applied. Over half of the large gym roof has been covered in the metal roofing. The theater still has some flashing work and snow guards are being attached. Plans are submitted nightly for the following day and PE and Athletic departments are	Items for Information and Discussion A. NMHS Roof Project Update

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	contacted to coordinate on cold mornings or rainy days. • Mr. Helmus asked when the full project will be done. • Mr. Cunningham said the goal is 400 days from the start; it should be complete this fall. • Mr. O'Brien asked if there is an incentive penalty built in if the date is not met. Mr. Cunningham said that is typical, but they are hopeful it won't come to that. • Mr. McCauley asked if parking has been affected. Mr. Cunningham said yes, but it has been minimal and is to staff parking, not students.	
B.	Woodshop HVAC Update • Mr. Cunningham said the engineering contract is being reviewed by the Board attorney. He spoke with the Fire Marshal to confirm that all components and infrastructure must be brought to code, not just HVAC equipment. The area affected by the fire has been thoroughly cleaned beneath and several feet above the ceiling grid, including HVAC equipment. Ceiling tiles have been replaced. We are waiting for a final round of air quality testing and then we will move furniture back into the affected classrooms. • Mr. Helmus asked what caused the code to be examined in the first place. Mr. Cunningham said it was noticed when inspecting the area affected by the roof fire. • Mr. Helmus asked if there was any insurance coverage. Mr. Cunningham said no, as it was not caused by the fire. The building received a certificate of occupancy twenty years ago as built. He said the engineering study will determine the specifics needed to bring it up to current code and then the Board will determine forward action.	B. Woodshop HVAC Update

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	• Mr. Helmus said he doesn't understand how there is not some liability to the roofing contractor since it was their malfeasance in causing the fire that is now resulting in a significant expense to the Board. • Mr. Hansell asked if the original architects were still in business. Mr. Cunningham said he does not believe so.	
C.	School Based Health Centers Update • Mr. Cunningham said the behavioral centers at NMHS and SMS are complete from a Facilities standpoint. He has walked the areas at NES and SMS with Silver Petrucelli and provided them with drawings to allow them to create plans for the medical clinic spaces. • Mr. Helmus asked if the behavioral clinics are officially open. • Ms. Hollander said they are and students are being funneled appropriately to resources. • Mr. McCauley said he is very pleased to see these school resources.	C. School Based Health Centers Update
D.	SNIS Oil Tank Update • Mr. Cunningham said the grant application was re-submitted the first week of March. He spoke with a representative from DAS to confirm that it is being reviewed and they have accepted proof of our local funding source.	D. SNIS Oil Tank Update
E.	NV5/ESG Update • Mr. Cunningham said over spring break, thirty transformers were replaced across the district. This project went very smoothly. Air handler units in NMHS have been upgraded to higher filtration MERV-13 filters. They added two exterior pole lights to the East parking lot at HPS. They completed the exterior parking lot lights at NMHS. They are finishing the interior	E. NV5/ESG Update

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	lighting at the high school. Next month they will begin dismantling boilers at the high school and SNIS in anticipation of replacing them with new ones. • Mr. Helmus asked when the Board will see a report on the measurement of savings. Mr. Cunningham said that will be discussed at Operations.	
F.	Lillis Building • Mr. Cunningham said they are reviewing the original engineering plan for the possible move to SNIS from Lillis to try to modify it to reduce the overall cost of the project while still allowing departments to function. • Mr. O'Brien asked what is the largest cost in the plan. • Mr. Cunningham said it is holistic, and not so much space as the delineation of use of that space. For example, repositioning to use existing bathrooms versus building new ones.	F. Lillis Building
G.	Wastewater Management Plan • Mr. Cunningham said Town engineer Jack Healy was kind enough to offer his services in helping us create a wastewater management plan for the SMS septic system. This plan will be submitted to the Department of Energy and Environmental Protection and allow us to renew our General Permit to Discharge for that location. This takes place every ten years.	G. Wastewater Management Plan
H.	Summer Projects and Planning/Building Use • Mr. Cunningham said that due to the ESG project which involves crane work and lack of a/c at SNIS this summer, no programs will be allowed to operate at that location. The Youth Agency will be at HPS. ESY, Robotics, Credit Recovery, and Summer Bridge will take place	H. Summer Projects and Planning/Building Use

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	at NMHS, with nothing on the 3rd floor to allow the roof project to safely continue. Park and Rec will conduct programs at NES and SMS. - As for the summer projects themselves, Mr. Cunningham said roof replacement will continue at NMHS, there will be new boilers at NMHS and SNIS, a new air cooled chiller at SMS, 8 new rooftop units at SNIS along with a new roof mounted air cooled chiller, and a new Cogen system at NMHS. This Combined Heat and Power unit will use one fuel source (natural gas) to create two forms of energy (hot water & electricity). I. Clay Field Application and Field Use - Mr. Cunningham said that during the pandemic, the softball and baseball fields at SNIS were not used. Since interest has grown again we will be restoring these three fields. In addition, we are planning on revisiting our Facilities use form to do several new things: speak to specific fields that will be numbered and referenced on aerial photo maps accessible on the Facilities page on the NMPS website including 10 diamonds, 12 fields, 2 turf fields and 6 tennis courts. We are looking to mirror the Town Park & Rec department with requirements for large groups to provide portable restrooms, and discuss a maximum of hours per week per field. This will help with field sustainability and upkeep.	
4.	Public Comment There was none.	Public Comment
5.	Adjourn	Adjourn

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	Mr. Helmus moved to adjourn the meeting at 7:16 p.m., seconded by Mr. Hansell, and passed unanimously.	Motion made and passed unanimously to adjourn the meeting at 7:16 p.m.
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Respectfully submitted:



Brian McCauley, Chairperson
Facilities Sub-Committee