

**New Milford Board of Education
Facilities Sub-Committee Minutes
November 12, 2019
Lillis Administration Building—Room 2**

Present: Mr. Brian McCauley, Chairperson
Mr. Joseph Failla
Mrs. Eileen P. Monaghan

Absent: Mrs. Angela C. Chastain

Also Present: Dr. Kerry Parker, Superintendent
Mr. Nestor Aparicio, Assistant Facilities Director
Mr. Anthony Giovannone, Director of Operations and Fiscal Services
Ms. Alisha DiCorpo, Assistant Superintendent

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley. Mr. McCauley thanked Mr. Aparicio for attending in the absence of Mr. Munrett.	Call to Order
2.	Public Comment • There was none.	Public Comment
3.	Discussion and Possible Action A. Turf Field Follow up - Fees - Mr. Aparicio said the Turf Fields Advisory Committee met and came up with consensus about the proposed change in fees. Mr. Aparicio said they surveyed surrounding towns regarding their fees as well. - Mrs. Monaghan asked what organizations fit in the different types. Mr. Aparicio said type 1 is BOE, Town, PTO and other school associated groups; type 2 is recreation for children and adults; type 3 is other non-profits and commercial ventures for benefit of children; type 4 is political party and private party meetings; and type 5 is commercial venture. - Dr. Parker said while this is a big jump, it puts us in alignment with what other towns are charging. New Milford has a quality facility. - Mr. McCauley noted the district actually lost money last year.	Discussion and Possible Action A. Turf Field Follow up - Fees  RECEIVED TOWN CLERK 2019 NOV 14 A 8:55 NEW MILFORD, CT

	• Mr. Failla said the cost to the organizations is well worth the use of the facilities. Mrs. Monaghan moved to bring the Use of Facilities Fee Schedule, as proposed, to the full Board for approval, seconded by Mr. Failla and passed unanimously.	Motion made and passed unanimously to bring the Use of Facilities Fee Schedule, as proposed, to the full Board for approval.
4.	Items of Information A. Celtic Energy Follow up • Mr. Giovannone said the Board had questions which have not yet been answered so there is no MOU to bring forward to next week's meeting. Right now, the agreement is between Celtic and the Town and the Board has no input regarding projects to be undertaken for savings. Celtic is looking to start with energy audits this winter. • Mrs. Monaghan asked if these audits would be to BOE buildings. Mr. Giovannone said potentially. • Mr. Giovannone said questions need to be answered such as how the Board will be credited for savings; how the prioritization of projects will work; and who will control Board projects, the Board or Municipal Building Committee. • Mr. Failla said the Board shouldn't move on this without answers. He is concerned about abdicating control. He suggested the Mayor be contacted. • Dr. Parker said the Board and Town attorneys have spoken but there are no answers yet. She said she will request a meeting with the Mayor prior to Tuesday's meeting. B. SNIS Water Main • Mr. Aparicio said they were notified on October 11, a Friday night, that there was a water main break at SNIS. Repair work took place over the weekend, so school was not affected. • Mrs. Monaghan asked if this leak was connected to the last break. Mr. Aparicio said the pipes are	Items of Information A. Celtic Energy Follow up B. SNIS Water Main

	old and original to the building so they are showing wear and tear. • Mr. Failla said these types of events can't be helped. • Mr. McCauley said that is why the capital reserve is so important.	
C. Lillis Building	• Mr. Aparicio said the boiler was turned on at Lillis on October 15 and a steam leak was discovered in the kitchen area. Abatement was needed before the pipe could be fixed. Fuss and O'Neill provided the work. Air monitoring was done as required by law. Town departments were notified to keep them informed. The district's plumber fixed the pipe. A claim has been made to CIRMA; the district is waiting to hear on the status. Since then, four more leaks have occurred; thankfully no abatement was needed for those. • Mrs. Monaghan asked if the building has been consistently heated. Mr. Aparicio said yes, for the most part. • Mr. Failla said the Board had looked into moving administrative offices several years ago, including the possibility of building an extension on to one of the schools. • Mrs. Monaghan said the high school was built with the ability to add on a wing. • Dr. Parker said with the decreasing student population, there may be a way to reconfigure one of the current buildings to fit administration. She said she has been in preliminary discussions with the Facilities Director about the possibility of moving into the back side of SNIS. • Mr. Failla suggested they start to look at square footage requirements. • Mrs. Monaghan asked if the John Pettibone building has been looked at. Dr. Parker said she has not looked at it and would prefer to stay within BOE buildings if possible. • Mr. Failla said John Pettibone is not much better than what the offices are now. • Mr. Giovannone said the recommendation for payment to Fuss and O'Neill will appear on the	C. Lillis Building

	purchase resolution at Operations. The CIRMA claim, if approved, will offset the cost. The district does have a \$10,000 deductible. D. Budget Drivers - Facilities • Mr. Aparicio said the budget drivers have not changed from last month: access controls, building controls, SNIS elevator retrofit, and SNIS cafeteria RTU. • Dr. Parker said they will show up on the district-wide budget drivers memo at Operations as well. • Mr. Giovannone said the topic appears here as a reminder that any other suggestions from committee members going forward are welcome. • Mr. Failla mentioned the previous security grant that the district had received. He asked if any of these items are grant eligible. Mr. Giovannone said there are no available grants. • Mr. Failla asked if there was a building wide system that could be considered versus all the separate units. Mr. Aparicio said they could look into it but he thought the retrofit expense and weight would both be issues. • Mr. Giovannone said the SNIS RTU is an immediate need and probably can't wait until next year. Other funding sources will need to be considered. • Dr. Parker said the units were added into the five year plan over time to be proactive in planning. • Mr. Failla said this is another example of the importance of the capital reserve account. He continues to be concerned about the balance and what may break down the road.	D. Budget Drivers - Facilities
5.	Public Comment • Cynthia Nabozny asked for clarification that the turf field roster fee would be increasing from \$5 to \$15 and that the overtime charge for Sunday would be \$50 per hour unless the event was 3+ hours, at which time the cost is a flat rate of \$200.	Public Comment

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6.	Adjourn Mrs. Monaghan moved to adjourn the meeting at 7:30 p.m., seconded by Mr. Failla and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:30 p.m.
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Respectfully submitted:



Brian McCauley, Chairperson
Facilities Sub-Committee