

**New Milford Board of Education
Facilities Sub-Committee Special Meeting Minutes
November 8, 2022
Lillis Administration Building Board Room**

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NEW MILFORD CT

Present:	Mr. Brian McCauley, Chairperson Mr. Eric Hansell Mr. Pete Helmus (arrived @ 6:57 p.m.) Mr. Tom O'Brien
Also Present:	Dr. JeanAnn C. Paddyfote, Interim Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent of Schools Mr. Matthew Cunningham, Facilities Director Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mr. Jeffrey Turner, Technology Director

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley.	Call to Order
2.	Public Comment • There was none.	Public Comment
3.	Items for Information and Discussion A. NMHS Updates - Mr. Cunningham said Belfor Property Restoration has completed the upper third floor hallway and that is now opened to food traffic between the East and West halls and classrooms. They continue to work on completing rooms 3204 and 3205. Finishes for cabinets and countertops have been selected by the administrative team and staff. Casework for the science rooms and several standard classrooms is tentatively scheduled to be replaced during the winter recess in December. - Mr. O'Brien asked if the Belfor punch list had been resolved. Mr. Cunningham said yes. - Roofing contractor Greenwood Industries continues to work on flat roof perimeter flashing, roof drains, and the standing seam	Items for Information and Discussion A. NMHS Updates

	metal roof. They are currently working on several areas of the building simultaneously. Weekly meetings are held discussing what areas are being worked on to coordinate with parking and entrance accessibility. During drop off and pick up no equipment is moved in order to avoid interfering with the arrival and dismissal process. No final timetable for the overall completion of this project has been submitted as of this writing. • Silver/Petrucelli and Associates has provided estimates for HVAC code upgrades within the high school woodshop. Funding for A&E fees in the amount of \$33,845 would first need to be allocated if the Board wishes to hire Silver/Petrucelli for these services, with an additional \$200k to be approved for the overall estimated project. • Mr. O'Brien asked Mr. Cunningham if he is comfortable with the estimated cost. Mr. Cunningham said it is hard to say, but Silver/Petrucelli does a lot of this type of work. • Mr. O'Brien said he is troubled that the Town is leaving this expense all in the Board's hands. • Mr. McCauley said it is one of many projects that need to be done unfortunately. He said this will be a topic on Operations as well.	
B. NV5/ESG Update	• Mr. Cunningham said ESG is currently installing solar panels on Hill and Plain School. They have commissioned the new boilers at NMHS and Sarah Noble. BMS (building management systems) are being upgraded and brought online. The lighting ECM (energy conservation measures) will be completed this week. Ballast and concrete blocks, to hold down solar panels at Sarah Noble, have been delivered but solar panel installation has not begun. There is no timeline for their installation as of this writing. • Mr. McCauley noted that the SNIS roof is relatively new and he asked if there was any concern with the warranty now that solar panels are being added.	B. NV5/ESG Update

	• Mr. Cunningham said that should only be an issue if somehow inadvertent damage was done to the roof during their installation. • Mr. O'Brien said that HPS and NES roofs are both old. He asked who will pay to remove the solar panels when they are done. • Mr. Cunningham said he doesn't know, but that it would have to be taken into consideration as part of the bid package. • Mr. O'Brien asked if the solar panels will cause issues for any needed maintenance. • Mr. Cunningham said they may impede the ability to maneuver somewhat. C. Lillis Building • Mr. Cunningham said internal moving of classrooms at Sarah Noble was completed on October 29th. This created space for the migration of Central Offices which is being handled in house. IT and Human Resources are already at Sarah Noble. They will be followed by the Business Department on 11/14 and the Superintendent and Assistant Superintendent Offices on 11/21. Additional moves will be conducted thereafter for miscellaneous items in storage that are not high priority for day to day office operations. Dividers to create department head offices within the classroom space are being ordered. Signage and a door buzzer intercom system have also been ordered. • Mr. O'Brien asked what is being done with the other organizations using Lillis and what becomes of Lillis when we vacate. • Mr. Cunningham said ESS is moving to a room at SNIS and the student program is going to JPCC. Conversation will have to start with the Town when we vacate. There is money budgeted for snow removal, electricity for cameras. He is also sensitive to Camella's Cupboard and the service they provide. • Dr. Paddyfote said she thinks it would be helpful to look back to when JPS was turned over to the Town. There was a motion and legal opinion at that time.	C. Lillis Building
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4.	Public Comment • There was none.	Public Comment
5.	Adjourn Mr. Hansell moved to adjourn the meeting at 7:02 p.m., seconded by Mr. O'Brien, and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:02 p.m.

Respectfully submitted:



Brian McCauley, Chairperson
Facilities Sub-Committee