

**New Milford Board of Education
Facilities Sub-Committee Minutes
May 8, 2018
Lillis Administration Building—Room 2**

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2018 MAY 10 A 8:58

NEW MILFORD, CT

Present: Mr. Brian McCauley, Chairperson
Mrs. Angela C. Chastain
Mr. Bill Dahl
Mrs. Eileen P. Monaghan

Also Present: Mr. Joshua Smith, Superintendent
Mr. Kevin Munrett, Facilities Director
Ms. Alisha DiCorpo, Assistant Superintendent
Mr. Anthony Giovannone, Director of Fiscal Services and Operations
Ms. Roberta Pratt, Director of Technology

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:50 p.m. by Mr. McCauley.	Call to Order
2.	Public Comment • There was none	Public Comment
3.	Discussion and Possible Action A. Thermal Scan/Roof Report and Recommendations • Mr. Munrett said the Garland Company gave a full presentation last month and his recommendations vary slightly from their suggestions. • Mr. McCauley noted that SNIS work is spread over three years and asked if the plan is to do it piecemeal. Mr. Munrett said yes that they would break out the square footage and do the worst areas first; three to four years would do the entire roof. • Mr. Dahl asked if the same type of plan is recommended for NES and Mr. Munrett said yes. • Mr. McCauley said solar energy had been considered previously and suggested it be included in future discussions. Mr. Munrett said if solar was to be included it would be	Discussion and Possible Action A. Thermal Scan/Roof Report and Recommendations

	important to include it in project engineering from the beginning. • Mrs. Monaghan asked if there were schools where solar would be the best fit. Mr. Munrett said NES, SMS, and NMHS have the most exposure. • Mr. McCauley suggested that solar be taken into consideration when discussing bonding. • Mr. Dahl asked if numbers quoted were 2018 figures or projected out over time. Mr. Munrett said they are current numbers and that typically a 3% driver per year would be added. He said other cost savings might mitigate that though. • Mr. Dahl questioned the expected life span of HPS preventive maintenance which is listed as one year. Mr. Munrett said it is a short term “band aid” fix before doing the full project. • Mr. Dahl asked if the district is looking to bond the total amount. Mr. Munrett said not necessarily as some of the smaller preventive maintenance could possibly come out of budget or capital. • Mrs. Chastain asked if these numbers had been shared with the Town yet. Mr. Smith said not yet as he wanted the Board to see them first. He said they do have semi-regular meetings with the Town now regarding large projects and this could be added. Mrs. Monaghan moved to bring the Thermal Scan/Roof Report and Recommendations to the full Board for discussion. Motion seconded by Mr. Dahl. Motion passed unanimously.	
4.	Items of Information	Items of Information
A.	Fuel Tanks Update • Mr. Munrett said three vendors submitted bids. • Mrs. Chastain asked if ETT Environmental is the group currently doing the testing. Mr.	A. Fuel Tanks Update

	Munrett said they are. • Mr. McCauley asked if other Town tanks were included in the bid. Mr. Munrett said yes, it was a joint bid and the Town has their figures. • Mrs. Monaghan asked about time frame and Mr. Munrett said it depends on when the projects are approved. • Mr. Smith said the HPS tank heats the building and will have students returning in August. The SNIS tank is for the generator and emergency shelter and the Lillis tank is a heating tank but affects a smaller group so there is more flexibility there. He said he is aware that the Town is having other discussions about building use in general that could inform this discussion going forward. Mr. Smith said the cost is not in the Operating budget so the priority becomes how to fund. He believes the overall cost is below bonding level, unless they are lumped in as part of a larger scale project. He said the topic will also be discussed at the Operations meeting following. B. Annual Septic Tank and Boiler Cleaning • Mr. Munrett said this information will be shared at Operations as well and is provided as an fyi. The recommended vendors are the lowest bidders and currently provide the services. This is an annual bid. • Mr. Dahl asked when the work is usually done. Mr. Munrett said septic is usually in July and the boilers are in the fall. • Mr. Dahl asked if they were happy with the lowest bid service providers and Mr. Munrett said yes, that the past history has been good.	
5.	Public Comment • There was none.	Public Comment
6.	Adjourn Mrs. Monaghan moved to adjourn the meeting at	Adjourn Motion made and passed

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	7:04 p.m., seconded by Mrs. Chastain and passed unanimously.	unanimously to adjourn the meeting at 7:04 p.m.
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Respectfully submitted:



Brian McCauley, Chairperson
Facilities Sub-Committee