

**New Milford Board of Education
Policy Sub-Committee Minutes
February 5, 2019
Lillis Administration Building, Room 2**

Present: Mrs. Tammy McInerney, Chairperson
Mrs. Wendy Faulenbach
Mr. J.T. Schemm

Absent: Mr. Joseph Failla

Also Present: Dr. Stephen Tracy, Interim Superintendent of Schools
Ms. Alisha DiCorpo, Assistant Superintendent of Schools

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NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mrs. McInerney. Mrs. McInerney said this is a robust agenda, as the committee continues to work through the 1000 series. A 5000 series policy and regulation have been added due to statutory changes. Ms. DiCorpo will speak to changes in graduation requirements that will impact policy 6146. Since these changes are time sensitive and involve the possibility of a joint meeting of the Policy and COL committees, Mrs. McInerney suggested that its discussion be moved up on the agenda to ensure there was sufficient time for the information to be presented. Consensus agreed.	Call to Order
2.	Public Comment There was none.	Public Comment
3.	Discussion and Possible Action A. Policy Recommended for Revision and Approval at Initial Board Presentation in accordance with Board Bylaw 9311: 1. 5141.21 Administration of Medication Mrs. McInerney said these revisions are provided by legal because of statutory changes	Discussion and Possible Action A. Policy Recommended for Revision and Approval at Initial Board Presentation in accordance with Board Bylaw 9311: 1. 5141.21 Administration of Medication

	and, as such, the Board may approve the policy on first review. • Mrs. Faulenbach noted the legal commentary and language cleanup on page d. She asked if the district's in-house medical advisor had reviewed the policy. Dr. Tracy said he would check. • Mr. Schemm asked if the policy has been properly communicated to the schools' medical professionals. Dr. Tracy said he would check. Mrs. Faulenbach moved to bring Policy 5141.21 Administration of Medication to the full Board for approval, seconded by Mrs. McInerney. Motion passed unanimously.	Motion made and passed unanimously to bring Policy 5141.21 Administration of Medication, to the full Board for approval.
4.	Item of Information A. Regulation Revision: 1. 5141.21 Administration of Medication • The revisions provided by legal are presented as an item of information, since regulations are not approved by the Board. • Mr. Schemm noted the glossary of terms provided in the regulation.	Item of Information A. Regulation Revision: 1. 5141.21 Administration of Medication
6.	Items of Information B. Policy 6146 Graduation Requirements • Ms. DiCorpo said the changes to graduation requirements, which are now law, will affect the Class of 2023, our current eighth grade students. She said the state will require these students to have a minimum of 25 credits to graduate. • Mrs. McInerney asked what the current state minimum is. Ms. DiCorpo said it is 20. • Mrs. Faulenbach said the district knew the state was moving in this direction so chose to be proactive, increasing credits over time so they would not be caught with a big increase all at once. She said the foundation is already here and now the district just needs to realign.	Items of Information B. Policy 6146 Graduation Requirements

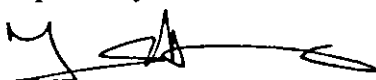
- While New Milford is over the minimum requirement at 26, Ms. DiCorpo said the make-up of these credits is changing and the district will need to craft avenues to review, discuss and make changes which will then need to be properly communicated to parents. She said CAPSS (Connecticut Association of Public School Superintendents) has released information about the changes through a series of six policy briefs. Among items that will need to be considered: one full credit of Health and one full credit of PE will be required to graduate (right now the district requires two PE credits and ½ credit Health), clustering of credits, and mastery-based learning. Ms. DiCorpo said the district only hires teachers who have dual certification in Health/PE so there is flexibility. She said she is also reviewing Health course choices with Mr. Shugrue to offer other alternatives to students in light of the increased requirement.
- Mrs. McInerney said she is concerned because eighth graders are doing course selection now and changes are not made yet. Ms. DiCorpo said they have asterisked some areas in the Program of Studies to start to make parents and students aware. She said there is some wiggle room with schedules too.
- Mrs. Faulenbach asked how current credits would realign. Ms. DiCorpo said an example is that the new requirements are for nine credits total in Humanities, which will include Civics and the arts, versus the old requirement of four years of English. This provides more opportunities and choice to students. It also may lead to discussions at the Board level about imparting minimum requirements in certain subject areas.
- Mr. Schemm said he thought it would be helpful to include the CAPSS briefs in the packet for the full Board meeting in February. He said it would be good to remember that most freshmen schedules are pretty basic in choices so there is time to work through the more involved changes.
- Mrs. McInerney said changes would affect both

