

**New Milford Board of Education  
Policy Sub-Committee Minutes  
March 21, 2017  
Lillis Administration Building, Room 2**

**Present:** Mrs. Tammy McInerney, Acting Chairperson  
Mrs. Wendy Faulenbach  
Mr. Bill Dahl, Alternate

**Absent:** Mr. J.T. Schemm, Chairperson  
Mr. Dave Littlefield

**Also Present:** Mr. Joshua Smith, Superintendent  
Ms. Alisha DiCorpo, Assistant Superintendent  
Ms. Roberta Pratt, Director of Technology  
Mrs. Laura Olson, Director of Pupil Personnel and Special Services

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| <b>1.</b> | <b>Call to Order</b><br><br>The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mrs. McInerney acting as Chair. Mr. Dahl was seated in the absence of Mr. Schemm.                                                                                                                                                                                                                                                                                                                                                                                               | <b>Call to Order</b>                                                                                                                                         |
| <b>2.</b> | <b>Public Comment</b><br><br>• There was none.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Public Comment</b>                                                                                                                                        |
| <b>3.</b> | <b>Discussion and Possible Action</b><br><br><b>A. Policy for Review:</b><br><br><b>1. 6142.2 Student Nutrition and Physical Activity (Student Wellness)</b><br><br>• Mrs. McInerney said this policy was here for first review.<br>• Mr. Smith said there are substantial changes to this policy that are driven by state statute that go into effect July 1, 2017. It impacts all food in our schools, during the school day, K-12, including that which is not sold but just distributed or made available. Regulation changes are also very substantial and are being reviewed by the Wellness Committee tomorrow. | <b>Discussion and Possible Action</b><br><br><b>A. Policy for Review:</b><br><br><b>1. 6142.2 Student Nutrition and Physical Activity (Student Wellness)</b> |

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|  | <ul style="list-style-type: none"><li>• Mrs. McInerney asked if this included food distributed by PTO and Mr. Smith said yes, any organization providing food during the school day. He said this would also include school clubs that might be selling or offering food during the school day.</li><li>• Mrs. McInerney asked if fruit for parties would be allowed. Mr. Smith said the handbooks would need to adjust and provide guidance. He said there were also allergy concerns at the early grades where students may not self-regulate.</li><li>• Mr. Smith said any food provided or arranged through the Food Services department would already meet guidelines.</li><li>• Mr. Smith said menus will now be required to show all nutritional components.</li><li>• Mr. Dahl asked who will be the “food cop” to enforce all these requirements. Mr. Smith said a process will need to be put in the regulation to make that clear.</li><li>• Mrs. Faulenbach said right now there is inconsistency from classroom to classroom as to how food in the classroom is handled. She said this is a good opportunity for more consistency and asked when the regulation would come to the committee. Mr. Smith said after the review by the Wellness Committee that is made up of district, community, and Board representatives.</li><li>• Mrs. Faulenbach asked if there was still the opportunity for waivers outside of the school day and Mr. Smith said yes, outside of school hours.</li><li>• Mrs. Faulenbach asked how Food Services feels about the changes. Mr. Smith said Mrs. Sullivan has some concerns, specifically about the nutrition labeling components, and they are discussing adding a dietician to the staff while reviewing the department’s budget.</li><li>• Mrs. Faulenbach said that was good to hear. She said the Food Services department does an excellent job and had just received very good</li></ul> |  |
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|    | <p>health inspections and she wants to make sure that can continue.</p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach asked if children who bring lunches to school are affected by this revision. Mr. Smith said no, the key here is sold or provided.</li> <li>• Mr. Smith said they will be looking at all handbooks to make them more consistent in language and practice.</li> <li>• Mrs. Faulenbach suggested that a handout for parent nights might be helpful as well.</li> <li>• Ms. DiCorpo said they had looked at other districts to see how they are handling the change and some have lists of approved snacks by grade and/or level. They have met with Sandra Sullivan regarding possible requests for food and event coverage and she believes they will be able to accommodate groups.</li> </ul> <p>Mr. Dahl moved to bring Policy 6142.2 Student Nutrition and Physical Activity (Student Wellness) to the full Board for first review.</p> <p>Motion seconded by Mrs. Faulenbach.</p> <p>Motion passed unanimously.</p> | <p><b>Motion made and passed unanimously to bring Policy 6142.2 Student Nutrition and Physical Activity (Student Wellness) to the full Board for first review.</b></p> |
| 4. | <p><b>Discussion</b></p> <p><b>A. Policies for Discussion:</b></p> <p><b>1. 6141.321/4118.4/4218.4 Acceptable Use and Internet Safety</b></p> <ul style="list-style-type: none"> <li>• Mrs. McInerney noted there were quite a few changes to this policy.</li> <li>• Mr. Smith said there was very little of the old policy left and as such, they were bringing it for discussion only tonight. It is really three policies in one and addresses both students and staff. It is combined, as the feeling is that when discussing responsible use of technology, all should be held to the same standard. He said the move is from what is acceptable to what it</li> </ul>                                                                                                                                                                                                                                                                                                                                                                            | <p><b>Discussion</b></p> <p><b>A. Policies for Discussion:</b></p> <p><b>1. 6141.321/4118.4/4218.4 Acceptable Use and Internet Safety</b></p>                          |

