

**New Milford Board of Education  
Facilities Sub-Committee Minutes  
September 11, 2018  
Lillis Administration Building—Room 2**

**Present:** Mrs. Angela C. Chastain, Acting Chairperson  
Mr. Bill Dahl  
Mrs. Tammy McInerney, Alternate

**Absent:** Mr. Brian McCauley, Chairperson  
Mrs. Eileen P. Monaghan

**Also Present:** Dr. Stephen Tracy, Interim Superintendent  
Mr. Kevin Munrett, Facilities Director  
Mr. Nestor Aparicio, Assistant Facilities Director  
Mr. Anthony Giovannone, Director of Fiscal Services and Operations  
Ms. Roberta Pratt, Director of Technology

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| <b>1.</b> | <b>Call to Order</b><br><br>The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mrs. Chastain, acting as Chairperson in the absence of Mr. McCauley. Mrs. McInerney was seated in the absence of Mrs. Monaghan.                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Call to Order</b>                  |
| <b>2.</b> | <b>Public Comment</b><br><br>• There was none                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Public Comment</b>                 |
| <b>3.</b> | <b>Discussion and Possible Action</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Discussion and Possible Action</b> |
| <b>A.</b> | <b>NMHS Roof</b><br><br><ul style="list-style-type: none"> <li>Mr. Munrett said there was a meeting at the Mayor's office today on this subject, following up on a previous meeting, and looking to next steps. Dr. Tracy is preparing a letter to the Town asking for an appropriation of funds for a short term solution while we work on the long term fix.</li> <li>Dr. Tracy distributed a draft of the letter to the Mayor in which he requests the Town "authorize the expenditure of up to \$200,000 for the purpose of securing the damaged roof through the winter and until such time as a permanent repair or replacement plan can be implemented". He said at the meeting they</li> </ul> | <b>A. NMHS Roof</b>                   |

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|                                 | <p>identified an eight step process for reviewing options to complete the full project. He said the goal is to determine the best course of action by Thanksgiving in order to have bonding in January be a possibility.</p> <ul style="list-style-type: none"> <li>• Mrs. McInerney said she thought the meeting was very productive and that the Town was willing to partner on this project.</li> <li>• Mr. Dahl asked what the \$200,000 would cover. Mr. Munrett said the tarps would be replaced with a heavy duty rubber product and additional leaks addressed.</li> <li>• Mr. Dahl asked if the insurance coverage amount was known yet. Mr. Munrett said after a number of site visits, the insurer has determined a reimbursement amount of \$289,000 to fix the part of the roof that was damaged in the storm.</li> <li>• Mrs. Chastain asked if any final decision on the roof would come back to the BOE. Dr. Tracy said that was his understanding but he would clarify with the Town.</li> </ul> |                                 |
| <b>B. SNIS A/C Condensation</b> | <ul style="list-style-type: none"> <li>• Mr. Munrett said SNIS experienced condensation leaks prior to school opening. He said they were the result of a system bringing air conditioning to classrooms that was designed for heating, and not insulated for cool water. They have reinsulated pipes and cleaned as needed. Air and mold sampling has been done twice, with only a few slightly elevated numbers. They continue to monitor daily. The Health department visited at the district's request and Mr. Crespan said we were doing all we should be. We have also contacted the district's enviroconsultants to start looking at a long term fix.</li> <li>• Mrs. McInerney said she was aware that a letter went out to staff addressing the issue and she suggested one should go out to parents too. Dr. Tracy agreed and said he would send one out early next week.</li> <li>• Mr. Dahl said he appreciated the quick</li> </ul>                                                                   | <b>B. SNIS A/C Condensation</b> |

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|           | <p>response by Facilities to jump on the problem and make adjustments.</p> <p><b>C. Eagle Scout Projects</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett distributed a few pictures of the two completed Eagle Scout projects that the Board approved previously. He said both scouts did wonderful work.</li> <li>• Mr. Dahl asked if the names on the track and field records sign were easily replaced if needed. Mr. Munrett said they were more permanent in nature but are designed to allow updates if records are broken in the future.</li> <li>• Mr. Munrett said he has been approached by another scout regarding building a composting bin at NES. The project is in the discussion phase right now.</li> </ul>                                                                                                                                                                                                                                                      | <b>C. Eagle Scout Projects</b>                                                                     |
| <b>4.</b> | <p><b>Items of Information</b></p> <p><b>A. Summer Update</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said this summer truly went by fast and that his crew did a tremendous job cleaning, painting, and generally getting the schools ready for fall. He said it was a tribute to the staff's work ethic that they got everything done in time.</li> </ul> <p><b>B. Oil Tank Update</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said the vendor has started marking the ground for the project and temporary fencing and needed equipment are due shortly. The vendor should be breaking ground by the end of the week and then the project should take two to three weeks to complete.</li> <li>• Mr. Dahl asked if the vendor would be taking away any soil that might be found to be contaminated. Mr. Munrett said yes, the project will be done in accordance with DEEP regulations.</li> <li>• Mrs. McInerney asked about the oil tanks at</li> </ul> | <p><b>Items of Information</b></p> <p><b>A. Summer Update</b></p> <p><b>B. Oil Tank Update</b></p> |

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|    | <p>SNIS and Lillis. Mr. Munrett said he heard those projects were moving forward through the Town which would be using the bids obtained when the projects were bid altogether.</p> <ul style="list-style-type: none"><li>• Mrs. Chastain asked if the deadline was the end of this year and Mr. Munrett said that is correct.</li></ul>                                                                                |                                                                                                            |
| 5. | <p><b>Public Comment</b></p> <ul style="list-style-type: none"><li>• Wendy Faulenbach said she would be requesting that the Operations agenda be amended this evening to add funding for the HPS oil tank. She said there had been previous conversations about this at sub-committees and with the Town but the loop was not closed there yet. She said they have an obligation to the community to do that.</li></ul> | <p><b>Public Comment</b></p>                                                                               |
| 6. | <p><b>Adjourn</b></p> <p>Mrs. McInerney moved to adjourn the meeting at 7:04 p.m., seconded by Mr. Dahl and passed unanimously.</p>                                                                                                                                                                                                                                                                                     | <p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 7:04 p.m.</b></p> |

Respectfully submitted:



Angela C. Chastain, Acting Chairperson  
Facilities Sub-Committee