	Policy and Committee on Learning committees and mentioned a joint meeting to help with timing concerns. • Mr. Schemm noted that a joint meeting would create quorum issues and suggested a workshop of the Board. • Mrs. Faulenbach said the committees could piggyback as needed, with additional meetings called when warranted. She also wondered if changes could be fast tracked since this is a statutory change. • Ms. DiCorpo said the mastery-based learning requirement for every student is proposed under two avenues: a capstone project or the development of performance indicators to measure a series of competencies. Both present challenges to the district. Ms. DiCorpo said she and Mr. Shugrue, along with other high school team members, will be attending <i>Portrait of a Graduate</i> workshops to gather more information for the Board. • Ms. DiCorpo said the new requirements also allow a demonstration of mastery at the middle school level for high school credit. She said this is an issue as not all middle school courses align directly with the high school and there will need to be performance tasks to measure. Examples of ones that do include PLTW, math and world languages. • Dr. Tracy said mastery for credit could have a huge impact on how high schools are run. He said the problem is having an assessment that truly measures what a student has learned. He feels the State Department of Education should be developing those, not individual districts. • Mr. Schemm said the SDE has already ceded that responsibility somewhat through the use of the SAT and AP testing. He suggested the district should review its online learning policy to see if additions or changes need to be made. • Ms. DiCorpo said not all virtual learning is created equal. She would look to see if it is accepted by universities as well. • Mrs. McInerney asked what the next step is. Ms. DiCorpo said she will be meeting with Mr. Shugrue to go over the requirements, look at the	
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	possible pathways, proposals for mastery-based learning, and carve out a multiyear plan for the future versus what we are doing now. They will then bring it to Policy and Committee on Learning for discussion.	
5.	Discussion and Possible Action	Discussion and Possible Action
A.	Policies for Review:	A. Policies for Review:
	1. 1323 Gifts to Students	1. 1323 Gifts to Students
	Mrs. McInerney said legal had reviewed the suggested changes and suggested changes were fine. Mrs. Faulenbach moved to bring Policy 1323 Gifts to Students to the full Board for first review. Motion seconded by Mr. Schemm. Motion passed unanimously.	Motion made and passed unanimously to bring Policy 1323 Gifts to Students to the full Board for first review.
	2. 1324 Fund-Raising by Students	2. 1324 Fund-Raising by Students
	- Mrs. McInerney said there are no changes recommended to this policy. It was brought back to clarify that the Board is requesting a summary of fundraising activity annually at the end of the school year. - Mrs. Faulenbach asked that the review date be added as is customary. - Ms. DiCorpo asked if the committee had discussed Donor's Choose in relation to teachers asking for supplies or equipment. - Mr. Schemm said no, but it would go back to making sure what teachers are asking for does not supplant the budget. - Dr. Tracy said this policy relates to fundraising by students, not staff. - Mrs. Faulenbach said the only staff reference here is that fundraising should not create a burden to them. - Mr. Schemm said there was a CAFE policy brief on this topic that could be shared next month. He suggested the policy be added back to next month's agenda.	

	Due to time constraints, the following policies will be added to next month's Policy agenda for discussion: 3. 1325 Advertising and Promotion 4. 1330 Use of School Facilities 5. 1331 Smoking 6. 1411 Relations with Police Authorities 7. 1412 Fire Department 8. 1430/1440 State and Federal Aid 9. 1620/1640 Relations with Private Schools, Colleges and Universities 10. 1700 Possession of Firearms on School Property Prohibited	3. 1325 Advertising and Promotion 4. 1330 Use of School Facilities 5. 1331 Smoking 6. 1411 Relations with Police Authorities 7. 1412 Fire Department 8. 1430/1440 State and Federal Aid 9. 1620/1640 Relations with Private Schools, Colleges and Universities 10. 1700 Possession of Firearms on School Property Prohibited
6.	Items of Information Due to time constraints, the following regulation will be added to next month's Policy agenda for discussion: A. Regulation Revision: 1. 1325 Advertising and Promotion	Items of Information A. Regulation Revision: 1. 1325 Advertising and Promotion
7.	Public Comment • There was none.	Public Comment
8.	Adjourn Mrs. Faulenbach moved to adjourn the meeting at 7:30 p.m. seconded by Mr. Schemm and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:30 p.m.

Respectfully submitted:


Tammy McInerney, Chairperson
Policy Sub-Committee