

**New Milford Board of Education
Facilities Sub-Committee Minutes
June 6, 2017
Lillis Administration Building—Room 2**

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NEW MILFORD, CT

Present: Mr. Brian McCauley, Chairperson
Mr. Robert Coppola
Mr. Bill Dahl
Mrs. Tammy McInerney, alternate

Absent: Mrs. Angela C. Chastain

Also Present: Mr. Joshua Smith, Superintendent
Ms. Alisha DiCorpo, Assistant Superintendent
Mr. Anthony Giovannone, Director of Fiscal Services and Operations
Mr. Kevin Munrett, Facilities Manager
Mr. Nestor Aparicio, Assistant Facilities Manager
Ms. Roberta Pratt, Director of Technology

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley. Mrs. McInerney was seated in the absence of Mrs. Chastain.	Call to Order
2.	Public Comment There was none.	Public Comment
3.	Discussion and Possible Action A. End of Year Projects - Mr. Munrett said the projects being tackled with available end of year funds are mainly emergency repairs. - The roof top a/c unit at SNIS has not been repaired as the capital reserve funds have not been approved by the town. - Mr. Smith said the Town Council approved the request but it did not get moved to the Board of Finance at their last meeting and their June meeting has been cancelled. He said alternate means of funding might need to be considered in the meantime as air conditioning will be needed for the multi-purpose room since it is used all year.	Discussion and Possible Action A. End of Year Projects

4.	Items of Information	Items of Information
A.	Summer Projects	A. Summer Projects
	• Mr. Munrett said items 6-16 in yellow on the Capital 5 Year Plan handout are the expected summer projects. He highlighted the thermal scan and roof assessment item which will provide information for future planning. • Mr. Smith said the yellow items are in the 2017/18 budget and funds are available beginning July 1. The item in blue, vehicle replacement, was one of the reductions made to the adjusted budget. • Mr. Coppola proposed an additional summer project. He would like to investigate the feasibility and cost of a chair lift for the front entrance to the Lillis Building. • Mr. Smith said handicap issues are currently accommodated by meeting in Room 2 which has accessibility. • Mr. Coppola said that is not the same as meeting in the appropriate offices and he is tired of hearing this common complaint in town. He suggested the lift might be a relatively inexpensive fix. • Mr. McCauley said he thought handicap accessibility was a very lengthy, important conversation to have and suggested moving the topic to the next meeting. • Mr. Coppola said he would like to move on the feasibility and cost sooner than later.	
B.	Summer Hiring	B. Summer Hiring
	• Mr. Munrett said additional personnel are hired each summer to make sure the necessary cleaning and repairs are accomplished before school resumes. They have hired 15 custodians and 2 painters, the same as last year, who will be spread throughout the buildings as needed. • Mr. Dahl asked if they are college students. Mr. Munrett said it is a mix of high school, college and food services personnel who are out for the summer.	

	C. Building Use During Summer • Mr. Munrett said the facilities are very heavily utilized in the summer with our own groups, Park and Rec groups, Robotics, various camps and many others using our buildings and fields. • Mr. Coppola asked for a total of summer income received. He suggested it could be put towards the Facilities budget for more summer projects such as the chair lift feasibility study. • Mr. Smith said the funds show up as revenue in the budget but that most of the revenue comes in at the end of the summer season. D. Traffic Study Update • Mr. Munrett said he had been asked to check with the town to see if they had any resources for this study. He said the town engineer, Dan Stanton, said they did not but that a Hipp Road project is on the town's five year plan and perhaps we could tie in a study at that time. • Mr. Dahl said he thought the biggest traffic problem was the flow of traffic at drop off. He said cones help and suggested a custodian could put them out on arrival. • Mr. Smith said there is no clean, natural spot for expansion such as there was at HPS so a study would be necessary before any work is done.	C. Building Use During Summer D. Traffic Study Update
5.	Public Comment • There was none.	Public Comment
6.	Adjourn Mr. Coppola moved to adjourn the meeting at 7:13 p.m., seconded by Mr. Dahl and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:13 p.m.

Respectfully submitted:



Brian McCauley, Chairperson
Facilities Sub-Committee