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|                                        | <p>means to be responsible. While media changes constantly, the norms should be the same, always. The revision includes email too, which was not addressed under the old policy. The revision is a combination of other districts' practices, the CIPA (Children's Internet Protection Act), and legal review.</p> <ul style="list-style-type: none"><li>• Mrs. Faulenbach asked if the revision was legislative or philosophy driven and Mr. Smith said there are pieces of both. He said the goal was to provide a policy that will adjust to current and future technologies.</li><li>• Mrs. Faulenbach asked if there were any regulations here, specifically regarding electronic monitoring. Mr. Smith said BYOD was the only regulation in this area and they wanted to address the policy changes first before reviewing that regulation.</li><li>• Mrs. Faulenbach asked who reviews files and what would be the precursor of doing that. Mr. Smith said there is more than one trigger. If a complaint is launched about bullying or inappropriate use, for example, that can trigger a review. The network filter may trigger an alert based on a topic. Probable cause in some way is necessary.</li><li>• Mrs. McInerney noted that the Appendix C has been removed. Mr. Smith said that form for filter access was administrative in nature and has been added to the district website instead.</li><li>• Mrs. Faulenbach asked if the policy still requires a signed agreement and if it will be ready for back to school handbooks. Mr. Smith said yes, that is the plan. He said administrators will be reviewing it tomorrow at a team meeting. Then the plan is to bring it back to Policy in April with any additional suggested revisions to move on to the Board for first review.</li></ul> |                                        |
| <b>2. 6146 Graduation Requirements</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>2. 6146 Graduation Requirements</b> |
|                                        | <ul style="list-style-type: none"><li>• Mr. Smith said there were requests for additional information at the last meeting. He</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                        |

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|  | <p>distributed handouts on a proposed state bill further delaying implementation of increased high school graduation requirements to 25 credits as well as CAPSS testimony on the topic.</p> <ul style="list-style-type: none"><li>• Mr. Smith said New Milford currently requires 26 credits. He said before any change is made, he would like conversation regarding the ultimate purpose of the review. What is the goal?</li><li>• Mrs. Faulenbach said she had reviewed the minutes from the last time this topic was addressed in 2013 and there was a very comprehensive dialogue then. She suggested the same take place now to determine where we want to be and that it move to other committees for input.</li><li>• Mr. Smith said the topic had come up in terms of reducing financial obligations, looking at the dropout rate, study halls, class size for electives, and a capstone project. All are pieces to the puzzle and part of a larger conversation. The goal of the reduction would have an impact as to which credits would be or could be reduced.</li><li>• Mrs. Faulenbach agreed and asked what Mr. Smith recommends. Mr. Smith said his recommendation was to move the topic to Committee on Learning for further discussion by that group and eventually to a full Board workshop for discussion about overall philosophy.</li></ul> <p><b>3. 9130 Board Committees</b></p> <p><b>4. 9323 Construction of the Agenda</b></p> <ul style="list-style-type: none"><li>• Mr. Smith said it was suggested after the last meeting that counsel be consulted on this topic. He did have that conversation. Since this topic covers the fundamental functioning of the Board through its sub-committees, Mr. Smith is recommending that it be a topic for the summer Board retreat where all members will be</li></ul> |                                                                                         |
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|           | <p>present and counsel or a CABE representative would facilitate discussion.</p> <ul style="list-style-type: none"><li>• The committee agreed.</li></ul> |                                                                                                            |
| <b>5.</b> | <p><b>Public Comment</b></p> <ul style="list-style-type: none"><li>• There was none.</li></ul>                                                           | <b>Public Comment</b>                                                                                      |
| <b>6.</b> | <p><b>Adjourn</b></p> <p>Mrs. Faulenbach moved to adjourn the meeting at 7:28 p.m. seconded by Mr. Dahl and passed unanimously.</p>                      | <p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 7:28 p.m.</b></p> |

Respectfully submitted:



Tammy McInerney, Acting Chairperson  
Policy Sub-Committee