

**New Milford Board of Education
Facilities Sub-Committee Meeting Minutes
December 13, 2022
Sarah Noble Intermediate School Library Media Center**

Present:	Mr. Brian McCauley, Chairperson Mr. Eric Hansell Mr. Pete Helmus Mrs. Wendy Faulenbach, Ex Officio
Absent:	Mr. Tom O'Brien
Also Present:	Dr. JeanAnn C. Paddyfote, Interim Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent of Schools Mr. Matthew Cunningham, Facilities Director Mr. Jeffrey Turner, Technology Director

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley. Mrs. Faulenbach was seated in the absence of Mr. O'Brien.	Call to Order
2.	Public Comment • There was none.	Public Comment
3.	Items for Information and Discussion A. NMHS Updates • Mr. Cunningham said Belfor Property Restoration has set up a meeting to discuss the timeline for casework replacement in classrooms where cabinets and countertops were removed during the fire remediation this past summer. He is not sure at this time if they will meet the holiday break timeline. • Mr. Helmus asked if the casework is the last step in the remediation process. Mr. Cunningham said it is. • Mr. McCauley asked if students are able to do required labs. Mr. Cunningham said they are. • Roofing contractor Greenwood Industries continues to work on roof drains and the	Items for Information and Discussion A. NMHS Updates

	standing seam metal roof. The work is stopped at the moment due to snow. They had multiple drains water jetted to remove debris and ensure those drains are clear to allow the flow of rainwater off the roof. Going forward the Facilities Department must include the maintenance of drains and downspouts in its yearly preventive maintenance. ● Mr. McCauley asked if the maintenance had been done prior. ● Mr. Cunningham said he is not sure, he thinks it may have been more reactionary as issues occurred. ● Mr. Helmus asked if most of the debris is shingle related and said, if so, it should not be a problem with the metal roofing. ● Mr. Cunningham said it is and the flat roof will still need maintenance. Annual review is always a good idea. The height and size of the roof may require a third party vendor which would need to be budgeted for out of operating funds. ● The metal roofing accessible from the courtyards should be completed before the holidays, depending on weather. Weekly meetings are held discussing what areas are being worked on to coordinate with parking and entrance accessibility. During drop off and pick up no equipment is moved in order to avoid interfering with the arrival and dismissal process. No final timetable for the overall completion of this project has been submitted as of this writing. ● The safety netting capital improvement that was requested by the NMHS Athletics department has been installed. Ground penetrating radar was conducted in conjunction with the review of site plans to ensure no underground utilities were disturbed. This 150' long 30' high safety netting runs between the JV softball and #2 Turf field and will now allow for simultaneous sporting events and practices to occur. ● Mrs. Faulenbach asked what the lifespan of the netting is. Mr. Cunningham said he did not know.	
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B.	NV5/ESG Update • Mr. Cunningham said ESG has completed the physical installation of solar panels on Hill and Plain school. They are now working on the electrical connections. • Mrs. Faulenbach noted that solar would need to be removed if a new roof is done. • Mr. Cunningham said that cost would be the responsibility of the BOE and Town. He said the HPS roof is no longer under warranty. • Mr. Helmus said the MBC says the HPS roof is in great shape. He asked if Mr. Cunningham agrees with that assessment. • Mr. Cunningham said both HPS and NES roofs have exceeded their expected lifespan. • Mr. McCauley asked if there have been water issues in the schools. • Mr. Cunningham said no, but there has been patchwork done on the NES roof. • Mr. Cunningham said ESG has commissioned the new boilers at the High School and Sarah Noble. The lighting ECM (energy conservation measures) have not been 100 percent completed to date and are expected to be fully commissioned this month. ESG's subcontractor Vanguard has begun the installation of solar panels on Sarah Noble School. No timeline for this completion has been established to date.	B. NV5/ESG Update
C.	SNIS Central Office Move/Lillis Building • Mr. Cunningham said all Administrative Offices have been moved from the Lillis Building to Sarah Noble. At the request of the Building and Zoning Departments, an application for Change of Use without an addition or site modifications was filed with the Town of New Milford. SNIS is already considered mixed use for education and assembly areas. This application adds a third classification for business. The application is still active as of this writing. • Mrs. Faulenbach asked if additional permits will be needed when the permanent changes are made to offices at SNIS.	C. SNIS Central Office Move/Lillis Building

- Mr. Cunningham said permits will be required and will be factored into the architectural plans.
- He said SNIS doors have been rekeyed, computers and phones are up and running, and dividers have been installed to create office space for department heads. Additional moves are still being conducted for miscellaneous items in storage that are not high priority for day to day office operation. We expect to have the Lillis building empty by mid-January. Signage and a door buzzer intercom system have also been ordered and are expected to be installed before the holiday break.
- Mr. McCauley asked if plans for the one floor design are in progress.
- Mr. Cunningham said no because if the Board chooses to pursue grant opportunities with the project then plans would have to go out to bid. He said applying for the grant could provide a 24% offset to project costs if awarded but will significantly slow down the process.
- Mrs. Faulenbach said the current setup is basic at best.
- Mrs. Faulenbach asked if the heat is still on at Lillis.
- Mr. Cunningham said they shut the boiler down at night due to safety concerns but then put it back on seven days a week during the day. They also do temperature checks daily.
- Mrs. Faulenbach said she would be curious to know how much the Board has invested in repairs and upgrades at Lillis over the years. She knows some, such as windows, have been substantial.
- Mrs. Faulenbach suggested the next step should be a discussion at the full Board regarding next steps. She said that personally she hates to leave any possible funding off the table but there is a time constraint here to get the project done. The capital reserve account is at the highest level that she can remember and for the first time could fund the project.
- Mr. McCauley said the Town waited another year to get an extra 5% for the high school roof and that was not well received in the end with the price of goods skyrocketing.

4.	Public Comment • There was none.	Public Comment
5.	Adjourn Mr. Helmus moved to adjourn the meeting at 7:10 p.m., seconded by Mr. Hansell, and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:10 p.m.

Respectfully submitted:



Brian McCauley, Chairperson
Facilities Sub-Committee