

**New Milford Board of Education  
Policy Sub-Committee Minutes  
May 5, 2020  
By Zoom Virtual Meeting**

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*[Signature]*

NEW MILFORD, CT

**Present:** Mrs. Angela C. Chastain, Chairperson  
Mrs. Wendy Faulenbach  
Mrs. Tammy McInerney  
Mrs. Cynthia Nabozny

**Also Present:** Dr. Kerry Parker, Superintendent of Schools  
Ms. Alisha DiCorpo, Assistant Superintendent of Schools  
Mr. Brandon Rush, Director of Technology

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| <b>1.</b> | <b>Call to Order</b><br><br>The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:48 p.m. by Mrs. Chastain, via Zoom Virtual Meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Call to Order</b>                                                                                                                                                |
| <b>2.</b> | <b>Public Comment</b><br><br><ul style="list-style-type: none"> <li>Greg Lasser said he appreciates seeing Version 2 of Policy 5117 and he hopes the committee will send that one forward. It will help his son and others maintain normalcy next year and not add more stress.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                       | <b>Public Comment</b>                                                                                                                                               |
| <b>3.</b> | <b>Discussion and Possible Action</b><br><br><b>A. Policies for Review:</b><br><br><b>1. 5117 School Attendance Areas</b><br><br><b>2. 5118.1 Homeless Students</b><br><br><ul style="list-style-type: none"> <li>Mrs. Faulenbach clarified that these policies are currently at the second review stage and will go forward next month to the full Board for approval.</li> <li>Mrs. McInerney said she read through these policies again and she wants to confirm that the only new changes suggested are in green in Version 2 of Policy 5117.</li> <li>Mrs. Chastain said that is correct, the other suggested changes have already been reviewed</li> </ul> | <b>Discussion and Possible Action</b><br><br><b>A. Policies for Review:</b><br><br><b>1. 5117 School Attendance Areas</b><br><br><b>2. 5118.1 Homeless Students</b> |

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|           | <p>twice at Board level.</p> <ul style="list-style-type: none"> <li>• Mrs. McNerney said she is pleased to see the changes in Version 2, which speak to the specific circumstances of this year leading into next year.</li> <li>• Mrs. Faulenbach said she was glad to see legal review the policies again in light of COVID-19. It was a prudent move. She asked if legal had expressed a preference for Version 1 or 2.</li> <li>• Mrs. Chastain said not to her knowledge.</li> <li>• Mrs. Faulenbach asked for confirmation that the waiver request must be made annually.</li> <li>• Ms. DiCorpo said that is correct. If parents don't reach out, her office provides an email reminder and/or phone call at the end of the school year. All requests are held until August and reviewed together with any new requests. She said current students are already in the counts for that school.</li> <li>• Mrs. McNerney asked if there is a waiver form. Ms. DiCorpo said the revision does have a form that the Board saw previously; it was not included in the packet this month.</li> <li>• Mrs. Chastain said both policy 5117 and 5118.1 would automatically go back to the Board for approval next month. She asked if committee members would like to make a motion on which version of Policy 5117 they would like to see adopted.</li> </ul> <p>Mrs. McNerney moved to bring Policy 5117 School Attendance Areas Version 2 to the Board for approval, seconded by Mrs. Nabozny.</p> <p>The motion passed unanimously.</p> |                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>B.</b> | <b>Student Device Loan Agreement</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <p><b>Motion made and passed unanimously to bring Policy 5117 School Attendance Areas Version 2 to the Board for approval.</b></p> <p><b>B. Student Device Loan Agreement</b></p> <ul style="list-style-type: none"> <li>• Dr. Parker said they provided the current Responsible Use policy in the packet for discussion, and highlighted in yellow sections that pertain to damage and liability. With Chromebooks out and about, replacement and</li> </ul> |

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|           | <p>budgeting could be an issue so she wanted to start discussion with the Board. She is asking for guidance from the Board as to whether they want to beef up financial responsibility in light of possible future damages.</p> <ul style="list-style-type: none"> <li>• Mr. Rush said they are already getting some Chromebooks back broken. He is looking for guidance as to whether the district is requesting payment or budgeting for replacements. He said the current policy talks about unintentional damage only.</li> <li>• Mrs. Faulenbach said she and other Board members helped with distribution and while there was a sign off form, it did not address any financial liability. She suggested that a regulation be developed to cover financial specifics. Since the Board does not approve regulations, this would give the district more flexibility to tweak as needed. The regulation could be brought to the next Policy meeting as an item of information, so as to keep the Board informed.</li> <li>• Mrs. Chastain agreed. She said they need some way to protect the district financially and a regulation would be a good way to do it. She asked if current damages could be covered through the CARES Act.</li> <li>• Dr. Parker said not through CARES; that is more Title I. She said they are listing it in FEMA paperwork.</li> <li>• Mrs. Faulenbach suggested that other districts may have regulations that the district could use as templates.</li> <li>• Mrs. McInerney asked how Chromebooks would be returned. She is concerned about them being out all summer.</li> <li>• Dr. Parker said Mr. Rush is working on dates and times for return. Mr. Rush said there are a total of 743 Chromebooks in circulation currently, of which 95-96% are for student use.</li> </ul> |                       |
| <b>4.</b> | <p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• Olga Rella said if a regulation is developed, she</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Public Comment</b> |

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|           | would like to see the actual dollar amount of the liability listed in the contract so that parents are aware.                      |                                                                                                     |
| <b>5.</b> | <b>Adjourn</b><br><br>Mrs. Faulenbach moved to adjourn the meeting at 7:21 p.m. seconded by Mrs. McInerney and passed unanimously. | <b>Adjourn</b><br><br><b>Motion made and passed unanimously to adjourn the meeting at 7:21 p.m.</b> |

Respectfully submitted:



Angela C. Chastain, Chairperson  
Policy Sub-Committee