

**New Milford Board of Education
Policy Sub-Committee Special Meeting Minutes
September 8, 2022
Sarah Noble Intermediate School Library Media Center**

2022 SEP 12 AM 8:20

Present:	Mrs. Olga I. Rella, Chairperson Mrs. Tammy McInerney Mrs. Leslie Sarich Mrs. Wendy Faulenbach, Ex Officio
Absent:	Mr. Keith A. Swanhall Jr.
Also Present:	Dr. JeanAnn C. Paddyfote, Interim Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mr. Jeffrey Turner, Technology Director

1.	Call to Order The special meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mrs. Rella. Mrs. Faulenbach was seated in the absence of Mr. Swanhall.	Call to Order
2.	Public Comment • There was none.	Public Comment
3.	Discussion and Possible Action A. Policy for Approval: 1. 3453 School Activity Funds B. Policy for Deletion: 1. 3453.1 Unexpended Class Funds • Mrs. Rella said these are back for final review before going to the full Board. • Mrs. McInerney said she was happy to see the policies combined to cut down on the overall volume. • Dr. Paddyfote suggested 5141.21 could be kept as a regulation instead of adding it to 3453, since it is not required policy language. She said there are so many policies that it is sometimes hard to keep track and make sure they are all being followed and updated appropriately. She noted that there are full	Discussion and Possible Action A. Policy for Approval: 1. 3453 School Activity Funds B. Policy for Deletion: 1. 3453.1 Unexpended Class Funds

	service providers available for policy management to assist with this. • Mrs. Faulenbach said she feels there are too many policies and it can be cumbersome for the public too. She is comfortable with removing the 3453.1 language from 3453 and keeping it as a regulation instead. • Mr. Giovannone agreed it would simplify the policy itself. • Mrs. McInerney asked if the Board would still be notified. • Dr. Paddyfote said yes, as an item of information. • The committee was in agreement to remove the 3453.1 language in green in the 3453 revision before sending it to the full Board for approval and to change policy 3453 to a regulation. Mrs. Faulenbach moved to bring policies: 1. 3453 School Activity Funds 2. 3453.1 Unexpended Class Funds with the recommended changes, to the full Board for approval. Motion seconded by Mrs. McInerney. Motion passed unanimously. C. Policies Recommended for Revision and Approval at Initial Board Presentation in accordance with Board Bylaw 9311: • Mrs. McInerney asked if these changes are all mandated. Dr. Paddyfote said they are. 1. 4111.1/4211.1 Equal Employment Opportunity • Dr. Paddyfote suggested this should be more appropriately titled Non-Discrimination - Employees. The committee agreed. 2. 4118.25/4218.25 Reporting Child Abuse and Neglect	Motion made and passed unanimously to bring policies: 1. 3453 School Activity Funds 2. 3453.1 Unexpended Class Funds with the recommended changes, to the full Board for approval. C. Policies Recommended for Revision and Approval at Initial Board Presentation in accordance with Board Bylaw 9311: 1. 4111.1/4211.1 Equal Employment Opportunity 2. 4118.25/4218.25 Reporting Child Abuse and Neglect 3. 5113 Truancy 4. 5141.21 Administration of Medication
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	• Dr. Paddyfote noted that the revision requires that all employees receive the notice electronically on an annual basis. • Mrs. Rella asked if there is a check off on that. Dr. Paddyfote said that a form could be created. 3. 5113 Truancy • Dr. Paddyfote noted the language clean up and the addition of 211 information. 4. 5141.21 Administration of Medication • Mrs. Sarich noted the additional references to opioids. • Mrs. Faulenbach asked how driver training is monitored. • Dr. Paddyfote said that would be procedures followed by the contractor. • Mrs. Faulenbach asked if it is in the contract. • Dr. Paddyfote said she believes it is covered under Connecticut statutes. • Mr. Giovannone said he would check the contract. Mrs. McNerney moved to bring policies: 1. 4111.1/4211.1 Equal Employment Opportunity 2. 4118.25/4218.25 Reporting Child Abuse and Neglect 3. 5113 Truancy 4. 5141.21 Administration of Medication to the full Board for approval. Motion seconded by Mrs. Sarich. Motion passed unanimously.	Motion made and passed unanimously to bring policies: 1. 4111.1/4211.1 Equal Employment Opportunity 2. 4118.25/4218.25 Reporting Child Abuse and Neglect 3. 5113 Truancy 4. 5141.21 Administration of Medication to the full Board for approval.
4.	Items of Information	Items of Information
A.	Regulations for Review:	A. Regulations for Review:
	• Mrs. Rella said the revisions mirror policy language.	1. Procedures for Employee Complaints of Discrimination

	1. 4111.1/4211.1 Procedures for Employee Complaints of Discrimination • Dr. Paddyfote said the reference to students is being removed because this is a personnel related policy only. 2. 5141.21 Administration of Medications	2. 5141.21 Administration of Medications
5. A. Policy for Revision:	Discussion 1. 5132 Dress and Grooming • Mrs. Rella said this is a continuing discussion over several months. So far consensus seems to be to use more gender neutral terminology. She said she feels too that there is a lack of compliance because the policy is all over the place. • Mrs. McInerney said that students feel punishments are not consistent either. • Mrs. Rella said, at the same time, promoting career readiness is a district goal and the policy should model that. • Mrs. Faulenbach said she thinks everyone is looking for more clarity. • Ms. Hollander said there are several current revised policies that are less specific, but clear and focused, and she would be happy to share them with the committee again. • Dr. Paddyfote suggested the policy should be short and have a more specific regulation to accompany it. • Mrs. Faulenbach noted that religious beliefs must be taken into consideration. • Mrs. Rella said safety is an issue too and she would like hoods banned so that they do not hinder identification within the building. She also wants more specificity regarding safe footwear. • Mrs. Sarich asked where the safety line is drawn, suggesting it should be safe for the	Discussion A. Policy for Revision: 1. 5132 Dress and Grooming

	activity the student is doing. She also asked about allowing shoulders to show. • Mrs. McInerney said it is important to take into account current fashion trends. • Mrs. Rella said she would like more definition in the consequences section. • Mrs. Faulenbach said she would like that section removed and added to a regulation since consequences are not usually stated in a policy. • Dr. Paddyfote said the policy should be designed with career readiness in mind. She said we should be trying to build a culture by engaging students and parents as partners. • Ms. Hollander agreed, saying it is important to educate students versus being punitive. We want students in school so need to build those relationships. • Mrs. Rella asked for other sample policies to be brought to the next Policy meeting.	
6.	Public Comment • Dr. Paddyfote said she would like the Board to consider options for policy services such as those offered by Shipman and Goodwin.	Public Comment
7.	Adjourn Mrs. McInerney moved to adjourn the meeting at 7:31 p.m. seconded by Mrs. Sarich and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:31 p.m.

Respectfully submitted:



Olga I. Rella, Chairperson
Policy Sub-Committee