

**New Milford Board of Education
Operations Sub-Committee Minutes
March 8, 2022
Sarah Noble Intermediate School Library Media Center**

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NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Eric Hansell Mr. Pete Helmus Mr. Tom O'Brien
Also Present:	Ms. Alisha DiCorpo, Superintendent Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Matthew Cunningham, Facilities Director Ms. Holly Hollander, Assistant Superintendent Mr. Jeffrey Turner, Technology Director

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mrs. Faulenbach.	Call to Order
2.	Public Comment • There was none.	Public Comment
3.	Discussion and Possible Action A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence - Ms. DiCorpo said there will be a revision in Friday's Board packet. - Mrs. Faulenbach asked how we are with spring coaches. Ms. DiCorpo said they are all filled. Mr. Helmus moved to bring Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval. Motion seconded by Mr. Hansell. Motion passed unanimously.	Discussion and Possible Action A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence Motion made and passed unanimously to bring Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.

B.	Monthly Reports 1. Budget Position dated February 28, 2022 2. Purchase Resolution D-756 3. Request for Budget Transfers • Mr. Giovannone said the legal line on page 2 continues in the negative. They are holding off on a transfer since additional expenses are expected prior to year end. They will be making a transfer from the COVID account for some of the difference, since some legal expenses are directly related. • Mr. Helmus asked what that amount would be. • Ms. DiCorpo said it will be \$32,000. • Mrs. Faulenbach said with that transfer the line will still be overdrawn, but more in line with prior years. • Ms. DiCorpo said they have also course corrected this line in next year's budget. • Mr. Giovannone said page 4 shows payment 1 of excess costs received. There is a memo later on that speaks to this; we do expect to meet the line item as budgeted this year. • Mr. Giovannone said page 4 also reflects the transfer of the 20-21 end of year audited amount into capital reserve, as well as pending withdrawals which have already been approved by the Board. The turf field account balance has been updated as well to capture the 20-21 deposit. • Mr. Helmus said he would like to see some reflection on the report of the anticipated replacement cost for the turf field and when the funds will be needed so as to capture it historically. • Mrs. Faulenbach noted that this is a joint Board and Town project to which both contribute. • Mr. Giovannone said he would go back to the original minutes to see how best to capture the request. • Mrs. Faulenbach asked what the final audited year end amount was.	B. Monthly Reports 1. Budget Position dated February 28, 2022 2. Purchase Resolution D-756 3. Request for Budget Transfers
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- Mr. Giovannone said it was \$3,098,775. Of that amount, \$2,798,775 was deposited into capital reserve; \$200,000 went into the COVID account; and \$100,000 was deposited into the turf field account.
- Mrs. Faulenbach said this balance is an outlier due to COVID.
- Mr. Giovannone said that is correct. Most year end balances are usually within the 0.6% to 1.0% range.
- Mrs. Faulenbach asked about the mechanics of the electricity payment due at the end of December, especially in regards to the ESG project.
- Mr. Giovannone said the budgeted amount did not change. There will be no general encumbrance for electricity in July/August as the Board has seen historically. Instead, monthly payments will be made to Eversource based on their billing, with the remainder of the budgeted amount held for ESG.
- Mrs. Faulenbach said this is a new program and there is some uncertainty with how the numbers will play out. She said she is concerned that there is a small window to capture savings to offset the bill. It might be good to talk to the Town about a "Plan B" with all the moving parts.
- Mr. Helmus said the ESG bill is front loaded and with costs going up he is concerned the energy efficiencies might not be sufficient to cover it. It will be important to have tight reporting.
- Ms. DiCorpo said they will review this with the Board monthly beginning in July. She said they had reached out to another district who is involved in a similar project and they hired an outside consultant to track. She said there is also discussion about hiring a company to manage mechanicals, with that cost to the Board after a time.
- Mrs. Faulenbach asked about DCF tuition on page 4. Mr. Giovannone said it has been billed

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	but not yet received. He said we will be close to the targeted amount. • Mrs. Faulenbach said the transportation line is also under review and she expects movement there. • Mrs. Faulenbach said next month we will begin to drill down to end of year balances. She said she hopes the Board will continue to follow the current path of approving motions in June to capture capital reserve and to expedite needed capital projects. Mr. Helmus moved to bring Monthly Reports: Budget Position dated February 28, 2022, Purchase Resolution D-756 and Request for Budget Transfers to the full Board for approval. Motion seconded by Mr. O'Brien. Motion passed unanimously.	Motion made and passed unanimously to bring Monthly Reports: Budget Position dated February 28, 2022, Purchase Resolution D-756 and Request for Budget Transfers to the full Board for approval.
4.	Items of Information A. Excess Cost • Mr. Giovannone said that while this is a volatile line, they do expect to hit the budgeted target. B. NMPS 2022-2023 School Calendar • Ms. DiCorpo said the calendar is presented for review. She thanked Ms. Hollander for leading the calendar committee. • Ms. Hollander said the committee, which consisted of Board representatives, teachers, and other union membership met three times for discussion and input. • Ms. DiCorpo said the calendar was reviewed in light of all district collective bargaining agreements. She noted the addition of a ½ day for students and staff on November 23rd and a ½ day for students on March 8 to allow more	Items of Information A. Excess Cost B. NMPS 2022-2023 School Calendar

	conference time. She also noted a typo under the March 8 parent conferences. The ending time for K-5 should be 5:30 p.m. not 4:30 p.m. A revision will be in Friday's Board packet.	
5.	Public Comment • There was none.	Public Comment
6.	Adjourn Mr. Hansell moved to adjourn the meeting at 8:23 p.m. seconded by Mr. Helmus, and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:23 p.m.

Respectfully submitted:



Wendy Faulenbach, Chairperson
Operations Sub-Committee